



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

June 11, 2020

AGENDA FOR A MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT Committee Members: Gloria Dizmang-Chair, Don Wilson **TO BE HELD VIA TELECONFERENCE ONLY** **DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 814-748-848#** **Submit Public Comments at: <https://www.gomeet.com/814-748-848>** **THURSDAY, JUNE 18, 2020** **1:00 p.m.**

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and possible action on approval of minutes of meeting held May 21, 2020.
- 4.2) Discussion and overview of Cash Flow Statement and Current Cash Balances as of May 2020. (Financial Advisor Egan)
- 4.3) Discussion and overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for May 2020. (Finance Manager Williams)
- 4.4) Discussion and overview of committed contracts issued. (Finance Manager Williams)
- 5) Reports.
 - 5.1) Finance Manager Williams:
 - a) Effect of COVID-19 event on cash flow and reserve level.
 - b) Revenue projections.
 - 5.2) Financial Advisor Egan:
 - a) Debt Service Coverage status.
- 6) Board members' requests for future agenda items.
- 7) Date of next Committee meeting.
- 8) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

| | | |
|--------------|--|-------------------|
| DATE: | June 10, 2020 | June 18, 2020 |
| TO: | FINANCE COMMITTEE | Committee Meeting |
| FROM: | Mr. Bob Egan, Financial Advisor | |
| RE: | <i>AGENDA ITEM NO. 4.2 – DISCUSSION AND OVERVIEW OF CASH FLOW STATEMENT AND CURRENT CASH BALANCES AS OF MAY 2020.</i> | |

Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of May 2020. The reports will be reviewed in detail at the Finance Committee meeting.

| | | | | | | |
|--|--|--|------------------|--------------------|---------------------|------------------|
| | | <u>2020</u> | | | | |
| | | <u>April to May 2020 Major account Activity</u> | | | | |
| | | | | | | |
| | | <u>acct 11469</u> | | | | |
| | | Balance | 5/31/2020 | 5,448,558 | | |
| | | Balance | 4/30/2020 | 5,920,751 | | |
| | | Decrease | | (472,193) | | |
| | | | | | | |
| | | <u>One month activity</u> | | | | |
| | | Transfer to checking | | (1,000,000) | May | |
| | | Taxes received | | 514,328 | expected | 727,923 |
| | | Interest/Mkt value received | | 13,479 | ytd expected | 3,789,842 |
| | | | | (472,193) | ytd rec'd | 3,545,457 |
| | | | | | YTD Decrease | 244,385 |
| | | <u>Acct 11475</u> | | | | |
| | | Balance | 5/31/2020 | 12,059 | | |
| | | Balance | 4/30/2020 | 12,059 | | |
| | | | | 0 | | |
| | | | | | | |
| | | <u>One month activity</u> | | | | |
| | | Interest received | | 0 | | |
| | | Capital improvements received | | 0 | | |
| | | | | 0 | | |
| | | | | | | |
| | | | | | | |
| | | <u>Acct 11432</u> | | | | |
| | | Balance | 5/31/2020 | 4,615,222 | | |
| | | Balance | 4/30/2020 | 4,613,918 | | |
| | | Increase | | 1,304 | | |
| | | | | | | |
| | | <u>One month activity</u> | | | | |
| | | Interest/Mkt value received | | 1,304 | | |
| | | | | 1,304 | | |
| | | | | | | |
| | | <u>Acct 24016.</u> | | | | |
| | | Balance | 5/31/2020 | 374,521 | | |
| | | Balance | 4/30/2020 | 374,043 | | |
| | | Increase | | 478 | | |
| | | | | | | |
| | | <u>One month activity</u> | | | | |
| | | Interest/Mkt value received | | 478 | | |
| | | | | 478 | | |
| | | | | | | |

PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
May 31, 2020

| | | | | | May 2020 | April 2020 |
|---------------------------------|--|---------------|-------|-------------|---------------|---------------|
| CASH | | | | | | |
| 1-00-0103-100 | Citizens - Checking | | | | 240,827.36 | 231,429.27 |
| 1-00-0103-200 | Citizens - Refund | | | | - | - |
| 1-00-0103-300 | Citizens - Merchant | | | | 200,224.21 | 153,601.98 |
| | | | | Bank Total | 441,051.57 | 385,031.25 |
| 1-00-0110-000 | PETTY CASH | | | | 300.00 | 300.00 |
| 1-00-0115-000 | CASH ON HAND | | | | 5,400.00 | 5,400.00 |
| | | | | TOTAL CASH | 446,751.57 | 390,731.25 |
| INVESTMENTS | | | | | | |
| 1-00-0135-000 | Local Agency Investment Fund | | | Acct. Total | 12,568.72 | 12,568.72 |
| 1-00-0120-000 | UBS Money Market Account General (SS 11469) | | | | | |
| | UBS RMA Government Portfolio | | | | 1,033,643.33 | 782,659.28 |
| | UBS Bank USA Dep acct | | | | - | 250,000.00 |
| | Accrued interest | | | | 22,048.34 | 22,722.69 |
| | | | | | 1,055,691.67 | 1,055,381.97 |
| US Government Securities | | | | | | |
| CUSIP # | Issuer | Maturity Date | Rate | PAR | Market Value | Market Value |
| 912828PP9 | US TSY INFL PROT NOTE | 01/15/2021 | 1.250 | 1,300,000 | 1,533,878.78 | 1,524,989.64 |
| | | | | 1,300,000 | 1,533,878.78 | 1,524,989.64 |
| Certificates of Deposit | | | | | | |
| | Issuer | Maturity Date | Rate | Face Value | | |
| 1 | NY Community Bank | 05/11/2020 | 1.550 | 240,000 | - | 240,088.80 |
| 2 | Texas Cap Bank | 05/11/2020 | 1.800 | 240,000 | - | 240,098.40 |
| 3 | Investors Bank | 07/15/2020 | 1.600 | 250,000 | 250,485.00 | 250,657.50 |
| 4 | US Bank NA OH | 07/15/2020 | 1.600 | 210,000 | 210,407.40 | 210,552.30 |
| 5 | Hancock Whitney Bank | 07/16/2020 | 1.650 | 250,000 | 250,510.00 | 250,695.00 |
| 6 | Safra National Bank | 08/24/2020 | 1.650 | 250,000 | 250,922.50 | 251,045.00 |
| 7 | Pinnacle Bank | 10/21/2020 | 1.650 | 250,000 | 251,535.00 | 251,567.50 |
| 8 | Truist Bank-Charlotte | 10/22/2020 | 1.650 | 250,000 | 251,545.00 | 251,575.00 |
| 9 | TBK Bank-SSB TX | 10/29/2020 | 1.650 | 200,000 | 201,296.00 | 201,312.00 |
| 10 | Goldman Sachs | 11/18/2020 | 2.300 | 240,000 | 251,830.00 | 251,852.50 |
| 11 | Bank of India | 11/18/2020 | 1.650 | 250,000 | 242,505.60 | 242,601.60 |
| 12 | Customers Bank PA | 11/27/2020 | 1.600 | 200,000 | 201,488.00 | 201,500.00 |
| 13 | Bank of Washington MO | 01/02/2021 | 1.650 | 250,000 | 252,522.50 | 252,607.50 |
| 14 | Ally Bank | 01/19/2021 | 2.700 | 240,000 | 243,940.80 | 244,226.40 |
| | | | | 3,320,000 | 2,858,987.80 | 3,340,379.50 |
| | | | | Acct. Total | 5,448,558.25 | 5,920,751.11 |
| 1-00-1110-000 | UBS Money Market Account Capital (SS 11475) | | | | | |
| | UBS Bank USA Dep acct | | | | 12,059.01 | 12,059.01 |
| | UBS RMA Government Portfolio | | | | - | - |
| | | | | Acct. Total | 12,059.01 | 12,059.01 |
| 1-00-0125-000 | UBS Access Account General (SS 11432) | | | | | |
| | UBS Bank USA Dep acct | | | | - | - |
| | UBS RMA Government Portfolio | | | | 263,953.90 | 19,208.68 |
| | Accrued interest | | | | 8,053.47 | 8,088.92 |
| | | | | | 272,007.37 | 27,297.60 |
| US Government Securities | | | | | | |
| CUSIP # | Issuer | Maturity Date | Rate | PAR | Market Value | Market Value |
| 912796WY1 | US Treasury Bill | 07/30/2020 | 0.000 | 1,750,000 | 1,749,615.00 | 1,749,580.00 |
| 912828C57 | US Treasury Note | 03/21/2021 | 2.250 | 1,430,000 | 1,454,295.70 | 1,457,541.80 |
| | | | | 3,180,000 | 3,203,910.70 | 3,207,121.80 |
| Certificates of Deposit | | | | | | |
| | Issuer | Maturity Date | Rate | Face Value | | |
| 1 | Bank of China | 10/22/2020 | 1.000 | 240,000 | 240,852.00 | 240,756.00 |
| 2 | JP Morgan Chase Bank | 11/18/2020 | 1.600 | 240,000 | - | 240,108.00 |
| 3 | Wells Fargo | 12/14/2020 | 3.100 | 240,000 | 243,878.40 | 244,180.80 |
| 4 | Comenity Cap Bank | 01/19/2021 | 1.900 | 163,000 | 165,314.60 | 165,456.41 |
| 5 | Bank of America | 02/08/2021 | 2.550 | 240,000 | 244,022.40 | 244,219.20 |
| 6 | Sallie Mae Bank | 05/10/2021 | 2.450 | 240,000 | 245,236.80 | 244,778.40 |
| | | | | 1,363,000 | 1,139,304.20 | 1,379,498.81 |
| | | | | Acct. Total | 4,615,222.27 | 4,613,918.21 |
| Total Managed Accounts | | | | | 10,088,408.25 | 10,559,297.05 |
| 1-00-1121-000 | UBS Rate Stabilization Fund (SS 24016) - District Restricted | | | | | |
| | UBS Bank USA Dep acct | | | | 4,006.72 | 3,323.54 |
| | UBS RMA Government Portfolio | | | | - | - |
| | Accrued interest | | | | 171.99 | 557.23 |
| | | | | | 4,178.71 | 3,880.77 |
| Certificates of Deposit | | | | | | |
| | Issuer | Maturity Date | Rate | Face Value | | |
| 1 | Bank OZK AR | 10/23/2020 | 1.600 | 52,000 | 52,308.88 | 52,312.00 |
| 2 | Bank United | 10/29/2020 | 0.700 | 240,000 | 240,588.00 | 240,427.20 |
| 3 | Bank of Baroda NY | 11/23/2020 | 1.600 | 77,000 | 77,445.83 | 77,423.50 |
| | | | | 369,000 | 370,342.71 | 370,162.70 |
| | | | | Acct. Total | 374,521.42 | 374,043.47 |
| TOTAL CASH AND INVESTMENTS | | | | | 10,909,681.24 | 11,324,071.77 |
| Increase (Decrease) in Funds | | | | | (414,390.53) | |
| 1-00-1135-000 | 2018A Bonds - Project Funds (BNY Mellon) | | | | | |
| | Construction Funds | | | | 2,339,213.76 | 2,338,795.46 |
| | Issuance Funds | | | | 12,511.21 | 12,509.00 |
| | | | | | 2,351,724.97 | 2,351,304.46 |

PALMDALE WATER DISTRICT

2020 Cash Flow Report (Based on Dec. 16, 2019 Approved Budget)

| 2020 Cash Flow Report (Based on Dec. 16, 2019 Approved Budget) | | | | | | | | | | | | | | Budget 2020 Carryover Information |
|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------------------------------|
| | January | February | March | April | May | June | July | August | September | October | November | December | YTD | |
| Total Cash Beginning Balance (BUDGET) | 12,176,691 | 12,015,065 | 11,932,116 | 9,751,094 | 11,187,683 | 10,449,122 | 9,647,959 | 8,919,381 | 8,465,838 | 6,085,389 | 5,993,553 | 5,965,518 | | (1,115,757) |
| Total Cash Beginning Balance | 12,176,691 | 12,059,367 | 12,115,860 | 10,269,966 | 11,324,072 | 10,909,681 | 10,442,982 | 9,402,219 | 8,827,211 | 6,446,707 | 6,379,816 | 6,351,727 | | |
| Budgeted Water Receipts | 1,969,871 | 1,909,953 | 1,821,402 | 2,023,426 | 2,135,309 | 2,306,049 | 2,574,884 | 2,642,226 | 2,798,119 | 2,613,062 | 2,257,796 | 2,243,479 | 27,295,578 | |
| Water Receipts | 1,976,977 | 1,810,940 | 1,886,002 | 1,768,371 | 1,740,985 | 2,306,049 | 2,574,884 | 2,642,226 | 2,798,119 | 2,613,062 | 2,257,796 | 2,243,479 | 26,618,890 | |
| DWR Refund (Operational Related) | | | | 5,812 | | | | | | | | | 5,812 | |
| Other | | | | | | | | | | | | | - | |
| Total Operating Revenue (BUDGET) | | | | | | | | | | | | | - | |
| Total Operating Revenue (ACTUAL) | 1,976,977 | 1,810,940 | 1,886,002 | 1,774,183 | 1,740,985 | 2,306,049 | 2,574,884 | 2,642,226 | 2,798,119 | 2,613,062 | 2,257,796 | 2,243,479 | 26,624,702 | |
| Total Operating Expenses excl GAC (BUDGET) | (1,955,491) | (1,679,071) | (1,646,539) | (1,776,681) | (1,979,583) | (2,030,457) | (2,102,626) | (2,239,867) | (2,196,092) | (2,114,457) | (1,953,554) | (1,697,292) | (23,371,709) | |
| GAC (BUDGET) | | | | | | | (151,004) | | | (151,004) | (151,004) | (151,004) | (604,016) | |
| Operating Expenses excl GAC (ACTUAL) | (1,824,217) | (1,712,608) | (1,665,413) | (2,524,400) | (1,530,753) | (2,030,457) | (2,037,626) | (2,205,367) | (2,196,092) | (1,952,457) | (1,953,554) | (1,555,292) | (23,188,236) | |
| GAC | | | | | | | (151,004) | | | (151,004) | (151,004) | (151,004) | (604,016) | |
| Prepaid Insurance (paid)/refunded | | | | | | | (65,000) | (34,500) | | (162,000) | | (142,000) | (403,500) | |
| Total Operating Expense (ACTUAL) | (1,824,217) | (1,712,608) | (1,665,413) | (2,524,400) | (1,530,753) | (2,030,457) | (2,253,630) | (2,239,867) | (2,196,092) | (2,265,461) | (2,104,558) | (1,848,296) | (24,195,752) | |
| Non-Operating Revenue: | | | | | | | | | | | | | | |
| Assessments, net (BUDGET) | 669,610 | 258,264 | 18,203 | 2,115,842 | 727,923 | 13,006 | 84,159 | 131,277 | - | - | 134,205 | 2,557,762 | 6,710,250 | |
| Actual/Projected Assessments, net | 673,482 | 316,839 | 18,711 | 2,022,097 | 514,328 | 13,006 | 84,159 | 131,277 | - | - | 134,205 | 2,557,762 | 6,465,866 | |
| Asset Sale/Unencumbered Money (Taxes) | | | | | | | | | | | | | - | |
| RDA Pass-through (Successor Agency) | 288,194 | | | | | 442,851 | | | | | | | 731,045 | |
| Interest | 21,808 | 17,238 | 15,707 | 13,081 | 79,243 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 234,576 | |
| Market Adjustment | 2,953 | 15,273 | 29,363 | 10,006 | 61,868 | | | | | | | | 119,465 | |
| Grant Re-imbursement | | | | | | | 50,000 | | | 50,000 | | | 100,000 | |
| Capital Improvement Fees - Infrastructure | | 12,028 | | | | | 8,333 | | | 8,333 | | 8,333 | 37,028 | |
| Capital Improvement Fees - Water Supply | | | | | | | 16,667 | | | 16,667 | | 16,667 | 50,000 | |
| DWR Refund (Capital Related) | | | | 150,341 | | | | | 58,333 | | 58,333 | | 267,008 | |
| Other | (18) | 100 | (30) | 7,918 | 62 | 4,167 | 4,167 | 4,167 | 4,167 | 4,167 | 4,167 | 4,167 | 37,199 | |
| Total Non-Operating Revenues (BUDGET) | | | | | | | | | | | | | - | |
| Total Non-Operating Revenues (ACTUAL) | 986,420 | 361,479 | 63,751 | 2,203,442 | 655,501 | 472,523 | 175,825 | 147,944 | 75,000 | 91,667 | 209,205 | 2,599,429 | 8,042,186 | |
| Non-Operating Expenses: | | | | | | | | | | | | | | |
| Budgeted Capital Expenditures | (220,738) | (387,519) | (352,940) | (466,422) | (537,633) | (318,360) | (343,159) | (827,604) | (420,469) | (304,862) | (189,236) | (660,500) | (5,029,442) | |
| Budgeted Capital Expenditures (Committed During Year) | | | | | | | | | | | | | - | |
| Actual/Projected Capital Expenditures | (361,787) | (202,019) | (31,987) | (193,772) | (59,931) | (318,360) | (343,159) | (827,604) | (420,469) | (304,862) | (189,236) | (660,500) | (3,913,685) | |
| WRB Capital Expenditures (COP - Amargosa Recharge Proj) | | | | | (1,024,374) | | | (96,411) | | | | | (1,120,785) | |
| Const. of Monitoring Wells/Test Basin (Water Supply) | | | | | | | | | | | | | - | |
| Grade Control Structure (Water Supply) | | | | | | | | | | | | | - | |
| SWP Capitalized | (795,653) | (191,742) | (209,679) | (191,742) | (191,742) | (191,741) | (795,650) | (191,741) | (215,871) | (191,741) | (191,741) | (191,741) | (3,550,784) | |
| Investment in PRWA | | | | | | | (300,000) | | | | | | (300,000) | |
| Butte County Water Transfer | | | | | | (695,158) | | | | | | (695,158) | (1,390,316) | |
| Bond Payments - Interest | | | (1,269,053) | | | | | | (1,259,635) | | | | (2,528,688) | |
| Principal | | | (607,583) | | | | | | (1,152,000) | | | | (1,759,583) | |
| Capital leases - Holman Capital (2017 Lease) | (89,477) | | | | | | (89,477) | | | | | | (178,953) | |
| Capital leases - Enterprise FM Trust (Vehicles) | (5,563) | (5,563) | (7,940) | (9,612) | - | (5,563) | (5,563) | (5,563) | (5,563) | (5,563) | (5,563) | (5,563) | (67,617) | |
| Capital leases - Wells Fargo (Printers) | (4,025) | (3,993) | (3,993) | (3,993) | (4,077) | (3,993) | (3,993) | (3,993) | (3,993) | (3,993) | (3,993) | (3,993) | (48,032) | |
| Total Non-Operating Expenses (ACTUAL) | (1,256,504) | (403,317) | (2,130,235) | (399,119) | (1,280,124) | (1,214,815) | (1,537,842) | (1,125,311) | (3,057,531) | (506,158) | (390,533) | (1,556,955) | (14,858,444) | |
| Total Cash Ending Balance (BUDGET) | 12,015,065 | 11,932,116 | 9,751,094 | 11,187,683 | 10,449,122 | 9,647,959 | 8,919,381 | 8,465,838 | 6,085,389 | 5,993,553 | 5,965,518 | 7,403,230 | | |
| Total Cash Ending Balance (ACTUAL) | 12,059,367 | 12,115,860 | 10,269,966 | 11,324,072 | 10,909,681 | 10,442,982 | 9,402,219 | 8,827,211 | 6,446,707 | 6,379,816 | 6,351,727 | 7,789,384 | | |
| | | | | | | | | | | | Budget | 7,403,230 | Carryover | (1,115,757) |
| | | | | | | | | | | | Difference | 386,154 | Adj. Difference | (729,603) |
| 2019 Cash Ending Balance (ACTUAL) | 11,738,165 | 12,039,792 | 9,623,377 | 10,972,277 | 10,978,197 | 10,966,272 | 10,689,934 | 11,059,239 | 9,551,922 | 8,941,037 | 9,735,558 | 12,176,691 | | |

Indicates actual expenditures/revenues:

Indicates anticipated expenditures/revenues:

PALMDALE WATER DISTRICT BOARD MEMORANDUM

DATE: June 9, 2020 **June 18, 2020**
TO: Finance Committee **Committee Meeting**
FROM: Michael Williams, Finance Manager/CFO
VIA: Mr. Dennis LaMoreaux, General Manager
RE: ***AGENDA ITEM 4.3 – DISCUSSION AND OVERVIEW OF FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR MAY 2020. (FINANCE MANAGER WILLIAMS)***

Discussion:

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending May 31, 2020. Also included are year-to-date Revenue and Expense Analysis. Finally, I have provided individual departmental budget reports through the month of May 2020.

This is the 5th month of the District's Budget Year 2020. The target percentage is 42%. Revenues ideally are at or above, and expenditures ideally are below.

Balance Sheet:

- Pages 1 and 2 is our balance sheet trending for the 5-month period and a graphic presentation of Assets, Liabilities, and Net Position at May 31, 2020.
- There was no significant change from prior month.

Profit/Loss Statement:

- Page 3 is our profit/loss statement trending for the 5-month period.
- Operating revenue is at 34% of budget.
- Cash operating expense is at 35.6% of budget.
- All departmental budgets are at or below the target percentage, except for Information Technology and Customer Care which we covered in prior months.
- Revenues have exceeded expenses for the month by \$657K and year-to-date revenues have exceeded expenses by \$450K.
- Under Non-operating revenue, DWR recovery and Interest are close to budgeted projections for the year.
- Pages 4 through 6 is showing the P&L in various graphic forms using major report category totals.
- Page 7 is showing the operating expense distributed between personnel and operation costs. Labor costs are at 63% of total expenses with salaries making up 43% of that.

FINANCE COMMITTEE
PALMDALE WATER DISTRICT

VIA: Mr. Dennis LaMoreaux, General Manager

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June 9, 2020

Revenue Analysis Year-To-Date:

- Page 8 is our comparison of revenue, year-to-date.
- Operating revenue through May 2020 is up \$348K, or 4%.
- Retail water revenue from all areas are up by \$563K from last year. That's shown by the combined green highlighted area.
- Retail water sales, excluding meter fees, is up \$632K.
- Total revenue is up \$295K, or 2.4%.
- Operating revenue is at 34% of budget, last year was at 34% of budget.

Expense Analysis Year-To-Date:

- Page 9 is our comparison of expense, year-to-date.
- Cash Operating Expenses through May 2020 are down \$440K, or 5%, compared to 2019.
- Total Expenses are down \$784K, or 5.4%.

Departments:

- Pages 11 through 21 are detailed individual departmental budgets for your review.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

OPEB Accrual Expense: Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair and maintain our asset infrastructure.

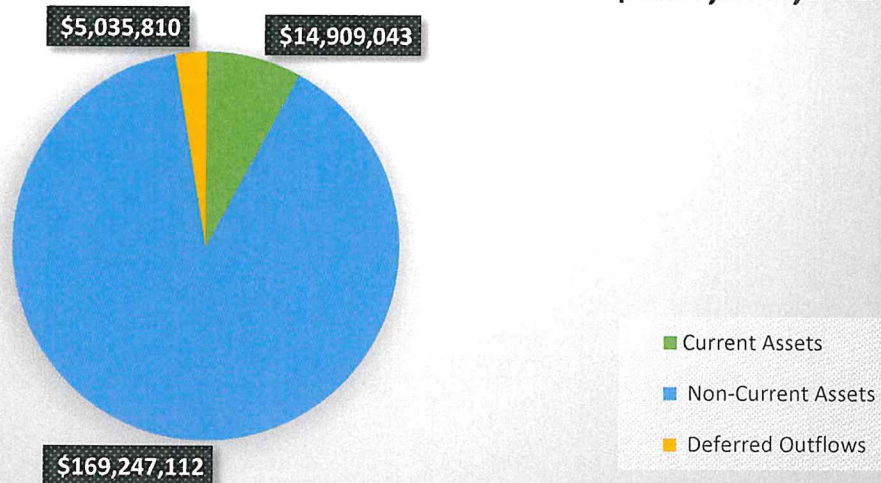
Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

**Palmdale Water District
Balance Sheet Report**

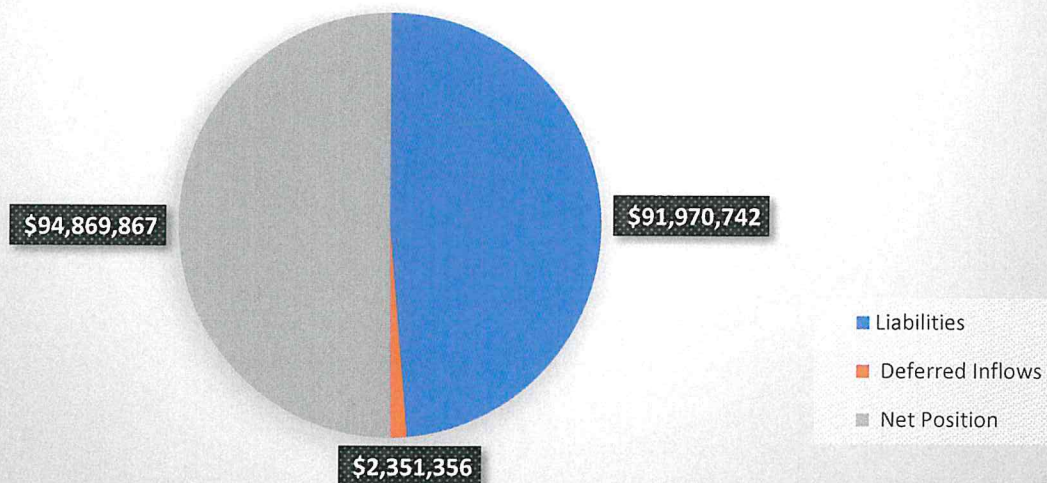
| | January 2020 | February 2020 | March 2020 | April 2020 | May 2020 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| ASSETS | | | | | |
| Current Assets: | | | | | |
| Cash and cash equivalents | \$ 715,172 | \$ 1,423,090 | \$ 1,380,261 | \$ 390,731 | \$ 446,752 |
| Investments | 11,350,106 | 10,706,099 | 8,889,705 | 10,933,341 | 10,462,930 |
| Accrued interest receivable | - | - | - | - | - |
| Accounts receivable - water sales and services, net | 1,462,140 | 1,503,605 | 1,560,002 | 1,554,880 | 1,912,517 |
| Accounts receivable - property taxes and assessments | 3,581,062 | 3,264,223 | 3,245,512 | 1,223,415 | 709,086 |
| Accounts receivable - other | 15,463 | 10,814 | 10,714 | 10,514 | 9,266 |
| Materials and supplies inventory | 1,008,422 | 1,016,258 | 1,029,547 | 1,048,791 | 1,050,709 |
| Prepaid items and other deposits | 425,987 | 396,526 | 373,106 | 357,373 | 317,783 |
| Total Current Assets | \$ 18,558,352 | \$ 18,320,615 | \$ 16,488,847 | \$ 15,519,046 | \$ 14,909,043 |
| Non-Current Assets: | | | | | |
| Restricted - cash and cash equivalents | \$ 2,973,074 | \$ 2,381,260 | \$ 2,349,757 | \$ 2,351,304 | \$ 2,351,725 |
| Investment in Palmdale Recycled Water Authority | 1,668,290 | 1,668,290 | 1,668,290 | 1,668,290 | 1,976,189 |
| Capital assets - not being depreciated | 21,531,554 | 22,359,494 | 22,571,729 | 22,680,702 | 23,961,762 |
| Capital assets - being depreciated, net | 142,727,742 | 142,246,733 | 141,789,647 | 141,428,894 | 140,957,436 |
| Total Non-Current Assets | \$ 168,900,661 | \$ 168,655,777 | \$ 168,379,423 | \$ 168,129,190 | \$ 169,247,112 |
| TOTAL ASSETS | \$ 187,459,012 | \$ 186,976,392 | \$ 184,868,270 | \$ 183,648,235 | \$ 184,156,156 |
| DEFERRED OUTFLOWS OF RESOURCES: | | | | | |
| Deferred loss on debt defeasance, net | \$ 1,995,382 | \$ 1,982,324 | \$ 1,969,266 | \$ 1,956,208 | \$ 1,943,151 |
| Deferred outflows of resources related to pensions | 3,364,969 | 3,364,969 | 3,364,969 | 3,364,969 | 3,092,659 |
| Total Deferred Outflows of Resources | \$ 5,360,351 | \$ 5,347,293 | \$ 5,334,235 | \$ 5,321,177 | \$ 5,035,810 |
| TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES | \$ 192,819,363 | \$ 192,323,685 | \$ 190,202,505 | \$ 188,969,413 | \$ 189,191,965 |
| LIABILITIES AND NET POSITION | | | | | |
| Current Liabilities: | | | | | |
| Accounts payable and accrued expenses | \$ 760,533 | \$ 449,939 | \$ 605,583 | \$ 182,791 | \$ 351,337 |
| Customer deposits for water service | 3,018,997 | 3,025,730 | 3,068,017 | 3,071,701 | 3,070,706 |
| Construction and developer deposits | 1,625,415 | 1,625,415 | 1,625,415 | 1,625,415 | 1,624,545 |
| Accrued interest payable | 846,704 | 1,057,878 | - | 209,939 | 419,878 |
| Long-term liabilities - due in one year: | | | | | |
| Compensated absences | 376,212 | 376,212 | 381,632 | 401,543 | 405,449 |
| Capital lease payable | (83,509) | (83,509) | 84,670 | 84,670 | 84,670 |
| Loan payable | - | - | 617,000 | 617,000 | 617,000 |
| Revenue bonds payable | - | - | 535,000 | 535,000 | 535,000 |
| Total Current Liabilities | \$ 6,544,352 | \$ 6,451,665 | \$ 6,917,317 | \$ 6,728,060 | \$ 7,108,585 |
| Non-Current Liabilities: | | | | | |
| Long-term liabilities - due in more than one year: | | | | | |
| Compensated absences | \$ 125,404 | \$ 125,404 | \$ 127,211 | \$ 133,848 | \$ 135,150 |
| Capital lease payable | 429,316 | 429,316 | 261,137 | 261,137 | 261,137 |
| Loan payable | 8,607,627 | 8,596,029 | 7,359,848 | 7,348,250 | 7,336,653 |
| Revenue bonds payable | 53,490,000 | 53,490,000 | 52,955,000 | 52,955,000 | 52,955,000 |
| Net other post employment benefits payable | 14,987,630 | 15,090,576 | 15,194,089 | 15,297,224 | 13,482,880 |
| Aggregate net pension liability | 9,809,458 | 9,809,458 | 9,809,458 | 9,809,458 | 10,691,338 |
| Pension-related debt | - | - | - | - | - |
| Total Non-Current Liabilities | \$ 87,449,435 | \$ 87,540,783 | \$ 85,706,743 | \$ 85,804,917 | \$ 84,862,157 |
| Total Liabilities | \$ 93,993,787 | \$ 93,992,448 | \$ 92,624,060 | \$ 92,532,977 | \$ 91,970,742 |
| DEFERRED INFLOWS OF RESOURCES: | | | | | |
| Unearned property taxes and assessments | \$ 2,750,000 | \$ 2,200,000 | \$ 1,650,000 | \$ 1,100,000 | \$ 550,000 |
| Deferred inflows of resources related to pensions | 585,837 | 585,837 | 585,837 | 585,837 | 1,801,356 |
| Total Deferred Inflows of Resources | \$ 3,335,837 | \$ 2,785,837 | \$ 2,235,837 | \$ 1,685,837 | \$ 2,351,356 |
| NET POSITION: | | | | | |
| Profit/(Loss) from Operations | \$ (375,999) | \$ (320,338) | \$ (523,129) | \$ (1,115,137) | \$ (925,632) |
| Restricted for investment in Palmdale Recycled Water Authority | 1,672,585 | 1,672,585 | 1,673,369 | 1,673,726 | 1,987,084 |
| Unrestricted | 94,193,153 | 94,193,153 | 94,192,369 | 94,192,010 | 93,808,415 |
| Total Net Position | \$ 95,489,739 | \$ 95,545,400 | \$ 95,342,609 | \$ 94,750,599 | \$ 94,869,867 |
| TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION | \$ 192,819,363 | \$ 192,323,685 | \$ 190,202,505 | \$ 188,969,413 | \$ 189,191,965 |

BALANCE SHEET AS OF MAY 31, 2020

ASSETS \$189,191,965



Liabilities & Net Position \$189,191,965

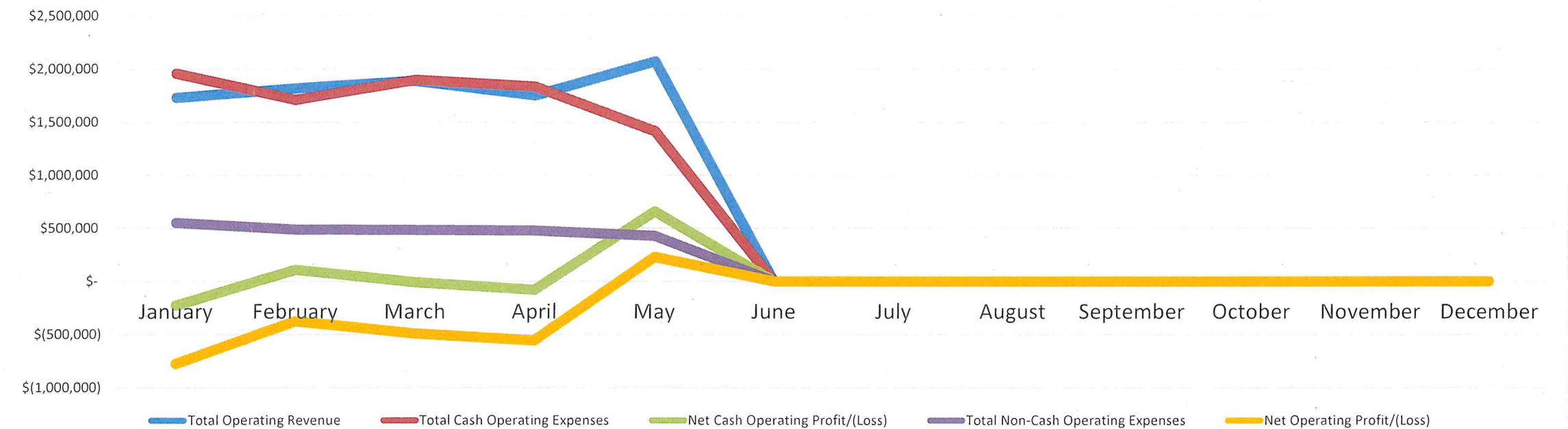


Palmdale Water District
Consolidated Profit and Loss Statement
For the Five Months Ending 5/31/2020

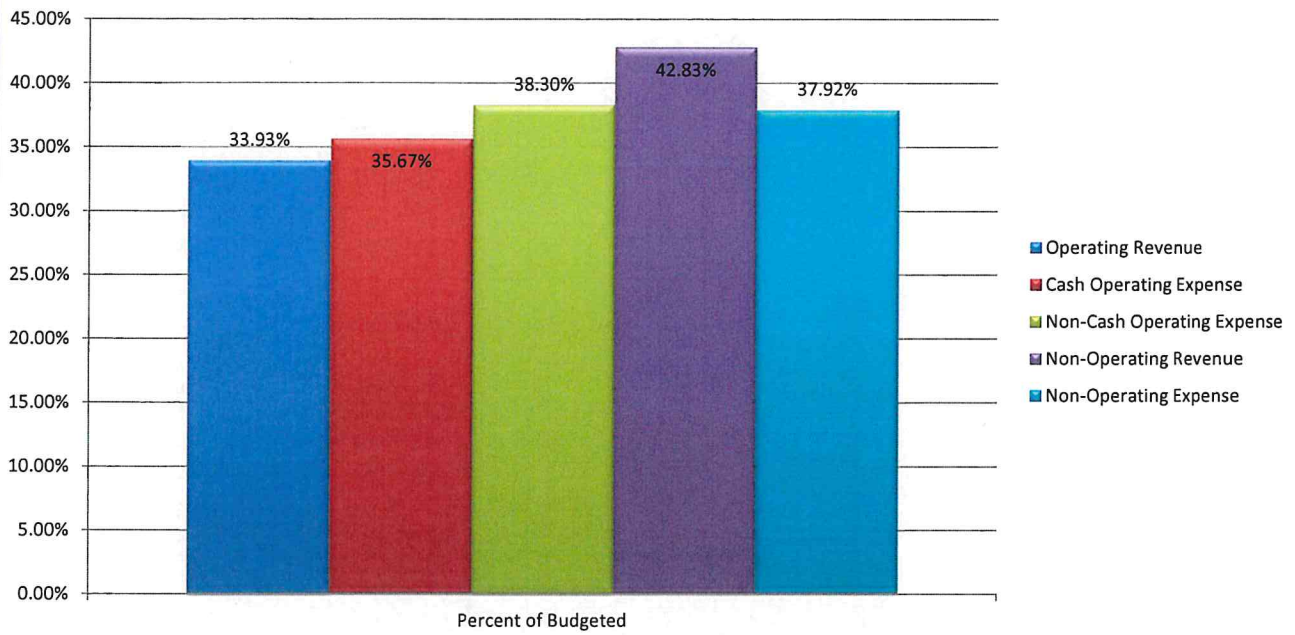
| | January | February | March | April | May | June | July | August | September | October | November | December | Year-to-Date | Adjustments | Adjusted Budget | % of Budget |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------------|-------------|-----------------------|---------------|
| Operating Revenue: | | | | | | | | | | | | | | | | |
| Wholesale Water | \$ 8,681 | \$ 9,898 | \$ - | \$ 13,820 | \$ 4,171 | | | | | | | | \$ 36,570 | | \$ 295,000 | 12.40% |
| Water Sales | 463,268 | 536,723 | 587,686 | 502,251 | 814,624 | | | | | | | | 2,904,552 | | 10,028,794 | 28.96% |
| Meter Fees | 1,140,012 | 1,142,830 | 1,149,976 | 1,151,303 | 1,151,682 | | | | | | | | 5,735,803 | | 14,956,694 | 38.35% |
| Water Quality Fees | 37,737 | 44,102 | 48,042 | 43,248 | 66,906 | | | | | | | | 240,035 | | 783,015 | 30.66% |
| Elevation Fees | 14,637 | 16,135 | 20,855 | 16,726 | 29,458 | | | | | | | | 97,811 | | 354,450 | 27.60% |
| Other | 65,830 | 70,441 | 81,332 | 23,870 | 4,475 | | | | | | | | 245,948 | | 877,625 | 28.02% |
| Total Operating Revenue | \$ 1,730,165 | \$ 1,820,129 | \$ 1,887,891 | \$ 1,751,219 | \$ 2,071,316 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,260,720 | \$ - | \$ 27,295,578 | 33.93% |
| Cash Operating Expenses: | | | | | | | | | | | | | | | | |
| Directors | \$ 1,318 | \$ 11,128 | \$ 7,701 | \$ 7,473 | \$ 7,767 | | | | | | | | \$ 35,387 | | \$ 144,150 | 24.55% |
| Administration-Services | 175,967 | 159,045 | 153,938 | 208,358 | 169,672 | | | | | | | | 866,980 | | 2,056,121 | 42.17% |
| Administration-District | 87,237 | 174,065 | 327,022 | 121,439 | 127,510 | | | | | | | | 837,273 | | 2,128,988 | 39.33% |
| Engineering | 158,307 | 121,461 | 125,274 | 169,144 | 122,056 | | | | | | | | 696,242 | | 1,635,725 | 42.56% |
| Facilities | 564,490 | 465,876 | 440,287 | 543,356 | 440,513 | | | | | | | | 2,454,523 | | 6,449,794 | 38.06% |
| Operations | 236,104 | 248,610 | 359,631 | 272,722 | 223,111 | | | | | | | | 1,340,179 | | 3,248,390 | 41.26% |
| Finance | 135,392 | 96,629 | 104,849 | 129,360 | 92,249 | | | | | | | | 558,478 | | 1,346,687 | 41.47% |
| Water Use Efficiency | 28,280 | 20,300 | 18,248 | 24,618 | 17,237 | | | | | | | | 108,683 | | 358,682 | 30.30% |
| Human Resources | 44,516 | 37,037 | 27,279 | 43,253 | 26,308 | | | | | | | | 178,393 | | 492,512 | 36.22% |
| Information Technology | 237,717 | 72,791 | 86,844 | 88,848 | 79,168 | | | | | | | | 565,368 | | 1,229,489 | 45.98% |
| Customer Care | 143,331 | 98,345 | 112,135 | 142,049 | 104,823 | | | | | | | | 600,684 | | 1,292,548 | 46.47% |
| Source of Supply-Purchased Water | 93,089 | 205,796 | 133,681 | 81,510 | 3,535 | | | | | | | | 517,611 | | 2,321,476 | 22.30% |
| Plant Expenditures | 50,350 | - | - | - | - | | | | | | | | 50,350 | | 610,556 | 8.25% |
| Sediment Removal Project | - | - | - | - | - | | | | | | | | - | | 600,000 | 0.00% |
| GAC Filter Media Replacement | - | - | - | - | - | | | | | | | | - | | 783,015 | 0.00% |
| Total Cash Operating Expenses | \$ 1,956,098 | \$ 1,711,083 | \$ 1,896,890 | \$ 1,832,131 | \$ 1,413,948 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,810,150 | \$ - | \$ 24,698,133 | 35.67% |
| Net Cash Operating Profit/(Loss) | \$ (225,933) | \$ 109,046 | \$ (8,999) | \$ (80,912) | \$ 657,368 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 450,570 | \$ - | \$ 2,597,445 | 17.35% |
| Non-Cash Operating Expenses: | | | | | | | | | | | | | | | | |
| Depreciation | \$ 438,268 | \$ 434,996 | \$ 429,011 | \$ 429,289 | \$ 425,314 | | | | | | | | \$ 2,156,879 | | \$ 5,050,000 | 42.71% |
| OPEB Accrual Expense | 127,710 | 127,710 | 127,710 | 127,710 | 127,710 | | | | | | | | 638,550 | | 1,750,000 | 36.49% |
| Bad Debts | 5,112 | (650) | 1,193 | (2,364) | (1,487) | | | | | | | | 1,804 | | 35,000 | 5.16% |
| Service Costs Construction | 19,033 | 11,445 | 21,142 | 13,326 | 18,506 | | | | | | | | 83,453 | | 100,000 | 83.45% |
| Capitalized Construction | (39,830) | (86,127) | (95,768) | (91,480) | (141,462) | | | | | | | | (454,667) | | (600,000) | 75.78% |
| Total Non-Cash Operating Expenses | \$ 550,293 | \$ 487,375 | \$ 483,288 | \$ 476,482 | \$ 428,582 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,426,020 | \$ - | \$ 6,335,000 | 38.30% |
| Net Operating Profit/(Loss) | \$ (776,226) | \$ (378,329) | \$ (492,287) | \$ (557,394) | \$ 228,786 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,975,449) | \$ - | \$ (3,737,555) | 52.85% |
| Non-Operating Revenues: | | | | | | | | | | | | | | | | |
| Assessments (Debt Service) | \$ 416,845 | \$ 416,845 | \$ 416,845 | \$ 416,845 | \$ 416,845 | | | | | | | | \$ 2,084,225 | | \$ 4,925,250 | 42.32% |
| Assessments (1%) | 421,349 | 133,155 | 133,155 | 133,155 | 133,155 | | | | | | | | 953,969 | | 2,346,000 | 40.66% |
| DWR Fixed Charge Recovery | - | - | - | 150,341 | - | | | | | | | | 150,341 | | 175,000 | 85.91% |
| Interest | 24,761 | 32,511 | 45,071 | 23,087 | 15,681 | | | | | | | | 141,111 | | 150,000 | 94.07% |
| CIF - Infrastructure | - | 12,028 | - | - | - | | | | | | | | 12,028 | | 18,750 | 64.15% |
| CIF - Water Supply | - | - | - | - | - | | | | | | | | - | | 56,250 | 0.00% |
| Grants - State and Federal | - | - | - | - | - | | | | | | | | - | | 100,000 | 0.00% |
| Other | (18) | 100 | (30) | 7,918 | 62 | | | | | | | | 8,032 | | 50,000 | 16.06% |
| Total Non-Operating Revenues | \$ 862,937 | \$ 594,640 | \$ 595,040 | \$ 731,345 | \$ 565,744 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,349,706 | \$ - | \$ 7,821,250 | 42.83% |
| Non-Operating Expenses: | | | | | | | | | | | | | | | | |
| Interest on Long-Term Debt | \$ 219,425 | \$ 213,457 | \$ 213,457 | \$ 212,222 | \$ 212,222 | | | | | | | | \$ 1,070,783 | | \$ 2,648,000 | 40.44% |
| Amortization of SWP | 237,754 | 237,754 | 237,754 | 237,885 | 237,885 | | | | | | | | 1,189,032 | | 2,881,000 | 41.27% |
| Change in Investments in PRWA | 4,295 | 784 | 357 | 5,459 | - | | | | | | | | 10,895 | | 300,000 | 3.63% |
| Water Conservation Programs | 2,640 | 7,555 | 6,698 | 8,066 | 4,221 | | | | | | | | 29,179 | | 236,500 | 12.34% |
| Total Non-Operating Expenses | \$ 464,114 | \$ 459,550 | \$ 458,266 | \$ 463,631 | \$ 454,328 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,299,889 | \$ - | \$ 6,065,500 | 37.92% |
| Net Earnings | \$ (377,403) | \$ (243,239) | \$ (355,512) | \$ (289,680) | \$ 340,202 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (925,632) | \$ - | \$ (1,981,805) | 46.71% |

| | January | February | March | April | May | June | July | August | September | October | November | December |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|------|------|--------|-----------|---------|----------|----------|
| Total Operating Revenue | \$ 1,730,165 | \$ 1,820,129 | \$ 1,887,891 | \$ 1,751,219 | \$ 2,071,316 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Cash Operating Expenses | \$ 1,956,098 | \$ 1,711,083 | \$ 1,896,890 | \$ 1,832,131 | \$ 1,413,948 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Cash Operating Profit/(Loss) | \$ (225,933) | \$ 109,046 | \$ (8,999) | \$ (80,912) | \$ 657,368 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Non-Cash Operating Expenses | \$ 550,293 | \$ 487,375 | \$ 483,288 | \$ 476,482 | \$ 428,582 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Operating Profit/(Loss) | \$ (776,226) | \$ (378,329) | \$ (492,287) | \$ (557,394) | \$ 228,786 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

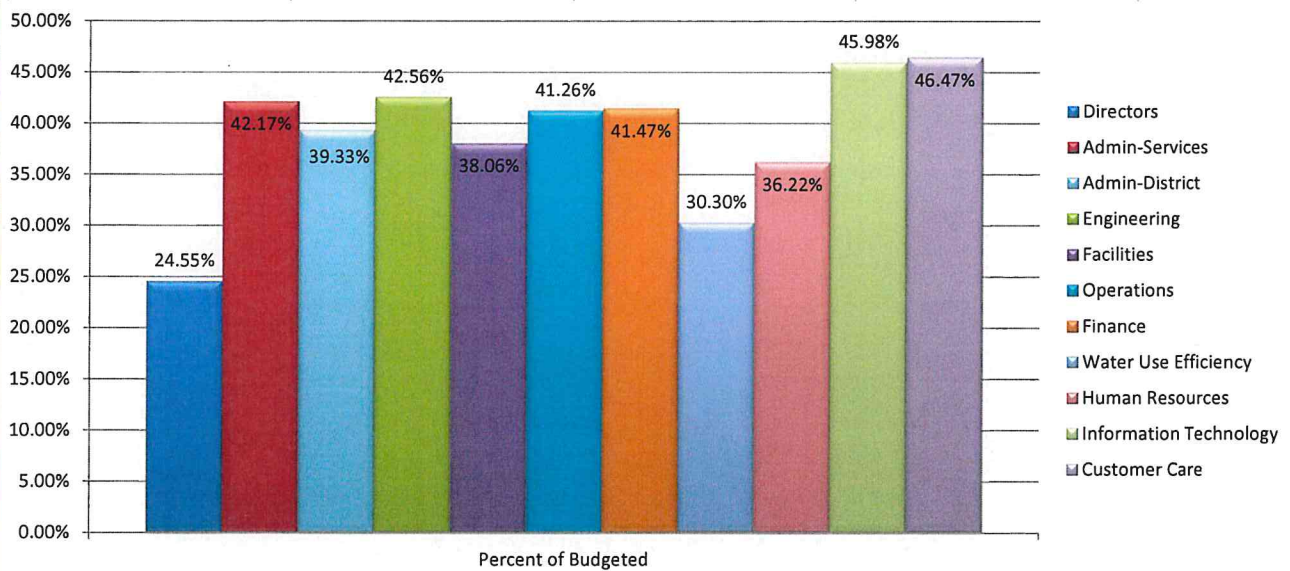
P & L Trending 2020



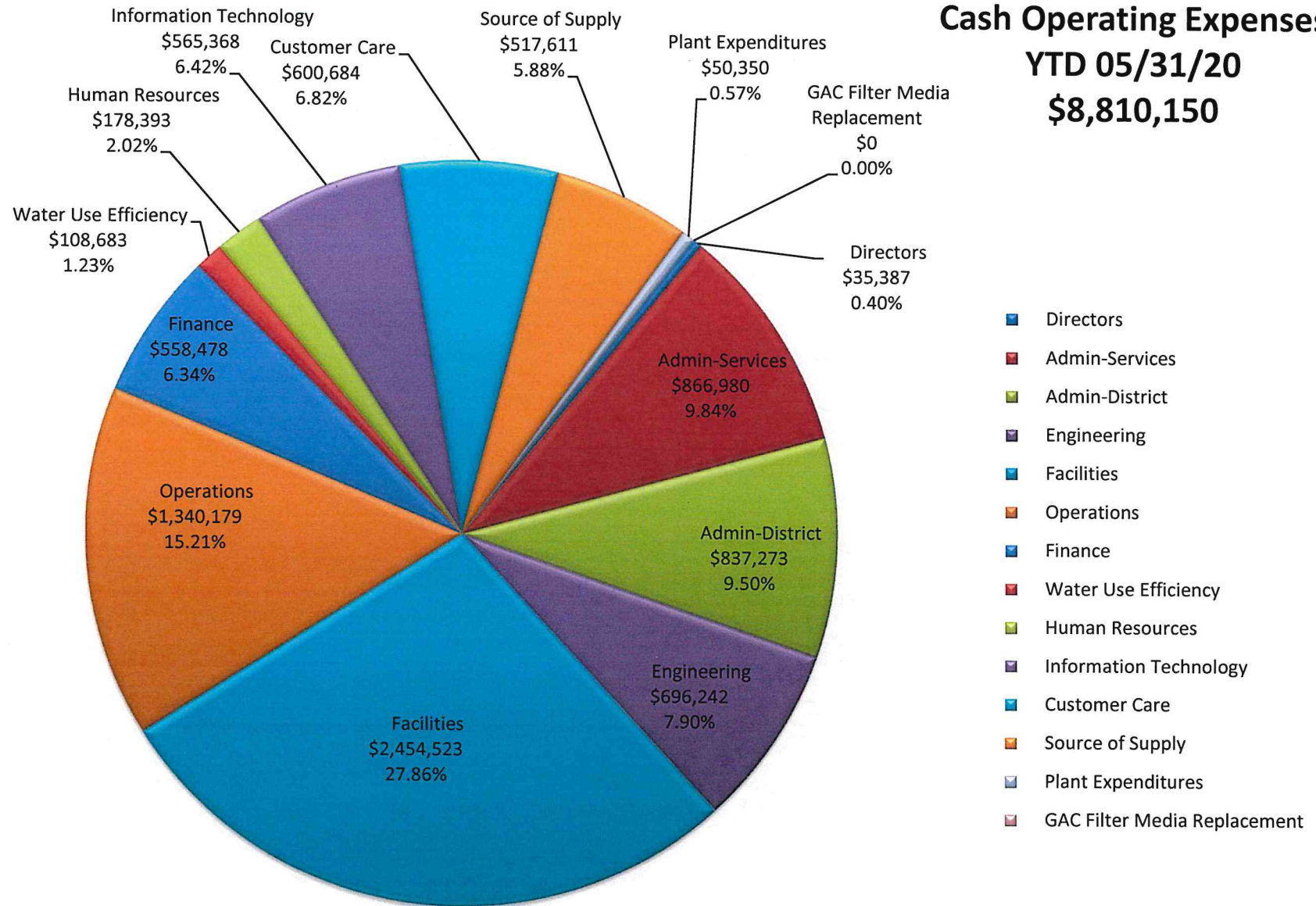
P & L BUDGET vs. ACTUAL



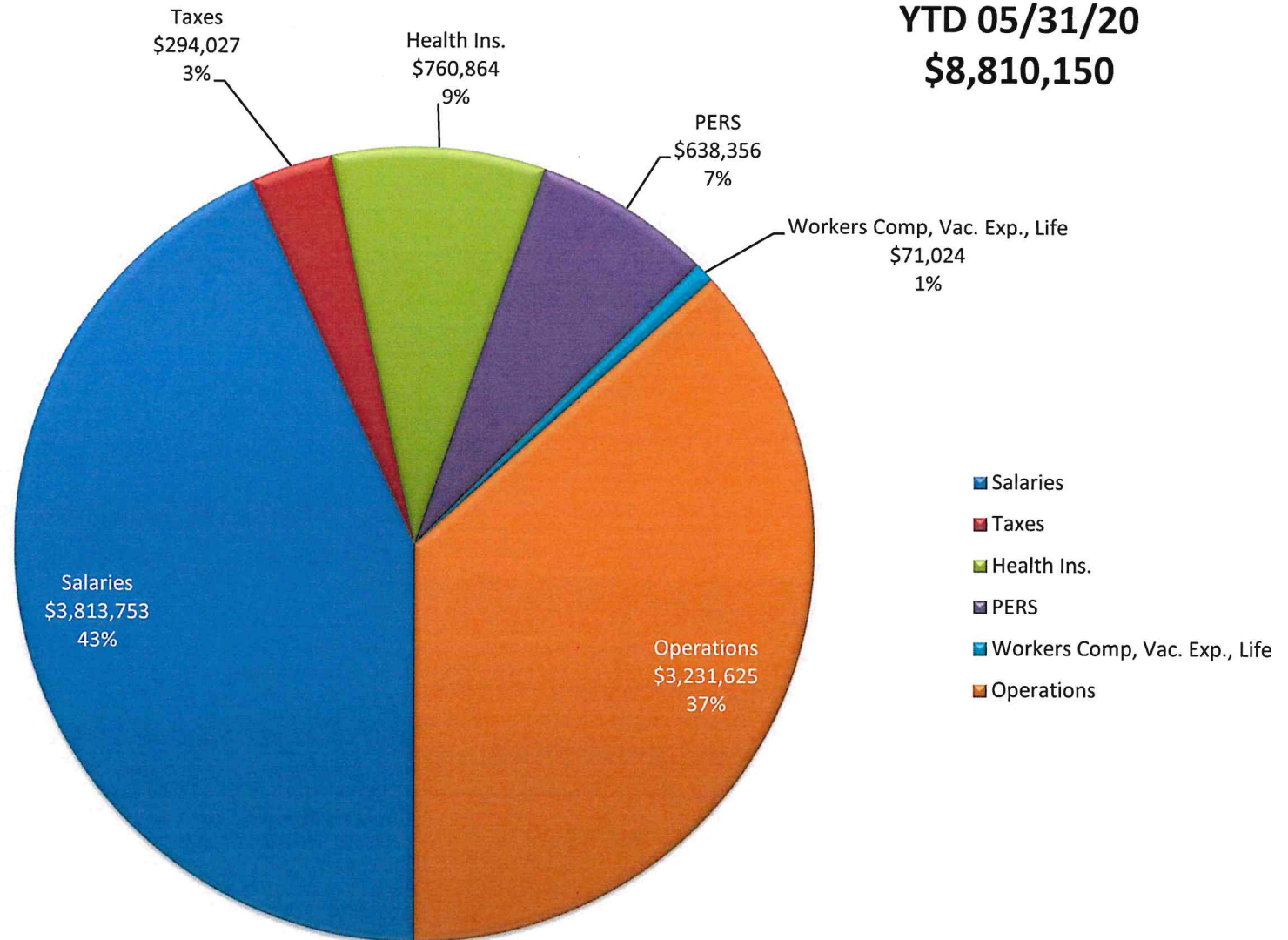
DEPARTMENTAL - BUDGET vs. ACTUAL



Cash Operating Expenses **YTD 05/31/20** **\$8,810,150**



Personnel to Operations Exp
YTD 05/31/20
\$8,810,150



Palmdale Water District
Revenue Analysis
For the Five Months Ending 5/31/2020
2020

2019 to 2020 Comparison

| | Thru April | May | Year-to-Date | Adjusted Budget | % of Budget | May | Year-to-Date | % Change |
|-------------------------------------|---------------------|---------------------|----------------------|----------------------|----------------|--------------------|--------------------|---------------|
| Operating Revenue: | | | | | | | | |
| Wholesale Water | \$ 32,400 | \$ 4,171 | \$ 36,570 | \$ 295,000 | 12.40% | \$ (18,775) | \$ (67,047) | -64.71% |
| Water Sales | 2,089,928 | 814,624 | 2,904,552 | 10,028,794 | 28.96% | 163,922 | 606,121 | 26.37% |
| Meter Fees | 4,584,122 | 1,151,682 | 5,735,803 | 14,956,694 | 38.35% | (9,527) | (68,746) | -1.18% |
| Water Quality Fees | 173,129 | 66,906 | 240,035 | 783,015 | 30.66% | 2,630 | 17,853 | 8.04% |
| Elevation Fees | 68,353 | 29,458 | 97,811 | 354,450 | 27.60% | 99 | 8,065 | 8.99% |
| Other | 241,474 | 4,475 | 245,948 | 877,625 | 28.02% | (63,331) | (148,194) | -37.60% |
| Total Water Sales | \$ 7,189,404 | \$ 2,071,316 | \$ 9,260,720 | \$ 27,295,578 | 33.93% | \$ 75,017 | \$ 348,051 | 3.95% |
| Non-Operating Revenues: | | | | | | | | |
| Assessments (Debt Service) | \$ 1,667,380 | \$ 416,845 | \$ 2,084,225 | \$ 4,925,250 | 42.32% | \$ 20,845 | \$ 104,225 | 5.26% |
| Assessments (1%) | 820,814 | 133,155 | 953,969 | 2,346,000 | 40.66% | (20,845) | (70,155) | -6.85% |
| DWR Fixed Charge Recovery | 150,341 | - | 150,341 | 175,000 | 85.91% | (33,510) | 5,324 | 3.67% |
| Interest | 125,429 | 15,681 | 141,111 | 150,000 | 94.07% | (29,691) | (69,673) | -33.05% |
| CIF - Infrastructure | 12,028 | - | 12,028 | 18,750 | 64.15% | (3,114) | 4,118 | 52.06% |
| CIF - Water Supply | - | - | - | 56,250 | 0.00% | - | - | |
| Grants - State and Federal | - | - | - | 100,000 | 0.00% | - | (9,185) | -100.00% |
| Other | 7,970 | 62 | 8,032 | 50,000 | 16.06% | 67 | (17,133) | -68.08% |
| Total Non-Operating Revenues | \$ 2,783,963 | \$ 565,744 | \$ 3,349,706 | \$ 7,821,250 | 42.83% | \$ (66,248) | \$ (52,479) | -1.54% |
| Total Revenue | \$ 9,973,367 | \$ 2,637,060 | \$ 12,610,426 | \$ 35,116,828 | 35.91% | \$ 8,769 | \$ 295,573 | 2.42% |

| | 2019 | | | | |
|-------------------------------------|---------------------|---------------------|----------------------|----------------------|----------------|
| | Thru April | May | Year-to-Date | Adjusted Budget | % of Budget |
| Operating Revenue: | | | | | |
| Wholesale Water | \$ 80,671 | \$ 22,946 | \$ 103,617 | \$ 295,000 | 35.12% |
| Water Sales | 1,647,729 | 650,703 | 2,298,432 | 9,653,000 | 23.81% |
| Meter Fees | 4,643,341 | 1,161,208 | 5,804,549 | 13,719,000 | 42.31% |
| Water Quality Fees | 157,906 | 64,276 | 222,182 | 826,500 | 26.88% |
| Elevation Fees | 60,386 | 29,360 | 89,746 | 370,000 | 24.26% |
| Other | 326,337 | 67,806 | 394,142 | 875,000 | 45.04% |
| Total Water Sales | \$ 6,835,699 | \$ 1,973,353 | \$ 8,809,051 | \$ 25,738,500 | 34.23% |
| Non-Operating Revenues: | | | | | |
| Assessments (Debt Service) | \$ 1,584,000 | \$ 396,000 | \$ 1,980,000 | \$ 5,125,000 | 38.63% |
| Assessments (1%) | 870,124 | 154,000 | 1,024,124 | 2,300,000 | 44.53% |
| DWR Fixed Charge Recovery | 111,507 | 33,510 | 145,017 | 175,000 | 82.87% |
| Interest | 165,411 | 45,373 | 210,784 | 150,000 | 140.52% |
| CIF - Infrastructure | 4,796 | 3,114 | 7,910 | 18,750 | 42.19% |
| CIF - Water Supply | - | - | - | 56,250 | 0.00% |
| Grants - State and Federal | 9,185 | - | 9,185 | 100,000 | 9.19% |
| Other | 25,169 | (4) | 25,165 | 50,000 | 50.33% |
| Total Non-Operating Revenues | \$ 2,770,193 | \$ 631,992 | \$ 3,402,185 | \$ 7,975,000 | 42.66% |
| Total Revenue | \$ 9,605,891 | \$ 2,605,345 | \$ 12,211,236 | \$ 33,713,500 | 36.22% |

**Palmdale Water District
Operating Expense Analysis
For the Five Months Ending 5/31/2020**

| | 2020 | | | | | 2019 to 2020 Comparison | | |
|--|----------------------|---------------------|----------------------|----------------------|----------------|-------------------------|---------------------|----------------|
| | Thru April | May | Year-to-Date | Adjusted Budget | % of Budget | May | Year-to-Date | % Change |
| Cash Operating Expenses: | | | | | | | | |
| Directors | \$ 27,621 | \$ 7,767 | \$ 35,387 | \$ 144,150 | 24.55% | \$ (5,809) | \$ (8,986) | -20.25% |
| Administration-Services | 697,308 | 169,672 | 866,980 | 2,056,121 | 42.17% | (55,699) | (58,174) | -6.29% |
| Administration-District | 709,763 | 127,510 | 837,273 | 2,128,988 | 39.33% | 49 | 96,102 | 12.97% |
| Engineering | 574,186 | 122,056 | 696,242 | 1,635,725 | 42.56% | (40,103) | 370 | 0.05% |
| Facilities | 2,014,009 | 440,513 | 2,454,523 | 6,449,794 | 38.06% | (442,364) | (339,975) | -12.17% |
| Operations | 1,117,068 | 223,111 | 1,340,179 | 3,248,390 | 41.26% | (137,432) | 43 | 0.00% |
| Finance | 466,229 | 92,249 | 558,478 | 1,346,687 | 41.47% | (33,793) | 36,314 | 6.95% |
| Water Conservation | 91,446 | 17,237 | 108,683 | 358,682 | 30.30% | (12,343) | 1,796 | 1.68% |
| Human Resources | 152,085 | 26,308 | 178,393 | 492,512 | 36.22% | (22,263) | (45,179) | -20.21% |
| Information Technology | 486,200 | 79,168 | 565,368 | 1,229,489 | 45.98% | 702 | 183,103 | 47.90% |
| Customer Care | 495,861 | 104,823 | 600,684 | 1,292,548 | 46.47% | (26,801) | 19,392 | 3.34% |
| Source of Supply-Purchased Water | 514,076 | 3,535 | 517,611 | 2,321,476 | 22.30% | (42) | (126,725) | -19.67% |
| Plant Expenditures | 50,350 | - | 50,350 | 610,556 | 8.25% | - | (75,079) | -59.86% |
| Sediment Removal Project | - | - | - | 600,000 | 0.00% | - | - | - |
| GAC Filter Media Replacement | - | - | - | 783,015 | 0.00% | - | (123,876) | -100.00% |
| Total Cash Operating Expenses | \$ 7,396,201 | \$ 1,413,948 | \$ 8,810,150 | \$ 24,698,133 | 35.67% | \$ (775,897) | \$ (440,875) | -5.00% |
| Non-Cash Operating Expenses: | | | | | | | | |
| Depreciation | \$ 1,731,565 | \$ 425,314 | \$ 2,156,879 | \$ 5,050,000 | 42.71% | \$ (17,688) | \$ (47,155) | -2.14% |
| OPEB Accrual Expense | 510,840 | 127,710 | 638,550 | 1,750,000 | 36.49% | - | - | 0.00% |
| Bad Debts | 3,291 | (1,487) | 1,804 | 35,000 | 5.16% | (3,231) | (18,177) | -90.97% |
| Service Costs Construction | 64,947 | 18,506 | 83,453 | 100,000 | 83.45% | 25,891 | 74,808 | 865.32% |
| Capitalized Construction | (313,204) | (141,462) | (454,667) | (600,000) | 75.78% | 76,186 | (56,838) | 14.29% |
| Total Non-Cash Operating Expenses | \$ 1,997,438 | \$ 428,582 | \$ 2,426,020 | \$ 6,335,000 | 38.30% | \$ 81,158 | \$ (47,362) | -1.95% |
| Non-Operating Expenses: | | | | | | | | |
| Interest on Long-Term Debt | \$ 858,561 | \$ 212,222 | \$ 1,070,783 | \$ 2,648,000 | 40.44% | \$ (4,414) | \$ (25,201) | -2.30% |
| Amortization of SWP | 951,147 | 237,885 | 1,189,032 | 2,881,000 | 41.27% | - | - | 0.00% |
| Change in Investments in PRWA | 10,895 | - | 10,895 | 300,000 | 3.63% | - | (295,761) | -96.45% |
| Water Conservation Programs | 24,958 | 4,221 | 29,179 | 236,500 | 12.34% | 3,683 | 24,534 | 528.22% |
| Total Non-Operating Expenses | \$ 1,845,561 | \$ 454,328 | \$ 2,299,889 | \$ 6,065,500 | 37.92% | \$ (731) | \$ (296,427) | -11.42% |
| Total Expenses | \$ 11,239,200 | \$ 2,296,858 | \$ 13,536,058 | \$ 37,098,633 | 36.49% | \$ (695,471) | \$ (784,664) | -5.48% |

**Palmdale Water District
Operating Expense Analysis
For the Five Months Ending 5/31/2020**

2019 to 2020 Comparison

| | 2019 | | | Adjusted | % of |
|--|----------------------|---------------------|----------------------|----------------------|---------------|
| | Thru | May | Year-to-Date | Budget | Budget |
| | April | | | | |
| Cash Operating Expenses: | | | | | |
| Directors | \$ 30,798 | \$ 13,575 | \$ 44,374 | \$ 140,500 | 31.58% |
| Administration-Services | 699,783 | 225,371 | 925,154 | 2,119,700 | 43.65% |
| Administration-District | 613,711 | 127,460 | 741,171 | 2,166,500 | 34.21% |
| Engineering | 533,713 | 162,159 | 695,872 | 1,596,550 | 43.59% |
| Facilities | 1,911,620 | 882,877 | 2,794,497 | 6,598,000 | 42.35% |
| Operations | 979,593 | 360,543 | 1,340,135 | 3,012,000 | 44.49% |
| Finance | 396,121 | 126,042 | 522,164 | 1,289,750 | 40.49% |
| Water Conservation | 77,308 | 29,580 | 106,887 | 374,150 | 28.57% |
| Human Resources | 175,001 | 48,571 | 223,572 | 438,600 | 50.97% |
| Information Technology | 303,798 | 78,466 | 382,265 | 956,050 | 39.98% |
| Customer Care | 449,668 | 131,624 | 581,293 | 1,347,700 | 43.13% |
| Source of Supply-Purchased Water | 640,759 | 3,577 | 644,336 | 1,905,000 | 33.82% |
| Plant Expenditures | 125,429 | - | 125,429 | 212,000 | 59.16% |
| Sediment Removal Project | - | - | - | - | - |
| GAC Filter Media Replacement | 123,876 | - | 123,876 | 800,000 | 15.48% |
| Total Cash Operating Expenses | \$ 7,061,179 | \$ 2,189,846 | \$ 9,251,025 | \$ 22,956,500 | 40.30% |
| Non-Cash Operating Expenses: | | | | | |
| Depreciation | \$ 1,761,031 | \$ 443,002 | \$ 2,204,034 | \$ 5,050,000 | 43.64% |
| OPEB Accrual Expense | 510,840 | 127,710 | 638,550 | 1,750,000 | 36.49% |
| Bad Debts | 18,237 | 1,744 | 19,981 | 50,000 | 39.96% |
| Service Costs Construction | 16,029 | (7,384) | 8,645 | 100,000 | 8.65% |
| Capitalized Construction | (180,181) | (217,648) | (397,829) | (600,000) | 66.30% |
| Total Non-Cash Operating Expenses | \$ 2,125,957 | \$ 347,424 | \$ 2,473,382 | \$ 6,350,000 | 38.95% |
| Non-Operating Expenses: | | | | | |
| Interest on Long-Term Debt | \$ 879,348 | \$ 216,636 | \$ 1,095,984 | \$ 2,648,000 | 41.39% |
| Amortization of SWP | 951,147 | 237,885 | 1,189,032 | 2,881,000 | 41.27% |
| Change in Investments in PRWA | 306,655 | - | 306,655 | 300,000 | 102.22% |
| Water Conservation Programs | 4,107 | 538 | 4,645 | 236,500 | 1.96% |
| Total Non-Operating Expenses | \$ 2,141,257 | \$ 455,059 | \$ 2,596,316 | \$ 6,065,500 | 42.80% |
| Total Expenses | \$ 11,328,394 | \$ 2,992,328 | \$ 14,320,722 | \$ 35,372,000 | 40.49% |

Palmdale Water District
2020 Directors Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-01-4000-000 Directors Pay | \$ - | \$ - | \$ - | \$ - | |
| Employee Benefits | | | | | |
| 1-01-4005-000 Payroll Taxes | 2,169 | 5,650 | | 3,481 | 38.40% |
| Subtotal (Benefits) | 2,169 | 5,650 | - | 3,481 | 38.40% |
| Total Personnel Expenses | <u>\$ 2,169</u> | <u>\$ 5,650</u> | <u>\$ -</u> | <u>\$ 3,481</u> | <u>38.40%</u> |
| OPERATING EXPENSES: | | | | | |
| 1-01-xxxx-006 Director Share - Dizmang, Gloria | \$ 4,629 | \$ 27,700 | | \$ 23,071 | 16.71% |
| 1-01-xxxx-007 Director Share - Alvarado, Robert | 5,746 | 27,700 | | 21,954 | 20.74% |
| 1-01-xxxx-008 Director Share - Mac Laren, Kathy | 8,006 | 27,700 | | 19,694 | 28.90% |
| 1-01-xxxx-010 Director Share - Dino, Vincent | 7,185 | 27,700 | | 20,515 | 25.94% |
| 1-01-xxxx-012 Director Share - Wilson, Don | 7,652 | 27,700 | | 20,048 | 27.62% |
| Subtotal Operating Expenses | 33,218 | 138,500 | - | 105,282 | 23.98% |
| Total O & M Expenses | <u>\$ 35,387</u> | <u>\$ 144,150</u> | <u>\$ -</u> | <u>\$ 108,763</u> | <u>24.55%</u> |

Palmdale Water District
2020 Administration District Wide Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-02-5070-001 On-Call | \$ 31,862 | \$ 80,000 | | \$ 48,138 | 39.83% |
| Subtotal (Salaries) | \$ 31,862 | \$ 80,000 | \$ - | \$ 48,138 | 39.83% |
| Employee Benefits | | | | | |
| 1-02-5070-002 PERS-Unfunded Liability | \$ 319,906 | \$ 764,000 | | 444,094 | 41.87% |
| 1-02-5070-003 Workers Compensation | 64,001 | 375,000 | | 310,999 | 17.07% |
| 1-02-5070-004 Vacation Benefit Expense | 4,156 | 25,000 | | 20,844 | 16.62% |
| 1-02-5070-005 Life Insurance | 2,868 | 6,500 | | 3,632 | 44.12% |
| Subtotal (Benefits) | \$ 390,930 | \$ 1,170,500 | \$ - | \$ 779,570 | 33.40% |
| Total Personnel Expenses | \$ 422,793 | \$ 1,250,500 | \$ - | \$ 827,707 | 33.81% |
| OPERATING EXPENSES: | | | | | |
| 1-02-5070-006 Other Operating | \$ 23,445 | \$ 25,609 | | 2,164 | 91.55% |
| 1-02-5070-007 Consultants | 150,450 | 239,699 | | 89,249 | 62.77% |
| 1-02-5070-008 Insurance | 94,679 | 255,000 | | 160,321 | 37.13% |
| 1-02-5070-009 Groundwater Adjudication - Legal | 8,656 | 40,974 | | 32,318 | 21.13% |
| 1-02-5070-010 Legal Services | 52,186 | 128,044 | | 75,858 | 40.76% |
| 1-02-5070-011 Memberships/Subscriptions | 43,778 | 128,044 | | 84,266 | 34.19% |
| 1-02-5070-014 Groundwater Adjudication - Assessment | 41,286 | 45,000 | | 3,714 | 91.75% |
| 1-02-5070-015 Computer Software - Info 360 | - | 15,000 | | 15,000 | 0.00% |
| Subtotal Operating Expenses | \$ 414,480 | \$ 877,371 | \$ - | \$ 462,890 | 47.24% |
| Total Departmental Expenses | \$ 837,273 | \$ 2,127,871 | \$ - | \$ 1,290,598 | 39.35% |

Palmdale Water District
2020 Administration Services Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-02-4000-000 Salaries | \$ 557,278 | \$ 1,279,750 | | \$ 722,472 | 43.55% |
| 1-02-4000-100 Overtime | 1,076 | 13,500 | | 12,424 | 7.97% |
| Subtotal (Salaries) | \$ 558,353 | \$ 1,293,250 | \$ - | \$ 734,897 | 43.17% |
| Employee Benefits | | | | | |
| 1-02-4005-000 Payroll Taxes | \$ 42,432 | \$ 91,000 | | 48,568 | 46.63% |
| 1-02-4010-000 Health Insurance | 82,525 | 150,500 | | 67,975 | 54.83% |
| 1-02-4015-000 PERS | 45,637 | 116,750 | | 71,113 | 39.09% |
| Subtotal (Benefits) | \$ 170,595 | \$ 358,250 | \$ - | \$ 187,655 | 47.62% |
| Total Personnel Expenses | \$ 728,948 | \$ 1,651,500 | \$ - | \$ 922,552 | 44.14% |
| OPERATING EXPENSES: | | | | | |
| 1-02-4050-000 Staff Travel | \$ 3,355 | \$ 15,365 | \$ - | \$ 12,010 | 21.84% |
| 1-02-4050-100 General Manager Travel | - | 5,122 | | 5,122 | 0.00% |
| 1-02-4060-000 Staff Conferences & Seminars | 1,323 | 6,146 | | 4,823 | 21.53% |
| 1-02-4060-100 General Manager Conferences & Seminars | 944 | 4,097 | | 3,154 | 23.03% |
| 1-02-4130-000 Bank Charges | 83,641 | 185,000 | | 101,359 | 45.21% |
| 1-02-4150-000 Accounting Services | - | 25,609 | | 25,609 | 0.00% |
| 1-02-4175-000 Permits | 1,400 | 17,926 | | 16,526 | 7.81% |
| 1-02-4180-000 Postage | 5,647 | 25,609 | | 19,962 | 22.05% |
| 1-02-4190-100 Public Relations - Publications | 14,261 | 30,731 | | 16,470 | 46.41% |
| 1-02-4190-700 Public Affairs - Marketing/Outreach | 15,393 | 40,000 | | 24,607 | 38.48% |
| 1-02-4190-710 Public Affairs -Advertising | 450 | 5,000 | | 4,550 | 9.00% |
| 1-02-4190-720 Public Affairs - Equipment | 60 | 2,500 | | 2,440 | 2.41% |
| 1-02-4190-730 Public Affairs -Conference/Seminar/Travel | 235 | 3,000 | | 2,765 | 7.83% |
| 1-02-4190-740 Public Affairs - Consultants | 450 | 3,000 | | 2,550 | 15.00% |
| 1-02-4190-750 Public Affairs - Membership | 430 | 1,200 | | 770 | 35.83% |
| 1-02-4200-000 Advertising | 85 | 4,097 | | 4,012 | 2.07% |
| 1-02-4205-000 Office Supplies | 10,358 | 25,097 | | 14,739 | 41.27% |
| 1-02-4210-000 Office Furniture | - | 5,122 | | 5,122 | 0.00% |
| Subtotal Operating Expenses | \$ 138,032 | \$ 404,621 | \$ - | \$ 266,589 | 34.11% |
| Total Departmental Expenses | \$ 866,980 | \$ 2,056,121 | \$ - | \$ 1,189,141 | 42.17% |

Palmdale Water District
2020 Engineering Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|--|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-03-4000-000 Salaries | \$ 505,823 | \$ 1,171,500 | \$ - | \$ 665,677 | 43.18% |
| 1-03-4000-100 Overtime | 4,955 | 12,000 | | 7,045 | 41.30% |
| Subtotal (Salaries) | \$ 510,778 | \$ 1,183,500 | \$ - | \$ 672,722 | 43.16% |
| Employee Benefits | | | | | |
| 1-03-4005-000 Payroll Taxes | 38,832 | 88,000 | | 49,168 | 44.13% |
| 1-03-4010-000 Health Insurance | 97,931 | 196,500 | | 98,569 | 49.84% |
| 1-03-4015-000 PERS | 45,255 | 119,000 | | 73,745 | 38.03% |
| Subtotal (Benefits) | \$ 182,019 | \$ 403,500 | \$ - | \$ 221,481 | 45.11% |
| Total Personnel Expenses | \$ 692,797 | \$ 1,587,000 | \$ - | \$ 894,203 | 43.65% |
| OPERATING EXPENSES: | | | | | |
| 1-03-4050-000 Staff Travel | \$ 181 | \$ 4,610 | | \$ 4,428 | 3.94% |
| 1-03-4060-000 Staff Conferences & Seminars | 1,074 | 4,917 | | 3,843 | 21.84% |
| 1-03-4060-001 Staff Training - Auto CAD Civil 3D | - | 13,000 | | 13,000 | 0.00% |
| 1-03-4155-000 Contracted Services | - | 2,049 | | 2,049 | 0.00% |
| 1-03-4165-000 Memberships/Subscriptions | 1,765 | 2,561 | | 796 | 68.92% |
| 1-03-4250-000 General Materials & Supplies | 424 | 10,589 | | 10,165 | 4.01% |
| 1-03-8100-100 Computer Software - Maint. & Support | - | 11,000 | | 11,000 | 0.00% |
| Subtotal Operating Expenses | \$ 3,445 | \$ 48,725 | \$ - | \$ 45,280 | 7.07% |
| Total Departmental Expenses | \$ 696,242 | \$ 1,635,725 | \$ - | \$ 939,483 | 42.56% |

Palmdale Water District
2020 Facilities Budget
For the Five Months Ending Sunday, May 31, 2020

| YTD ACTUAL | ORIGINAL BUDGET | ADJUSTMENTS | ADJUSTED BUDGET | PERCENT |
|---------------|--------------------|-------------|--------------------|---------|
| 2020 | 2020 | 2020 | REMAINING | USED |

Personnel Budget:

| | | | | |
|------------------------|--------------|--------------|--------------|---------------------|
| 1-04-4000-000 Salaries | \$ 1,029,432 | \$ 2,493,500 | \$ 1,464,068 | 41.28% |
| 1-04-4000-100 Overtime | 71,443 | 115,000 | 43,557 | 62.12% |
| Subtotal (Salaries) | \$ 1,100,875 | \$ 2,608,500 | \$ - | \$ 1,507,625 42.20% |

Employee Benefits

| | | | | |
|--------------------------------|------------|------------|---------|-------------------|
| 1-04-4005-000 Payroll Taxes | 86,697 | 197,750 | 111,053 | 43.84% |
| 1-04-4010-000 Health Insurance | 266,153 | 473,750 | 207,597 | 56.18% |
| 1-04-4015-000 PERS | 89,592 | 238,500 | 148,908 | 37.56% |
| Subtotal (Benefits) | \$ 442,442 | \$ 910,000 | \$ - | \$ 467,558 48.62% |

Total Personnel Expenses

| | | | | |
|--------------|--------------|------|--------------|--------|
| \$ 1,543,317 | \$ 3,518,500 | \$ - | \$ 1,975,183 | 43.86% |
|--------------|--------------|------|--------------|--------|

OPERATING EXPENSES:

| | | | | |
|---|------------|--------------|----------|---------------------|
| 1-04-4050-000 Staff Travel | \$ 2,656 | \$ 6,146 | \$ 3,490 | 43.21% |
| 1-04-4060-000 Staff Conferences & Seminars | 1,088 | 15,365 | 14,277 | 7.08% |
| 1-04-4155-000 Contracted Services | 70,750 | 276,918 | 206,168 | 25.55% |
| 1-04-4175-000 Permits-Dams | 5,790 | 40,974 | 35,184 | 14.13% |
| 1-04-4215-100 Natural Gas - Wells & Boosters | 59,863 | 218,350 | 158,487 | 27.42% |
| 1-04-4215-200 Natural Gas - Buildings | 4,488 | 9,371 | 4,882 | 47.90% |
| 1-04-4220-100 Electricity - Wells & Boosters | 371,535 | 827,487 | 455,952 | 44.90% |
| 1-04-4220-200 Electricity - Buildings | 18,022 | 91,624 | 73,603 | 19.67% |
| 1-04-4225-000 Maint. & Repair - Vehicles | 13,184 | 33,479 | 20,294 | 39.38% |
| 1-04-4230-100 Maint. & Rep. Office Building | 6,388 | 25,753 | 19,365 | 24.80% |
| 1-04-4235-110 Maint. & Rep. Equipment | 2,192 | 12,361 | 10,170 | 17.73% |
| 1-04-4235-400 Maint. & Rep. Operations - Wells | 32,825 | 82,297 | 49,472 | 39.89% |
| 1-04-4235-405 Maint. & Rep. Operations - Boosters | 15,021 | 51,435 | 36,414 | 29.20% |
| 1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs | 2,688 | 25,753 | 23,065 | 10.44% |
| 1-04-4235-415 Maint. & Rep. Operations - Facilities | 23,504 | 51,506 | 28,002 | 45.63% |
| 1-04-4235-420 Maint. & Rep. Operations - Water Lines | 68,510 | 309,036 | 240,525 | 22.17% |
| 1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam | 6,837 | 15,452 | 8,615 | 44.25% |
| 1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal | 833 | 10,301 | 9,468 | 8.09% |
| 1-04-4235-440 Maint. & Rep. Operations - Large Meters | 2,734 | 15,452 | 12,718 | 17.69% |
| 1-04-4235-445 Maint. & Rep. Operations - Telemetry | 897 | 5,151 | 4,253 | 17.42% |
| 1-04-4235-450 Maint. & Rep. Operations - Hypo Generators | - | 7,726 | 7,726 | 0.00% |
| 1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment | 7,065 | 43,780 | 36,715 | 16.14% |
| 1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs | 50 | 5,151 | 5,101 | 0.97% |
| 1-04-4235-461 Maint. & Rep. Operations - Air Vac | 1,343 | 5,151 | 3,808 | 26.08% |
| 1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges | 24,405 | 154,518 | 130,113 | 15.79% |
| 1-04-4270-300 Telecommunication - Other | 2,878 | 5,122 | 2,243 | 56.20% |
| 1-04-4300-100 Testing - Regulatory Compliance | 1,628 | 20,487 | 18,859 | 7.94% |
| 1-04-4300-200 Testing - Large Meters | 6,110 | 12,804 | 6,694 | 47.72% |
| 1-04-4300-300 Testing - Edison Testing | - | 15,365 | 15,365 | 0.00% |
| 1-04-6000-000 Waste Disposal | 6,280 | 20,824 | 14,543 | 30.16% |
| 1-04-6100-100 Fuel and Lube - Vehicle | 44,001 | 138,809 | 94,808 | 31.70% |
| 1-04-6100-200 Fuel and Lube - Machinery | 11,334 | 25,897 | 14,564 | 43.76% |
| 1-04-6200-000 Uniforms | 7,229 | 28,237 | 21,008 | 25.60% |
| 1-04-6300-100 Supplies - General | 14,265 | 75,635 | 61,370 | 18.86% |
| 1-04-6300-300 Supplies - Electrical | - | 3,025 | 3,025 | 0.00% |
| 1-04-6300-400 Supplies - Telemetry | 205 | - | (205) | |
| 1-04-6300-800 Supplies - Construction Materials | 13,096 | 35,296 | 22,200 | 37.10% |
| 1-04-6400-000 Tools | 14,391 | 45,381 | 30,990 | 31.71% |
| 1-04-6450-000 Equipment | - | 7,563 | 7,563 | 0.00% |
| 1-04-7000-100 Leases -Equipment | 4,666 | 15,127 | 10,461 | 30.85% |
| 1-04-7000-100 Leases -Vehicles | 42,454 | 141,185 | 98,730 | 30.07% |
| Subtotal Operating Expenses | \$ 911,206 | \$ 2,931,294 | \$ - | \$ 2,020,088 31.09% |

Total Departmental Expenses

| | | | | |
|--------------|--------------|------|--------------|--------|
| \$ 2,454,523 | \$ 6,449,794 | \$ - | \$ 3,995,271 | 38.06% |
|--------------|--------------|------|--------------|--------|

Palmdale Water District
2020 Operation Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-05-4000-000 Salaries | \$ 495,637 | \$ 1,090,000 | | \$ 594,363 | 45.47% |
| 1-05-4000-100 Overtime | 43,707 | 87,500 | | 43,793 | 49.95% |
| Subtotal (Salaries) | \$ 539,344 | \$ 1,177,500 | \$ - | \$ 638,156 | 45.80% |
| Employee Benefits | | | | | |
| 1-05-4005-000 Payroll Taxes | 41,855 | 86,000 | | 44,145 | 48.67% |
| 1-05-4010-000 Health Insurance | 90,478 | 153,500 | | 63,022 | 58.94% |
| 1-05-4015-000 PERS | 43,864 | 111,250 | | 67,386 | 39.43% |
| Subtotal (Benefits) | \$ 176,196 | \$ 350,750 | \$ - | \$ 174,554 | 50.23% |
| Total Personnel Expenses | \$ 715,540 | \$ 1,528,250 | \$ - | \$ 812,710 | 46.82% |
| OPERATING EXPENSES: | | | | | |
| 1-05-4050-000 Staff Travel | \$ - | \$ 3,073 | | \$ 3,073 | 0.00% |
| 1-05-4060-000 Staff Conferences & Seminars | - | 3,073 | | 3,073 | 0.00% |
| 1-05-4120-100 Training - Lab Equipment | - | 5,122 | | 5,122 | 0.00% |
| 1-05-4155-000 Contracted Services | 51,004 | 99,362 | | 48,359 | 51.33% |
| 1-05-4175-000 Permits | 5,240 | 69,656 | | 64,416 | 7.52% |
| 1-05-4215-200 Natural Gas - WTP | 777 | 3,124 | | 2,347 | 24.87% |
| 1-05-4220-200 Electricity - WTP | 24,548 | 208,237 | | 183,689 | 11.79% |
| 1-05-4230-110 Maint. & Rep. - Office Equipment | - | 5,151 | | 5,151 | 0.00% |
| 1-05-4235-110 Maint. & Rep. Operations - Equipment | 10,323 | 20,602 | | 10,280 | 50.10% |
| 1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs | 4,268 | 6,181 | | 1,913 | 69.05% |
| 1-05-4235-415 Maint. & Rep. Operations - Facilities | 56,055 | 72,108 | | 16,054 | 77.74% |
| 1-05-4235-500 Maint. & Rep. Operations - Wind Turbine | 4,750 | 10,301 | | 5,552 | 46.11% |
| 1-05-4236-000 Palmdale Lake Management | 103,884 | 102,600 | | (1,284) | 101.25% |
| 1-05-6000-000 Waste Disposal | 15,945 | 20,824 | | 4,879 | 76.57% |
| 1-05-6200-000 Uniforms | 5,248 | 16,135 | | 10,888 | 32.52% |
| 1-05-6300-100 Supplies - Misc. | 13,707 | 15,127 | | 1,420 | 90.61% |
| 1-05-6300-600 Supplies - Lab | 28,619 | 62,471 | | 33,852 | 45.81% |
| 1-05-6300-700 Outside Lab Work | 18,150 | 104,119 | | 85,969 | 17.43% |
| 1-05-6400-000 Tools | 1,356 | 6,051 | | 4,695 | 22.40% |
| 1-05-6500-000 Chemicals | 280,448 | 883,797 | | 603,349 | 31.73% |
| 1-05-7000-100 Leases -Equipment | 318 | 3,025 | | 2,707 | 10.52% |
| Subtotal Operating Expenses | \$ 624,639 | \$ 1,720,140 | \$ - | \$ 1,095,501 | 36.31% |
| Total Departmental Expenses | \$ 1,340,179 | \$ 3,248,390 | \$ - | \$ 1,908,211 | 41.26% |

Palmdale Water District
2020 Finance Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-06-4000-000 Salaries | \$ 313,916 | \$ 742,750 | | \$ 428,834 | 42.26% |
| 1-06-4000-100 Overtime | 631 | 3,000 | | 2,369 | 21.03% |
| Subtotal (Salaries) | \$ 314,546 | \$ 745,750 | \$ - | \$ 431,204 | 42.18% |
| Employee Benefits | | | | | |
| 1-06-4005-000 Payroll Taxes | 23,619 | 57,250 | | 33,631 | 41.26% |
| 1-06-4010-000 Health Insurance | 63,439 | 105,250 | | 41,811 | 60.27% |
| 1-06-4015-000 PERS | 29,382 | 79,000 | | 49,618 | 37.19% |
| Subtotal (Benefits) | \$ 116,439 | \$ 241,500 | \$ - | \$ 125,061 | 48.21% |
| Total Personnel Expenses | \$ 430,985 | \$ 987,250 | \$ - | \$ 556,265 | 43.66% |
| OPERATING EXPENSES: | | | | | |
| 1-06-4050-000 Staff Travel | \$ 58 | \$ 2,049 | | \$ 1,991 | 2.83% |
| 1-06-4060-000 Staff Conferences & Seminars | - | 1,536.53 | | 1,537 | 0.00% |
| 1-06-4155-000 Contracted Services | 2,940 | 17,395 | | 14,455 | 16.90% |
| 1-06-4155-100 Contracted Services - Infosend | 96,881 | 276,576 | | 179,695 | 35.03% |
| 1-06-4165-000 Memberships/Subscriptions | 220 | 512 | | 292 | 42.95% |
| 1-06-4230-110 Maintenance & Repair - Office Equipment | - | 515 | | 515 | 0.00% |
| 1-06-4250-000 General Material & Supplies | - | 3,025 | | 3,025 | 0.00% |
| 1-06-4260-000 Business Forms | 314 | 4,097 | | 3,784 | 7.66% |
| 1-06-4270-100 Telecommunication - Office | 13,342 | 25,609 | | 12,267 | 52.10% |
| 1-06-4270-200 Telecommunication - Cellular Stipend | 12,420 | 25,097 | | 12,677 | 49.49% |
| 1-06-7000-100 Leases - Equipment | 1,318 | 3,025 | | 1,707 | 43.57% |
| Subtotal Operating Expenses | \$ 127,493 | \$ 359,437 | \$ - | \$ 231,944 | 35.47% |
| Total Departmental Expenses | \$ 558,478 | \$ 1,346,687 | \$ - | \$ 788,209 | 41.47% |

Palmdale Water District
2020 Water Use Efficiency Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|--|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-07-4000-000 Salaries | \$ 71,962 | \$ 152,250 | | \$ 80,288 | 47.27% |
| 1-07-4000-100 Overtime | 1,399 | 5,000 | | 3,601 | 27.98% |
| Subtotal (Salaries) | \$ 73,362 | \$ 157,250 | | \$ 83,888 | 46.65% |
| Employee Benefits | | | | | |
| 1-07-4005-000 Payroll Taxes | 6,004 | 12,000 | | 5,996 | 50.03% |
| 1-07-4010-000 Health Insurance | 18,685 | 23,750 | | 5,065 | 78.67% |
| 1-07-4015-000 PERS | 6,916 | 16,750 | | 9,834 | 41.29% |
| Subtotal (Benefits) | \$ 31,605 | \$ 52,500 | \$ - | \$ 20,895 | 60.20% |
| Total Personnel Expenses | \$ 104,967 | \$ 209,750 | \$ - | \$ 101,182 | 50.04% |
| OPERATING EXPENSES: | | | | | |
| 1-07-4050-000 Staff Travel | \$ 414 | \$ 2,561 | | \$ 2,147 | 16.16% |
| 1-07-4060-000 Staff Conferences & Seminar | - | 3,073 | | 3,073 | 0.00% |
| 1-07-4190-300 Public Relations - Landscape Workshop/Training | 458 | 5,122 | | 4,664 | 8.94% |
| 1-07-4190-400 Public Relations - Contests | - | 3,073 | | 3,073 | 0.00% |
| 1-07-4190-500 Public Relations - Education Programs | 2,397 | 122,923 | | 120,525 | 1.95% |
| 1-07-4190-900 Public Relations - Other | 395 | 5,122 | | 4,726 | 7.72% |
| 1-07-6300-100 Supplies - Misc. | 51 | 7,059 | | 7,008 | 0.73% |
| Subtotal Operating Expenses | \$ 3,716 | \$ 148,932 | \$ - | \$ 145,216 | 2.50% |
| Total Departmental Expenses | \$ 108,683 | \$ 358,682 | \$ - | \$ 246,399 | 30.30% |

Palmdale Water District
2020 Human Resources Budget
For the Five Months Ending Sunday, May 31, 2020

| YTD | ORIGINAL | | ADJUSTED | |
|--------|----------|-------------|-----------|---------|
| ACTUAL | BUDGET | ADJUSTMENTS | BUDGET | PERCENT |
| 2020 | 2020 | 2020 | REMAINING | USED |

Personnel Budget:

| | | | | | |
|-----------------------------------|------------|------------|------|------------|--------|
| 1-08-4000-000 Salaries | \$ 111,942 | \$ 238,750 | | \$ 126,808 | 46.89% |
| 1-08-4000-100 Salaries - Overtime | 252 | 1,000 | | 748 | 25.24% |
| Subtotal (Salaries) | \$ 112,195 | \$ 239,750 | \$ - | \$ 126,808 | 46.80% |

Employee Benefits

| | | | | | |
|--------------------------------|-----------|-----------|------|-----------|--------|
| 1-08-4005-000 Payroll Taxes | 8,786 | 18,500 | | 9,714 | 47.49% |
| 1-08-4010-000 Health Insurance | 10,923 | 18,500 | | 7,577 | 59.05% |
| 1-08-4015-000 PERS | 8,314 | 20,750 | | 12,436 | 40.07% |
| Subtotal (Benefits) | \$ 28,024 | \$ 57,750 | \$ - | \$ 29,726 | 48.53% |

Total Personnel Expenses

| | | | | |
|------------|------------|------|------------|--------|
| \$ 140,219 | \$ 297,500 | \$ - | \$ 156,534 | 47.13% |
|------------|------------|------|------------|--------|

OPERATING EXPENSES:

| | | | | | |
|--|--------|----------|--|--------|--------|
| 1-08-4050-000 Staff Travel | \$ 582 | \$ 1,537 | | \$ 954 | 37.89% |
| 1-08-4060-000 Staff Conferences & Seminars | - | 1,537 | | 1,537 | 0.00% |
| 1-08-4070-000 Employee Expense | 20,953 | 95,000 | | 74,047 | 22.06% |
| 1-08-4090-000 Temporary Staffing | - | - | | - | |
| 1-08-4095-000 Employee Recruitment | 2,614 | 3,073 | | 459 | 85.06% |
| 1-08-4100-000 Employee Retention | - | 5,122 | | 5,122 | 0.00% |
| 1-08-4105-000 Employee Relations | - | 3,585 | | 3,585 | 0.00% |
| 1-08-4120-100 Training-Safety | 911 | 35,852 | | 34,941 | 2.54% |
| 1-08-4120-200 Training-Speciality | 306 | 15,365 | | 15,059 | 1.99% |
| 1-08-4121-000 Safety Program | 35 | 1,024 | | 989 | 3.42% |
| 1-08-4165-000 Membership/Subscriptions | 724 | 1,639 | | 915 | 44.17% |
| 1-08-4165-100 HR/Safety Publications | 300 | 1,024 | | 725 | 29.26% |
| 1-08-6300-500 Supplies - Safety | 11,749 | 30,254 | | 18,505 | 38.83% |

Subtotal Operating Expenses

| | | | | |
|-----------|------------|------|------------|--------|
| \$ 38,174 | \$ 195,012 | \$ - | \$ 156,838 | 19.58% |
|-----------|------------|------|------------|--------|

Total Departmental Expenses

| | | | | |
|------------|------------|------|------------|--------|
| \$ 178,393 | \$ 492,512 | \$ - | \$ 314,120 | 36.22% |
|------------|------------|------|------------|--------|

Palmdale Water District
2020 Information Technology Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-09-4000-000 Salaries | \$ 149,505 | \$ 303,250 | \$ - | \$ 153,745 | 49.30% |
| 1-09-4000-100 Overtime | 2,945 | 3,000 | | 55 | 98.15% |
| Subtotal (Salaries) | \$ 152,450 | \$ 306,250 | \$ - | \$ 153,801 | 49.78% |
| Employee Benefits | | | | | |
| 1-09-4005-000 Payroll Taxes | 11,702 | 26,000 | | 14,298 | 45.01% |
| 1-09-4010-000 Health Insurance | 22,750 | 34,500 | | 11,751 | 65.94% |
| 1-09-4015-000 PERS | 14,107 | 30,500 | | 16,393 | 46.25% |
| Subtotal (Benefits) | \$ 48,558 | \$ 91,000 | \$ - | \$ 42,442 | 53.36% |
| Total Personnel Expenses | \$ 201,008 | \$ 397,250 | \$ - | \$ 196,242 | 50.60% |
| OPERATING EXPENSES: | | | | | |
| 1-09-4050-000 Staff Travel | \$ 147 | \$ 3,073 | | \$ 2,926 | 4.78% |
| 1-09-4060-000 Staff Conferences & Seminars | 578 | 10,244 | | 9,666 | 5.64% |
| 1-09-4155-000 Contracted/Cloud Services | 83,475 | 220,790 | | 137,316 | 37.81% |
| 1-09-4165-000 Memberships/Subscriptions | 200 | 2,561 | | 2,361 | 7.81% |
| 1-09-4270-000 Telecommunications | 42,658 | 101,923 | | 59,265 | 41.85% |
| 1-09-7000-100 Leases - Equipment | 20,049 | 56,000 | | 35,951 | 35.80% |
| 1-09-8000-100 Computer Equipment - Computers | 33,290 | 45,381 | | 12,090 | 73.36% |
| 1-09-8000-200 Computer Equipment - Laptops | 23,690 | 45,381 | | 21,691 | 52.20% |
| 1-09-8000-300 Computer Equipment - Monitors | - | 2,017 | | 2,017 | 0.00% |
| 1-09-8000-500 Computer Equipment - Toner Cartridges | - | 3,025 | | 3,025 | 0.00% |
| 1-09-8000-550 Computer Equipment - Telephony | - | 3,025 | | 3,025 | 0.00% |
| 1-09-8000-600 Computer Equipment - Other | 5,676 | 25,212 | | 19,536 | 22.51% |
| 1-09-8000-650 Computer Equipment - Warranty & Support | 3,420 | 15,127 | | 11,707 | 22.61% |
| 1-09-8100-100 Computer Software - Maint. and Support | 110,492 | 221,654 | | 111,162 | 49.85% |
| 1-09-8100-150 Computer Software - Dynamics GP Support | 39,852 | 56,339 | | 16,488 | 70.73% |
| 1-09-8100-200 Computer Software - Software and Upgrades | 335 | 20,487 | | 20,153 | 1.63% |
| Subtotal Operating Expenses | \$ 363,860 | \$ 832,239 | \$ - | \$ 468,379 | 43.72% |
| Total Departmental Expenses | \$ 564,868 | \$ 1,229,489 | \$ - | \$ 664,621 | 45.94% |

Palmdale Water District
2020 Customer Care Budget
For the Five Months Ending Sunday, May 31, 2020

| | YTD ACTUAL 2020 | ORIGINAL BUDGET 2020 | ADJUSTMENTS 2020 | ADJUSTED BUDGET REMAINING | PERCENT USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget: | | | | | |
| 1-10-4000-000 Salaries | \$ 417,747 | \$ 936,250 | | \$ 518,503 | 44.62% |
| 1-10-4000-100 Overtime | 2,240 | 7,500 | | 5,260 | 29.87% |
| Subtotal (Salaries) | \$ 419,987 | \$ 943,750 | \$ - | \$ 523,763 | 44.50% |
| Employee Benefits | | | | | |
| 1-10-4005-000 Payroll Taxes | 31,932 | 74,750 | | 42,818 | 42.72% |
| 1-10-4010-000 Health Insurance | 107,980 | 149,500 | | 41,520 | 72.23% |
| 1-10-4015-000 PERS | 35,383 | 88,500 | | 53,117 | 39.98% |
| Subtotal (Benefits) | \$ 175,295 | \$ 312,750 | \$ - | \$ 137,455 | 56.05% |
| Total Personnel Expenses | \$ 595,282 | \$ 1,256,500 | \$ - | \$ 661,218 | 47.38% |
| OPERATING EXPENSES: | | | | | |
| 1-10-4050-000 Staff Travel | \$ (20) | \$ 2,049 | | \$ 2,068 | -0.95% |
| 1-10-4060-000 Staff Conferences & Seminars | - | 3,073 | | 3,073 | 0.00% |
| 1-10-4155-000 Contracted Services | 4,153 | 22,641 | | 18,488 | 18.34% |
| 1-10-4230-110 Maintenance & Repair-Office Equipment | 302 | 202 | | (100) | 149.76% |
| 1-10-4250-000 General Material & Supplies | 967 | 7,059 | | 6,092 | 13.70% |
| 1-10-4260-000 Business Forms | - | 1,024 | | 1,024 | 0.00% |
| Subtotal Operating Expenses | \$ 5,402 | \$ 36,048 | \$ - | \$ 30,646 | 14.99% |
| Total Departmental Expenses | \$ 600,684 | \$ 1,292,548 | \$ - | \$ 691,864 | 46.47% |

New and Replacement Capital Projects





Consulting and Engineering Support

New and Replacement Equipment

Palmdale Water District
2020 Capital Projects - Contractual Commitments and Needs

Water Quality Fee Funded Projects

[illegible][illegible]

-  = Projects that originated from 2013 WRB Funds
-  = Project had additional funding paid out by the general fund to complete.
-  = Project is now deemed complete with no further expense.
-  = Projects paid by 2018 WRB Funds

Water Revenue Bond - Series 2018A

Updated: June 10, 2020

| Project | Project # | Description | Bond Allocation | Contractual Commitment | Payout to Date | Remaining Contract | Uncommitted Bond \$ |
|--|-----------|---|-----------------|------------------------|----------------|--------------------|---------------------|
| LGCS-ASI | 04-501 | Littlerock Dam - Grade Control Structure (Construction) | \$ 8,160,257 | \$ 10,619,601 | \$ 10,697,276 | \$ (77,675) | \$ (2,459,344) |
| | | Original Contract Amt: \$9,500,808, C.O.1: \$1,118,792.54 | | | | | |
| LGCS-ASP | 04-501 | Littlerock Dam - Grade Control Structure (Monitoring) | | 1,238,287 | 843,151 | 395,136 | (1,238,287) |
| WTP | | Water Treatment Plant Improvements | 2,375,000 | | - | - | |
| 6MG | | 6 M.G. Reservoir Renovations | 1,050,000 | | - | - | |
| WMR | | Various W.M. Replacements | 1,789,612 | | - | - | |
| PWD | | Design, Engineering and Other Preconstruction Costs | 173,000 | | - | - | |
| WRB | | Bond Issuance Costs | 226,303 | | 226,303 | - | |
| ISS | | Issuance Funds | | | (12,092) | | |
| Interest Earned through January 31, 2020 | | | | | (332,191) | | |
| Totals: | | | \$ 13,774,172 | \$ 11,857,888 | \$ 11,422,446 | \$ 317,461 | \$ (3,697,631) |
| 2018A Water Revenue Bonds - Unallocated Funds: | | | | \$ 1,916,284 | | | |
| 2018A Water Revenue Bonds - Remaining Funds to payout: | | | | | \$ 2,351,726 | | |

| Requisition No. | Payee | Date Approved | Invoice No. | Project | Payment Amount |
|-----------------|---------------------------|---------------|--------------|----------|----------------|
| | Issuance Costs | Jun 27, 2018 | N/A | WRB | \$ 226,302.82 |
| | Interest - Jul 2018 | | N/A | INT | 1,384.72 |
| | Interest - Aug 2018 | | N/A | INT | 20,900.39 |
| 1 | Aspen Environmental Group | Sep 12, 2018 | 1116.007-01 | LGCS-ASP | 28,105.88 |
| 2 | ASI Construction LLC | Sep 18, 2018 | 01 | LGCS-ASI | 60,027.00 |
| | Interest - Sep 2018 | | N/A | INT | 21,047.68 |
| 3 | ASI Construction LLC | Oct 2, 2018 | 02 | LGCS-ASI | 156,655.00 |
| 4 | Aspen Environmental Group | Oct 8, 2018 | 1116.007-02 | LGCS-ASP | 51,072.42 |
| 5 | Aspen Environmental Group | Oct 30, 2018 | 1116.007-03 | LGCS-ASP | 56,698.38 |
| | Interest - Oct 2018 | | N/A | INT | 20,838.36 |
| 6 | ASI Construction LLC | Nov 7, 2018 | 03 | LGCS-ASI | 844,455.00 |
| | Interest - Nov 2018 | | N/A | INT | 22,998.40 |
| 7 | Aspen Environmental Group | Dec 10, 2018 | 1116.007-04 | LGCS-ASP | 99,711.66 |
| 7 | ASI Construction LLC | Dec 10, 2018 | 04 | LGCS-ASI | 665,631.99 |
| | Interest - Dec 2018 | | N/A | INT | 21,673.24 |
| 8 | Aspen Environmental Group | Jan 3, 2019 | 1116.007-05 | LGCS-ASP | 67,719.03 |
| 9 | ASI Construction LLC | Jan 7, 2019 | 05 | LGCS-ASI | 1,494,216.00 |
| 10 | Aspen Environmental Group | Jan 29, 2019 | 1116.007-06 | LGCS-ASP | 56,529.35 |
| | Interest - Jan 2019 | | N/A | INT | 22,085.33 |
| 11 | ASI Construction LLC | Feb 14, 2019 | 06 | LGCS-ASI | 338,899.30 |
| | Interest - Feb 2019 | | N/A | INT | 20,485.96 |
| 12 | Aspen Environmental Group | Feb 28, 2019 | 1116.007-07 | LGCS-ASP | 78,799.25 |
| | Interest - Mar 2019 | | N/A | INT | 17,656.62 |
| 13 | Aspen Environmental Group | Apr 1, 2019 | 1116.007-08 | LGCS-ASP | 34,790.67 |
| 13 | Aspen Environmental Group | Apr 1, 2019 | 1116.008-01 | LGCS-ASP | 7,731.53 |
| 14 | Aspen Environmental Group | Apr 22, 2019 | 1116.007-09 | LGCS-ASP | 6,938.12 |
| | Interest - Apr 2019 | | N/A | INT | 19,042.25 |
| 15 | Aspen Environmental Group | May 15, 2019 | 1116.007-10 | LGCS-ASP | 6,958.75 |
| | Interest - May 2019 | | N/A | INT | 18,485.68 |
| | Interest - June 2019 | | N/A | INT | 18,852.79 |
| 16 | Aspen Environmental Group | Jul 1, 2019 | 1116.007-11 | LGCS-ASP | 11,059.71 |
| 17 | Aspen Environmental Group | Jul 30, 2019 | 1116.007-12 | LGCS-ASP | 22,237.47 |
| | Interest - July 2019 | | N/A | INT | 18,017.03 |
| 18 | Aspen Environmental Group | Aug 27, 2019 | 1116.007-13 | LGCS-ASP | 58,421.77 |
| 19 | ASI Construction LLC | Aug 28, 2019 | Chng Order 4 | LGCS-ASI | 1,118,792.54 |
| | Interest - August 2019 | | N/A | INT | 18,580.51 |
| | Interest - September 2019 | | N/A | INT | 16,527.97 |
| 20 | ASI Construction LLC | Oct 15, 2019 | 08 | LGCS-ASI | 1,361,654.50 |
| | Interest - October 2019 | | N/A | INT | 14,239.81 |

(Cont.)

[illegible]

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

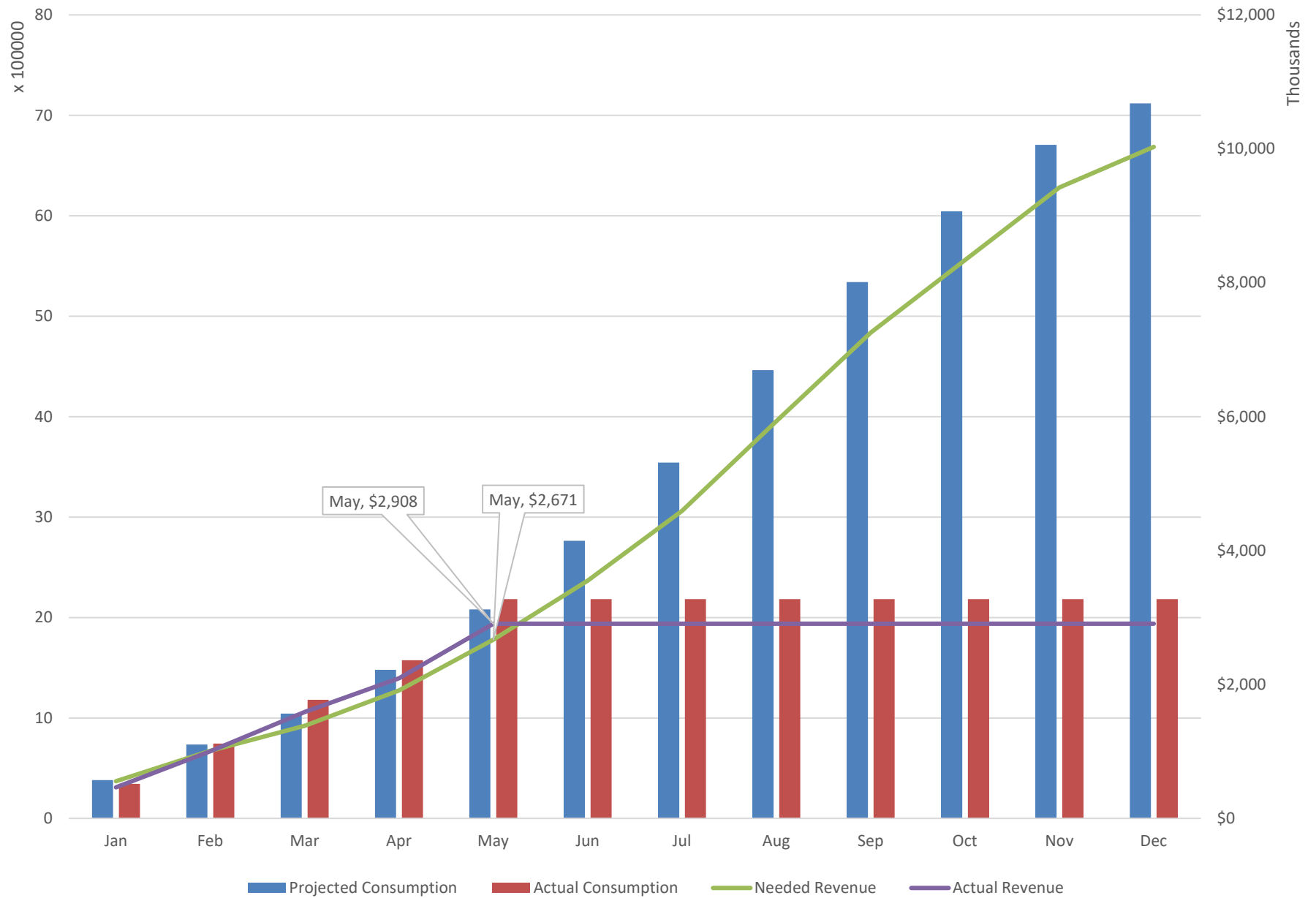
| | | |
|--------------|---|--------------------------|
| DATE: | June 9, 2020 | June 18, 2020 |
| TO: | Finance Committee | Committee Meeting |
| FROM: | Michael Williams, Finance Manager/CFO | |
| VIA: | Mr. Dennis LaMoreaux, General Manager | |
| RE: | <i>AGENDA ITEM 5.1 – REPORTS</i> | |

Discussion:

Presented here are financial related items for your review.

1. Effects of COVID-19 event.
 - a. Collection efforts were paused from 03/17/20 – 06/09/20.
 - b. Mailing of Reminder Notices have resumed as of 06/09/20 without a Shut-Off date.
 - c. No Shut-Off notices are being mailed currently.
 - d. No disconnections for non-payment of bills continue, no indication of when we will resume.
 - e. As of May 31, 2020, deferred \$95,805 in penalties for February – April billing.
 - f. As of 06/09/20, began applying penalties applicable to May billing and will continue moving forward.
 - g. As of May 31, 2020, we have 823 accounts with past due balance over 60 days with amounts greater than \$50.00. Total outstanding for those accounts at 60+ days \$227,644. At May 31, there were 438 accounts same stat with outstanding balance \$117,544.
 - h. Cash received for the month of May 2020 was (\$3,301) (.19%) less than April 2020, and (\$60,789) (3.39%) less than March 2020 and (\$50,762) (2.85%) less than May 2019.
 - i. Cash received for period 06/01/20 – 06/08/20 is \$107,636 higher than the same 8-day period of May 2020.
 - j. Reserve policy (attachment).
2. Revenue Projections (attachment)
 - a. Revenue projections for 2020 based on selling 16,341 AF shows as of May 31st revenue is ahead of projections by approximately \$230K.

2020 Revenue Projections Based on 16,341 AF



RESOLUTION NO. 18-10

PALMDALE WATER DISTRICT'S RESERVE POLICY

WHEREAS, the Board of Directors recognizes the need to ensure that the District will have sufficient funding available to meet its operating, emergency capital, and debt service obligations.

WHEREAS, the Board of Directors recognizes the need for sound financial policies as stewards of our customers' funds.

WHEREAS, the Board of Directors recognizes the need for funds to be held in reserve for unanticipated and unforeseeable expenses.

WHEREAS, the Board of Directors recognizes the need to avoid significant water rate fluctuations.

WHEREAS, the Board of Directors recognizes a need for long term strategic financial policies.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Palmdale Water District hereby rescinds the District's existing Reserve Policy (Resolution No. 13-13) and establishes the Palmdale Water District Reserve Policy as follows:

Legally Restricted Funds:

The Capital Improvement Fees, as modified by District Resolution No. 13-12, to consist of fee components allocated for infrastructure and for water supply, and Water Supply Connection Fees are subject to the requirements of the Mitigation Fee Act (AB 1600). These funds are deposited in the Capital Improvement Fund described below. The funds may not be used to support ongoing operations of the District. The District is legally required to account for these funds separately. An annual report is required to show balance forward, fees collected, income earned, expenditures, and future commitments. All funds collected must be committed or expended within five years of being collected or they must be refunded. Other legally restricted funds, including bond proceeds funds, reserve funds or rate stabilization funds, are described below.

1. Capital Improvement Fund:

PWD will maintain a capital improvement fund with fees collected from developers to pay for the new facilities necessary to deliver water service to newly developed property and to pay for the additional water supplies necessitated to meet the demand for water created by such newly developed property. These fees are for offsite improvements, such as the development's fair share cost of wells, reservoirs, transmission mains, treatment plant capacity, and other necessary facilities, as well as to pay for water supply acquisitions and projects associated with new water supplies

necessitated by new development. The fees are collected at rates established by the Board of Directors based upon specific engineering studies. The rates charged are based on a project's equivalent capacity unit (ECU) basis. These funds are restricted to the design and construction of capital facilities for water delivery, and as otherwise provided in Resolution No. 13-12 and in Appendix H to the District's Rules and Regulations.

2. Bond Proceeds Fund(s):

Bond proceeds fund(s) are monies derived from the proceeds of a bond issue or similar indebtedness like a private placement loan, certificate of participation or other indebtedness instrument. Typically, they consist of construction fund monies and a debt service reserve fund. The use of these proceeds is restricted by conditions set forth in the respective legal bond documents. These funds are usually held by the Trustee in favor of the bond holders. These funds should be tracked and accounted for in accordance with the bond documents and to ensure, if applicable, the tax-exempt nature of the applicable bonds. These funds shall also be invested as provided in the bond documents.

3. Debt Service Reserve Funds:

This fund is governed by legal bond covenants for the District's revenue bonds. Bond covenants may require that this fund be maintained at a level sufficient to fund maximum annual debt service payments or such other requirement of the Internal Revenue Code. These funds are held by the bond trustee during the term of the bonds and are to be used in the event the District is unable to meet its required semi-annual debt service obligation. Annual interest earnings on bond reserve funds shall be applied to each year's debt service payments or as otherwise required by the bond documents.

A Reserve Fund for the Palmdale Water District Public Financing Authority Water Revenue Bonds, Series 2013A (the "2013A Bonds") and the Palmdale Water District Public Financing Authority Water Revenue Refunding Bonds (the "2018A Bonds") is established pursuant to the Indentures for each of the bonds in an amount equal to the Reserve Requirement. Assured Guaranty Municipal Corp. ("AGM") has issued a municipal bond debt service reserve insurance policy in an amount equal to the initial Reserve Requirement for deposit in the Reserve Fund for the 2013A Bonds. Build America Mutual Assurance Company ("BAM") has issued a municipal bond debt service reserve insurance policy in an amount equal to the initial Reserve Requirement for deposit in the Reserve Fund for the 2018A Bonds.

4. Rate Stabilization Fund:

This fund is governed by legal bond covenants for the District's revenue bonds. The District may withdraw all or any portion of the amounts on deposit in the Rate Stabilization Fund and transfer such amounts to the Water Revenue Fund for application

in accordance with an Installment Purchase Agreement for each of the 2013A Bonds and the 2018A Bonds.

Board Designated Funds:

Board designated funds are set to accomplish systematic and strategic goals or provide for prudent management of operations. The Board of Directors has complete discretion in the management and designation of self-adopted funds. Such funds can be modified, transferred, or altered by Board action.

1. Dam Self Insurance:

The District shall make available \$5 million for self-insurance of the Littlerock Dam as seed money for reconstruction under the terms of the agreement between Palmdale Water District, Littlerock Creek Irrigation District and Palmdale Water District Public Facilities Corporation. The money will be used to begin the reconstruction following an event during the time applications for FEMA reimbursement are in process following an event.

2. O&M Operating Reserve:

The O&M Operating Reserve will vary over time with a goal of maintaining three (3) months average cash operating expenses of \$5.7 million. This reserve is considered a working cash requirement. It bridges the gap between the time expenses are paid and the time revenues from the same service are collected from customers.

3. O&M Emergency Reserve:

The O&M Emergency Reserve will vary over time with a goal of maintaining three (3) months average cash operating expenses of \$5.7 million. This reserve is considered a working cash requirement for use in an emergency situation.

4. Unrestricted Reserves:

Unrestricted reserves represent a remainder balance of cash that is not yet designated for some use by the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Palmdale Water District as follows:

Each fiscal year budget will report on the status of the reserve over the previous year and budget for proposed sources and uses for each reserve.

PASSED AND ADOPTED by the Board of Directors of the Palmdale Water District at a regular meeting held on this 25th day of September, 2018 by the following vote:

Ayes: Vice President Mac Laren, Director Alvarado,
Director Henriquez

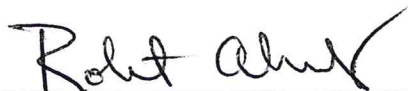
Noes: None.

Absent: President Dino, Director Estes


Abstain: None.


Vice President, Board of Directors

ATTEST:


Assistant Secretary, Board of Directors

APPROVED AS TO FORM:


Aleshire & Wynder, LLP

PALMDALE WATER DISTRICT

Debt Service Coverage (\$000s)

| Fiscal Year Ending September 30 | Audited 2014 | Audited 2015 | Audited 2016 | Audited 2017 | Audited 2018 | Unaudited 2019 | Apr 2019 - Mar 2020 | May 2019 - Apr 2020 | Jun 2019 - May 2020 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|--------------------------------|--------------------------------|--------------------------------|
| OPERATING REVENUES | 23,342 | 21,248 | 22,587 | 23,693 | 24,884 | 25,115 | 25,384 | 25,387 | 25,468 |
| Rate Stabilization Fund | | | | | | (120) | | | |
| | 23,342 | 21,248 | 22,587 | 23,693 | 24,884 | 24,995 | 25,384 | 25,387 | 25,468 |
| OPERATING EXPENSES | | | | | | | | | |
| Gross operating expenses | 22,405 | 20,974 | 22,704 | 23,054 | 24,436 | 22,629 | 22,791 | 23,001 | 22,199 |
| Overhead adjustment | (509) | (26) | (153) | (46) | (103) | | | | |
| SWP Fixed operations and maint | (363) | (126) | (126) | (26) | (22) | (23) | (22) | (22) | (22) |
| Non-Cash Related OPEB Expense | (1,786) | (1,828) | (1,872) | (1,384) | (959) | | | | |
| Capital portion included above | | | | | | | | | |
| TOTAL EXPENSES | 19,748 | 18,994 | 20,553 | 21,597 | 23,351 | 22,607 | 22,769 | 22,979 | 22,176 |
| NET OPERATING REVENUES | 3,594 | 2,254 | 2,033 | 2,096 | 1,533 | 2,388 | 2,616 | 2,408 | 3,292 |
| NON-OPERATING REVENUE | | | | | | | | | |
| Ad valorem property taxes | 2,132 | 2,146 | 2,189 | 2,289 | 2,436 | 2,508 | 2,479 | 2,459 | 2,438 |
| Interest income | 45 | 43 | 43 | 56 | 292 | 366 | 319 | 300 | 348 |
| Capital improvement fees | 14 | 367 | 235 | 1,021 | 107 | 984 | 994 | 991 | 988 |
| Other income | 306 | 768 | 403 | 363 | 121 | 229 | 225 | 251 | 217 |
| TOTAL NON-OPERATING INCOME | 2,497 | 3,324 | 2,870 | 3,730 | 2,956 | 4,088 | 4,018 | 4,000 | 3,991 |
| NET REV AVAILABLE FOR DEBT SERVICE | 6,091 | 5,578 | 4,903 | 5,826 | 4,489 | 6,476 | 6,634 | 6,408 | 7,283 |
| NET DEBT SERVICE | | | | | | | | | |
| 1998 Certificates of Participation | | | | | | | | | |
| 2004A Certificates of Participation | 1,373 | | | | | | | | |
| 2012 Issue - Bank of Nevada | | 1,372 | 1,372 | 1,373 | 1,370 | 1,373 | 1,373 | 1,374 | 1,374 |
| 2013A Water Revenue Bond | 2,344 | 2,350 | 2,350 | 2,351 | 2,351 | 2,346 | 2,346 | 2,338 | 2,338 |
| 2018A Water Revenue Bond | | | | | 147 | 569 | 569 | 569 | 569 |
| 2017 Capital Lease | | | | 89 | 179 | 179 | 179 | 179 | 179 |
| 2012 Capital Lease | 190 | 190 | 190 | 48 | | | | | |
| TOTAL DEBT SERVICE | 3,908 | 3,912 | 3,912 | 3,861 | 4,047 | 4,467 | 4,467 | 4,460 | 4,460 |
| DEBT SERVICE COVERAGE | 1.56 | 1.43 | 1.25 | 1.51 | 1.11 | 1.45 | 1.49 | 1.44 | 1.63 |
| NET REV AVAILABLE AFTER D/S | 2,183 | 1,665 | 991 | 1,965 | 443 | 2,009 | 2,167 | 1,948 | 2,823 |