

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JANUARY 9, 2020.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, January 9, 2020, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Commissioner Hogan led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Rob Parris, Chair  
Vincent Dino, Vice Chair  
Leo Thibault, Treasurer  
Kathy Mac Laren, Secretary  
Barbara Hogan, Commissioner  
Keith Dyas, Commissioner

**Others Present:**

Matt Knudson, General Manager  
Peter Thompson II, Asst. General Manager  
Tom Barnes, Resources Manager  
Don Wilson, PWD Alt. Commissioner  
James Chaisson, LCID Manager  
Robert Alvarado, PWD Director  
Dawn Deans, Executive Assistant  
3 members of the public

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held October 10, 2019.**

It was moved by Commissioner Dyas, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the

meeting to approve the minutes of the regular meeting held October 10, 2019, as written.

**6) Payment of Bills.**

It was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to ratify payment of the bills to PWD in the amount of \$625.58 for staff services, to AVEK in the amount of \$363.30 for staff services, to Nigro & Nigro in the amount of \$500.00 for auditing services, to Kennedy/Jenks Consultants in the amounts of \$6,816.50 and \$881.50 for the Big Rock Creek Groundwater Recharge Project, to Woodard & Curran in the amounts of \$88,506.80 and \$40,432.66 for work on the Antelope Valley Integrated Regional Water Management Plan, and to United States Geological Survey in the amount of \$16,225.00 per the Joint Funding Agreement; to approve payment of the bills to Kennedy/Jenks Consultants in the amounts of \$4,898.85 and \$6,025.32 for the Big Rock Creek Groundwater Recharge Project; and to approve the supplemental bill to AVEK in the amount of \$726.60 for staff services.

**7) Consideration and Possible Action on Election of Officers. (General Manager Knudson)**

After a brief discussion of the officers for the Association, it was moved by Commissioner Dyas, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting that the slate of officers for the Association for 2020 remain as:

Rob Parris, Chair  
Vincent Dino, Vice Chair  
Leo Thibault, Treasurer  
Kathy Mac Laren, Secretary  
Barbara Hogan, Commissioner  
Keith Dyas, Commissioner

**8) Report of General Manager and Assistant General Manager.**

**a) Member Agency Approval of Joint Funding Agreement with the USGS to Continue Monitoring Groundwater Levels and Water Quality During the Period of November 1, 2019 to October 31, 2020.**

General Manager Knudson reported that all member agencies have approved the USGS Joint Funding Agreement.

**b) A.V. Watermaster Approval of Replacement Water Agreement Between the AVSWCA and the A.V. Watermaster for Delivery of Replacement Water Within the Antelope Valley Adjudicated Groundwater Basin.**

General Manager Knudson reported that the Replacement Water Agreement has now been approved by both the Association and the A.V. Watermaster.

**c) Status updates:**

**1) Proposed East Side Recycled Water Line Project.**

General Manager Knudson reported that this concept has been presented to the Advisory Committee and that the next step is to present this project to the A.V. Watermaster Board.

**2) Big Rock Creek Joint Groundwater Recharge Project.**

Assistant General Manager Thompson II reported that the pilot program for this Project has successfully been completed with 674 acre feet of water recharged and that Kennedy/Jenks Consultants is reviewing the results for recommendations for the next phase.

**3) Antelope Valley Watermaster Meetings.**

Assistant General Manager Thompson II reported that the budget and scope of work for the engineer and for administrative staff has been approved, and reports are being collected to begin the billing process.

**4) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.**

Assistant General Manager Thompson II reported that an IRWMP Stakeholder Meeting is scheduled for January 15, 2020; that an update on the Proposition 1 application process should be presented at that time; and that there are no updates on the Fremont Basin project.

Commissioner Thibault then requested a tour of the Upper Amargosa Recharge Project for the Commissioners after which General Manager Knudson provided a brief update on the status of this Project, and it was determined that a tour for PWD, AVEK, and LCID be held on the first day the valves are opened.

**9) Report of Controller.**

**a) Update on Revenue, Expenses and Change in Net Position.**

General Manager Knudson provided an update on the Association's revenue, expenses, and change in net position for the month ending November 30, 2019 followed by discussion of the layout of the financial reports, and it was requested that Controller Hoffmeyer provide a presentation on the details and line items of the financial reports at the next Commission meeting.

**10) Reports of Commissioners.**

There were no reports from Commissioners.

**11) Report of Attorney.**

No attorney was present at the meeting.

It was then suggested that AVEK's attorney attend an Association meeting to be introduced to the Commissioners.

**12) Commission Members' Requests for Future Agenda Items.**

Commissioner Hogan requested an item be placed on the next agenda for "Consideration and possible action on AVSWCA participation in the upcoming Home and Garden Show/Water Expo," and Chair Parris requested Dan Jacobs, from the Antelope Valley Fair, be invited to the next meeting for "Presentation on the Antelope Valley Fair's Conservation Garden and the Home and Garden Show/Water Expo."

Assistant General Manager Thompson II then reported that PWD staff is working on vendor participation for the Home and Garden Show/Water Expo and that he will provide a status report at the next meeting.

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There were no further requests for future agenda items.

**13) Consideration and Possible Action on Scheduling the Next Association Meeting February 13, 2020.**

It was stated that the next regular meeting of the Association will be held on February 13, 2020 at 6:00 p.m. at Palmdale Water District.

**14) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 6:25 p.m.

  
Secretary