



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

January 8, 2020

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT to be held at the District's office at 2029 East Avenue Q, Palmdale MONDAY, JANUARY 13, 2020

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

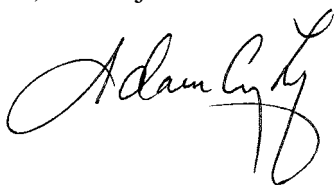
PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) Introduction of Palmdale Fin and Feather Club officers. (Director Alvarado)
 - 5.2) 2019 General Project Summary. (Assistant General Manager Ly)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of regular meeting held December 16, 2019.
 - 6.2) Ratification of payment of bills for December 23, 2019.
 - 6.3) Payment of bills for January 13, 2020.
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on Resolution No. 20-1 being a Resolution of the Board of Directors of the Palmdale Water District Amending the Palmdale Water District Rules and Regulations as They Relate to Delinquent Bills and the Discontinuation of Water Services Incorporating the Provisions Set Forth in the Water Shutoff Protection Act (Senate Bill 998). (Additional costs related to the implementation of new billing and water shut off procedures – Finance Manager Williams)
 - 7.2) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2020 Budget:
 - a) See attached list of conferences, seminars, and training sessions.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Meetings; Standing Committee/Assignment Reports; General Report.
 - 8.2) Report of General Manager.
 - 8.3) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



1/7/2020

ADAM C. LY,
Assistant General Manager
DDL/ACL/dd

ATTACHMENT 7.2.a

PALMDALE WATER DISTRICT JANUARY 13, 2020 AGENDA

AGENDA ITEM NO. 7.2) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2020 Budget:

- 1) California Special Districts Association (CSDA) Webinar: We Should See You-Brown Act Compliance to be held January 15, 2020.
- 2) CSDA Webinar: Understanding Board & District Liability Issues 2020 to be held January 16, 2020.
- 3) CSDA Webinar: Sexual Harassment Prevention Training 2020 to be held January 23, 2020 and June 3, 2020.
- 4) CSDA Advanced Policy and Procedure Writing Workshop to be held January 30, 2020 in Rancho Cucamonga.
- 5) CSDA Webinar: Getting Oriented: Resources for New Board Members to be held January 31, 2020.
- 6) Palmdale School District Foundation Dinner to be held January 31, 2020 from 5:30 p.m.-10 p.m. in Lancaster.
- 7) CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends to be held February 4, 2020.
- 8) CSDA CEQA 101: A Step-by-Step Approach and CEQA 201: Beyond the Basics Workshop to be held February 6, 2020 in Vista and July 28, 2020 in Sacramento.
- 9) CSDA Understanding the Brown Act Workshop to be held February 11, 2020 in Beaumont, February 13, 2020 in Fremont, February 26, 2020 in Simi Valley, March 26, 2020 in Fresno, and May 28, 2020 in McKinleville.
- 10) CSDA Webinar: Sexual Harassment Non-Supervisory Avoidance Training to be held February 12, 2020 and July 8, 2020.
- 11) CSDA Webinar: Intro to Special District Finance for Board Members to be held February 18, 2020.
- 12) Association of California Water Agencies (ACWA) DC 2020 Annual Washington D.C. Conference to be held February 25 – 27, 2020 in Washington, D.C.
- 13) CSDA Conversations Worth Having Workshop to be held March 3, 2020 in Sacramento.
- 14) CSDA Budgeting for Special Districts Workshop to be held March 4, 2020 in Sacramento and March 12, 2020 in Chino.
- 15) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held March 10, 2020 in Cambria and April 15, 2020 in Byron.
- 16) CSDA Webinar: How to Collect Unpaid Bills: SB 998 New Restrictions to be held March 11, 2020.
- 17) Water Education Foundation (WEF) Lower Colorado River Tour 2020 to be held March 11 – 13, 2020.
- 18) CSDA Budgeting for Special Districts Workshop to be held March 12, 2020 in Chino.
- 19) ACWA DC 2020 Legislative Symposium to be held March 12, 2020 in Sacramento.
- 20) 2020 WateReuse California Annual Conference to be held March 15 – 17, 2020 in San Francisco.

- 21) CSDA FPPC Form 700 Workshop to be held March 17, 2020 in Fountain Valley.
- 22) CSDA Webinar: Public Service Ethics-AB1234 to be held March 18, 2020.
- 23) Special District Risk Management Authority (SDRMA) 2020 Spring Education Day to be held March 24, 2020 in Sacramento.
- 24) Special District Leadership Academy (SDLA) Governance Foundations-Module 1 to be held March 24, 2020 in Sacramento and August 24, 2020 in Palm Desert.
- 25) CSDA Human Resources Boot Camp for Special Districts Workshop to be held April 1, 2020 in Costa Mesa and August 4, 2020 in Sacramento.
- 26) CSDA Financial Management for Special Districts Workshop to be held April 2, 2020 in Costa Mesa and August 5, 2020 in Mather.
- 27) American Water Works Association (AWWA) Spring Conference 2020 to be held April 6 – 9, 2020 in Anaheim.
- 28) CSDA Supervisory Skills for the Public Sector Workshop to be held April 7, 2020 in Montclair.
- 29) CSDA Webinar: Online ADA Compliance & Transparency Requirements to be held April 8, 2020.
- 30) CSDA Webinar: Making Connections in CSDA's Online Communities to be held April 10, 2020.
- 31) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held April 15, 2020 in Byron.
- 32) Public Relations Society of America – Western District Conference to be held April 15 – 17, 2020 in Las Vegas, NV.
- 33) Special District Leadership Academy (SDLA) Governance Conference for Elected and Appointed Directors/Trustees to be held April 19 – 22, 2020 in San Diego and September 27 – 30, 2020 in Lake Tahoe.
- 34) California Association of Public Information Officials (CAPIO) Annual Conference to be held April 20 – 23, 2020 in Santa Barbara.
- 35) WEF Central Valley Tour 2020 to be held April 22 – 24, 2020.
- 36) CSDA Webinar: Resources & Connections for General Managers to be held April 24, 2020.
- 37) CSDA Webinar: Successful Strategies for Utilizing Debt to be held May 1, 2020.
- 38) ACWA Spring Conference & Exhibition to be held May 5 – 8, 2020 in Monterey.
- 39) CSDA Webinar: Optimizing Your Grant Writing Success: Idea to Award to be held May 6, 2020.
- 40) CSDA Special Districts Legislative Days to be held May 19 – 20, 2020 in Sacramento.
- 41) CSDA Webinar: Implementing an Electronic Content Management System to be held May 27, 2020.
- 42) CSDA CA Public Records Act Fundamentals Workshop to be held June 2, 2020 in El Dorado Hills, July 9, 2020 in Palm Springs, July 14, 2020 in Goleta, July 16, 2020 in Anderson, September 9, 2020 in Bakersfield, and September 15, 2020 in Novato.
- 43) WEF Bay-Delta Tour 2020 to be held June 2 – 5, 2020.
- 44) CSDA Prevailing Wage: Basics and Beyond Workshop to be held June 9, 2020 in Sacramento.
- 45) CSDA Webinar: Cybersecurity: Foundations Build the Future to be held June 10, 2020.

- 46) CSDA General Manager Leadership Summit to be held June 28 – 30, 2020 in Squaw Creek.
- 47) CSDA Webinar: California Public Records Act Requests to be held July 22, 2020.
- 48) Tri-State Seminar to be held August 10 – 13, 2020 in Las Vegas, Nevada.
- 49) CSDA Annual Conference and Exhibitor Showcase to be held August 24 – 27, 2020 in Palm Desert.
- 50) WEF Headwaters Tour 2020 to be held September 10 – 11, 2020.
- 51) CSDA Webinar: Resources & Connections for Board Secretaries to be held September 11, 2020.
- 52) WEF San Joaquin River Restoration Tour 2020 to be held September 30 – October 1, 2020.
- 53) CSDA Webinar: The ABC's of SDLF to be held October 14, 2020.
- 54) WEF Northern California Water Tour 2020 to be held October 14 – 16, 2020.
- 55) CSDA Board Secretary/Clerk Conference to be held October 26 – 28, 2020 in Anaheim.
- 56) CSDA Webinar: Saving Money, Time & Effort with Value-Added Benefits to be held November 6, 2020.
- 57) CSDA Webinar: Required Ethics Compliance Training-AB1234 to be held November 18, 2020.
- 58) ACWA Fall Conference & Exhibition to be held December 3 – 6, 2019 in San Diego.

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 6, 2020 **January 13, 2020**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Adam Ly, Assistant General Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 5.1 – INTRODUCTION OF PALMDALE FIN AND FEATHER CLUB OFFICERS. (DIRECTOR ALVARADO)***

Palmdale Fin and Feather Club officers may be attending the District's January 13, 2020 Regular Board Meeting. The Club's 2020 officers are as follows:

Joe Beach, President

Ed Pendergast, Vice President

Andrew Trujillo, Treasurer

Ed Hall, Recording Secretary

Dave Allen, Membership Secretary

Roger Nicholas, Misc. Officer

Richard Salazar, Dock Officer

Steve Derienzo, Boat Officer

Danny Pham, RV Officer



PALMDALE WATER DISTRICT
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AGENDA ITEM NO. 5.2

District 2019 Accomplishments

January 2020



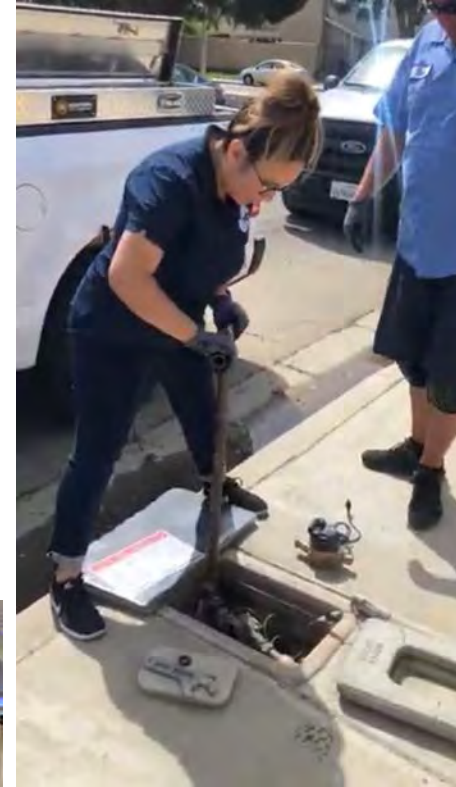
2019 Budget

- O & M - \$22.7 million
- CIP - \$3.27 million
 - \$1.12 million dedicated to Amargosa Recharge Project
 - \$750,000 on Meter Exchange Program
 - \$1.35 million on Carry-over Expenditure
 - \$51,000 on New Capital Spending
- Deferred \$3.04 million



Customer Care Accomplishments

- Implement Fillable Forms & condensed “Welcome Packet”
- Convert CCR position to hybrid
- Served 45,954 front counter customer ~ 225/day
- Handled 57,160 calls ~ 280/day
- Processed 722 RAA (\$13,800) & 532 LA (\$112,000)

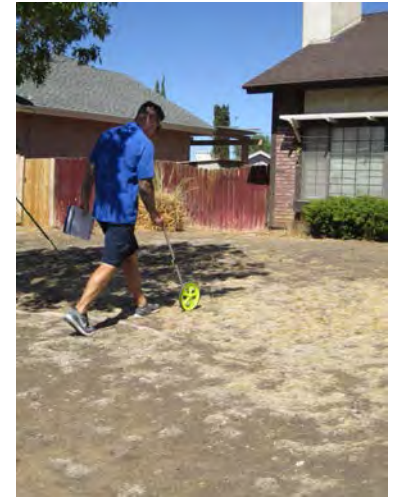


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Water Efficiency Accomplishments

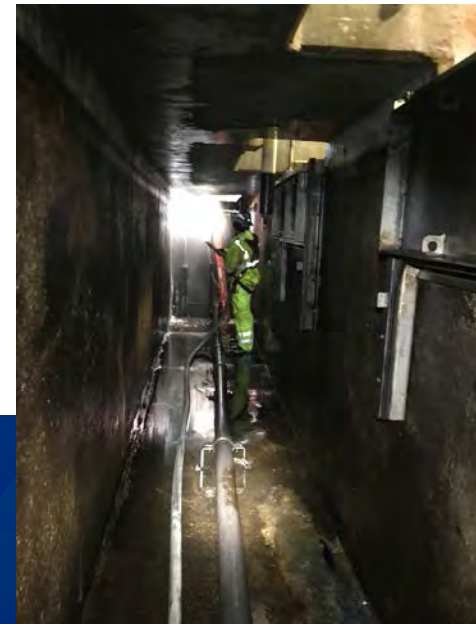
- 25 Education Events reach over 1600 kids
- 21 Landscape Conversions: 32,930 SF of turf
- 35 Residential Water Audits
- 34 Washers Rebates, 76 Toilets Rebates
- 30 High Efficiency Sprinkle Nozzle Rebates
- Total Rebates: \$48,138



PALMDALE WATER DISTRICT
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Operations Accomplishments

- GAC Change-out: 3 contactor and 1 vessel
- Installation of equipment to optimize treatment processes
- Managed Palmdale Lake to avoid algae bloom ~ saving \$100,000
- Completed 2018 CCR and Tri-annual Public Health Goal Report



PALMDALE WATER DISTRICT
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Op Tech Accomplishments

- Safety Upgrades: TXP, Aqueduct, Well 5, Well 14, Well 18/19 & 5M
- Well 6 Building rebuild



Op Tech Accomplishments

- Booster Rehab: T-8 and 45th Street
- Well 5 Electric Panel rebuild & various SCADA upgrades



Construction Crew Accomplishments

- Complete 2224 meter at \$457,107 saving \$293,000
- P-8 pipeline replacement saving \$111,000
- Mainline Leak: 90 Service Leak: 90
- Install 2 hydrants; generate \$90K



Fleet Accomplishments

- Work Order: 449
- Fix O Grams: 48
- Smog inspection: 14
- Transfer leased vehicle maintenance to “in-house” saving \$10,000



PALMDALE WATER DISTRICT
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Engineering Accomplishments

- Received \$75,000 grant from Bureau of Reclamation for Landscape Conversion
- Littlerock Grade Control Structure Completed
- Development Projects (7)
 - \$1,066,089 Capital Improvement Fee
 - \$76,243 Plan Check & Inspections

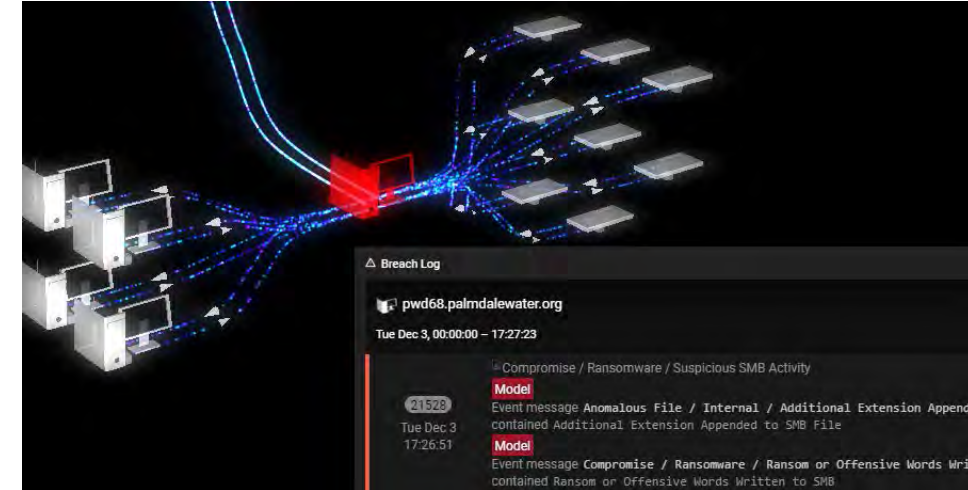


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IT Accomplishments

Upgrades & Security

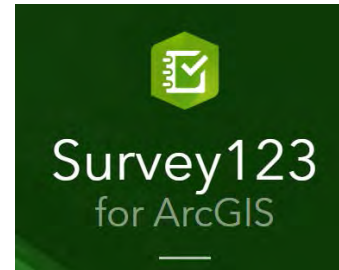
- Network Security Upgrades & Monitoring
- Windows 10 implementation ~ 110 units



IT Accomplishments

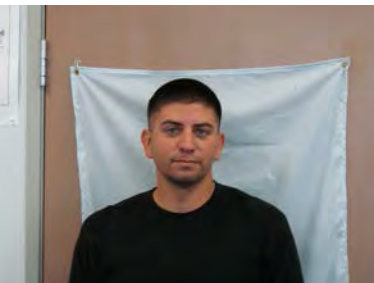
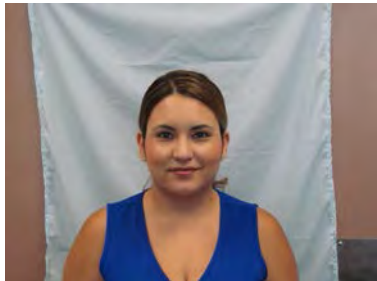
GIS & Drone

- Use of Drone2Map to create detail rich 2D and 3D maps of the Grade Control Structure
- Interactive Web Map of PWD irrigable areas
- Meter Exchange program utilizing District iPads and Esri's Survey123



HR Accomplishments

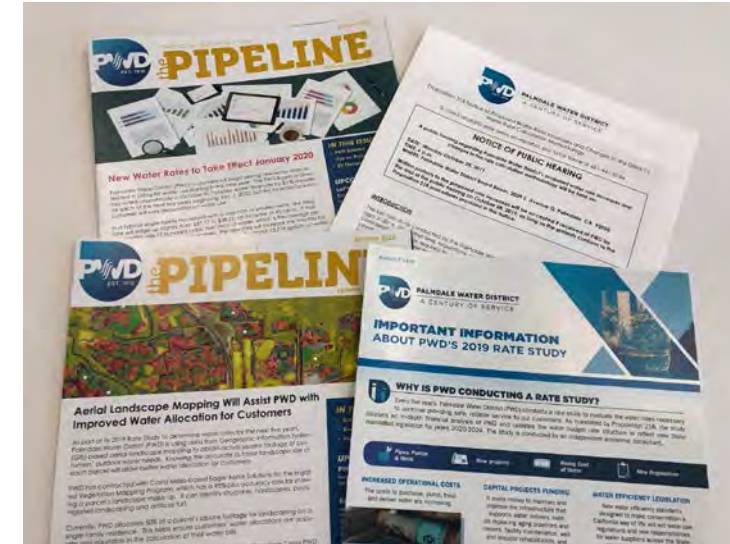
- Submit grant application of Hazard Mitigation Plan Update ~ 150K
- Recruitment – 13
 - Generated 8500+ hits
 - Reviewed 2346 applications
- Initiate AV Emergency communication & participated in AV Great Shake Out.



PALMDALE WATER DISTRICT
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PR Accomplishments

- Successful promotion of Prop. 218 ~ saving \$30,000
- Won CAPIO Award of Distinction
- Develop and co-hosted regional Greater AV Water Emergency Coalition
- Outreach events: ~ 30



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

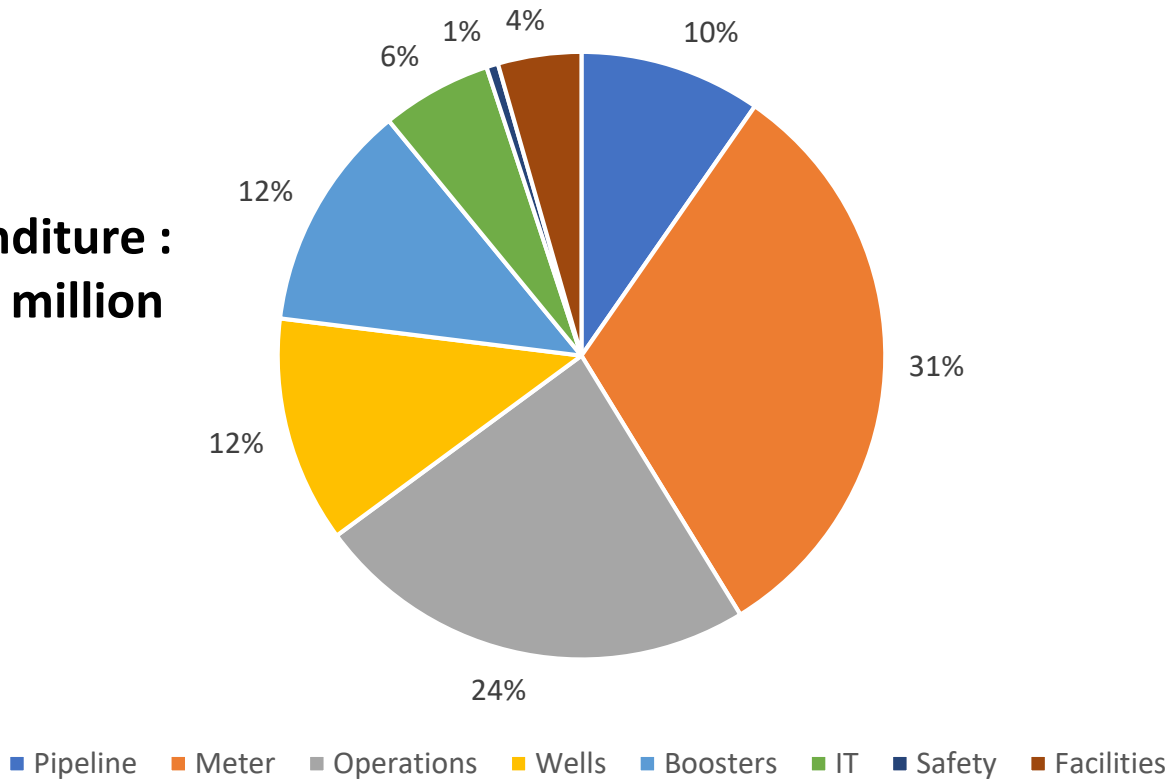
Finance Accomplishments

- Complete 3 financial audits in Good Standing
- Process \$28.3 million in account payable
- Issued 302,049 bills
- Processed 185,683 electronic payment
- Managed 2019 Budget and drafted 2020 Budget



Year End Summary

**Total
Expenditure :
\$1.44 million**



Projects Deferred	Cost
P & 25 th Pipeline	\$350,000
V-5 Pipeline	\$100,000
Saving	\$376,000
Unplanned CIP	\$165,000



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Thank you!

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 7, 2020 **January 13, 2020**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Michael Williams, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.1 – CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 20-1 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AMENDING THE PALMDALE WATER DISTRICT RULES AND REGULATIONS AS THEY RELATE TO DELINQUENT BILLS AND THE DISCONTINUATION OF WATER SERVICES INCORPORATING THE PROVISIONS SET FORTH IN THE WATER SHUTOFF PROTECTION ACT (SENATE BILL 998). (ADDITIONAL COSTS RELATED TO THE IMPLEMENTATION OF NEW BILLING AND WATER SHUT OFF PROCEDURES – FINANCE MANAGER WILLIAMS)***

Recommendation:

Staff recommends the Board approve Resolution No. 20-1 revising the Palmdale Water District's Rules and Regulations and establishing the Palmdale Water District's Policy on Discontinuation of Water Service for Non-Payment pursuant to the Water Shutoff Protection Act (Senate Bill 998).

Alternative Options:

There are no alternative options.

Impact of Taking No Action:

The District will not be in compliance with the requirements of the Water Shutoff Protection Act (Senate Bill 998).

Background:

On September 28, 2018, Governor Brown signed Senate Bill 998 (the "Bill" or "SB 998"), enacting the Water Shutoff Protection Act. SB 998 provides additional procedural protections before residential water service can be discontinued, which is intended to minimize the number of Californians who lose access to water service due to their inability to pay. Palmdale Water District ("District") is subject to SB 998. The District is required to comply with the Bill by February 1, 2020.

Summary of SB 998:

In summary, the Bill mandates the following:

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager

January 7, 2020

- The District must maintain a written policy with (1) a plan for deferred or reduced payments; (2) alternative payment schedules for customers; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a telephone number for a customer to discuss options for averting the discontinuation of residential water services.
- The District cannot discontinue water services until customers have been delinquent for at least sixty days.
- The District must provide a written notice to the customers of their delinquent payment and impending discontinuation containing specific information.
- The District cannot discontinue water services for customers who meet certain medical, financial, and alternative payment conditions.
- The District must grant certain customers the ability to enter into an alternative payment arrangement, including, amortization, alternative payment schedules, reduce unpaid balances, or temporary defer payments. The District has the discretion to select the type and terms of the alternative arrangement.
- Reconnection fee imposed on low income customers are limited to a certain amount.
- The District must waive interests for low income customers once every twelve months.
- The District must allow tenants or occupants of individually metered detached single-family dwellings, multi-unit residential structures, and mobile home parks to become District customers if they meet the District's conditions and requirements.
- The District must report the number of annual disconnections of water services on its website and to the State Water Resources Control Board.
- The District must provide all notices in English, Chinese, Spanish, Tagalog, Vietnamese, Korean, and any other language spoken by at least 10% of the people residing in the service area.

Summary of the District's Actions:

Following a review and analysis of SB 998, the following changes are required to bring the District into compliance:

- Adopt a written policy with (1) a plan for deferred or reduced payments; (2) alternative payment schedules for customers; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a telephone number for a customer to discuss options for averting the discontinuation of residential water services.
- Update and amend the sections related to delinquent accounts currently found in the District's Rules and Regulations to parallel the written policy and requirements of SB 998.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager

January 7, 2020

- Amend the District's notices to include certain new information required by the Bill. Translate the notices to the required languages.
- Post the written policy to the District's website (translated into multiple languages).
- Report the number of annual disconnections of water services on its website and to the State Water Resources Control Board on an annual basis.

SB 998 - Written Policy Requirement:

The District must establish a written policy on the discontinuation of residential service in English, Spanish, Chinese, Tagalog, Vietnamese and, Korean, as well as any other language spoken by at least 10% of the people residing in its service area. The policy must be posted on the District's website for customers to access and must include all of the following:

- A plan for deferred or reduced payments;
- Alternate payment schedules;
- A formal mechanism for a customer to contest or appeal a bill; and
- A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment.

SB 998 - Procedures to Discontinue Residential Service and Notice Requirement:

The Bill also requires the District to comply with the following procedures:

- The District cannot discontinue residential service until a customer has been delinquent for at least sixty (60) days;
- No less than seven (7) days before it shuts off the customer's water service, the District must contact the customer either by telephone or written notice.
 - Telephone Notice: If the contact is by telephone, then the customer must be offered the written policy and the District must discuss options available to prevent the termination of the customer's water service, including alternate payment schedules, deferred payments, minimum payments, and petition for bill review and appeal.
 - Written Notice: In the alternative, if the contact is in writing it must be sent to the address at which the service is provided and include (1) the customer's name and address, (2) the amount of the delinquency, (3) the date by which payment or arrangement of payment is required to avoid shutdown, (4) a description of the process to apply for an extension of time to pay, (5) a description of the procedure to petition for bill review and appeal, and (6) a description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule.
 - Visit the Residence: If the District is unable to make contact with the customer or an adult occupying the residence, then it must make a good faith effort to visit the

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VIA: Mr. Dennis D. LaMoreaux, General Manager

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residence and leave a notice of imminent discontinuation of residential service for nonpayment and a copy of the policy. The notice must be in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by at least 10% of the people residing in its service area.

- If a customer requests an appeal of their water bill, then the District cannot turnoff water services, while the appeal is pending.

SB 998 - Prohibition of Water Service Shutoff:

The District cannot discontinue residential service if all of the following conditions are met:

- The customer submits to the District the certification of a primary care provider the discontinuation of residential service will be life threatening or pose a serious threat to the health and safety of the residents of the premises;
- The customer demonstrates he or she is “financially unable” to pay for residential service within the normal billing cycle. A customer is financially unable to pay if any member of the customer’s household is a current recipient of CalWORKS, CalFresh, general assistance, Medi-Cal, Supplement Security Income/State Supplemental Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares the household’s income is less than 200% of the federal poverty level; and
- The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment.

SB 998 - Restoration of Water and Limits on Fees:

When the District discontinues residential water service, it must provide information to customers on how to restore the water services.

The Bill places a limit on the amount of fees that may be charged to customers who demonstrate their household income is below 200% of the federal poverty line. In such situation, the District must do both of the following:

- The District will be required to set its reconnection fee, during normal operation hours, at \$50, and during non-operation hours, at \$150, but not to exceed the actual cost of reconnection; and
- The District will be required to waive interest charges on delinquent bills once every 12 months.

SB 998 - Reporting Requirements:

SB 998 states the District must report, on its website, the number of annual discontinuations of residential service for the inability to pay. The District must also report the number of annual

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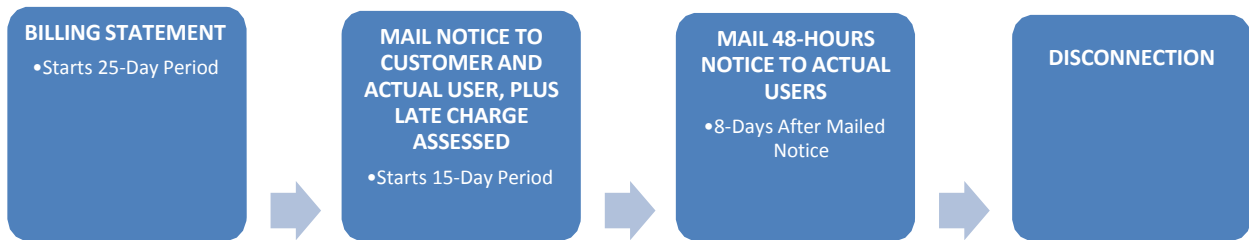
VIA: Mr. Dennis D. LaMoreaux, General Manager

January 7, 2020

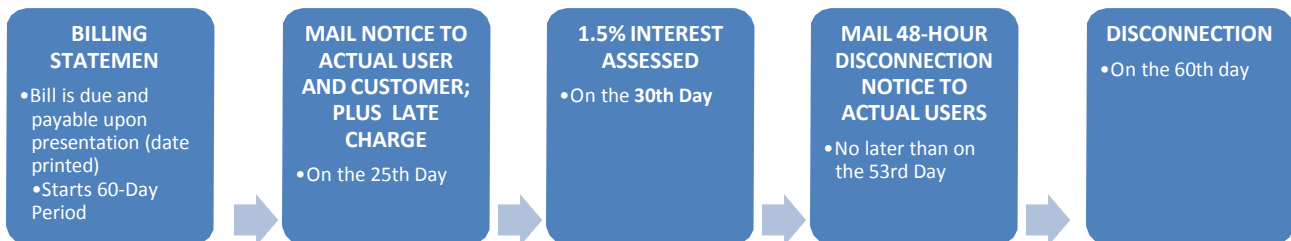
discontinuations of residential service for the inability to pay to the State Water Resources Control Board on an annual basis.

The District's Current Rules and Regulations and Recommendations

The District's Rules and Regulations for the disconnection of water services of delinquent accounts is found in Article 8.04(G), of the District's Rules and Regulations, and applies to "[c]onsumers whose bills remain unpaid after 25 days from the invoice date" if the unpaid balance is greater than \$10.00. (Article 8.04(G)(1).) The existing process is as follows:



In order to comply with the requirements of SB 998, staff and General Counsel recommend the following changes:



First, the District must adopt a written policy reflecting the recommendations above in compliance with SB 998, which requires (1) a plan for deferred or reduced payments; (2) alternative payment schedules for customers; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a telephone number for a customer to discuss options for averting the discontinuation of residential water services. See Attachment A - Policy on Discontinuation of Water Service for Non-Payment.

Second, it is recommended that the Policy contain the following information:

- It is recommended that the District make invoices due upon presentation (i.e. the date printed on the invoice). Under the Bill, the District can only shut-off water services until the customer has been “delinquent” for at least 60 days. The District previously considered customers delinquent until 25 days after it issued the invoice. After 25 days, the District granted customers 15 more days before it shut-off water services. If the District was to continue this same practice, the District would essentially give customers 25 days before they are considered “delinquent,” and would then have to wait 60 more days (for a total of 85 days) before the District could shut-off water services. This may come at a cost to the District and create a number of uncertainties. By making customer

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VIA: Mr. Dennis D. LaMoreaux, General Manager

January 7, 2020

invoices due upon their presentation, the District is redefining what it means to be delinquent, and starting the 60- day timeframe.

- The District must include additional information in its initial written notice, as required by SB 998, including: (1) the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the unpaid charges; (2) a description of the process to apply for an extension of time to pay the delinquent charges; and (3) a description of the procedure to petition for bill review and appeal. Further, if the District's written notice is returned through the mail as "undeliverable," the District is advised to call the customers. If the District is unable to make contact with the customer it must make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of service and the District's policy for discontinuation of services. The notice must also be in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by at least 10% of the people residing in its service area.
- The District must prohibit the discontinuation of water service if the following three conditions are met: (1) the customer submits certification from a primary care provider that discontinuation of water service would be life threatening or pose a serious threat to the health and safety of the person; (2) the customer demonstrates that her or she is financially unable to pay for water services; and (3) the customer is willing to enter into an alternative payment arrangement with the District.
- The policy must limit the amount the District charges its low income customers to reconnect water services. Low income customers, as defined by SB 998, can only be required to pay a \$50 reconnection fee if water services are being reconnected during the District's normal business hours, and a \$150 reconnection fee if the water services are being reconnected during the District's non-operational hours. Moreover, the fees cannot exceed the actual cost of reconnection. The Bill defines low income customers as those customers with any member of the household, currently receiving any of the following benefits CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplemental Payment Program or California Special Supplemental Nutrition Program for Women, Infants, and Children or if the customer declares the household's annual income is less than 200% of the federal poverty level.
- The policy must indicate that the District will waive interest fees charged against its low income customers once every 12-months.
- The policy must outline that tenants and/or occupants of individually metered, detached single-family dwellings, multi-unit residential structures, and mobile home parks have the opportunity to become customers. Note, the tenants and/or occupants must meet the District's conditions and requirements.

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- For customers who meet the three conditions listed (above), pursuant to the policy, the District has the discretion to select and arrange one of four alternative payment arrangements based on information and documentation provided by the customer. The District must offer the consumer one of the following alternative payment arrangements (1) amortization of the unpaid balance; (2) an alternative payment schedule; (3) partial or full reduction of unpaid balance; or (4) temporary deferral of payment. The customer must comply with the terms of the alternative payment arrangement and remain current with subsequent billing periods. The District may discontinue the customer's water services for failure to comply with the terms of the alternative payment or failure to pay subsequent invoices.

Third, the District must update and amend the sections related to delinquent accounts currently found in the District's Rules and Regulations to parallel the written policy and requirements of SB 998. (See Attachment B – Redline Changes to District's Rules and Regulations)

Fourth, it is recommended that the District amend the District's notices to include certain new information required by SB 998. The District is further advised to translate the notices to the required languages.

Fifth, it is recommended the District post the written policy to the District's website (translated into multiple languages).

Sixth, the District is advised to report the number of annual disconnections of water services on its website and to the State Water Resources Control Board on an annual basis.

Fiscal Impacts:

There are several potential financial implications related to SB 998 including but not limited to a decrease in reconnection fees collected, an increase in administrative costs for staff time to administer an alternative payment arrangement program, aging, collections, expenses related to producing, translating, printing and postage costs on the required notices, changes in billing system and increased field staff time to provide required information or notification. The District's cash flow may be delayed temporarily, due to extending the water service discontinuation date, but staff does not anticipate a reduction in overall revenue. Due to the information listed above the financial impact of adopting the changes to the Policy related to SB 998 is unclear at this time.

Strategic Plan Initiative/Mission Statement

This item is under Strategic Initiative No. 4 Financial Health and Stability

This item directly relates to the District's Mission Statement

Budget

There is no additional budget impact from this item. The anticipated revenue and expense impacts have been accounted for in the 2020 budget.

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Supporting Documents

- Policy on Discontinuation of Water Service for Non-Payment
- Redline Changes to District's Rules and Regulations
- Resolution No. 20-1

POLICY ON DISCONTINUATION OF WATER SERVICE FOR NON-PAYMENT

Notwithstanding any other policy or rule, this Policy on Discontinuation of Water Service for Non-Payment shall apply to the discontinuation of all water service accounts for non-payment under the provisions set forth herein. In the event of any conflict between this Policy and any other policy or rule, this Policy shall prevail.

I. Application of Policy; Contact Telephone Number: This policy shall apply to all water service accounts for non-payment of water service. Further assistance concerning the payment of water bills and the potential establishment of the alternatives set forth in this policy to avoid discontinuation of service can be obtained by calling 661-947-4111.

II. Discontinuation of Water Service for Non-Payment:

A. Rendering and Payment of Bills: Bills for water service will be rendered to each consumer on a monthly basis unless otherwise provided for in the rate schedules. Bills for service are due and payable upon presentation and become overdue and subject to discontinuation of service if not paid within sixty (60) days from the date of the bill. Payment may be made at the office, to any representative authorized to make collections or by electronic transmission if feasible. However, it is the consumer's responsibility to assure that payments are received at the specified location in a timely manner. Partial payments are not authorized unless prior approval has been received. Bills will be computed as follows:

1. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills, and special bills.
2. Bills for metered service will show the meter reading for the current and previous meter reading period for which the bill is rendered, the number of units, date, and days of service for the current meter reading.
3. Billings shall be paid in legal tender of the United States of America. Notwithstanding the foregoing, the District shall have the right to refuse any payment of such billings in coin.

B. Overdue Bills: The following rules apply to consumers whose bills remain unpaid for more than sixty (60) days following the invoice date:

1. Overdue Notice: If payment for a bill rendered is not made on or before the twenty-fifth (25th) day following the invoice date, a notice of overdue payment (the "Overdue Notice") will be mailed to the water service customer at least thirty-five (35) calendar days prior to the discontinuation of service date identified in the Overdue Notice. If the consumer's address is not the address of the property to which the service

is provided, the Overdue Notice must also be sent to the address of the property served, addressed to "Occupant." The Overdue Notice must contain the following:

- a. Consumer's name and address;
- b. Amount of delinquency;
- c. Date by which payment or arrangement for payment must be made in order to avoid discontinuation of service;
- d. Description of the process to apply for an extension of time to pay the amount owing (see Section III(D), below);
- e. Description of the procedure to petition for review and appeal of the bill giving rise to the delinquency (see Section IV, below); and
- f. Description of the procedure by which the consumer can request a deferred, amortized, reduced or alternative payment schedule (see Section III, below).

2. **48-Hour Shut Off Notice.** At least seven days prior to actual disconnection, the District shall mail a second notice to the account holder to ensure the Consumer receives notice at least 48-hours before disconnection. This second mailed notice shall include:

- a. Consumer's name and address;
- b. Amount of delinquency;
- c. Date by which payment or arrangement for payment must be made in order to avoid discontinuation of service;
- d. The procedure by which the consumer may initiate a complaint or request an investigation;
- e. The procedure for the consumer to obtain information on the availability of financial assistance, including private, local state, or federal sources if applicable; and
- f. The telephone number of the District representative who can provide additional information or institute arrangements for payment.

3. **Unable to Contact Consumer:** If the District is not able to contact the consumer by written notice (e.g., a mailed notice is returned as undeliverable), the District will make a good faith effort to visit the residence and leave, or make other arrangements to place in a conspicuous location, a notice of imminent discontinuation of service for non-payment, and a copy of this Policy.

4. **Late Charge:** A Late Charge, as specified in the Supplier's schedule of fees and charges, shall be assessed and added to the outstanding balance on the consumer's account if the amount owing on that account is not paid after the twenty-fifth (25th) day following the invoice date. If the amount owing on the account is not made on or before

the 30th day after the date on the invoice, a 1.5% interest charge shall be assessed every thirty days.

5. Turn-Off Deadline: Payment for water service charges must be received in the District's offices no later than 4:30 p.m. on the date specified in the Overdue Notice. Postmarks are not acceptable.

6. Notification of Returned Check: Upon receipt of a returned check rendered as remittance for water service or other charges, the Supplier will consider the account not paid. The District will attempt to notify the consumer in person and leave a notice of termination of water service at the premises. Water service will be disconnected if the amount of the returned check and returned check charge are not paid by the due date specified on the notice, which due date shall not be sooner than the date specified in the Overdue Notice; or if an Overdue Notice had not been previously provided, no sooner than the sixtieth (60th) day after the invoice for which payment by the returned check had been made. To redeem a returned check and to pay a returned check charge, all amounts owing must be paid by cash or certified funds.

7. Returned Check Tendered as Payment for Water Service Disconnected for Nonpayment:

a. If the check tendered and accepted as payment which resulted in restoring service to an account that had been disconnected for nonpayment is returned as non-negotiable, the District may disconnect said water service upon at least three (3) calendar days' written notice. The consumer's account may only be reinstated by receipt of outstanding charges in the form of cash or certified funds. Once the consumer's account has been reinstated, the account will be flagged for a one-year period indicating the fact that a non-negotiable check was issued by the consumer.

b. If at any time during the one year period described above, the consumer's account is again disconnected for nonpayment, the District may require the consumer to pay cash or certified funds to have that water service restored.

C. Conditions Prohibiting Discontinuation of Residential Water Service: The District shall not discontinue residential water service if all of the following conditions are met:

1. Health Conditions – The consumer or tenant of the consumer submits certification of a primary care provider that discontinuation of water service would (i) be life threatening, or (ii) pose a serious threat to the health and safety of a person residing at the property;

2. Financial Inability – The consumer demonstrates he or she is financially unable to pay for water service within the water system’s normal billing cycle. The consumer is deemed “financially unable to pay” if any member of the consumer’s household is: (i) a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the consumer declares the household’s annual income is less than 200% of the federal poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>); and
3. Alternative Payment Arrangements – The consumer is willing to enter into an amortization agreement, alternative payment schedule or a plan for deferred or reduced payment, consistent with the provisions of Section III, below.

This subdivision (C) does not apply to non-residential accounts.

D. Process for Determination of Conditions Prohibiting Discontinuation of Residential Water Service: The burden of proving compliance with the conditions described in Subdivision (C), above, is on the residential water consumer. In order to allow the District sufficient time to process any request for assistance by a consumer, the consumer is encouraged to provide the District with the necessary documentation demonstrating the medical issues under Subdivision (C)(1), financial inability under Subdivision (C)(2) and willingness to enter into any alternative payment arrangement under Subdivision (C)(3) as far in advance of any proposed date for discontinuation of service as possible. Upon receipt of such documentation, the District’s General Manager, or his or her designee, shall review that documentation and respond to the consumer within seven (7) calendar days to either request additional information, including information relating to the feasibility of the available alternative arrangements, or to notify the consumer of the alternative payment arrangement, and terms thereof, under Section III, below, in which the District will allow the consumer to participate. If the District has requested additional information, the consumer shall provide that requested information within five (5) calendar days of receipt of the District’s request. Within five (5) calendar days of its receipt of that additional information, the District shall either notify the consumer in writing that the consumer does not meet the conditions under Subdivision (C), above, or notify the consumer in writing of the alternative payment arrangement, and terms thereof, under Section III, below, in which the District will allow the consumer to participate. Consumers who fail to meet the conditions described in Subdivision (C), above, must pay the delinquent amount, including any penalties and other charges, owing to the District within the latter to occur of: (i) two (2) business days after the date of notification from the District of the District’s determination the consumer failed to meet those conditions; or (ii) the date of the impending service discontinuation, as specified in the Overdue Notice.

E. Special Rules for Low Income Residential Water Consumers: Residential water consumers are deemed to have a household income below 200% of the federal poverty line if: (i) any member of the customer's household is a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the consumer declares the household's annual income is less than 200% of the federal poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>). If a consumer demonstrates either of those circumstances, then the following apply:

1. Reconnection Fees: If service has been discontinued and is to be reconnected, then any reconnection fees during the District's normal operating hours cannot exceed \$50, and reconnection fees during non-operational hours cannot exceed \$150. Those fees cannot exceed the actual cost of reconnection if that cost is less than the statutory caps. Those caps may be adjusted annually for changes in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim metropolitan area beginning January 1, 2021.
2. Interest Waiver: The District shall waive interest charges on delinquent bills once every 12 months.

This section does not apply to non-residential accounts.

F. Landlord-Tenant Scenario: The below procedures apply to individually metered detached single-family dwellings, multi-unit residential structures and mobile home parks where the property owner or manager is the customer of record and is responsible for payment of the water bill.

1. Required Notice:
 - a. At least 10 calendar days prior if the property is a multi-unit residential structure or mobile home park, or 7 calendar days prior if the property is a detached single-family dwelling, to the possible discontinuation of water service, the District must make a good faith effort to inform the tenants/occupants at the property by written notice that the water service will be discontinued.
 - b. The written notice must also inform the tenants/occupants that they have the right to become customers to whom the service will be billed (see Subdivision 2, below), without having to pay any of the then delinquent amounts.
2. Tenants/Occupants Becoming Customers:

a. The District is not required to make service available to the tenants/occupants unless each tenant/occupant agrees to the terms and conditions for service and meets the District's requirements and rules.

b. However, if (i) one or more of the tenants/occupants assumes responsibility for subsequent charges to the account to the District's satisfaction, or (ii) there is a physical means to selectively discontinue service to those tenants/occupants who have not met the District's requirements, then the District may make service available only to those tenants/occupants who have met the requirements.

c. If prior service for a particular length of time is a condition to establish credit with the District, then residence at the property and proof of prompt payment of rent for that length of time, to the District's satisfaction, is a satisfactory equivalent.

III. Alternative Payment Arrangements: For any consumer who meets the three conditions under Section II(C), above, in accordance with the process set forth in Section II(D), above, the District shall offer the consumer one or more of the following alternative payment arrangements, to be selected by the District in its discretion: (i) amortization of the unpaid balance under Subdivision (A), below; (ii) alternative payment schedule under Subdivision (B), below; (iii) partial or full reduction of unpaid balance under Subdivision (C), below; or (iv) temporary deferral of payment under Subdivision (D), below. For any consumer who does not meet the three conditions under Section II(C), above, the District may in its sole discretion offer the consumer an alternative payment arrangement. The General Manager, or his or her designee, shall, in the exercise of his or her sole discretion, select the most appropriate alternative payment arrangement after reviewing the information and documentation provided by the consumer and taking into consideration the consumer's financial situation and District's payment needs.

A. Amortization: Any consumer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, enter into an amortization plan on the following terms:

1. Term: The consumer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may apply an amortization term of longer than twelve (12) months to avoid undue hardship on the consumer. The unpaid balance, together with the applicable administrative fee and any interest to be applied, shall be divided by the number of months in the amortization period and that

amount shall be added each month to the consumer's ongoing monthly bills for water service.

2. Administrative Fee; Interest: For any approved amortization plan, the consumer will be charged an administrative fee, in the amount established by the District from time to time, representing the cost of initiating and administering the plan. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight percent (8%) shall be applied to any amounts to be amortized under this Subsection A. The amortization plan shall be set forth in writing and be provided to the consumer.

3. Compliance with Plan: The consumer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The consumer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Where the consumer fails to comply with the terms of the amortization plan for sixty (60) calendar days or more, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

B. Alternative Payment Schedule: Any consumer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, enter into an alternative payment schedule for the unpaid balance in accordance with the following:

1. Repayment Period: The consumer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may extend the repayment period for longer than twelve (12) months to avoid undue hardship on the consumer.

2. Administrative Fee; Interest: For any approved alternative payment schedule, the consumer will be charged an administrative fee, in the amount established by the District from time to time, representing the cost of initiating and administering the schedule. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight percent (8%) shall be applied to any amounts to be paid under this Subsection B.

3. Schedule: After consulting with the consumer and considering the consumer's financial limitations, the General Manager or his or her designee shall develop an alternative payment schedule. That alternative schedule may provide for periodic lump sum payments that do not coincide with the established payment date, may provide for payments to be made more frequently than monthly, or may provide that payments be made less frequently than monthly, provided that in all cases, subject to Subdivision (1), above, the unpaid balance and administrative fee shall be paid in full over a period not to exceed twelve (12) months of establishment of the payment schedule. The schedule shall be set forth in writing and be provided to the consumer.

4. Compliance with Plan: The consumer must comply with the payment schedule and remain current as charges accrue in each subsequent billing period. The consumer may not request a longer payment schedule for any subsequent unpaid charges while paying delinquent charges pursuant to a previously agreed upon schedule. Where the consumer fails to comply with the terms of the agreed upon schedule for sixty (60) calendar days or more, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

C. Reduction of Unpaid Balance: Any consumer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, receive a reduction of the unpaid balance owed by the consumer, not to exceed thirty percent (30%) of that balance without approval of and action by the Board of Directors; provided that any such reduction shall be funded from a source that does not result in additional charges being imposed on other customers. The proportion of any reduction shall be determined by the consumer's financial need, the District's financial condition and needs and the availability of funds to offset the reduction of the consumer's unpaid balance. The reduction of unpaid balance plan shall be set forth in writing and be provided to the consumer.

1. Repayment Period: The consumer shall pay the reduced balance by the due date determined by the General Manager or his or her designee, which date (the "Reduced Payment Date") shall be at least fifteen (15) calendar days after the effective date of the reduction of the unpaid balance.

2. Compliance with Reduced Payment Date: The consumer must pay the reduced balance on or before the Reduced Payment Date, and must remain current in paying in full any charges that accrue in each subsequent billing period. If the consumer fails to pay the reduced payment amount

within sixty (60) calendar days after the Reduced Payment Date, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

D. Temporary Deferral of Payment: Any consumer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, have payment of the unpaid balance temporarily deferred for a period of up to six (6) months after the payment is due. The District shall determine, in its discretion, how long of a deferral shall be provided to the consumer. The temporary deferral of payment plan shall be set forth in writing and be provided to the consumer.

1. Repayment Period: The consumer shall pay the unpaid balance by the deferral date (the "Deferred Payment Date") determined by the General Manager or his or her designee. The Deferral Payment Date shall be within twelve (12) months from the date the unpaid balance became delinquent; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may establish a Deferred Payment Date beyond that twelve (12) month period to avoid undue hardship on the consumer.

2. Compliance with Reduced Payment Date: The consumer must pay the reduced balance on or before the Deferred Payment Date, and must remain current in paying in full any charges that accrue in each subsequent billing period. If the consumer fails to pay the unpaid payment amount within sixty (60) calendar days after the Deferred Payment Date, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

IV. Appeals: The procedure to be used to appeal the amount set forth in any bill for water service is set forth below. A consumer shall be limited to three (3) unsuccessful appeals in any twelve (12) month period and if that limit has been reached, the District is not required to consider any subsequent appeals commenced by or on behalf of that consumer.

A. Initial Appeal: Within ten (10) days of receipt of the bill for water service, the consumer has a right to initiate an appeal or review of any bill or charge. Such request must be made in writing and be delivered to the District's office. For so long as the consumer's appeal and any resulting investigation is pending, the District cannot discontinue water service to the consumer.

B. Appeal Hearing: Following receipt of a request for an appeal or review under Subsections A, above, a hearing date shall be set within thirty (30) days of the

District's receipt of the appeal before the General Manager, or his or her designee (the "Hearing Officer"). After evaluation of the evidence provided by the consumer and the information on file with the District concerning the water charges in question, the Hearing Officer shall render a decision as to the accuracy of the water charges set forth on the bill and shall provide the appealing consumer with a brief written summary of the decision.

1. If water charges are determined to be incorrect, the District will provide a corrected invoice and payment of the revised charges will be due within ten (10) calendar days of the invoice date for revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the District shall provide the consumer with the Overdue Notice in accordance with Section II(B)(1) and the 48-Hour Shut Off Notice in accordance with Section II(B)(2) above. Water service will only be restored upon full payment of all outstanding water charges, fees, and any and all applicable reconnection charges.

2. a. If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the Hearing Officer's decision is rendered. At the time the Hearing Officer's decision is rendered, the consumer will be advised of the right to further appeal before the Board of Directors. Any such appeal must be filed in writing within seven (7) calendar days after the Hearing Officer's decision is rendered. The appeal hearing will occur at the next regular meeting of the Board of Directors, unless the consumer and District agree to a later date.

- b. For an initial appeal under Subdivision A, above, if the consumer does not timely appeal to the Board of Directors, and the water charges in question remain unpaid after seven (7) calendar days after the Hearing Officer's decision is rendered, the District shall disconnect water services after the expiration of the original sixty (60) days set forth in the Overdue Notice, provided the District provided the consumer with the Overdue Notice in accordance with Section II(B)(1) and the 48-Hour Shut Off Notice in accordance with Section II(B)(2) above.

3. When a hearing before the Board of Directors is requested, such request shall be made in writing and delivered to the District at its office. The consumer will be required to personally appear before the Board and present evidence and reasons as to why the water charges on the bill in question are not accurate. The Board shall evaluate the evidence presented by the consumer, as well as the information on file with the District concerning the water charges in question, and render a decision as to the accuracy of said charges.

- a. If the Board finds the water charges in question are incorrect, the consumer will be invoiced for the revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the District shall provide the consumer with the Overdue Notice in accordance with Section II(B)(1) and the 48-Hour Shut Off Notice in accordance with Section II(B)(2), above. Water service will be restored only after outstanding water charges and any and all applicable reconnection charges are paid in full.
- b. If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the decision of the Board is rendered. In the event the charges are not paid in full within two (2) business days, the District shall disconnect water services after the expiration of the original sixty (60) days set forth in the Overdue Notice, provided the District provided the consumer with the Overdue Notice in accordance with Section II(B)(1) and the 48-Hour Shut Off Notice in accordance with Section II(B)(2) above.
- c. Any overcharges will be reflected as a credit on the next regular bill to the consumer, or refunded directly to the consumer, at the sole discretion of the Board.
- d. Water service to any consumer shall not be discontinued at any time during which the consumer's appeal to the District or its Board of Directors is pending.
- e. The Board's decision is final and binding.

V. Restoration of Service: In order to resume or continue service that has been discontinued due to non-payment, the consumer must pay a security deposit and a Reconnection Fee established by the District, subject to the limitation set forth in Section II(E)(1), above.

H. Consumer's Responsibility for District Property

The Consumer will be charged for damage to District's meters and other property resulting from the use or operation of appliances and facilities on Consumer's premises, including but not limited to, damage caused by steam, hot water or chemicals as set forth in Appendix D.

I. Resale of Water

Except by special agreement with the District, no Consumer shall resell water received from the District, nor shall such water be delivered to a property other than that specified in the application for service. When property provided with a service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters. Except by special permission of the District's Board of Directors, a service connection shall not be used to supply water to any parcel of land other than the parcel on which the service connection is located and for which all relevant connection fees have been paid.

8.03: RATES (Appendix Revised 11-9-16)

A. General Provisions: Rates and charges for water consumption, as specified under various classifications of service, and other miscellaneous charges are set by the Board from time to time. Current rates and charges are set forth in the attached appendices according to section and rate classification as set forth below.

B. Water Rates: Retail charges consist of a minimum monthly service charge based on meter size, a water budget commodity rate charge based on allocation and usage, a water quality fee, a drought surcharge, and an elevation booster surcharge, if applicable, attached hereto as Appendix C.

1. Variances: (Revised 8-24-16)

Variances to the water rate budget structure are available to qualifying consumers. Variance policies for the water rate budget structure and the variance application are attached hereto as Appendix C.1. If approved, the variance adjustment will apply to the current and the previous month's billing for first time applicants only.

2. Adjustments: (Approved 7-28-10)

A courtesy adjustment is available to customers who exceed their allocation caused by extraordinary water consumption due to leaks. The application, policy, and program conditions, are attached hereto as Appendix C.2.

3. Rate Assistance Program: (Approved 8-13-14, Appendix Revised 1-11-17)

A rate assistance program has been developed to assist low income ratepayers by offering an assistance amount up to fifty percent (50%) off of the monthly service charge to those who qualify. The program conditions and application are attached hereto as Appendix C.3

C. Miscellaneous Charges: (Revised 3-11-09) In order to recover the cost associated with afterhours service calls, late payments, disconnections, reconnections and other damages sustained by the District, the specified items listed below are charged to Consumers; the dollar amounts associated with each item are determined by the Board and are attached hereto as Appendix D.

1. Non-Payment Shutoff Fee

If a Consumer requests resumption or continuance of service after such service has been disconnected, then the non-payment which led to the disconnection shall be deemed to be evidence of non-credit worthiness and the Consumer shall be required to

make a security deposit, pay a Non-Payment Shutoff Fee, unpaid user and late charges, advance payments required by these Rules and Regulations, and meet any other conditions set forth by the District.

~~2. Rejected Payment Charge (Revised 5-11-11)~~

~~When a Consumer's payment for water service or other charges is rejected for any reason, the District shall issue a Notice of Rejected Payment on a 48-Hour Disconnect Notice as set forth in Article 8.04(G)(6) below. The 48-Hour Disconnect Notice will become effective if the water service charges together with the Rejected Payment Charge and the 48-Hour Disconnect Notice Fee are not paid in cash or other certified funds before or on the date specified on the 48-hour notice. No additional 48-hour notice will be given in the event the rejected payment was tendered as payment for water service disconnected for non-payment. Upon shutoff of water service for a rejected payment, a Non-Payment Shutoff Fee will be charged to the account as set forth in Appendix D. When a second rejected payment occurs for reason within a year of the first rejected payment, service shall be discontinued without notice to the Consumer and will not be restored until all charges, fees and deposits specified herein have been paid in cash or other certified funds at the District office. In addition, for a period of one year, the customer will be required to pay all charges for water service with cash or certified funds.~~

~~3. Meter Test Charge~~

2. The District shall endeavor to keep the meters in good condition and registering accurately. Any Consumer may

request that his meter be examined and tested to see if it is correctly recording water delivered through it. Said request shall be made on a form furnished by the District and shall be signed by the Consumer. If such examination and test reveals that quantities of water recorded by the meter fall outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the cost of such test shall be paid by the District. If the meter is found to be registering within three (3) percent accuracy, the cost of such test, as set forth in Appendix D, shall be paid by the Consumer to the District on demand. All other tests and examinations of meters shall be at the District's expense.

~~4.~~ **Pulled Meter Charge**

3. If a Consumer's service has been disconnected and the meter has been "pulled" or removed from the premises, then the Consumer shall pay at the District office a pulled meter charge, as set forth in Appendix D, along with any other charges before the service and meter can be reconnected.

~~5.~~ **Unauthorized Water Use**

4. Any person or entity found taking water from or through any of the District's facilities without District authorization will be assessed a fine payable to the District, as set forth in Appendix D, in addition to applicable District charges for the quantity of water taken. Written notice of the assessment of such fine shall be given by personal service or by registered or certified mail.

~~6.~~ **Charge for Turn Off at Main**

5. If the water to a property is turned on more than once without District authorization, the service may be shut off at the main,

and the Consumer shall be required to pay, in addition to any other applicable charges, a charge for the expense of reconnection prior to the re-establishment of service.

~~7.~~ **Property Damage**

6. If a Consumer, new applicant or developer is found to be responsible for any damage done to District property, such damages shall be reimbursed to the District at cost plus administrative overhead. If responsibility for damage is not known, charges will be made to the current Consumer or property owner.

a. Consumers who operate the District owned angle stop in order to stop leaks or flooding at their property and damage the angle stop in the process, the District will review the service location to determine the last time the angle stop was replaced. If the angle stop replacement was over 5 years ago, the District will assess the charge on the consumers account, but waive the charge as a courtesy. The consumer must also agree in writing to install or have installed at their own expense an isolation valve on their side of the service.

~~8.~~ **Cleaning and Walk-Thru Water Service**

7. Temporary service will be provided to an existing water service for a maximum of five working days to facilitate cleaning and showing of property for sale or rent. This service is not to be used for maintenance requiring high volumes of water. Allowed usage of water is five (5) units of water or less. Any water usage in excess of five (5) units will be charged at the District rates and billed directly to the user. Charges are as listed in Appendix D.

~~9.~~ **Turn-on/off Fee**

~~8.~~

If a customer requests that a service be turned on after paying all applicable fees and charges as described herein and a Palmdale Water District representative turns the water service on, and water is found to be running, the customer shall then be required to pay a Turn-on/off Fee as set forth in Appendix D.

~~10.~~ **48-Hour Disconnect Notice Fee**

~~9.~~

When a 48-Hour Disconnect Notice has been issued by the District as set forth in ~~Appendix GG Article 8.04(G) (4) below~~, the customer shall be required to pay a 48-Hour Disconnect Notice Fee as set forth in Appendix D.

D. Rates for Compound Meters Sized for Fire Protection:

(Revised 2-23-98) Effective March 1, 1998, compound meters which are sized for fire protection and used primarily for providing domestic and/or industrial water will be charged using the middle register for meters containing three registers, or by using the smallest register for meters containing two registers as the base for the minimum monthly charge. In addition to the above, there will be a flat rate charge of \$100.00 per month for standby pressures and quantities of water for fire protection and to cover the costs of maintenance, repair, and testing of the meter and appurtenances. For example, an 8" x 4" x 2" compound meter will be assessed its minimum bill on the four-inch register and an 8" x 2" compound meter will be assessed its minimum bill on the two-inch register. If any usage is registered on the large component register for any given month, the standard rate for billing for that size meter will be charged plus the standard rate for amounts of water used above the volume allowable per said minimum monthly

charge. In addition, the District will check said compound meters for accuracy at least once, and preferably twice, a year.

8.04: BILLING PROCEDURES (Revised 5-27-15 per Appendix FF)

- A. Joint Service:** No joint service is allowed. An individual party will be solely liable for payment of bills.
- B. Re-establishment of Credit:** A Consumer whose service has been discontinued for non-payment will be required to pay any unpaid balance due the District for the premises for which service is to be restored and may be required to pay a Non-Payment Shutoff Fee as prescribed in Article 8.03(C)(1) before service is restored.
- C. Bankruptcy of Consumer:** Pursuant to the Bankruptcy Act (P.L. 95-598, as amended from time to time), the District shall not alter, refuse or discontinue service to, or discriminate against, a Consumer, or a trustee of a Consumer, solely on the basis that a debt owed by the Consumer to the District for service rendered before the order for relief was not paid when due. It shall be the responsibility of the Consumer to supply the District with a copy of any applicable order for relief. The District shall discontinue service if neither the Consumer, nor the trustee, within 20 days after the date of the order for relief, furnishes adequate assurance of payment in the form of an advance payment for service after such date. As used herein, "adequate assurance of payment" shall mean a deposit in accordance with the criteria set forth in Appendix E. As used herein, "order for relief" shall have the same meaning as given to it in the Bankruptcy Act. The commencement of a voluntary case under the Bankruptcy Act shall constitute an order for relief. Service may be discontinued in accordance with the rules of the District upon non-payment for service rendered after the order of relief.

- D. Refund of Advance Payment:** Upon discontinuance of a service, the District will refund the balance of the Consumer's advance payment for that service, in excess of any unpaid bills. Refunds will be made within a reasonable period of time.
- E. Rendering and Payment of Bills:** Bills for service will be rendered on a monthly basis unless otherwise provided in the rate schedules (Appendix C). Bills for service are due and payable *as set forth in Appendix GG* ~~upon presentation and become delinquent 25 days from the date of the invoice.~~ In the event that the bill is not paid within that time, the Consumer will be assessed a late charge as set forth in Appendix D. Payment may be made at the office of the District or to any representative of the District authorized to make collections. However, it is the Consumer's responsibility to assure that payments are received at the District's office in a timely manner. Partial payments are not authorized unless prior approval has been received from the District's office. Collection of closing bills may be made at the time of presentation.
- F. Separate Meters:** Each meter on a Consumer's premises will be considered separately and the readings of two or more meters will not be combined except where combination of meter readings is specifically provided in the applicable rate schedule, or where the District's operating convenience or necessity may require the use of more than one meter or a battery of meters. In the latter case, the monthly minimum charge will be determined from the monthly minimum charge on the basis of a meter size equivalent in discharge area to the total combined discharge areas of such meters.
- Delinquent Bills** (Revised November 2015): *Consumer bills are subject to the billing and delinquent rules and regulations set forth in Appendix GG.* ~~The following rules apply to Consumers whose bills remain unpaid after 25 days from the invoice date.~~
- G.** ~~The following rules apply to Consumers whose bills remain unpaid after 25 days from the invoice date.~~

- ~~1. **Small Balance Accounts.** If any balance amounting to \$9.99 or less remains unpaid, it shall be carried over and added to the next billing.~~
- ~~2. **Delinquent Balances.** If payment for a billing period is not made on or before the 25th day after the date of the invoice, a late charge will be assessed to the account as listed in Appendix D. After receipt of the invoice and up to 2 days prior to the date set for disconnection, the Consumer may request an amortization payment plan pursuant to Article 8.04(J).~~
- ~~3. **Turn-Off Deadline.** Water service charges and late charges must be paid on or prior to 6:00 p.m. on the date specified on the 48-Hour Disconnect Notice.~~
- ~~4. **Mailed Reminder Notice of Disconnection.** Upon assessment of a late charge on the account, no later than the 25th day after the date of the invoice and no less than 15 days before the account is scheduled to be subject to disconnection, the District will mail notices to the Account Holder, *i.e.*, the person or entity responsible for the payment on the account, and to water users at the property address(es) served on the account (or to property managers, in the case of multi-unit properties), if that address is different from the Account Holder's mailing address, informing them of:~~
 - ~~(1) The name and address of the Account Holder whose account is delinquent.~~
 - ~~(2) The amount of the delinquency.~~

~~(3) The date by which payment or arrangements for payment pursuant to Section 8.04(J) is required in order to avoid termination.~~

~~(4) The procedure by which the Account Holder may initiate a complaint or request an investigation pursuant to Section 8.04(H) concerning service or charges, except that if the bill for service contains a description of that procedure, the notice is not required to contain that information.~~

~~(5) The procedure by which the customer may request amortization of the unpaid charges, pursuant to Section 8.04(J).~~

~~(6) The procedure for the Account Holder to obtain information on the availability of financial assistance, including the District's Rate Assistance Program, or any private, local, state, or federal sources, if applicable.~~

~~(7) The telephone number of a representative of the District who can provide additional information or institute arrangements for payment pursuant to Section 8.04(J).~~

~~(8) Notice to the "Water User" in English, Spanish, Chinese, Tagalog, Vietnamese and Korean as follows:~~

~~**NOTICE TO ALL PROPERTY OWNERS, LANDOWNERS,
AND PROPERTY MANAGERS THIS NOTICE OF
TERMINATION MUST BE PROVIDED TO
TENANTS/RESIDENTS**~~

~~**WATER SERVICE TO BE TURNED OFF IN 24 DAYS**~~

~~**Date of Mailing:**~~

~~**Date of Turn Off:**~~

~~**Service Property Address:**~~

~~**TO THE WATER USER:**~~

~~Water service to this address is scheduled to be discontinued in 24 days for non-payment. To avoid the loss of water service, you must contact your landlord, property manager or property owner regarding payment of the water bill.~~

~~Please call a customer service representative at (661) 947-4111 to learn how to continue water service at your address; receive an estimated monthly cost of water service, and obtain the address of the local office where you can speak to a customer care representative in person.~~

~~**5. Mailed Shut-Off Notice.** At least seven days prior to actual disconnection, the District shall mail a second notice to the account holder to ensure the Consumer receives notice at least 48 hours before disconnection. This second mailed notice shall include:~~

~~(1) The Account Holder's name and address~~

~~(2) The amount of delinquency~~

~~(3) The date by which payment must be made or arrangements for payment pursuant to Section 8.04(J) is required in order to avoid termination.~~

~~(4) The procedure for the Account Holder to obtain information on the availability of financial assistance, including private, local state, or federal sources if applicable.~~

~~(5) The telephone number of the District representative who can provide additional information or institute arrangements for payment pursuant to Section 8.04(J).~~

~~6. **Waiver of Mailed Shut-Off Notice to Public Agencies.**~~

~~Because of usual sound financial base and variations in warrant payment procedures, public agencies will not be sent a 48-Hour Delinquent Notice for delinquent payment of current accounts.~~

~~7. **Notification of Rejected Payment Disposition.**~~ Upon receipt

~~of a rejected payment taken as remittance of water service or other charges, the District will consider the account not paid. The District will make a reasonable, good-faith effort to notify the Consumer of the rejected payment. Water service will be disconnected if the amount of the rejected payment, the rejected payment charge, and a deposit if required, are not paid within 48 hours of the date of notice. All amounts paid must be cash or certified funds.~~

~~In the event a consumer's payment is rejected for any reason and the rejected payment was tendered for water service disconnected for non-payment, and as a result the District restores the service, the District may again promptly disconnect service without providing further notice. No additional notices will be given in the case of a rejected payment tendered for payment of water charges that were subject to discontinuance.~~

~~8. **Rejected Payment Issued to Restore Service.**~~ Any Consumer

~~whose payment is rejected for any reason and the payment was submitted to restore service turned off for non-payment, will be required to pay, for one year, cash or certified funds to have service restored if turned off again within this time period for non-payment.~~

H. Disputed Bills: The procedure to be used to contest the accuracy of water charges upon receipt of a bill for water service is *set forth in Appendix GG.* as follows:

- ~~1. Up to five (5) calendar days prior to the Payment Due Date on the bill for water service, the Consumer has a right to initiate a complaint or request an investigation regarding any bill tendered by the District. Such protest shall be made in writing and delivered to the District at its office, along with all evidence and data the Consumer wishes to be considered by the District.~~
- ~~2. Following receipt of a complaint or a request for an investigation, the Manager shall review and evaluate the evidence provided by the Consumer and the information on file with the District concerning the water charges in question, and shall render a decision as to the accuracy of the water charges and shall also render a brief written summary of the decision.~~
 - ~~a. If water charges are determined to be incorrect, a corrected invoice will be provided and the revised charges will be due within ten (10) calendar days after the date of invoice for revised charges. If the revised charges remain unpaid after the prescribed period of time, water service will be terminated on the working day following the period allowed for payment, subject to the right of appeal to the Board of Directors. Water service will be restored only after outstanding water charges and any and all applicable Non-Payment Shutoff Fees and other charges are paid in full.~~
 - ~~b. If the water charges in question are determined to be correct, the water charges are due and payable at the time the decision of the Manager is rendered.~~

- ~~c. At the time the decision of the Manager is rendered, the Consumer will be advised of the right to further appeal before the Board.~~
 - ~~d. If the decision of the Manager is not to the satisfaction of the Consumer, the Consumer may request a hearing before the Board at a regular meeting. A request for hearing must be submitted in writing to the District at least ten calendar days prior to the next regular meeting of the Board.~~
 - ~~e. Water service may not be terminated until the investigation is completed and the Consumer has been notified of the District's decision.~~
- ~~3. When a hearing before the Board is requested, such request shall also be made in writing and delivered to the District at its office and the Consumer shall appear at the hearing and present evidence and reasons as to why the water charges in question are not accurate. The Board shall evaluate evidence presented by the Consumer, as well as information on file with the District concerning the water charges in question, and render a decision as to the accuracy of said charges.~~
- ~~a. If the Board finds the water charges in question are incorrect, the Consumer will be invoiced for any additional charges and payment of the invoice is due within ten (10) calendar days from the date of said invoice. Any overcharges will be reflected as a credit on the next regular bill to the Consumer, or refunded directly to the Consumer, in the sole discretion of the Board. If the revised charges remain unpaid after the~~

~~prescribed period of time, water service will be terminated on the working day following the period allowed for payment. Service will be restored only after outstanding water charges and any and all applicable Non-Payment Shutoff Fees and other charges are paid in full.~~

~~b. If the Board finds that the water charges in question are correct, the Board's decision is final and binding.~~

I. Adjustment of Bills for Meter Error: (Revised 2-23-98) The Consumer may request an adjustment of the bill on the basis of meter error. Such a request must be made in writing and the rules set forth in Article 8.03(C) (3), Meter Test Charge, will apply. The District will, within one week, proceed to test the Consumer's meter; the meter will be tested in an "as found" condition, in order to determine the average meter error. If the average meter error is found to exceed 3 percent, that is if quantities of water recorded by the meter are outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the following billing adjustments will be made.

1. Fast Meters

The District will refund to the Consumer the amount of the overcharge based on corrected meter readings of the period the meter was in use and determined to be incorrect, but not to exceed a period of six months.

2. Slow Meters

The District may bill the Consumer, at its option, for the amount of the undercharge based upon corrected meter

readings for the period the meter was in service and determined to be incorrect, but not to exceed a period of four months.

3. Non-Registering Meters

The District may bill the Consumer according to an estimate of water consumed while the meter was not registering, but not exceeding a period of four months. This estimate will be based on the Consumer's prior use during the same season of the previous year if conditions were unchanged during the year, or on a reasonable comparison of consumption of other similar Consumers during the same period.

4. General

If the meter error is caused by some event, the date of which can be determined, then the billing adjustment will be made for the period of time since the date of such event; such a period may exceed the six-month limitation for fast meters and the four month limitation for slow or non-registering meters, as stated in 1 through 3 above.

J. ~~Alternative Payment Arrangements~~ ~~Amortization of Unpaid Balance.~~

- ~~1. **Certification by Physician:** Where a licensed physician certifies that the termination of service will be life-threatening to the Consumer and the Consumer is unable to pay for the service within the normal payment period but is willing to enter into an amortization agreement, then the Consumer may request, in writing, a 12-month amortization payment plan.~~
- ~~2. **Amortization Payment Plan:** Upon written confirmation of the doctor's certification of life-threatening conditions, determination by the District of the Consumer's inability to pay and District approval of the request, a written amortization plan~~

~~will be entered into between the District and the Consumer. The Consumer will be charged an administrative fee representing the cost to the District of initiating and administering the plan, and the plan shall include a charge for interest of ten percent (10%) per annum or the maximum legal rate, whichever is lower, on the unpaid balance.~~

3. ~~**Compliance with Plan:** The Consumer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The Consumer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Failure to comply with the terms of an amortization plan will result in disconnection.~~ *Consumer may be eligible for an alternative payment arrangement pursuant to the rules and*

regulations set forth in Appendix GG.

8.05: TURN ON AND TURN OFF PROCEDURES AND CHARGES
(Revised November 2015)

- A. **Turn-off at the Consumer's Request:** A Consumer may request that service be discontinued either temporarily or permanently. Such request must be made by giving at least one working day's advance notice to the District. If such a notice is not given, the Consumer will be billed for service until one working day after the District acquires knowledge that the Consumer has vacated premises or otherwise has discontinued service. (Form attached hereto in Appendix S)
- B. **Turn-off by the District:** The District may disconnect a Consumer's service for various reasons which are listed below. Such involuntary disconnections are effected by turning off and locking the meter, thereby stopping the water service; the District will make a reasonable attempt to notify the Consumer of the disconnection. ~~by mailing a Shut-Off notice 7 days prior to termination.~~ Reasons for involuntary disconnection include, but are not limited to, the following:

1. For Non-Payment of Bills

A service may be disconnected for non-payment of periodic bills *as set forth in Appendix GG*. ~~Before a service is disconnected, the Consumer will be mailed a Shut-Off Notice as set forth in Article 8.04(G).~~ A service may be disconnected for non-payment of bills of a Consumer whether or not the payment delinquency is associated with water service at that service connection or at any other water service connection of

2. that same Consumer.

For Waste of Water (Revised 2-10-16)(Appendix Updated 7-13-16)

In order to protect itself and its Consumers against willful or negligent waste or misuse of water, the District has adopted a policy regarding water waste as well as Resolutions declaring water conservation regulations which includes regulations and ~~publications. The delivery Waste Policy and Resolutions are~~ attached hereto as Appendix O.

3. For Unsafe or Hazardous Conditions

The District may disconnect a service without notice if unsafe or hazardous conditions are found to exist on the Consumer's premises. The District will immediately notify the Consumer of the reasons and the necessary corrections required before reconnection. Such unsafe or hazardous conditions may exist due to defective appliances or equipment that may be detrimental to either the Consumer, the District, or to the District's other Consumers.

4. For Fraudulent Use of Service

When the District discovers that a Consumer has obtained service by fraudulent means, or has diverted the water service

for unauthorized use, the service to that Consumer may be discontinued without notice. The District will not restore service to such Consumer until that Consumer has complied with the District's Rules and Regulations and other reasonable requirements of the District and the District has been reimbursed for the full amount of the service rendered and the actual cost to the District incurred by reason of the fraudulent use.

5. For Failure to Comply with Rules

The District may disconnect a service for failure to comply with the District's Rules and Regulations established as a condition to the use of water, if full compliance with the Rules and Regulations is not obtained within five calendar days after notice to such effect has been given to the Consumer. Where safety of water supply is endangered, services may be discontinued immediately without notice.

- C. Restoration of Service: (Revised 2-23-98)** In order to resume or continue service that has been disconnected, the Consumer must pay a Non-Payment Shutoff Fee as set forth under Article 8.03C (1). The District will endeavor to make reconnections as soon as practicable, to suit the Consumer's convenience; however, the District shall make the reconnection before the end of the next regular working day following the Consumer's request and payment of any applicable reconnection fees and other charges pursuant to 8.03(C)(1).

8.06: CHANGES IN METER SIZE, LAND USE OR INCLUSION OF ADDITIONAL LAND AREA

The owner of a property who desires a change in meter size or location of such meter or changes substantially the type of land use (such as residential to

commercial) or wishes to include adjacent land areas not served at the time of the original commencement of service, shall make a request in writing and, if approved by the District, shall pay various costs and charges as set forth below.

- A. Charges for a Smaller Meter:** (Revised 9-9-09) If the desired meter size is the next smaller size meter than the current size, the Owner shall complete a Meter Exchange Application attached hereto as Appendix N.1. Upon District approval of the Application, fees associated with desired meter exchange must be paid prior to performance of work as set forth in Appendix D.
- B. Charges for a Larger Meter:** If the desired meter size is larger than the current size, the Owner shall pay the full current charges for a new regular service connection for the desired meter size as set forth in Article 10.05, less any credit on the removed meter. In addition, the Owner must also pay the Assessment Parity Charge and the Capital Improvement Fee as set forth in Articles 10.06 and 10.07, respectively; any charge that has been paid previously by the Owner or predecessors will be credited against the amount due under the current charge.
- C. Charges for Change in Meter Location:** If the Consumer desires a change in location of the meter, such change may be effected with the mutual agreement of the District and the property owner, and the owner/Consumer shall pay for the actual costs incurred by the District.
- D. Change in Land Use:** The Consumer/property owner shall notify the District of any change in the character or use of the property or buildings from that for which the service connection was originally obtained. If a residential property is to be reclassified or used as commercial or industrial or a commercial property is to be reclassified or used as industrial, the owner shall pay the current Assessment Parity

Charge as set forth in Article 10.06, less credit for any charge previously paid by the owner or predecessors. In all cases, the Manager's determination of the property's zoning classification or use will be final, subject to an appeal to the Board.

- E. Inclusion of Additional Land Area:** The Consumer/property owner shall notify the District of any additional land area or adjacent lots not served at the time of original commencement of service that are to be served from the existing service connection. In such cases, the District will assess a current Assessment Parity Charge for the additional land area as set forth in Articles 10.06.

8.07: WATER CONSERVATION

The purpose of this rule is to ensure that water resources available to the District are put to a reasonable beneficial use and that the benefits of the District's water supply and a service extend to the largest number of persons.

- A. Wastage:** In order to protect itself against serious and negligent waste of water, the District may disconnect service as set forth in Article 8.05(B) (2).
- B. Use of Water Saving Devices and Practices:** Each Consumer of the District is urged to install devices to reduce the quantity of water to flush toilets and to reduce the flow rate of showers. Each Consumer is further urged to adopt such other water usage and re-usage practices and procedures as are feasible and reasonable.

1. Rebate Programs: (Appendix Revised 11-25-15)

To help customers reduce indoor and outdoor water use, the District approved water conserving rebate programs are attached hereto as Appendix O.1 (Rebate forms available in English and Spanish.

8.08: CROSS CONNECTIONS

The District has adopted a Cross-Connection Control Program, District Ordinance No. 88-1, and incorporates such program herein. The District Cross-Connection Control Program is attached hereto as Appendix F.

8.09: UNLAWFUL ACTS (Revised 2-27-95)

In order to protect public water supplies, certain acts are, by state law, misdemeanors and in some instances are punishable by imprisonment in the county jail for not more than one year or in the state prison. Among the more significant statutes involving criminal acts with respect to water systems are:

- A. Section 498 Penal Code:** This section includes stealing water, as well as diverting other utilities illegally and taking water after service has been disconnected and the meter sealed (including unauthorized connections to fire hydrants - see 9.03.)
- B. Section 588 Penal Code:** Permitting willful or neglectful seepage or overflow of water on adjacent lands, public or private roads or highways.
- C. Sections 4450 to 4457 Health and Safety Code:** Any act that leads to the pollution of any conduit or reservoir.

8.10: FIRE HYDRANT DAMAGE

When any person, company, or agency is determined to be the responsible party that has caused damage of a fire hydrant or blow off, the District may charge that party with all costs necessary to repair the damages and the cost of water loss computed on the basis of the duration of flow and the flow rate, based upon the type of land zoning in which the fire hydrant is located:

Industrial - 5,000 gallons per minute

Commercial - 2,500 gallons per minute

Residential - 1,250 gallons per minute

ARTICLE 9: RULES APPLICABLE TO TEMPORARY CONSUMERS

9.01: ESTABLISHMENT OF TEMPORARY SERVICE

The District will, if no undue hardship to its existing consumers would result therefrom, furnish temporary service for construction purposes when the applicant has requested service on this basis or the District reasonably expects the service to be temporary and the applicant therefore has paid advances and established credit. The District contemplates temporary service will be provided for a term approximately 90 days or less and requires the applicant to comply with the following:

- A. Advances:** The applicant must advance to the District the estimated net cost of installing and removing the facilities necessary to furnish the service.
- B. Deposits/Establishment of Credit:** The applicant must deposit a sum of money equal to the estimated bill when the duration of service is to be for a period of one month or less, subject to adjustment or refund according to the actual bill at termination of service. If the duration of service is to exceed one month, then the applicant must establish credit in the same manner as is prescribed for permanent service, under Article 10.03.

9.02: RATES, CHARGES AND CONDITIONS OF SERVICE

The rates, charges and conditions for temporary service will be the same as those prescribed for permanent service.

9.03: CONNECTIONS TO FIRE HYDRANTS

Fire hydrants connected to District mains are for use by the District and by organized fire protection agencies. Other parties desiring to use water from fire hydrants for any purpose must obtain written permission from the Manager and from the appropriate fire protection agency prior to use and shall operate the hydrant according to the instructions issued by the Manager.

APPENDIX FF

**AMENDMENT OF ARTICLE 8 & ARTICLE 10
“DELINQUENT BILLS” AND “APPLICATION FOR SERVICE”**

**PALMDALE WATER DISTRICT
RESOLUTION NO. 15-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
PALMDALE WATER DISTRICT AMENDING THE
PALMDALE WATER DISTRICT RULES AND
REGULATIONS AS THEY RELATE TO NOTICE GIVEN
TO DELINQUENT CONSUMERS AND ACTUAL USERS,
INCLUDING AMENDMENT OF ARTICLE 8, SECTION 8.04
(G) TITLED “DELINQUENT BILLS” AND AMENDMENT
OF ARTICLE 10, SECTION 10.02 TITLED “APPLICATION
FOR SERVICE”**

WHEREAS, District staff and the General Counsel have developed revisions to the Palmdale Water District Rules and Regulations in order to comply with District Utility Services Law, codified at Government Code §60370, et seq., and the requirements of the newly effective AB 2747;

WHEREAS, the District Utility Services Law requires the District mail a 10-day notice of disconnection of water services;

WHEREAS, the District Utility Services Law requires that the District “make every good faith effort to inform the actual users of the services” in advance of disconnection of water serves, when the account is delinquent on a multiunit residential structure, park, or farm labor camp, and more recently “single family dwellings” as a result of AB2747. (Gov. Code §60371(a).);

WHEREAS, the staff has presented evidence to the Board that the District does not have the ability or resources to ascertain the identify or specific unit addresses of all “actual users” of the District’s water service in multiunit residential structure, park, or farm labor camp;

WHEREAS, the District obtains from customers the address for property managers and landowners of multiunit residential structure, park, or farm labor camp;

WHEREAS, by requiring consumers to provide a property manager’s address when the consumer allows actual users other than the consumer to use water provided by the District, the District will ensure notice to the actual users through the property manager;

WHEREAS, AB 2747 added the requirement that a utility service district also provide the notice in six languages;

WHEREAS, the District Utility Services Law requires the District to make a reasonable, good faith effort to contact by mail or in person an adult at the premises prior to disconnecting water service, or mail notice when such telephonic or personal notice cannot be accomplished. (Gov. Code §60373(b).);

WHEREAS, staff has presented evidence that the District does not have the required staffing to attempt personal contact or phone calls to an adult at each residence. In order to achieve contact with an adult at each consumer's residence, the District will instead mail a second notice to each consumer's address seven days before disconnection to ensure 48-hour notice prior to disconnection of water service; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Palmdale Water District as follows:

Section 1: The above recitals are all true and correct and are hereby adopted as findings.

Section 2: Article 8, Section 8.04 (G) of the Palmdale Water District Rules and Regulations titled "Delinquent Bills" is hereby amended to read as follows:

G. Delinquent Bills: The following rules apply to Consumers whose bills remain unpaid after 25 days from the invoice date.

- 1. Small Balance Accounts.** If any balance amounting to \$10.00 or less remains unpaid, it shall be carried over and added to the next billing.
- 2. Delinquent Balances.** If payment for a billing period is not made on or before the 25th day after the date of the invoice, a late charge will be assessed to the account as listed in Appendix D. The Consumer then has eight (8) days prior to issuance of a 48-Hour Mailed Disconnect Notice to settle the account. After receipt of the invoice and up to 2 days prior to the date set for disconnection, the Consumer may request an amortization payment plan pursuant to Article 8.04(J).
- 3. Turn-Off Deadline.** Water service charges and late charges must be paid on or prior to 6:00 p.m. on the date specified on the 48-Hour Disconnect Notice.
- 4. First Written Mailed Notice of Disconnection.** Upon assessment of a late charge on the account, no later than the 25th day after the date of the invoice and no less than 15 days before

the account is scheduled to be subject to disconnection, the District will mail notices to the Account Holder, *i.e.*, the person or entity responsible for the payment on the account, and to water users at the property address(es) served on the account (or to property managers, in the case of multi-unit properties), if that address is different from the Account Holder's mailing address, informing them of:

(1) The name and address of the Account Holder whose account is delinquent.

(2) The amount of the delinquency.

(3) The date by which payment or arrangements for payment pursuant to Section 8.04(J) is required in order to avoid termination.

(4) The procedure by which the Account Holder may initiate a complaint or request an investigation pursuant to Section 8.04(H) concerning service or charges, except that if the bill for service contains a description of that procedure, the notice is not required to contain that information.

(5) The procedure by which the customer may request amortization of the unpaid charges, pursuant to Section 8.04(J).

(6) The procedure for the Account Holder to obtain information on the availability of financial assistance, including the District's Rate Assistance Program, or any private, local, state, or federal sources, if applicable.

(7) The telephone number of a representative of the District who can provide additional information or institute arrangements for payment pursuant to Section 8.04(J).

(8) Notice to the “Water User” in English, Spanish, Chinese, Tagalog, Vietnamese and Korean as follows:

**NOTICE TO ALL PROPERTY OWNERS, LANDOWNERS,
AND PROPERTY MANAGERS THIS NOTICE OF
TERMINATION MUST BE PROVIDED TO
TENANTS/RESIDENTS**

WATER SERVICE TO BE TURNED OFF IN 10 DAYS

Date of Mailing:
Date of TurnOff:
Service Property Address:

TO THE WATER USER:

Water service to this address is scheduled to be discontinued in 10 days for non-payment. To avoid the loss of water service, you must contact your landlord, property manager or property owner regarding payment of the water bill.

Please call a customer service representative at (XXX) XXX-XXXX to learn how to continue water service at your address; receive an estimated monthly cost of water service, and obtain the address of the local office where you can speak to a customer care representative in person.

- 5. Second Written Mailed Disconnection Notice.** At least seven days prior to actual disconnection, the District shall mail a

second notice to the account holder to ensure the Consumer receives notice at least 48 hours before disconnection. This second mailed notice shall include:

- (1) The Account Holder's name and address
- (2) The amount of delinquency
- (3) The date by which payment must be made or arrangements for payment pursuant to Section 8.04(J) is required in order to avoid termination.
- (4) The procedure for the Account Holder to obtain information on the availability of financial assistance, including private, local state, or federal sources if applicable.
- (5) The telephone number of the District representative who can provide additional information or institute arrangements for payment pursuant to Section 8.04(J).

6. **Waiver of Second Mailed Notice to Public Agencies.** Because of usual sound financial base and variations in warrant payment procedures, public agencies will not be sent a 48-Hour Delinquent Notice for delinquent payment of current accounts.
7. **Notification of Rejected Payment Disposition.** Upon receipt of a rejected payment taken as remittance of water service or other charges, the District will consider the account not paid. The District will make a reasonable, good-faith effort to notify the Consumer of the rejected payment. Water service will be disconnected if the amount of the rejected payment, the rejected payment charge, and a deposit if required, are not paid within 48

hours of the date of notice. All amounts paid must be cash or certified funds.

In the event a consumer's payment is rejected for any reason and the rejected payment was tendered for water service disconnected for non-payment, and as a result the District restores the service, the District may again promptly disconnect service without providing further notice. No additional notices will be given in the case of a rejected payment tendered for payment of water charges that were subject to discontinuance.

8. **Rejected Payment-Issued to Restore Service.** Any Consumer whose payment is rejected for any reason and the payment was submitted to restore service turned off for non-payment, will be required to pay, for one year, cash or certified funds to have service restored if turned off again within this time period for non-payment.

Section 3: Article 10, Section 10.02 of the Palmdale Water District Rules and Regulations titled "Application For Service" is hereby amended to read as follows:

10.02: APPLICATION FOR SERVICE

Each applicant is required to contact the District office to apply for service. In most cases, this must be the Owner of the property. Residential/Multi-Family, Commercial/Industrial/Irrigation, and Realtor Applications are attached hereto as Appendix S. The District may request the following information, depending upon the type of service, either in application form or verbally by a customer service representative:

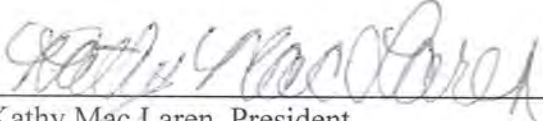
A. Contents:

1. Date applicant obtained ownership of property/requested date of activation.
2. Location and address of premises to be served, including the mailing address of a property manager of any multiunit residential structure, mobilehome park, or farm labor camp where the owner, manager or employer is the customer of record.
3. Applicant's Information.
4. Contact Information, including mobile telephone number, if the Consumer approves such method of communication from the District.
5. Agreement to assume any outstanding water charges for property where service is requested.
6. Agreement to abide by District Rules and Regulations.
7. Such other information and/or supporting documents as the District may reasonably require.


B. Purpose: The application is merely a written/verbal request for service and does not bind the applicant to take service for a period of time longer than that upon which the minimum charge is based; neither does it bind the District to serve, except under reasonable conditions and upon the approval of the Manager.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this resolution, it being expressly declared that this resolution and each section, subsection, paragraph, sentence, clause and phrase thereof would have been adopted, irrespective of the fact that one or more other section, subsection, paragraph, sentence, clause or phrase be declared invalid or unconstitutional.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors of Palmdale Water District held on May 27, 2015.

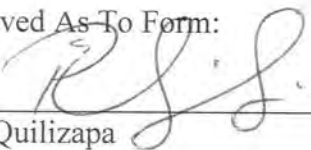


Kathy Mac Laren, President
Palmdale Water District



Joe Estes, Secretary
Palmdale Water District

Approved As To Form:



Patty Quilizapa
General Counsel

RESOLUTION NO. 20-1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AMENDING THE PALMDALE WATER DISTRICT RULES AND REGULATIONS AS THEY RELATE TO DELINQUENT BILLS AND THE DISCONTINUATION OF WATER SERVICES INCORPORATING THE PROVISIONS SET FORTH IN THE WATER SHUTOFF PROTECTION ACT (SENATE BILL 998)

WHEREAS, pursuant to Water Code Division 11, the Palmdale Water District (“District”) is authorized to establish rules and regulations governing the District’s operations, accordingly, the District adopted the Palmdale Water District’s Rules and Regulations (“Rules and Regulations”); and

WHEREAS, on September 28, 2018, Senate Bill 998 was approved by California State Governor, requiring water systems that supply water to more than 200 service connections to have a written policy on discontinuation of water service for nonpayment; and

WHEREAS, among its requirements, Senate Bill 998 requires the District to:

- Maintain a written policy with (1) a plan for deferred or reduced payments; (2) alternative payment schedules for customers; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a telephone number for a customer to discuss options for averting the discontinuation of residential water services.
- Not discontinue water services until customers have been delinquent for at least sixty days.
- Provide a written notice to the customers of their delinquent payment and impending discontinuation containing specific information.
- Not discontinue water services for customers who meet certain medical, financial, and alternative payment conditions.
- Limit the reconnection fee imposed on low income customers.
- Waive interests for low income customers once every twelve months.
- Report the number of annual disconnections of water services on its website and to the State Water Resources Control Board.
- Provide all notices in English, Chinese, Spanish, Tagalog, Vietnamese, Korean, and any other language spoken by at least 10% of the people residing in the service area.

WHEREAS, the District is subject to the requirements of Senate Bill 998 and must comply with its requirements by February 1, 2020; and

WHEREAS, the District's Rules and Regulations do not comply with the requirements of newly enacted Senate Bill 998; and

WHEREAS, the District would like consolidate the requirements of Senate Bill 998 in a single document through the adoption of an appendix to the District's Rules and Regulations and amending Sections 8.03(C), 8.04(E), 8.04(G), 8.04(H), 8.04(J), 8.05(B), of the District's Rules and Regulations to make reference to such appendix.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Palmdale Water District as follows:

Section 1. The above recitals are all true and correct and here hereby adopted as findings.

Section 2. The Board of Directors hereby amends Section 8.03(C), Miscellaneous Charges, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“C. Miscellaneous Charges: In order to recover the cost associated with afterhours service calls, late payments, disconnections, reconnections and other damages sustained by the District, the specified items listed below are charged to Consumers; the dollar amounts associated with each item are determined by the Board and are attached hereto as Appendix D.

1. Non-Payment Shutoff Fee

If a Consumer requests resumption or continuance of service after such service has been disconnected, then the non-payment which led to the disconnection shall be deemed to be evidence of non-credit worthiness and the Consumer shall be required to make a security deposit, pay a Non-Payment Shutoff Fee, unpaid user and late charges, advance payments required by these Rules and Regulations, and meet any other conditions set forth by the District.

2. Meter Test Charge

The District shall endeavor to keep the meters in good condition and registering accurately. Any Consumer may request that his meter be examined and tested to see if it is correctly recording water delivered through it. Said request shall be made on a form furnished by the District and shall be signed by the Consumer. If such examination and test reveals

that quantities of water recorded by the meter fall outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the cost of such test shall be paid by the District. If the meter is found to be registering within three (3) percent accuracy, the cost of such test, as set forth in Appendix D, shall be paid by the Consumer to the District on demand. All other tests and examinations of meters shall be at the District's expense.

3. Pulled Meter Charge

If a Consumer's service has been disconnected and the meter has been "pulled" or removed from the premises, then the Consumer shall pay at the District office a pulled meter charge, as set forth in Appendix D, along with any other charges before the service and meter can be reconnected.

4. Unauthorized Water Use

Any person or entity found taking water from or through any of the District's facilities without District authorization will be assessed a fine payable to the District, as set forth in Appendix D, in addition to applicable District charges for the quantity of water taken. Written notice of the assessment of such fine shall be given by personal service or by registered or certified mail.

5. Charge for Turn Off at Main

If the water to a property is turned on more than once without District authorization, the service may be shut off at the main, and the Consumer shall be required to pay, in addition to any other applicable charges, a charge for the expense of reconnection prior to the re-establishment of service.

6. Property Damage

If a Consumer, new applicant or developer is found to be responsible for any damage done to District property, such damages shall be reimbursed to the District at cost plus administrative overhead. If responsibility for damage is not known, charges will be made to the current Consumer or property owner.

a. Consumers who operate the District owned angle stop in order to stop leaks or flooding at their property and damage the angle stop in the process, the District will review the service location to determine the last time the

angle stop was replaced. If the angle stop replacement was over 5 years ago, the District will assess the charge on the consumers account, but waive the charge as a courtesy. The consumer must also agree in writing to install or have installed at their own expense an isolation valve on their side of the service.

7. Cleaning and Walk-Thru Water Service

Temporary service will be provided to an existing water service for a maximum of five working days to facilitate cleaning and showing of property for sale or rent. This service is not to be used for maintenance requiring high volumes of water. Allowed usage of water is five (5) units of water or less. Any water usage in excess of five (5) units will be charged at the District rates and billed directly to the user. Charges are as listed in Appendix D.

8. Turn-on/off Fee

If a customer requests that a service be turned on after paying all applicable fees and charges as described herein and a Palmdale Water District representative turns the water service on, and water is found to be running, the customer shall then be required to pay a Turn-on/off Fee as set forth in Appendix D.

9. 48-Hour Disconnect Notice Fee

When a 48-Hour Disconnect Notice has been issued by the District as set forth in Appendix GG, the customer shall be required to pay a 48-Hour Disconnect Notice Fee as set forth in Appendix D.”

Section 3. The Board of Directors hereby amends Section 8.04(E), Rendering and Payment of Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“E. Rendering and Payment of Bills: Bills for service will be rendered on a monthly basis unless otherwise provided in the rate schedules (Appendix C). Bills for service are due and payable as set forth in Appendix GG. In the event that the bill is not paid within that time, the Consumer will be assessed a late charge as set forth in Appendix D. Payment may be made at the office of the District or to any representative of the District authorized to make collections. However, it is the Consumer's responsibility to assure that payments are received at the District's office in a timely manner. Partial payments are not authorized unless prior approval

has been received from the District's office. Collection of closing bills may be made at the time of presentation.”

Section 4. The Board of Directors hereby amends Section 8.04(G), Delinquent Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**G. Delinquent Bills:** Consumer bills are subject to the billing and delinquent rules and regulations set forth in Appendix GG.”

Section 5. The Board of Directors hereby amends Section 8.04(H), Disputed Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**H. Disputed Bills:** The procedure to be used to contest the accuracy of water charges upon receipt of a bill for water service is set forth in Appendix GG.”

Section 6. The Board of Directors hereby amends Section 8.04(J), Amortization of Unpaid Balance, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**J. Alternative Payment Arrangement.** Consumer may be eligible for an alternative payment arrangement pursuant to the rules and regulations set forth in Appendix GG.”

Section 7. The Board of Directors hereby amends Section 8.05(B), Turn-off by the District, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**B. Turn-off by the District:** The District may disconnect a Consumer's service for various reasons which are listed below. Such involuntary disconnections are effected by turning off and locking the meter, thereby stopping the water service; the District will make a reasonable attempt to notify the Consumer of the disconnection. Reasons for involuntary disconnection include, but are not limited to, the following:

1. For Non-Payment of Bills

A service may be disconnected for non-payment of periodic bills as set forth as set forth in Appendix GG. A service may be disconnected for non-payment of bills of a Consumer whether or not the payment delinquency is associated with water service at that service connection or at any other water service connection of that same Consumer.

2. For Waste of Water

In order to protect itself and its Consumers against willful or negligent waste or misuse of water, the District has adopted a policy regarding water waste as well as Resolutions declaring water conservation regulations which includes regulations and restrictions on the delivery and consumption of water for public use. Said Water Waste Policy and Resolutions are attached hereto as Appendix O.

3. For Unsafe or Hazardous Conditions

The District may disconnect a service without notice if unsafe or hazardous conditions are found to exist on the Consumer's premises. The District will immediately notify the Consumer of the reasons and the necessary corrections required before reconnection. Such unsafe or hazardous conditions may exist due to defective appliances or equipment that may be detrimental to either the Consumer, the District, or to the District's other Consumers.

4. For Fraudulent Use of Service

When the District discovers that a Consumer has obtained service by fraudulent means, or has diverted the water service for unauthorized use, the service to that Consumer may be discontinued without notice. The District will not restore service to such Consumer until that Consumer has complied with the District's Rules and Regulations and other reasonable requirements of the District and the District has been reimbursed for the full amount of the service rendered and the actual cost to the District incurred by reason of the fraudulent use.

5. For Failure to Comply with Rules

The District may disconnect a service for failure to comply with the District's Rules and Regulations established as a condition to the use of water, if full compliance with the Rules and Regulations is not obtained within five calendar days after notice to such effect has been given to the Consumer. Where safety of water supply is endangered, services may be discontinued immediately without notice."

Section 8. The Board of Directors hereby approves, adopts and adds “Appendix GG” to the Palmdale Water District Rules and Regulations, as set forth in “Exhibit A” to the this Resolution, a written policy in compliance with Senate Bill 998.

Section 9. Upon the effective date of this Resolution, adopted herein, the Resolution shall supersede any and all prior resolutions adopted that are in conflict with this Resolution.

Section 10. If any provision in this Resolution, or the application thereof to any person or circumstances, is for any reason held invalid, the validity of the remainder of this Resolution, or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution, and each provision thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.

Section 11. This Resolution shall become effective upon the date of adoption as set forth herein.

PASSED, APPROVED, AND ADOPTED on this 13th day of January, 2020 by the Board of Directors of the Palmdale Water District.

PALMDALE WATER DISTRICT

VINCENT DINO, President

ATTEST

DON WILSON, Secretary

APPROVED AS TO FORM:

By: _____
ERIC DUNN, General Counsel



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: We Should See You-Brown Act Compliance/January 15, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: We Should See You- Brown Act Compliance

Presenter: Jeff Hoskinson, Atkinson, Andelson, Loya, Ruud & Romo

This webinar will provide education for public officials and employees at all levels about the legal requirements and procedures to ensure public business is conducted in full compliance with California's transparency laws. Attendees will learn the Brown Act's requirements concerning agendas, meeting procedures, public participation and permissible closed session exceptions. Attendees will also learn about potential pitfalls that may lead to inadvertent violations as a result of the use of email, text messaging and social media as well as emerging issues and legislative updates.

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

1/15/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Understanding Board & District Liability Issues 2020/January 16, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Understanding Board & District Liability Issues 2020

Presenter: Dennis Timoney, Special District Risk Management Authority

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board members acting within the course and scope of their official duties.

10:00 - 11:30 a.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

1/16/2020 10:00 AM - 11:30 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Sexual Harassment Prevention Training/January 23 & June 3, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Sexual Harassment Prevention Training 2020

Presenter: Deirdre Joan Cox, Burke, Williams & Sorenson, LLP

This 2 hour presentation will comply with the requirement of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance to AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

1/23/2020 10:00 AM - 12:00 PM

Webinar: Sexual Harassment Prevention Training 2020

Presenter: Deirdre Joan Cox, Burke, Williams & Sorenson, LLP

This 2 hour presentation will comply with the requirement of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance to AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

When

6/3/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Advanced Policy and Procedure Writing Workshop/January 30

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Advanced Policy and Procedure Writing

Presenter: Rebecca Green, Richards Watson
Gershon

This workshop is geared toward human resources personnel or management-level employees whose job duties include policy and procedure development, writing, or implementation. This hands-on workshop will build on the fundamental skills of policy and procedure writing covered in Level I of this workshop. Participants may expect a quick recap of those skills, but the material covered in the beginning course will not be re-taught in this workshop. The advanced workshop will provide participants with the opportunity to receive feedback on policies they or their agency have developed, and to review and discuss other participants' policies. Completion of Level I is not a prerequisite for this advanced workshop.

Participants should submit a policy they are developing or revising. Depending on the

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

number of participants, certain participants will be selected at random to have their policies discussed and critiqued in class. Such discussion and critique is expected to be beneficial to all participants. For participants not selected for group critique, they will receive individualized feedback from the instructor within 2 weeks of course completion. Please submit policy to emilyc@csla.net.

This workshop is geared toward human resources personnel or management-level employees whose job duties include policy and procedure development, writing, or implementation. Please keep in mind that the workshop will focus on the process of policy writing and the principles behind formulating clear and enforceable policies. The instructor is unable to offer substantive legal advice as to any particular area of law, and will not provide feedback on whether participants' policies comply with applicable statutes.

\$150 CSLA member

\$225 Non-member

Agenda:

9:00 - 9:30 a.m. Registration

9:30 a.m. - 12:00 p.m. Workshop

NEW LOCATION (different from catalog)

When 1/30/2020 9:30 AM - 12:00 PM

Where

Cucamonga Valley Water District
10440 Ashford Street Rancho Cucamonga 91730



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

SDLF Scholarships
Register for an Event
Career Center
Membership Information
Take Action



Hotel and Travel Accommodations

Event Name/Date:

Palmdale School District Foundation Dinner/January 31, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Event Name: Palmdale School District Foundation - "Tip Your Hat For Our Future Generation"

Description: 3rd Annual Dinner Gala & Fundraising Event

Event Date: 1/31/2020

Event Time: 5:30 PM - 10:00 PM Pacific

Location: University of Antelope Valley
44055 N Sierra Hwy
Lancaster, CA 93534

[click here for Google Maps](#)

[click here for Mapquest](#)

Contact Person: [Candace Craven/Ana J Lyon](#)
(phone: 661-789-6710/661-789)



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Annual Employment Law Update: Recent Updates & Trends/Feb. 4, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Annual Employment Law Update: Recent Cases & Trends

Presenter: Gage Dungy, Liebert Cassidy Whitmore

This webinar discusses the most critical court decisions and laws impacting special district employers in the past year. Please join Gage C. Dungy of Liebert Cassidy Whitmore in an analysis of the newest statutes and court opinions and how these new developments impact your agency. Gage will also provide practical tips for steps your agency can take to ensure compliance with new legal requirements.

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

2/4/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA CEQA 101 and CEQA 201 Workshop/February 6, 2020 and July 28, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

SIGN UP FOR ONE OR BOTH SESSIONS!

CEQA 101: A Step-by-Step Approach

This workshop will provide a basic understanding of the California Environmental Quality Act (CEQA). Topics will include: an overview of the CEQA process; exemptions; analyzing impacts such as initial study, negative declarations, environmental impact reports; mitigation and alternatives; CEQA noticing and public review; and best practices.

VISTA

February 6, 2020

Vista Irrigation District,
1391 Engineer St.
Vista, CA 92081

8:30 – 9:00 a.m.
Registration

9:00 a.m. – 12:00 p.m.
Workshop

CEQA 201: Beyond the Basics

This workshop will dive deeper beyond the basics and include topics such as: tiering and streamlining; deeper cuts in air quality and GHGs; deeper cuts in LOS and VMT; litigation; and recent case law and legislation.

VISTA

February 6, 2020

Vista Irrigation District,
1391 Engineer St.
Vista, CA 92081

12:00 – 4:00 p.m.

*Cost: \$150 CSDA Member (one session), \$200 Non-member (one session);
\$225 CSDA Member (both sessions), \$340 Non-member (both sessions)*

**Sign up
for both
sessions!**



Hotel and Travel Accommodations

Event Name/Date:

CSDA Understanding the Brown Act Workshop/2-11, 2-13, 2-26, 3-26, 5-28

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

WORKSHOP AND DESCRIPTION

Understanding the Brown Act

Public agency board members, and the employees who support them, must understand the complex public meeting and transparency laws established by the Brown Act. In this workshop, we will walk through practical scenarios to identify the common pitfalls, and best practices in Brown Act compliance. Topics include agendas, closed sessions, administrative decisions, litigation and settlements.

Cost: Free SDRMA Member, \$25 CSDA Member, and \$40 Non-member, Lunch Provided by California Special Districts Alliance



DATES & LOCATIONS

SOUTHERN NETWORK

February 11, 2020

Beaumont-Cherry Valley
Recreation & Park District
390 W. Oak Valley Parkway
Beaumont, CA 92223

BAY AREA NETWORK

February 13, 2020

Alameda County Water District
43885 S Grimmer Boulevard
Fremont, CA 94538

COASTAL NETWORK

February 26, 2020

Rancho Simi Recreation
and Park District
4201 Guardian St.
Simi Valley, CA 93063

SIERRA NETWORK

March 19, 2020

Stockton East Water District
6767 E. Main Street
Stockton, CA 95215

CENTRAL NETWORK

March 26, 2020

Fresno Irrigation District
2907 S Maple Avenue
Fresno, CA 93725

NORTHERN NETWORK

May 28, 2020

McKinleyville CSD
Azalea Hall, 1620 Pickett Rd.
McKinleyville, CA 95519

AGENDA

9:00 – 9:30 a.m.

Registration

9:30 – 10:00 a.m.

Grassroots Outreach
and Legislative
Updates

10:00 a.m. – 12:00 p.m.

Brown Act

12:00 – 1:00 p.m.

Lunch and Network
Discussion

CIP





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Sexual Harassment Non-Supervisory Avoidance Trng/Feb. 12 & July 8, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Sexual Harassment Non-Supervisory Avoidance Training

Presenter: Joseph Ortiz, Best Best & Krieger LLP

Partner Joseph Ortiz of Best Best & Krieger LLP is offering sexual harassment avoidance training, via live webinar, which satisfies SB 1343 one hour training requirement for non-supervisory employees. The webinar is interactive, allowing attendees to ask questions.

What Will Be Covered

- What constitutes sexual harassment and discrimination in the workplace
- How to recognize and avoid harassment
- What procedures to follow if you witness harassment or are harassed yourself
- The potential consequences - including personal liability - of harassment

10:00 - 11:00 a.m.

Free SDRMA Member

\$25 CSDA Member

\$40 Non-member

When

2/12/2020 10:00 AM - 11:00 AM

Webinar: Sexual Harassment Non-Supervisory Avoidance Training

Presenter: Shauna Amon, Best Best & Krieger LLP

Partner Shauna Amon of Best Best & Krieger LLP is offering sexual harassment avoidance training, via live webinar, which satisfies SB 1343 one hour training requirement for non-supervisory employees. The webinar is interactive, allowing attendees to ask questions.

What Will Be Covered

- What constitutes sexual harassment and discrimination in the workplace
- How to recognize and avoid harassment
- What procedures to follow if you witness harassment or are harassed yourself
- The potential consequences - including personal liability - of harassment

10:00 - 11:00 a.m.

Free SDRMA

\$25 CSDA member

\$40 Non-member

When

7/8/2020 10:00 AM - 11:00 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Intro to Special District Finance for Board Members/February 18, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Intro to Special District Finance for Board Members

Presenter: Paul J. Kaymark, CPA , Nigro & Nigro, PC

As a board member / trustee, your responsibilities include providing fiscal oversight of the special district's finances. This course will help you fulfill these responsibilities by providing you with the knowledge and tools you need to gain a better understanding of the flow of a special district's day-to-day transactions, accounting systems, and financial statements.

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

2/18/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

ACWA DC 2020 Annual Washington D.C. Conference/February 25 - 27, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

ACWA DC2020

Annual Washington D.C. Conference

FEB. 25 - 27, 2020 • ST. REGIS HOTEL • WASHINGTON, DC

REGISTER ONLINE

www.acwa.com
by Feb. 7, 2020

ADVANTAGE PRICING*

Regular Full Registration: \$710
Onsite Full Registration: \$735

STANDARD PRICING

Regular Full Registration: \$1065
Onsite Full Registration: \$1090

Full registration includes Tuesday Congressional reception, Wednesday breakfast & lunch and networking reception and Thursday breakfast. More registration options are available at www.acwa.com/events/dc2020/.

**To be eligible for 'Advantage Pricing', you MUST be an ACWA Public Agency Member, Associate, or Affiliate*

Learn firsthand about current priorities of Congress and the Trump administration. Get the latest on infrastructure legislation, 2020 budget and funding for your programs of interest. Meet and join fellow water agencies to show the importance of California water issues. Be in D.C. early to better develop your federal legislative and regulatory strategies..

WHAT CAN YOU EXPECT?

Hear from White House and Congressional leaders, top officials at EPA, Army Corps and Bureau of Reclamation. Learn the 2020 agendas of members of the California Congressional Delegation. Hear from 'DC Insiders' about the state of play in our nation's capital.

QUESTIONS?

Please contact ACWA's Business Development and Events Department at events@acwa.com or (916) 441-4545.



St. Regis Hotel

923 16th Street NW, Washington, D.C.
(202) 638-2626

Special Rate

\$330/night + taxes & fees

The cut-off date to receive this special rate is Feb. 3, 2020.



SPONSORSHIP

We are looking for organizations to sponsor this event. Your sponsorship shows your organization's support of ACWA and its members while gaining visibility among the state's water leaders. Please contact **Stacey Siqueiros** at (916) 441-4545 or StaceyS@acwa.com.



REGISTER NOW

WWW.ACWA.COM/EVENTS/DC2020

★
ACWA DC2020
Annual Washington D.C. Conference

FEB. 25 - 27, 2020 • ST. REGIS HOTEL • WASHINGTON, DC

TUESDAY, FEBRUARY 25

6:00 – 8:00 p.m.

ACWA Congressional Reception in conjunction with the California Association of Sanitation Agencies
Location TBD

WEDNESDAY, FEBRUARY 26

8:00 – 11:15 a.m.

ACWA / CASA Joint Breakfast Program
Astor Ballroom / St. Regis Hotel
** Breakfast service ends at 9:30AM*

8:15 a.m.

Welcome:
ACWA President
CASA President

Introduction to Conference:
ACWA Executive Director
CASA Executive Director

11:30 a.m. – 1:00 p.m.

ACWA Luncheon: “Group Leader Updates”
George Washington Room / St. Regis Hotel

1:45 p.m.

ACWA Group Photo
Location TBD



FEB. 25 - 27, 2020 • ST. REGIS HOTEL • WASHINGTON, DC

2:30 – 5:30 p.m.

ACWA Congressional Speech Program
Location TBD

6:00 – 8:00 p.m.

ACWA Networking Reception
George Washington Room/ St. Regis Hotel

THURSDAY, FEBRUARY 27

8:30 – 10:30 a.m.

ACWA Breakfast Program
Astor Ballroom/ St. Regis Hotel

PRICING REFERENCE SHEET



**REGISTER
ONLINE**

Go to **www.acwa.com** to register by
Feb. 7, 2020 for pricing listed below.

QUESTIONS?
Contact us at
(888) 666-2292

REGISTRATION FEES & OPTIONS	ADVANTAGE	STANDARD
PLEASE NOTE: Advantage pricing applies to ACWA public agency members, associates & affiliates. Standard pricing applies to non-members of ACWA. Registration Onsite is an additional \$25.00		
Full Conference Registration with All Meals Includes: Tue. Congressional Reception, Wed. Breakfast & Lunch, Networking Reception and Thur. Breakfast	\$710	\$1065
Wednesday (Feb. 27) Conference Registration with Meals Includes: Tue. Congressional Reception, Wed. Breakfast & Lunch and Networking Reception	\$440	\$660
Thursday (Feb. 28) Conference Registration with Meal Includes: Thursday Breakfast	\$345	\$520
Guest Registration Only <i>Guest registration is not available to anyone with a professional reason to attend.</i> Includes: Congressional & Networking Receptions. DOES NOT include Wed/Thur programs or meals	\$75	\$115

HOTEL INFORMATION

You must be registered for the ACWA D.C. Conference in order to make hotel reservations at the special room rate.

St. Regis Hotel

923 16th and K Streets, N.W., Washington, DC 20006

Phone: (202) 638-2626

Special Hotel Rate: \$330 per night + taxes & fees **(The cut-off date to receive this special rate is February 3, 2020)**

Reservations can be made by calling (202) 638-2626 **(Please identify yourself as part of ACWA)**

Any reservation made after February 3, 2020 is subject to the hotel's regular room rate and based on availability.

Hotel Questions, Cancellation or Changes: Contact hotel directly at (202) 638-2626.

PAYMENT METHODS

☒ Check payable to ACWA - 910 K Street, Ste. 100 • Sacramento, CA 95814

☒ Charge credit card: MasterCard or Visa

For your security, you must call ACWA Accounting at (916) 441-4545 and provide your credit card information over the phone.



REGISTRATION TERMS & CONDITIONS

ACWA DC2020 - Annual Washington D.C. Conference

February 25-27, 2020 | St. Regis Hotel, Washington, D.C.

Register online @ acwa.com

Regular registration and cancellation deadline is February 7, 2020 • 4:30 p.m. (PST)

SPECIAL NOTICE:

To attend the ACWA Congressional Speech Program, you must be pre-registered by the registration deadline on Feb. 7. Onsite registration is subject to availability and approval.

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. This does not include independent contractors, service providers, or third-party vendors.
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

MEMBERSHIP INFORMATION - *Become a Member & Save on ACWA Events*

If you are interested in learning more about becoming an Associate, contact Stacey Siqueiros at StaceyS@acwa.com. For public agency membership, please contact Tiffany Giammona at TiffanyG@acwa.com.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$75 processing charge. For payments originally made by credit card, refunds can be issued back onto the credit card within 60 days. Otherwise, a refund will be issued by check. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Teresa Taylor at TeresaT@acwa.com.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Teresa Taylor at TeresaT@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. After the registration deadline, substitutions will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

SPECIAL REQUESTS & ACCOMMODATIONS

Special requests must be submitted in writing to Teresa Taylor at TeresaT@acwa.com. Participants are encouraged to submit changes and special requests as soon as possible. If you have a disability that requires an accommodation, please contact Teresa Taylor at TeresaT@acwa.com or call toll free at (888) 666-2292 to discuss your needs.

REFUNDS

Except as otherwise provided in this document, all payments and fees are nonrefundable after the registration deadline.

MEAL TICKETS

After the registration deadline, meal tickets are not eligible for exchange, refund or credit after the event registration deadline.

NONATTENDANCE

Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.

GUEST REGISTRATION

Guest registration is available to a spouse, companion or guest of an ACWA event registrant. Guest registration is not available to any employees of a public agency, associate or affiliate/mutual water company. Guest registration is also not available to anyone with a professional reason to attend for purposes of learning or business. The guest registration includes admission to the receptions and the ability to purchase meal tickets and attend meal functions.

CONSENT

Registration and attendance at, or participation in, this event constitutes an agreement by the registrant to ACWA's use and distribution (both now and in the future) of the registrant's name, title, organization and mailing address as well as the registrant's image or voice in photographs, videotapes, electronic reproductions and audiotapes.

Questions? Contact us at 916.441.4545, toll free 888.666.2292.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Conversations Worth Having Workshop/March 3, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Conversations Worth Having

Communication. It remains the top issue for organizations, teams, and relationships. Almost everyone struggles with how to effectively communicate when they are frustrated or facing conflict. The effects of poor communication are costly. They show up in organizations as: employee disengagement, malaise, and turnover dysfunctional teams; poor performance; inability to give and receive critical feedback; negative attitudes, cliques, and gossip; a culture of "me". If you're dealing with any of these outcomes, the Conversations Worth Having session will give you the tools to turn them around.

Cost: \$225 CSDA Member, \$340 Non-member

SACRAMENTO

March 3, 2020

CSDA Training Center,
1112 I Street, Suite 250
Sacramento, CA 95814

8:30 a.m. – 9:00 a.m.
Registration

9:00 a.m. – 4:00 p.m.
Workshop
(lunch provided)

Gain knowledge.

Be a part of the
thousands of people
CSDA trains every year.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Budgeting for Special Districts Workshop/March 4 and 12, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

WORKSHOPS

WORKSHOP AND DESCRIPTION



NEW WORKSHOP

Budgeting for Special Districts

A local government's budget reflects its vision, strategy, and priorities; but managing a budgeting process that is inclusive, efficient, and strategic can be challenging for leaders who must engage many different stakeholders under tight deadlines. Learn how public sector leaders tackle common challenges related to the budget process, communicate their government's budget to various stakeholders to achieve buy-in, manage their budget process and timeliness to meet established goals.

Cost: \$225 CSDA Member, \$340 Non-member

DATES & LOCATIONS

SACRAMENTO

March 4, 2020

CSDA Training Center,
1112 I Street, Suite 250
Sacramento, CA 95814

CHINO

March 12, 2020

Inland Empire Utilities
Agency
6075 Kimball Avenue
Chino, CA 91708

AGENDA

8:30 a.m. – 9:00 a.m.
Registration

9:00 a.m. – 4:00 p.m.
Workshop
(lunch provided)

CIP



Hotel and Travel Accommodations

Event Name/Date:

CSDA Rate Setting Under Propositions 218 and 26 Workshop/March 10 and April 15, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Rate Setting under Propositions 218 and 26

Proposition 218 and 26 establish legal frameworks and constraints for public agencies when fees and charges, including property-related fees, capacity and connection fees, and other miscellaneous fees. This workshop will focus on the legal and practical requirements for rate-setting, including an overview of the relevant provisions of Propositions 218 and 26, updates on recent court cases and legislation, and analysis of the impacts they may have on local governments and their ability to raise revenue. The workshop will also provide guidance on how to design and structure property-related fees and other fees and charges in compliance with Propositions 218 and 26.

Cost: \$225 CSDA Member, \$340 Non-member

CAMBRIA

March 10, 2020

Cambria Community
Services District
1316 Tamsen Street, Suite 201
Cambria, CA 93428

8:30 a.m. – 9:00 a.m.
Registration

9:00 a.m. – 4:00 p.m.
Workshop
(lunch provided)

BYRON

April 15, 2020

Byron Bethany Irrigation
District
7995 Bruns Road
Byron, CA 94514



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: How to Collect Unpaid Bills: SB 998 New Restrictions/March 11, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar:How to Collect Unpaid Bills: SB 998 New Restrictions

Presenter: Nick Ghirelli, Richards Watson Gershon

In 2018 the Legislature approved SB 998, which imposes restrictions on water districts that discontinue water service for nonpayment of customer bills. This presentation will address the various legal mechanisms that utility providers have to collect unpaid bills, with a particular emphasis on SB 998's new requirements for water districts that may wish to discontinue service as a remedy for unpaid customer water bills.

10:00 - 11:30 a.m.

\$65 CSDA Member

\$95 Non-member

When

3/11/2020 10:00 AM - 11:30 AM



Hotel and Travel Accommodations

Event Name/Date:

WEF Lower Colorado River Tour 2020/March 11 - 13, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

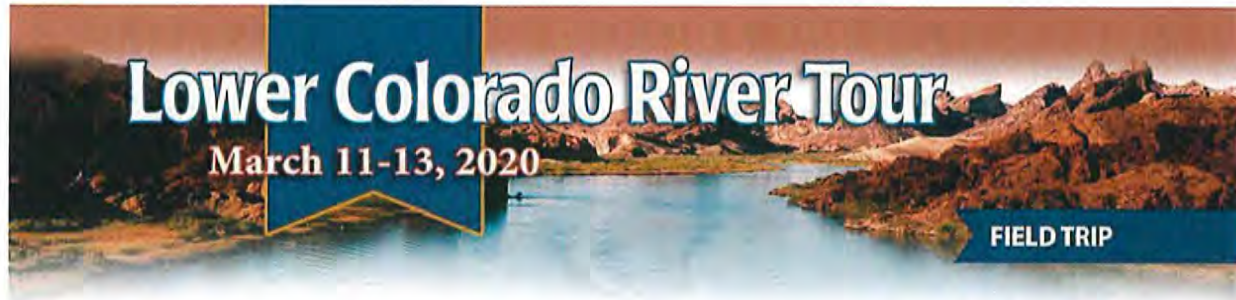
Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

March 11, 2020 - 7:30am - March 13, 2020 - 6:30pm

LOWER COLORADO RIVER TOUR 2020 FIELD TRIP - MARCH 11-13



Explore the lower Colorado River where virtually every drop of the river is allocated, yet demand is growing from myriad sources — increasing population, declining habitat, drought and climate change.

The 1,450-mile river is a lifeline to 40 million people in the Southwest across seven states and Mexico. How the Lower Basin states – Arizona, California and Nevada – use and manage this water to meet agricultural, urban, environmental and industrial needs is the focus of this tour.



Tour attendees gather at a farm in the Coachella

Valley.

This 3-day, 2-night tour travels along the Lower Colorado River from Hoover Dam to the Salton Sea and the Coachella Valley. Along the way, experts discuss challenges related to what is the most contested, beloved for recreation and meticulously managed river in the United States.

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees say about this tour:

“This tour was so well put together. You guys did a spectacular job. The topics were relevant, the speakers good, the other participants fun and knowledgeable. You could offer consulting services on how to do tours!”

“Being able to visit places most can’t, with a good explanation – Copper Basin in particular.”

“Great range of speakers. Great to meet fellow tour participants. Interesting locations to visit. Intensive (in a good way).”

Planned Stops Include:

- Hoover Dam
- Lake Mead Visitor Center
- Central Arizona Project facilities
- Mohave Valley Conservation Area
- Copper Basin, Gene Pumping Plant & other Metropolitan Water District of Southern California facilities
- Farms in the Palo Verde, Imperial & Coachella valleys
- The Salton Sea
- Imperial Dam

Planned Stops Include:

- Hoover Dam
- Lake Mead Visitor Center
- Central Arizona Project facilities
- Mohave Valley Conservation Area
- Copper Basin, Gene Pumping Plant & other Metropolitan Water District of Southern California facilities
- Farms in the Palo Verde, Imperial & Coachella valleys
- The Salton Sea
- Imperial Dam

Topics Include:

- Drought conditions & contingency planning in the Colorado River Basin
- Lower Basin state perspectives – Arizona, California & Nevada

- The Quantification Settlement Agreement (QSA)
 - Warren H. Brock Storage Reservoir & lining the All-American Canal
 - Binational water management
 - Agricultural water use, drainage issues & salinity
 - Urban use, history & development
 - The Colorado River Basin Study
 - Endangered species & the Multi-Species Conservation Program (MSCP)
 - Salton Sea restoration
 - Climate change
-

Tour Start and End Point:

The tour starts at 7:30 a.m. on March 11 at the [Silverton Hotel](#) in Las Vegas and ends at the Ontario International Airport in California at 6:30 p.m. on March 13.

There is a ticket option called the “**California Option**,” which is an inclusive ticket that starts and ends the tour in California. It is designed for state agency employees, but is open to any participant who wants transportation the day before the tour from Ontario Airport in Southern California to Las Vegas on March 10 and a hotel room that same night in Las Vegas. The additional cost of transit and your hotel on the night of March 10 are included in this ticket. Contact [Nick Gray](#) with any questions.

Pricing Details:

Regular Price – \$895 (one person, single-occupancy room)

Early Bird Price – \$865 if you register online by January 29. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour’s beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Budgeting for Special Districts Workshop/March 12, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Budgeting for Special Districts

Presenters: Paul Kaymark, Nigro & Nigro, PC
and Justin Williams, Mann, Urrutia, Nelson CPAs
& Associates

A local government's budget reflects its vision, strategy, and priorities; but managing a budgeting process that is inclusive, efficient, and strategic can be challenging for leaders who must engage many different stakeholders under tight deadlines. Learn how public sector leaders: tackle common challenges related to the budget process, communicate their government's budget to various stakeholders to achieve buy-in, manage their budget process and timeliness to meet established goals.

\$225 CSDA member

\$340 Non-member

Agenda:

8:30 - 9:00 a.m. Registration

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username? |](#)

[Forgot password?](#)

[Create a new account](#)

When 3/12/2020 9:00 AM - 4:00 PM

Where Inland Empire Utilities Agency
6075 Kimball Avenue Chino 91708



1112 "I" Street, Suite 200
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Hotel and Travel Accommodations

Event Name/Date:

ACWA DC 2020 Legislative Symposium/March 12, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 ACWA Legislative Symposium

-
- SACRAMENTO, CA

WHEN

March 12

9:00 am – 1:30 pm

Add to Calendar 03/12/2020 9:00 am 03/12/2020 1:30 pm America/Los_Angeles 2020 ACWA LEGISLATIVE SYMPOSIUM

ACWA's 2020 Legislative Symposium will take place March 12, 2020 at the Sutter Club in Sacramento. Outreach Opportunity With the [...]

Sutter Club, 9th Street, Sacramento, CA, USA MM/DD/YYYY

LOCATION

Sutter Club, 9th Street, Sacramento, CA, USA

[Get Directions](#)

ACWA's 2020 Legislative Symposium will take place March 12, 2020 at the Sutter Club in Sacramento.

Outreach Opportunity

With the convenience of Legislator's Sacramento offices nearby in the capitol, this is the perfect time to meet your local legislators, introduce yourself and provide some basic information about your organization and the issues that are important to you.



Hotel and Travel Accommodations

Event Name/Date:

2020 WateReuse California Annual Conference/March 15 - 17, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 WateReuse California Annual Conference

Register for the 2020 WateReuse California Annual Conference to be held March 15-17, 2020 at the Hyatt Regency, San Francisco, California! The conference is designed for individuals, organizations, and agencies that are associated with or interested in the design, management, operation, and use of water recycling facilities and projects in California.

Conference attendees include water recycling leaders, public agency representatives, elected officials, customers, developers, consultants, teachers, operators, environmental groups, students, manufacturer representatives and other individuals interested in engaging in the dialog about water recycling.

Registration

Reserve your space at the 2020 WateReuse California Annual Conference today.

Register Early and Save!

Register for the 2020 WateReuse California Annual Conference by **January 17, 2020** to take advantage of the Early Bird Registration discount. Advance registration closes February 21, 2020. There is an additional \$50 fee for onsite registration. If you have registration questions, please contact **[Alicia Rutherford](#)**.

Registration Rates

	Early Bird (Ends 1/17/2020)	Advance Registration (Ends 2/21/2020)
Member (<i>Login Required</i>)	\$575	\$625
Nonmember	\$650	\$700
Speaker	\$425	\$475
Sunday Only	\$250	\$300
Monday Only	\$350	\$400
Tuesday Only	\$250	\$300

Member Discounts

Login to the WateReuse website is **required for member discounts**. Member discounts are available to all employees of member organizations. To check to see if your agency or company is a member, **[click here](#)**. If you don't have a username and password, you may **[create an account](#)**. For questions about **[membership](#)** or for login assistance, please email **membership@watereuse.org**.

Pay by Check or Purchase Order

To pay by check, please complete the **online registration form** and mail payment to WateReuse Association, 1199 North Fairfax Street, Suite 900, Alexandria, VA 22314. Payment must be received by **March 2, 2020**.

Cancellation and Transfer Policy

All cancellation and transfer requests must be submitted in writing by **March 2, 2020**. A \$75 administrative fee will be deducted from refunds on cancellations. There is no fee to transfer a registration prior to March 2, 2020. Refunds are not given for no-shows. E-mail cancellation or substitution requests to [Alicia Rutherford](#).

Hyatt Regency San Francisco

5 Embarcadero Center

San Francisco, California 94111 United States

Phone

+1 415 788 1234

Plenary Sessions

Opening General Session

*Monday, March 16, 2020
8:30 am – 9:30 am*



Kristin Peer

Keynote Speaker

Kristin Peer, Deputy Secretary and Special Counsel for Water Policy

Kristin Peer was appointed by Governor Gavin Newsom in September 2019 to serve as Deputy Secretary and Special Counsel for Water Policy at the California Environmental Protection Agency. Prior to her appointment, she served for four years at CalEPA as Assistant General Counsel.

Prior to coming to CalEPA, she was at the California Department of Justice, where she served as Deputy Attorney General in the Natural Resources Law Section of the Public Rights Division from 2010 to 2015. In her earlier positions, she was an associate at Miller, Starr, Regalia from 2007 to 2010 and a credit analyst at Union Bank in Irvine from 2002 to 2004.

Kristin received her law degree from the University of California, Los Angeles in 2007. During her time at UCLA Law, she was an extern at the U.S. Bankruptcy Court in the Eastern District of California and a summer law clerk at Miller Starr Regalia in Walnut Creek.

Kristin received bachelor degrees in Business-Economics and Spanish from the University of California, Santa Barbara, where she graduated with honors and was awarded Phi Beta Kappa.

Decoding the National and California WaterReuse Action Plans: What's Going On and How Do We Work Together on Implementation

*March 17, 2020
Noon to 1:30 (Starting after lunch)*



The California WaterReuse Action Plan was released in 2019 and lays out a comprehensive strategy to advance water reuse in California over the next 30 years. The Plan serves as WaterReuse California's (WRCA) strategic vision and a primer for policy makers on reuse issues.

In 2019, the federal Environmental Protection Agency (EPA) released the draft National Water Reuse Action Plan (WRAP) that articulates a national vision and specific policy initiatives to advance reuse throughout the nation. The responsibility for implementing the plan is spread out over the EPA and five other federal agencies, as well as the utility and reuse community. The WaterReuse Association is also taking a leading role in the WRAP's implementation.

How do these plans line up? Where do they overlap and where is there a divergence? How are the WaterReuse Association and WRCA implementing these plans and how can California agencies and the reuse community engage? What are the opportunities for agencies and cities to work together for better regional outcomes?

Panel

Richard G. Luthy (Moderator)

Director, NSF Engineering Research Center for Re-inventing the Nation's Urban Water Infrastructure (ReNUWIt)

- **Pat Scinicropi** – Executive Director, WaterReuse Association
- **Dave Pedersen** – General Manager, Las Virgenes Municipal Water District
- **Norma Camacho** – General Manager, Valley Water
- **Paul Sciuto** – General Manager, Monterey One Water
- **Paula Kehoe** – Director of Water Resources, San Francisco Public Utilities Commission

2020 Schedule at a Glance

Sunday, March 15, 2020

9:00am – 2:00pm	Exhibitor Set Up
11:00am – 4:30pm	San Jose Tour
12:00pm – 3:00pm	CA Board Meeting
1:00pm – 3:00pm	San Francisco Tours
12:00pm – 3:00pm	CA Board Meeting
12:00pm – 5:00pm	Registration Open
1:00pm – 5:00pm	Technical Sessions
3:00pm – 3:30pm	Networking Break
3:00pm – 6:30pm	Exhibit Area Open
5:00pm – 6:30pm	Welcome Reception

Monday, March 16, 2020

7:30am – 3:30pm	Registration Open
7:30am – 3:30pm	Exhibit Area Open
7:30am – 8:30am	Continental Breakfast
8:30am – 9:30am	Opening General Session
9:30am – 10:00am	Networking Break
9:30am – 10:00am	Poster Sessions
10:00am – 12:00pm	Technical Sessions
12:00pm – 1:30pm	Awards Luncheon and Annual Membership Meeting
1:30pm – 3:00pm	Technical Sessions
3:00pm – 3:30pm	Networking Break
3:00pm – 3:30pm	Poster Sessions
3:30pm – 5:00pm	Technical Sessions
5:30pm – 7:30pm	President's Reception

Tuesday, March 17, 2020

8:00am – 12:00pm	Registration Open
8:00am – 9:30am	Gordon Cologne Breakfast
9:30am – 12:00pm	Exhibit Area Open
9:30am – 10:00am	Networking Break
10:00am – 12:00pm	Technical Sessions
12:00pm – 2:00pm	Town Hall Session and Lunch
2:00pm – 2:30pm	Networking Break
2:00pm – 2:30pm	Poster Sessions
2:30pm – 4:00pm	Technical Sessions
2:30pm – 4:30pm	Exhibitor Breakdown

Sunday, March 15	Seacliff A	Seacliff B	Seacliff C
Technical Sessions	A1: Reuse Case Studies	B1: Non Potable Reuse	C1: Panel Session
1:00m - 1:30pm	<p>The Challenges of Building a Recycled Water Treatment Facility in San Francisco</p> <p>Barbara Palacios, San Francisco Public Utilities Commission</p> <p>Cheryl Munoz San Francisco Public Utilities Commission</p>	<p>Non Potable Reuse - Log Removal or Water Quality Targets?</p> <p>Troy Walker, Hazen and Sawyer</p> <p>Ben Stanford, Hazen and Sawyer</p>	<p>From the Strategy Room: Leadership's Perspective on Advancing Potable Reuse</p> <p>Robin Nezhad, Tetra Tech (Moderator)</p>
1:30pm - 2:00pm	<p>Integrated Resource Recovery Supports Agriculture and Economy in Paso Robles</p> <p>Kaitlin Zusy Black & Veatch</p>	<p>Save the Outfall, Save the Avocados: Design Build for Advanced Treatment</p> <p>Scott Lacy Brown and Caldwell</p> <p>Angela Morrow City of Escondido</p>	
2:00pm - 2:30 pm	<p>For Whom the Bell Tolls: Determining When to Replace Aging Reuse Infrastructure</p> <p>Nathan Boyle, Hazen and Sawyer</p> <p>Susanna Li, West Basin Municipal Water District</p>	<p>Sustaining Growth: Practices for Effective Water Reuse in Crop Production</p> <p>Seth Hansen Innovative Ag Services LLC</p>	

2:30pm - 3:00pm	<p>Leveraging nutrient control strategies to promote recycled water production</p> <p>Azalea Mitch City of San Mateo</p> <p>John Kenny and Brian Pecson Trussell Technologies, Inc.</p>	<p>Fish, farmers and drought</p> <p>Sean White, City of Ukiah</p>	
3:00pm - 3:30pm			
Technical Sessions	A2: PFAS	B2: Intra-agency Projects	C2: Panel Session
3:30pm - 4:00pm	<p>PFAS Occurrence and Recent Advances in Treatment</p> <p>Jennifer Hooper CDM Smith</p> <p>Charles Schaefer and Dora Chiang CDM Smith</p>	<p>One Water, Two Approaches, Three Sources: Integrating Stormwater into Portfolios</p> <p>Rachel Morgan, Kennedy/Jenks Consultants</p> <p>Sachi Itagaki, Kennedy/Jenks Consultants</p>	<p>State Water Board/WRF Research to Ensure Sound DPR Regulations in CA</p> <p>Julie Minton, Water Research Foundation (Moderator)</p> <p>Adam Olivieri, EOA</p> <p>Jim Crook,</p> <p>Shane Trussell and Brian Pecson, Trussell Technologies</p> <p>Jean Debroux, Kennedy/Jenks Consultants</p>
4:00pm - 4:30pm	<p>PFAS Removal by Thin Film Nanocomposite Reverse Osmosis Membranes</p> <p>Eugene Rozenbaoum LG Chem</p> <p>Hoon Hyung, Roy Daly and Nate Weeks LG Chem</p>	<p>Laying the Framework for 100% Reuse in Los Angeles</p> <p>Sarah Mouakkad Los Angeles Department of Water and Power</p>	

4:30pm - 5:00pm	<p>PFAS in Water Reclamation Plants: Treatment and Environmental Fate</p> <p>Alex Franchi, AECOM</p> <p>YuJung Chang and Chris Curran AECOM</p>	<p>WIN 4 ALL: Securing Regional Resiliency Through Sustainable Groundwater</p> <p>Diane Gatza The Water Replenishment District</p> <p>Lyndsey Bloxom The Water Replenishment District</p>	Randy Barnard
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Monday, March 16	Seacliff AB	Seacliff CD	Bayview A	Bayview B
Technical Sessions	A3: How To Do "On- Site" Reuse	B3: Membrane Integrity Testing	C3: Disinfection Byproducts	D3: Panel Session
10:00am - 10:30am	<p>A Design Professional's Guide to Onsite Water Use and Reuse</p> <p>Kyle Pickett, The William J. Worthen Foundation</p>	<p>Validating Virus and Protozoa Removal and Surrogates for Flat-Sheet MBR</p> <p>Siamak Modarresi, Kubota</p> <p>Nicola Fontaine, Carollo Engineers</p>	<p>Disinfection Byproduct Formation at Potable Reuse and Water Reclamation Plants</p> <p>Larry Schimmoller, Jacobs</p>	<p>Stemming the Flow of Harmful Chemicals Upstream to Support Potable Reuse in CA</p> <p>Melody LaBella, Central Contra Costa Sanitary District (Moderator)</p> <p>Kelly Moran, TDC Environmental</p> <p>Anne Cooper Doherty, California Department of Toxic Substances Control</p> <p>Karin North, City of Palo Alto</p>
10:30am - 11:00am	<p>A Sewer Agency's Experience Permitting Facebook's On-Site Treatment Plant</p> <p>Roanne Ross, West Yost Associates</p> <p>Phil Scott, West Bay Sanitary District</p>	<p>Rapid detection of waterborne viruses through flow cytometry</p> <p>Hannah Safford, University of California</p> <p>Davis Heather-Bischel, University of California, Davis</p>	<p>UV/Cl₂ AOP Performance, Modeling and Process Control at Water Reuse Facilities</p> <p>Mihaela Stefan, Trojan Technologies</p> <p>A. Royce, S. McDermid, M. Kwon; K. Ishida; T. Knoell, Trojan Technologies; OCWD, CA; WRD, CA.</p>	

11:00am - 11:30am	<p>Integration of a decentralized solution in an urban renewal project</p> <p>Chris Hertle, GHD, Inc.</p> <p>Mark Trickey, Andrew Chapman GHD Pty Ltd.</p>	<p>A Simple Measure of MBR Integrity – Further Validation of the Solids-LRV Method</p> <p>Stephen Katz, SUEZ Water Technologies & Solutions</p> <p>Pierre Cote, Cote Membrane Separation Ltd.,</p> <p>Daniella Mosqueda-Jimenez and Kathleen Peach SUEZ Water Technologies and Solutions</p>	<p>Toxicity Bioassays for Assessing Disinfection Byproducts in Potable Water Reuse</p> <p>Erica Marti, University of Nevada, Las Vegas</p> <p>Matias Attene-Ramos, George Washington University</p>	
11:30am - 12:00pm	<p>The Rainbow and Vision of a Decentralized DPR Community</p> <p>Hesse McGraw, el dorado, inc.</p> <p>Brynne Weeks, Sanjay Reddy and Andrew Salveson, Carollo Engineers</p>	<p>A Roadmap Toward LRV Credits for Membrane Bioreactor in Reuse Applications</p> <p>Chris Morrow, Evoqua Water Technologies</p> <p>Anthony Zamarro, Evoqua Water Technologies</p>	<p>Lessons Learned from the First Full Scale UV-Cl Advanced Oxidation Process</p> <p>Seung-Tag Oh, Los Angeles Sanitation</p> <p>Fernando Gonzalez, Lance Thibodeaux, Roshanak Aflaki, Slavica Hammond, Bryan Trussell, Keel Robinson, Jen Scheideler LA Sanitation, CDM, Parsons, Trussell Technologies, Xylem</p>	
12:00pm - 1:30pm				

Technical Sessions	A4: From Surveys to Demonstration Facilities	B4: Potable Reuse Planning - Part 1	C4: Public Outreach Simplified	D4: Panel Session
1:30pm - 2:00pm	<p>Unlocking the Power of Public Survey Research to Propel Your Project</p> <p>Rebecca Cole, NV5</p> <p>Sarah Davis, City of Oceanside</p>	<p>Recycled Water Research for a Changing California</p> <p>Laura McLellan, California State Water Resources Control Board</p>	<p>Potty Talk - How Effective Language Can Advance Your Reuse Project</p> <p>Steve Thomas, TBC Communications & Media</p>	<p>PFAS Regulatory Horizon, Research Needs and Utility Perspective</p> <p>Roshanak Aflaki, CDM Smith (Moderator)</p> <p>Shahlah Farahnak, California State Water Resources Control Board</p> <p>Daniel Newton, California State Water Resources Control Board</p> <p>Lanaya Volez Alexander, Eastern Municipal Water District</p> <p>Hubertus Cox, Los Angeles Sanitation</p> <p>Charles Neslund, Eurofins</p> <p>Dora Chiang, CDM Smith</p>
2:00pm - 2:30 pm	<p>Moving with the Little Engine that Could</p> <p>Melanie Schumacher, Soquel Creek Water District</p> <p>Mark Millan, Data Instincts</p>	<p>PureWaterSF: The Season Finale</p> <p>Manisha Kothari, San Francisco Public Utilities Commission</p> <p>Brynne Weeks and Andrew Salveson, Carollo Engineers</p>	<p>Dejargon Your Outreach, Build a Storyline that Earns Support</p> <p>Tiffany Meyer, Water Systems Consulting, Inc.</p> <p>Holly Tichenor, Water Systems Consulting</p>	
2:30pm - 3:00pm	<p>Using Demonstration Facilities For Effective and Lasting Community Engagement</p> <p>Megan Drummy, Katz & Associates</p>	<p>Transitioning to DPR: Effects on microbial communities during distribution</p> <p>Lauren Kennedy, University of California, Berkeley</p> <p>Rose Kantor, Scott Miller and Kara Nelson UC Berkeley</p>	<p>New and Exciting! Communicating about Innovation in a Potable Reuse Program</p> <p>Rupam Soni, Metropolitan Water District of Southern California</p> <p>Carolyn Schaffer, Metropolitan Water District of Southern California</p>	
3:00pm - 3:30pm				

Technical Sessions	A5: Climate-Energy-Resiliency	B5: Potable Reuse Planning - Part 2	C5: Decreasing Wastewater Flows	D5: Panel Session
3:30pm - 4:00pm	<p>Utilizing Multiple Alternative Water Resources in Reuse Projects</p> <p>Sunny Wang, City of Santa Monica</p> <p>Selim Eren and Chris Aguillon City of Santa Monica</p>	<p>Treated Water Augmentation – The right fit for California’s Silicon Valley?</p> <p>Hossein Ashktorab, Valley Water</p> <p>Nina Hawk and Zach Helsley, Valley Water</p>	<p>Supplemental Supply Alternatives for the San Ramon Valley Recycled Water Program</p> <p>Florence Wedington, EBMUD</p> <p>Reena Thomas, EBMUD</p>	<p>A Virtuous Cycle: Recycling Water to Achieve Groundwater Sustainability</p>
4:00pm - 4:30pm	<p>The Energy Implications of Advanced Water Recycling in Southern California</p> <p>Nicholas Chow, UCLA Luskin Center for Innovation</p> <p>JR DeShazo, Omar Moghaddam UCLA, GHD Engineering Group</p>	<p>A Survey of Microplastics Occurrence in Global Drinking Water Systems</p> <p>William Lipps, Eurofins Eaton Analytical</p> <p>John Cosgrove, Eurofins Eaton Analytical</p>	<p>Adapting to Change: Informing Water Use Efficiency and Declining Flows</p> <p>Rucker Alex, Brown and Caldwell</p> <p>Jocelyn Lu, Brown and Caldwell</p>	<p>Christy Kennedy, Woodard & Curran (Moderator)</p> <p>Adam Hutchinson, Orange County Water District</p> <p>Mel Lytle, City of Stockton</p> <p>Jennifer Burke, City of Santa Rosa</p>
4:30pm - 5:00pm	<p>Stormwater Capture and Reuse at San Diego International Airport</p> <p>Richard Gilb, San Diego County Regional Airport Authority</p>	<p>Recycled Water, Onsite Reuse, and the Road to Sustainability</p> <p>Eric Rosenblum, Water Resource Consultant</p>	<p>Overcoming Decreasing Flow and Resultant Higher Nitrogen Concentration</p> <p>Ali Ahmadi, Parsons</p> <p>Madan Arora, Raul Gonzalez and Satish Kamath Parsons and City of Fresno</p>	<p>Terrie Mitchell, Sacramento Regional County Sanitation District</p> <p>Bob McDonald, Carpinteria Valley Water District</p>

Tuesday, March 17	Seacliff AB	Seacliff CD	Bayview A	Bayview B
Technical Sessions	A6: Brine Management	B6: Sustainable Groundwater Basin Management	C6: Regulatory, Policy and Compliance	D6: Panel Session
10:00am - 10:30am	<p>Trace Metals Removal from RO Concentrate via Low- Energy Capacitive Coagulation</p> <p>Galen Otoole, Valley Water</p> <p>James Barazesh, Carollo Engineers, Inc.</p>	<p>Alternative Framework to the TOC Standard for GWR Surface Spreading Projects</p> <p>Bryan Trussell, Trussell Technologies, Inc</p> <p>Roshanak Aflaki, Rhodes Trussell, Brian Pecson, Teresa Venezia and Fernanda Bacaro Los Angeles Sanitation and Trussell Technologies</p>	<p>Developing Criteria for Direct Potable Reuse</p> <p>Brian Bernados, Division of Drinking Water</p>	<p>Non-Potable Reuse Using Microfiltration: Perspectives from 3 Bay Area Agencies</p> <p>Paul Friedlander Carollo Engineers (Moderator)</p> <p>Levi Fuller Dublin San Ramon Services District</p>
10:30am - 11:00am	<p>FO/RO for Centralized and Decentralized Potable Reuse</p> <p>William Mitch, Stanford University</p> <p>Aleksandra Szczuka, Stanford University</p>	<p>Finding the Water Reuse-SGMA Nexus in Southern San Joaquin Valley</p> <p>Zita Yu, Parsons</p> <p>Surendra Thakral and Brian Leto, Parsons</p>	<p>California Direct Potable Reuse Coalition: Implementation Guide for Utilities</p> <p>Jeff Mosher, Carollo Engineers</p> <p>Andrew Salveson and Kevin Hardy Carollo Engineers and National Water Research Institute</p>	<p>Shelly Masuda East Bay Municipal Utility District</p> <p>Mike Prinz Las Gallinas Valley Sanitary District</p>

11:00am - 11:30am	<p>Brine Recovery and Minimization Technology Overview</p> <p>Daniel Sampson, HDR</p>	<p>Reuse in the Nongrowing Season –Blessing or Blasphemy?</p> <p>Michael Cook, Idaho Department of Environmental Quality</p>	<p>No New Drop Squandered: Santa Clarita's Approach to Increasing Water Recycling</p> <p>Erica Wolski, Woodard & Curran</p> <p>Steve Cole, Santa Clarita Valley Water Agency</p>	
11:30am - 12:00pm	<p>A 4-Year Journey to Minimize Brine with Closed Circuit RO and 95% Recovery</p> <p>Eileen Idica, Trussell Technologies, Inc.</p> <p>Seval Sen, Rodrigo Tackaert, Shane Trussell Padre Dam Municipal Water District, Trussell Technologies, Inc.,</p>	<p>Creating Sustainability: Role of Recycled Water in SGMA GSPs</p> <p>Daniel Heimel, Water Systems Consulting</p> <p>Rob Morrow, Water Systems Consulting</p>	<p>Navigating a Recycled Water Project through the Water Code Section 1211 Process</p> <p>Leah Walker City of Petaluma Department of Public Works & Utilities</p>	
12:00pm - 2:30pm				

Technical Sessions	A7: Treatment Technologies	B7: Elected Officials and Agency Perspective	C7: Data Collection and Optimization	D7: Panel Session
2:30pm - 3:00pm	<p>Using Pipeline Contacting for High Dose Ozone Applications – Pure Water Monterey</p> <p>Srikanth Pathapati, Mazzei Injector Company LLC</p>	<p>Collaboration between Agencies for Sustainable Cost and Supply of Recycled Water</p> <p>Amy Webb, Los Angeles Department of Water and Power</p> <p>Everett Ferguson, Water Replenishment District of Southern California</p>	<p>Demonstrating Real-Time Collection System Monitoring for Enhanced Source Control</p> <p>Eva Steinle-Darling, Carollo</p> <p>Gina Dorrington, Jeremy Grant, Nancy Nye, Scott Mansell, Penny Carlo, Nicola Fontaine, Prathana Pradhan, Andrew Salveson</p> <p>Ventura Water, El Paso Water, Clean Water Services, Carollo Engineers</p>	<p>Explaining CECs & PFAs to the Public: Best Messages & Dreadful Pitfalls</p> <p>Mark Millan and Patricia Tennyson, Data Instincts and Katz & Associates (Moderators)</p> <p>Jean Debroux, Kennedy/Jenks Consultants</p> <p>Gina Ayala, Orange County Water District</p> <p>Keel Robinson, Trussell Technologies</p> <p>David Sedlak, Institute of Environmental Science and Engineering</p>
3:00pm - 3:30pm	<p>Advancements in Ozone/BAF for Achieving Potable Reuse Goals</p> <p>Vijay Sundaram Stantec</p> <p>Kevin Flis, Lydia Peri, David Foster and Krishna Pagilla Xylem and TMWA</p>	<p>Trust Building - Steps to building trust and buy-in for your project</p> <p>Stephen Groner, SGA Marketing</p>	<p>Improving RO Treatment Operations with Direct Online Membrane Fouling Detection</p> <p>Anditya Rahardianto, Noria Water Technologies</p> <p>Han Gu, Bilal Khan, Sivan Cohen, Megan Plumlee, and Yoram Cohen</p> <p>Noria Water Technologies</p>	
3:30pm - 4:00pm	<p>MBR vs. TMBR – Which Makes More Sense in a Potable Reuse Train?</p> <p>Ufuk Erdal ARCADIS</p>	<p>Pure Water Oceanside – The Path to Delivering Water by 2021</p> <p>Adam Hoch, Hoch Consulting</p>	<p>How big data can protect wastewater quality</p> <p>Ari Goldfarb, Kando</p> <p>Anne-li Steutel-Maron, Kando</p>	



Sunday, March 15, 2020



SAN FRANCISCO TOURS

**please note the SF tours are one tour and have very limited capacity,
sign up early to ensure your spot!*

Living Machine Tour @ 525 Golden Gate, SFPUC HQ

Meet at SFPUC at 1:00 pm (Corner of Golden Gate Ave and Polk St), Tour from 1:00-1:30 pm.

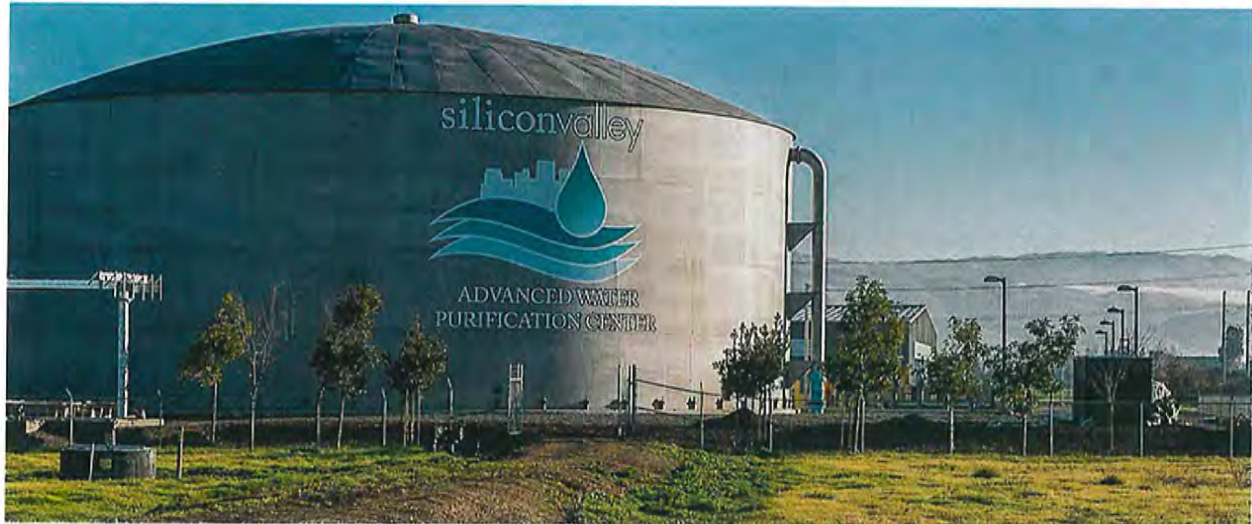
The Living Machine system at 525 Golden Gate Avenue treats the building's wastewater and distributes the treated water back through the building for toilet and urinal flushing. The wastewater is treated through an engineered wetland system, located in the building's sidewalks and lobby, and provides an average of 5,000 gallons recycled water per day. The tour will consist of a walk around the building and presentation of how the Living Machine works.

Walk as a group 0.7 miles to ECSF facility at 460 Jessie Street.

Foundation Drainage Reuse Project at District Energy Plant Tour @ 460 Jessie St, ENERGY CENTER SF

Arrive at 1:50 pm for tour from 2:00-3:00 pm. Take public transit or walk back to hotel.

This tour showcases an innovative project that conserves water by treating and reusing foundation drainage for district steam heating. The project diverts foundation drainage at the Powell Street BART station and redirects it to ECSF's District Energy Plant for use in their district steam loop, providing heating, hot water and process steam to hotels and buildings in downtown San Francisco. The tour will consist of a walk around the Jessie Street Plant to learn about the water treatment system that saves 30 million gallons of drinking water annually.



Sunday, March 15, 2020

SAN JOSÈ TOUR

Purified Water Treatment Plant Tour at Silicon Valley Advanced Water Purification Center @ 4190 Zanker Rd, San Jose

11:00 am – 4:30 pm

Meet at conference hotel, Hyatt Regency Embarcadero, 5 Embarcadero, SF

The state-of-the-art facility takes treated wastewater that would have otherwise been discharged into the San Francisco Bay and purifies it by using three proven purification processes: microfiltration, reverse osmosis and ultraviolet light. The result is up to eight million gallons a day of purified water that meets California primary drinking water standards. Currently, the purified water produced at the SVAWPC is blended with the existing recycled water supply produced at the neighboring San Jose-Santa Clara Regional Wastewater Facility to enhance quality and expand its usage. In the future, the SVAWPC can produce highly purified water for use in a variety of purposes, including expanding Silicon Valley's future drinking water supplies. This tour includes a round trip bus ride from the conference hotel to the South Bay, and a boxed lunch.



Hotel and Travel Accommodations

Event Name/Date:

CSDA FPPC Form 700 Workshop/March 17, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**
Districts Stronger Together

FPPC Form 700

Presenters: Frank Splendorio and Trevor Taniguchi, Meyers Nave

This workshop provides both an update on developments regarding special district compliance with conflicts of interest laws and a “how to” on completing FPPC Form 700 Statement of Economic Interests. California regulations require public officials to keep track of gifts (over \$50) received throughout a calendar year and publicly report them on a Statement of Economic Interest Form, also known as the “Form 700.” Frank and Trevor will explain what “gifts” are required to be reported and how to accurately complete Form 700.

Frank and Trevor will also cover numerous important conflicts of interest laws, including:

- Laws relating to personal financial gain by public servants
- Laws relating to claiming perquisites of office, including gift and travel restrictions, prohibitions against the use of public resources for personal or political purposes, prohibitions against gifts of public funds, mass mailing

Sign In

Username

Password

☐ **Keep
me signed in**

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restrictions, and prohibitions against acceptance of free or discounted transportation by transportation companies

- Government transparency laws, including financial interest disclosure requirements and open government laws
- Laws relating to fair processes, including common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating in decisions affecting family members

Free

Agenda:

9:30 - 10:00 a.m. Registration

10:00 a.m. - 12:00 p.m. Workshop

When 3/17/2020 10:00 AM - 12:00 PM

Where

Municipal Water District of Orange
County 18700 Ward St. Fountain Valley, CA 92708
UNITED STATES



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Public Service Ethics-AB1234/March 18, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Public Service Ethics – AB 1234

Presenter: Benjamin Jones, Aleshire & Wynder, LLP

Overview of public service ethics issues necessary to satisfy the requirements of AB 1234. Covers general ethical principles relating to public service, including personal financial gain by public servants (bribery and conflict-of-interest laws); claiming perquisites (“perks”) of office (gift and travel restrictions, use of public resources, gifts of public funds, and mass mailing restrictions); government transparency laws (financial interest disclosure requirements and open government laws); and fair processes (common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating in decisions).

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

3/18/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

2020 SDRMA Spring Education Day/March 24, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 SDRMA Spring Education Day

SDRMA hosts Spring Education Day to provide free training and information regarding coverages, online training programs, technology, and many valuable MemberPlus Services™. In addition, they also conduct their annual membership meeting at the beginning of the program. SDRMA members who attend the Education Day are eligible to earn credit incentive points (CIPs) to reduce their annual contribution for both Property/Liability and Workers' Compensation Programs.

Free to SDRMA members and CSDA members*

*Additional fee to CSDA members for Governance Foundations workshop on this day

Schedule:

7:30 - 8:15 a.m. Registration

8:15 a.m. - 10:15 a.m. Welcome and General Session

10:15 - 10:30 a.m. Break

10:30 a.m. - 3:45 p.m. Separate Workshops

SDRMA Supervisor Safety Specialist Certificate Program (SDRMA Members Only)
OR

SDLA Governance Foundations Workshop*

10:30 a.m. - 12:00 p.m. General Session

12:00 - 1:00 p.m. Lunch Provided

1:00 - 2:15 p.m. Breakout Session

2:15 - 2:30 p.m. Break

2:30 - 3:45 p.m. Breakout Session

Hotel Room Reservations:

Room reservations are available at the Hilton Sacramento Arden West at the rate of \$130 plus tax, single or double occupancy by calling 1-800-344-4321 and asking for the CSDA or SDRMA rate. The room reservation cut-off is March 9, 2020; however, space is limited and may sell out before this date.

When

3/24/2020 7:30 AM - 3:45 PM

Where

Hilton Sacramento Arden West 2200 Harvard Street Sacramento 95815

Tuesday, 24 March 2020

Register for General - Breakout Session

Time

8:15 AM - 3:45 PM

3/24/2020 8:15 AM

Register for SDLA Governance Foundations

Separate All Day Workshop

This course qualifies for six hours of governance training toward the Special District Leadership Foundation District of Distinction Accreditation.

Governance Foundations, the first of four modules and the core of the Special District Leadership Academy series, provides the basic information needed by board members, general managers, and staff to build an effective and functional governance team. This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.

Free SDRMA member*

\$125 CSDA member*

*Special pricing at this location only

AGENDA:

7:30 - 8:15 a.m. Registration/Breakfast

8:15 - 10:30 a.m. Welcome and General Session

10:30 a.m. - 3:45 p.m. Workshop

Time

10:30 AM - 3:50 PM

3/24/2020 10:30 AM

Register for SDRMA Safety Specialist Certificate Program

Separate All Day Workshop - For SDRMA Members Only

AGENDA:

7:30 - 8:15 a.m. Registration/Breakfast

8:15 - 10:30 a.m. Welcome and General Session

10:30 a.m. - 3:45 p.m. Workshop

Time

10:30 AM - 3:45 PM

3/24/2020 10:30 AM



Hotel and Travel Accommodations

Event Name/Date:

SDLA Special Dist. Leadership Acad. Govern. Found. Module I/March 24 and August 24, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Co-sponsored by the Special
District Risk Management Authority

SPECIAL DISTRICT LEADERSHIP ACADEMY Governance Foundations - Module 1

A Comprehensive Governance Series for Elected and Appointed Directors/Trustees

CSDA's Special District Leadership Academy is a groundbreaking and curriculum-based continuing education program that recognizes the necessity for the board and general manager to work closely toward a common goal. If you are a special district professional, you must include this training in your schedule. It is important. It is your responsibility. Completion of the Leadership Academy training program marks a hallmark in your special district career. This training is the signature of professionalism for special district leadership and special district governance.

This course qualifies for six hours of governance training toward the Special District Leadership Foundation District of Distinction Accreditation.

Governance Foundations, the first of four modules and the core of the Special District Leadership Academy series, provides the basic information needed by board members, general managers, and staff to build an effective and functional governance team. This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.

SDRMA Spring Education Day SACRAMENTO

March 24, 2020

Hilton Sacramento Arden
West
2200 Harvard Street
Sacramento, CA 95815

Cost:

- Free SDRMA member
- \$125 CSDA Member

10:00 a.m. – 3:45 p.m.
includes lunch



*time may vary slightly
at this location*

Pre-Annual Conference PALM DESERT

August 24, 2020

JW Marriott Desert Springs
Resort and Spa
74-855 Country Club Drive
Palm Desert, CA 92260

Cost:

- \$225 CSDA Member
- \$340 Non-member

8:30 – 9:00 a.m.
Registration

9:00 a.m. – 3:30 p.m.
Workshop
(lunch provided)



Hotel and Travel Accommodations

Event Name/Date:

CSDA Human Resource Boot Camp for Special Districts/April 1 and August 4, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

WORKSHOP AND DESCRIPTION	DATES & LOCATIONS	AGENDA	CIP
 <h3>Human Resources Boot Camp for Special Districts</h3> <p>Are you prepared to face the important HR trends that are emerging now? CSDA is pleased to present a full day HR Boot Camp that will cover cutting edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away.</p> <p><i>Cost: \$150 SDRMA member, \$225 CSDA Member, \$340 Non-member</i></p>	<p>COSTA MESA April 1, 2020 Costa Mesa Sanitary District 290 Paularino Avenue Costa Mesa, CA 92626</p> <hr/> <p>SACRAMENTO August 4, 2020 Sacramento Metropolitan Fire District 10545 Armstrong Avenue, Suite 200 Mather, CA 95655</p>	<p>8:30 a.m. – 9:00 a.m. Registration (continental breakfast sponsored by SDRMA)</p> <p>9:00 a.m. – 4:00 p.m. Workshop (lunch provided)</p>	



Hotel and Travel Accommodations

Event Name/Date:

CSDA Financial Management for Special Districts/April 2 and August 5, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Financial Management for Special Districts

Money, money, money... it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will

get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

Cost: \$150 SDRMA Member, \$225 CSDA Member, \$340 Non-member

COSTA MESA

April 2, 2020

Costa Mesa Sanitary District
290 Paularino Avenue
Costa Mesa, CA 92626

8:30 a.m. – 9:00 a.m.

Registration

(continental breakfast
sponsored by SDRMA)



SACRAMENTO

August 5, 2020

Sacramento Metropolitan
Fire District
10545 Armstrong Avenue,
Suite 200
Mather, CA 95655

9:00 a.m. – 4:00 p.m.

Workshop

(lunch provided)



Hotel and Travel Accommodations

Event Name/Date:

AWWA Spring Conference 2020/April 6 - 9, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



SPRING CONFERENCE 2020

*100 Years: Serving Members from the
Roaring Twenties into the Millennium... and Beyond!*

April 6 - 9, 2020 | Disneyland® Hotel | Anaheim, CA

Disneyland® Hotel & Park Information

Reserve Your Room

Make your room reservation now! The special rate for the conference is \$249.00 + tax. A limited number of rooms are reserved at this rate. To secure a room please contact the Disneyland® Resort by booking online 24/7 at <https://mydisneygroup.com/gdcd20a> or by calling (714) 520-5005, M-F from 8 am to 5 pm PST. **Reservations must be made by Friday, March 13, 2020 or before the group rooms are sold out, so do not delay.** Prevailing rates may apply after this date or when the group rooms are sold out, whichever occurs first. Rooms are subject to availability.

Specially Priced Theme Park Tickets - *The Ticket Store will open on Wednesday, December 4, 2019*

These special ticket prices are not available once you arrive at the Resort and are intended only for guests who are participating in this Event. Only the registered attendee is allowed to purchase tickets from this discounted ticket store link and they can purchase up to 6 tickets maximum. We reserve the right to contact the ticket purchaser to request event registration confirmation. If it is discovered that the purchaser of the ticket is not participating or attending this event it will be considered a misuse of this offer and ticket, and the ticket(s) will be blocked and will not be eligible for a refund. In addition these tickets cannot be purchased for the purpose of being resold.

Tickets are valid from Thursday, April 2, 2020 through Monday, April 13, 2020

The ticket store will close at 9:00 PM PST on Saturday, April 4, 2020

Attendee Registration Form

Date: _____ Time: _____

☐ I am a speaker at this conference.

Attendee Name: _____

Title: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____ AWWA Member #: _____

Type of Membership (please check one): ☐ Individual ☐ Organization ☐ Operator/Admin. ☐ Utility

Complimentary Spouse/Guest* (If attending): _____

**Household members only. Does not include Water Industry Personnel.*

Member Registration	Early On/Before 1/24/20	PRE On/Before 3/13/20	Onsite After 3/13/20	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes All Technical sessions, Keynote Lunch & Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$499	\$549	\$599	\$ _____
<input type="checkbox"/> Tuesday One-Day : Includes Keynote Lunch & Exhibit Hall Entrance	\$279	\$329	\$379	\$ _____
<input type="checkbox"/> Wednesday One-Day : Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$279	\$329	\$379	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$279 No Meals	\$329 No Meals	\$379 No Meals	\$ _____
<input type="checkbox"/> Thursday One-Day Includes Technical Sessions	\$169	\$169	\$169	\$ _____
<input type="checkbox"/> STUDENT - Must be full time Student/AWWA Student Member <input type="checkbox"/> RETIREE REGISTRATION - Must be: 1) Retired from all gainful employment. 2) A member of AWWA for at least 15 years. 3) At least 60 years of age.	FREE No Meals	FREE No Meals	FREE No Meals	\$ FREE

Non-Member Registration	Early On/Before 1/24/20	PRE On/Before 3/13/20	Onsite After 3/13/20	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes All Technical sessions, Keynote Lunch & Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$599	\$649	\$699	\$ _____
<input type="checkbox"/> Tuesday One-Day : Includes Keynote Lunch & Exhibit Hall Entrance	\$299	\$349	\$399	\$ _____
<input type="checkbox"/> Wednesday One-Day : Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$299	\$349	\$399	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$299 No Meals	\$349 No Meals	\$399 No Meals	\$ _____
<input type="checkbox"/> Thursday One-Day Includes Technical Sessions	\$169	\$169	\$169	\$ _____

LUNCHES

If not included with registration fee.

- ☐ Keynote Lunch (\$50)
☐ Exhibitor Hosted Lunch (\$50)

Subtotal \$ _____

SPECIAL EVENTS

- ☐ Tues. Technical Tour (\$60)
☐ Wed. Technical Tour (\$60)
☐ Water for People (STBD)

Subtotal \$ _____

CONTACT HOURS

- ☐ **FREE**
(I am an individual, operator or administrative AWWA member)
☐ **\$25**
(My utility/organization is an AWWA member OR I am not an AWWA member)

Subtotal \$ _____

PAYMENT METHOD

Check # _____
Payable to CA-NV Section AWWA (U.S. Funds)

PO# _____

Credit Card: ☐ Visa ☐ MC ☐ AMEX

Card No.: _____

Exp. Date: _____ CVV: _____

Name on Card: _____

Authorized Signature: _____

Billing Zip Code: _____
Must be Zip Code in which your credit card statement is mailed

Email (to receive a receipt): _____

PAYMENT INFORMATION

Registration Total: _____ Special Events Total: _____

Meal Total: _____ Contact Hours: _____

Total Amount Due: _____

Refund requests must be submitted in writing to the Section office by March 29, 2020. A 25% administrative fee will be deducted from all refunds. **No Refunds Granted after March 29, 2020.** By submitting this form, you are consenting to having your photo/video taken at the event which may be used for future Section promotions. To opt-out email info@ca-nv-awwa.org.

CA-NV Section, AWWA
10435 Ashford Street, 2nd Floor, Rancho Cucamonga, CA 91730
Phone: (909) 481-7200 / Fax: (909) 291-2107 / www.ca-nv-awwa.org

Return this completed form with your payment or purchase order to
CA-NV AWWA • 10435 Ashford Street • Rancho Cucamonga, CA 91730
or submit by fax to (909) 291-2107 or by email to schickarmane@ca-nv-awwa.org



SPRING CONFERENCE 2020 *AGENDA*

*100 Years: Serving Members
from the Roaring Twenties into
the Millennium... and Beyond!*

April 6 - 9, 2020
Disneyland® Hotel
Anaheim, CA

MONDAY, APRIL 6, 2020

7:00 a.m. - 4:30 p.m.	Registration
8:00 a.m. - 9:45 a.m.	Section Leaders Meeting
10:00 a.m. - 6:30 p.m.	Committee Meetings
5:30 p.m. - 7:00 p.m.	Membership Welcome Reception

TUESDAY, APRIL 7, 2020

7:00 a.m. - 4:00 p.m.	Registration
7:00 a.m. - 11:00 a.m.	TOP OPS Challenge
7:00 a.m. - 11:00 a.m.	Competitions
7:30 a.m. - 8:30 a.m.	1st Time Attendee Orientation
8:00 a.m. - 12:00 p.m.	Technical Tour
8:30 a.m. - 11:15 a.m.	Opening Session
11:30 a.m. - 1:30 p.m.	Volunteer Recognition Luncheon & TOP OPS Final
1:30 p.m. - 5:00 p.m.	Competitions
1:30 p.m. - 5:30 p.m.	Technical Sessions
3:00 p.m. - 7:00 p.m.	Exhibit Hall Hours
	Grand Opening at 3:00 p.m. / Prize Drawing at 3:30 p.m.
5:30 p.m. - 7:00 p.m.	Exhibit Hall Meet & Greet Reception
6:30 p.m. - 7:30 p.m.	Young Professionals' Mixer
8:00 p.m. - 11:00 p.m.	Water For People Hosted Event

WEDNESDAY, APRIL 8, 2020

7:00 a.m. - 4:00 p.m.	Registration
7:30 a.m. - 12:00 p.m.	Technical Sessions
8:00 a.m. - 12:00 p.m.	Technical Tour - Emergency Preparedness
8:00 a.m. - 3:00 p.m.	Competitions
8:30 a.m. - 4:00 p.m.	Exhibit Hall Hours
	Prize Drawings at 10:00AM, 1:15PM, & 3:15PM
8:30 a.m. - 10:00 a.m.	Exhibit Hall Breakfast
12:00 a.m. - 1:30 p.m.	Lunch (Hosted in Exhibit Hall)
1:30 p.m. - 5:30 p.m.	Technical Sessions

THURSDAY, APRIL 9, 2020

7:00 a.m. - 11:30 a.m.	Registration
8:00 a.m. - 11:30 p.m.	Technical Sessions

SC2020 Competitions



Top-Op's Challenge

The 2020 Top-Op's challenge will take place on **Tuesday, April 7, 2020**. The Top-Op's challenge is in a fun, fast-paced game show format. Questions are based on water treatment and distribution knowledge. Team preparation for the challenge is easier than you think! If you have been studying for certification exams, then you are ready to compete. Space is limited so make sure you register soon. The first place team will represent CA-NV AWWA at ACE in Orlando, FL in June 2020.



Pipe Tapping

The Pipe Tapping Competition is a competition of skill in which water operators work against the clock to open a cement-lined, ductile iron pipe and install a tap. There is both a men and a women's division. The Pipe Tapping competition will take place on **Wednesday, April 8, 2020**.



Hydrant Hysteria

Hydrant Hysteria is a fast-paced competition where two-member teams assemble a specified hydrant as quickly as they can. The Hydrant Hysteria competition will take place on **Tuesday, April 7, 2020.**



Meter Madness

Meter Madness is a fast-paced competition where contestants assemble a specified water meter from a bucket of parts. The Meter Madness competition will take place on **Tuesday, April 7, 2020.**



Hot Flare

The Hot Flare competition will take place on **Wednesday, April 8, 2020.**

Events & Classes

- Schedule
- Education
- H2O Know Online Training
- Blueprint for Success
- Major Events & Conferences
 - Annual Fall Conference 2019
 - Annual Spring Conference 2020
 - Water Education Seminar (WES)



Hotel and Travel Accommodations

Event Name/Date:

CSDA Supervisory Skills for the Public Sector/April 7, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes

☐ No

Do you need transportation from the airport to the hotel?

☐ Yes

☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Supervisory Skills for the Public Sector

This course for supervisors will discuss and explore the supervisory skills necessary to work with people in the public sector environment. The course will cover what is expected of a supervisor, how to monitor and evaluation employees, and how to coach, mentor, and motivate employees. Through interactive exercises and engaging dialogue you will learn how to create effective, productive and successful teams.

Cost: \$175 SDRMA Member, \$225 CSDA Member, \$340 Non-member

MONTCLAIR

April 7, 2020

Chino Basin Water
Conservation District
4594 San Bernardino St
Montclair, CA 91763

8:30 - 9:00 a.m.
Registration

9:00 a.m. - 4:00 p.m.
Workshop
(lunch provided)





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Online ADA Compliance & Transparency Requirements/April 8, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Online ADA Compliance & Transparency Requirements

Presenter: Sean DeBurgh, Cole Huber LLP

Special districts face a number of website posting requirements that can seem overwhelming, but compliance is actually pretty straightforward. This session will start with the basics, but address the details of compliance arising from the Public Records Act, the Brown Act, State Controller Reports, Health Care District Websites, Open Data, and Section 508 ADA Compliance. Participants will be well equipped to help their districts avoid any unnecessary risk arising from non-compliance.

10:00 a.m.- 12:00 p.m.

\$65 CSDA Member

\$95 Non-member

When

4/8/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Making Connections in CSDA's Online Communities/April 10, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes

☐ No

Do you need transportation from the airport to the hotel?

☐ Yes

☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Making Connections in CSDA's Online Communities

Presenter: Member Services Staff, CSDA

Find solutions and resources, discuss ideas and build relationships – all through CSDA's online communities. Here's how!

10:00 - 10:30 a.m.

Free webinar

When

4/10/2020 10:00 AM - 10:30 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Rate Setting Under Propositions 218 and 26 Workshop/April 15, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Rate Setting under Propositions 218 and 26

Presenters: Lutfi Kharuf, Best Best & Krieger,
LLP and Chris Fisher, Willdan Financial Services

Proposition 218 and 26 establish legal frameworks and constraints for public agencies when fees and charges, including property-related fees, capacity and connection fees, and other miscellaneous fees. This workshop will focus on the legal and practical requirements for rate-setting, including on overview of the relevant provisions of Propositions 218 and 26, updates on recent court cases and legislation, and analysis of the impacts they may have on local governments and their ability to raise revenue. The workshop will also provide guidance on how to design and structure property-related fees and other fees and charges in compliance with Propositions 218 and 26.

\$225 CSDA member
\$340 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

Agenda:

8:30 - 9:00 a.m. Registration

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 4/15/2020 9:00 AM - 4:00 PM

Where Byron Bethany Irrigation District
7995 Bruns Road Byron 94514



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

SDLF Scholarships
Register for an Event
Career Center



Hotel and Travel Accommodations

Event Name/Date:

PRSA - Western District Conference/April 15 - 17, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Public Relations Society of America, Inc.

About

The Public Relations Society of America (PRSA) is the nation's leading professional organization serving the communications community. With more than 30,000 professional and student members, PRSA is collectively represented in all 50 states by 110 Chapters and 14 Professional Interest Sections, and on nearly 375 college and university campuses through its student organization, the Public Relations Student Society of America (PRSSA).

Professional Development

For more than 70 years, PRSA has provided members a wealth of innovative professional development programs, lifelong learning opportunities and leading-edge resources to enhance their knowledge at every stage of their career. We also foster a community of trusted advisors and mentors through networking and special events that enhance the member experience.

Accreditation in Public Relations (APR)

Building on the foundation of communicators' educational degree and industry experience, PRSA's APR credential keeps professionals current on best practices and applications in the evolving communications world, positioning them as leaders and mentors in the competitive public relations field.

Advocacy

As the principal advocate for industry excellence and ethical conduct, PRSA's advocacy work identifies emerging issues that may require support from or comment on behalf of PRSA. The goal is to maintain a consistent voice on public policy issues that strengthen the perceived value of the communications profession and position our members as industry thought leaders. The cornerstones of PRSA's commitment to advocacy are:

- Supporting the ethical practice of public relations.
- Speaking out against the willful misrepresentation of, or confusion about, the communications profession.
- Proactively addressing other issues that may have an impact on the profession and members.

Ethics

The PRSA Code of Ethics sets out principles and guidelines that uphold the core values of the ethical practice of public relations, including advocacy, honesty, loyalty, professional development and objectivity. The Code exists to inspire ethical behavior, clearly identify malpractice and other improper behaviors, and provide members support on how to avoid them.



Hotel and Travel Accommodations

Event Name/Date:

SDLA Governance Conf. Elected-Appt. Directors-Trustees/Apr. 19-22 & Sept. 27-30, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Governance Conference for Elected and Appointed Directors/Trustees

April 19-22, 2020

San Diego, CA
Embassy Suites

September 27-30, 2020

South Lake Tahoe, CA
Lake Tahoe Resort

First-Time Attendees

Attend for the first time and complete all four modules of the Special District Leadership Academy:

- Governance Foundations
- Setting Direction / Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Returning Attendees

Already completed the Academy? Take a deep dive into common opportunities and challenges facing special districts. Returning attendee sessions include:

- The Intricacies of Running a Public Meeting: Deep Dive into the Brown Act
- Propelling Your District Forward in Challenging Situations
- How Your Board Can Set Clear Direction and Build Your District's Future Around its Core Priorities
- The 3 Cs: Using Communications, Consistency and Cooperation to Benefit Your District
- And much more!

2020 Special District Leadership Academy San Diego

Comprehensive Governance Leadership Conferences for Elected and Appointed Directors/Trustees.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

Attend for the first time and complete all four modules of the Special District Leadership Academy:

- Governance Foundations
- Setting Directions/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Already completed the academy? Take a deep dive into common opportunities and challenges facing special districts by registering for the returning track.

Pricing:

Early Bird Registration on or before March 19, 2020:

\$600 CSDA Member

\$900 Non-member

Regular Registration after March 19, 2020:

\$650 CSDA Member

\$975 Non-member

Send additional attendees from the same district and receive discounted pricing per additional attendee!

Hotel Room Reservations:

Room reservations are available at the Embassy Suites San Diego at the rate of \$173 plus tax, single or double occupancy by calling 1-800-EMBASSY and asking for the CSDA rate. The room reservation cut-off is March 19, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than April 3, 2020 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after April 3, 2020. Substitutions are acceptable and must be done in writing no later than April 10, 2020 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When

4/19/2020 5:30 PM - 4/22/2020 12:00 PM

Where

Embassy Suites San Diego Bay Downtown 601 Pacific Highway San Diego 92101

2020 Special District Leadership Academy Lake Tahoe

Comprehensive Governance Leadership Conferences for Elected and Appointed Directors/Trustees.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

Attend for the first time and complete all four modules of the Special District Leadership Academy:

- Governance Foundations
- Setting Directions/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Already completed the academy? Take a deep dive into common opportunities and challenges facing special districts by registering for the returning track.

Pricing:

Early Bird Registration on or before August 28, 2020:

\$600 CSDA Member

\$900 Non-member

Regular Registration after August 28, 2020:

\$650 CSDA Member

\$975 Non-member

Send additional attendees from the same district and receive discounted pricing per additional attendee!

Hotel Room Reservations:

Room reservations are available at the Lake Tahoe Resort Hotel at the rate of \$139 (king standard) or \$159 (two queen) plus tax by calling (530) 544-5400 and asking for the CSDA rate or online at www.tahoeresorthotel.com, group code (under more options): SDLEAD. The room reservation cut-off is September 4, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than September 11, 2020 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after September 11, 2020. Substitutions are acceptable and must be done in writing no later than September 18, 2020 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When

9/27/2020 5:30 PM - 9/30/2020 12:00 PM

Where

Lake Tahoe Resort Hotel 4130 Lake Tahoe Blvd South Lake Tahoe 96150

First-Time Attendee Schedule

Sunday

5:30 – 7:00 p.m.

Registration and Networking Reception

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

Monday

8:30 – 10:00 a.m.

Building a Foundation for Good Governance

** This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.*

In this informational session, the instructor will lay the ground work for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from "I" to "we," including how to become an effective team, establish team standards, and essential conditions for team building.

10:00 – 10:30 a.m.

Break (All Attendees)

10:30 a.m. – 12:30 p.m.

Building a Foundation for Good Governance (continued)

12:30 – 1:30 p.m.

Lunch Provided (All Attendees)

1:45 – 3:00 p.m.

Fulfilling Your District's Mission: Charting the Course

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.*

This session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values and strategic goals and how to communicate those objectives to your constituents.

3:00 – 3:30 p.m.

Break (All Attendees)

3:30 – 4:30 p.m.

Fulfilling Your District's Mission: Charting the Course (continued)

5:30 – 7:00 p.m.

Sip and Savor Evening Reception

Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for a lively evening of networking and refreshments.

Tuesday

8:30 – 10:00 a.m.

Defining Board/Staff Roles and Relationships

This session covers Module 4 of the Special District Leadership Academy: Board's Role in Human Resources

This conference session will teach participants how to determine the Human Resource health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

10:00 – 10:30 a.m.

Break (All Attendees)

10:30 – 12:00 p.m.

Defining Board/Staff Roles and Relationships (continued)

12:00 – 1:00 p.m.

Lunch Provided (All Attendees)

1:15 – 2:45 p.m.

Get the Word Out! Best Practices for Communication and Outreach

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.*

This session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

2:45 – 3:00 p.m.

Break (All Attendees)

3:00 – 4:00 p.m.

Get the Word Out! Best Practices for Communication and Outreach (continued)

Open Evening

Wednesday

8:30 – 10:00 a.m.

Show Me the Money! What Do Board Members Need to Know about District Finances?

This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.

This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

10:00 – 10:15 a.m. Break (All Attendees)

10:15 a.m. – 12:00 p.m.

Show Me the Money! What Do Board Members Need to Know about District Finances?(continued)

12:00 p.m.

Graduation Certificate Distribution

First Time Attendees must attend all sessions in order to receive their certificate at the conclusion of the conference.

Returning Attendee Schedule

Sunday

5:30 – 7:00 p.m.

Registration and Networking Reception

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

Monday

8:30 – 10:00 a.m.

The Intricacies of Running a Public Meeting: Deep Dive into the Brown Act

Lozano Smith

Conducting the district's business in public can be convoluted and tricky. It requires district staff, general managers, and board members to strictly adhere to ever-changing laws, impacting meetings, communications, timelines and use of technology. This workshop will use entertaining hypotheticals to engage participants, letting them dive deep into the Brown Act – all designed to help attendees stay in compliance and effectively run board meetings. Newly elected and experienced board members alike will be equipped with the tools needed to avoid falling into Brown Act traps. Key focus areas: closed sessions, public comments, serial meetings, agendas, voting and quorums, e-communications, and public records.

10:00 – 10:30 a.m.

Break (All Attendees)

10:30 a.m. – 12:30 p.m.

Propelling Your District Forward in Challenging Situations

Liebert Cassidy Whitmore

Through the challenging situations we face, we learn critical lessons that can be shared to help others. This session will highlight five key areas that elected and appointed public officials may face during their career and strategies for handling these issues and avoiding missteps. Topics include executive level hiring, organization transitions/transformations, picking your battles, scandals & scrutiny and insight on key lessons learned through difficult cases. This advanced level session will incorporate the legal foundation of these areas along with the practical approach that accomplishes effective solutions.

12:30 – 1:30 p.m.

Lunch Provided (All Attendees)

1:45 – 3:00 p.m.

How Your Board Can Set Clear Direction and Build Your District's Future Around its Core Priorities

Rauch Communication Consultants

Whether you call it identifying priorities, building consensus or strategic planning, every board should map out clear direction around the district's core priorities. Setting direction and clear priorities is a core board responsibility that will guide your district to resolve key challenges and take advantage of important opportunities. This session will provide examples and tips on how the best districts develop and implement core priorities. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

3:00 – 3:30 p.m.

Break (All Attendees)

3:30 – 4:30 p.m.

The 3 Cs: Using Communications, Consistency and Cooperation to Benefit Your District

David Aranda, SDA

Districts of all shapes and sizes face the difficult task of being efficient, effective and leaders for the community. Gain an understanding of how three simple words carry a powerful punch in allowing your district and the board, management and staff to provide excellence of service.

5:30 – 7:00 p.m.

Sip and Savor Evening Reception

Sponsored by the Special District Risk Management Authority (SDRMA) (insert SDRMA logo)

Join us for a lively evening of networking and refreshments.

Tuesday

8:30 – 10:00 a.m.

Project Financing - Pay-Go Vs. Debt Financing - Things to Consider When Planning for the Right Mix

CSDA Finance Corporation Consultants

CSDA Finance Corporation consultants, Bill Morton and Nicki Tallman, present an overview of the pros and cons for both debt financing and pay-as-you-go in their discussion of the best practices for capital improvement financial planning. Learn about the financing tools and programs available to special districts, and how to determine the right financing "mix" for your project. Also covered are how to prepare your district for financing as well as how to educate other board members and the community about your financial plan. Other topics include explanations of the different methods of sale for a financing and respective transaction timeline, as well as a review of current market trends.

10:00 – 10:30 a.m.

Break (All Attendees)

10:30 a.m. – 12:00 p.m.

Say What?!? Speaking Plainly Through Policy

BHI Management Consulting

This session outlines the critical nature and importance of making long-lasting and meaningful policy as a board. Good policy is the most professional expression of a great board and agency. Yet special districts struggle with what policy means and how to make and use them. Brent Ives, recognized organizational consultant to special districts in California on policy and planning, will bring his years of experience as a consultant and his long tenure as Mayor and Council member of the City of Tracy to this critically important topic. In Brent's words, "Making good policy moves our board to the highest level of performance"

12:00 – 1:00 p.m.

Lunch Provided (All Attendees)

1:15 – 2:45 p.m.

Media Relations: Surviving and Thriving When Dealing with Media

Communication Advantage

Presenter will share secrets of successful news interview and media relations: crafting great messages that resonate with the public, the techniques for using them in interviews, and practical tips for gaining control and confidence during the interview process.

2:45 – 3:00 p.m.

Break (All Attendees)

3:00 – 4:00 p.m.

Legislative Developments Board Members Should Know

California Special Districts Association

Is your district at the table or on the menu? Straight from the lobbies of the State Capitol Building, CSDA's advocacy staff will present on the latest legislation introduced in Sacramento and breakdown the potential impacts on special districts. Gain a better understanding of current legislative trends, hear what CSDA is doing to advocate for special districts, and learn how you can help CSDA, your district, and your community come out ahead.

4:00 p.m.

Conference ends for returning attendees



Hotel and Travel Accommodations

Event Name/Date:

CAPIO Annual Conference/April 20-23, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

CAPIO Annual Conference

April 20 – 23, 2020, Santa Barbara

Registration Pricing

Member Pricing:

Full Conference Registration – \$540

Monday Pre-Conference – \$75

Non-Member Pricing:

Full Conference Registration – \$675

Monday Pre-Conference – \$100

Note: Prices above reflect “early bird” pricing. Prices will increase March 7 by \$100 for the full conference and \$50 for the pre-conference.

Visit this page in January to register for the conference. Use the links below or in the left column to book your conference hotel and view the agenda.

FULL CONFERENCE REGISTRATION INCLUDES:

All events Tuesday – Thursday including the EPIC Awards Dinner. Meals included: Continental Breakfast (T, W, TH), Lunch (T, W), Awards Dinner (W). Early arrivals are welcome to participate in the Monday evening Welcome Reception.

PRE-CONFERENCE REGISTRATION INCLUDES:

Four hours of training on Monday, April 20 followed by our opening Welcome Reception.

DAY PASSES

Depending upon availability, registration for Single Day passes will be available in March.

Hilton Santa Barbara Beachfront Resort CAPIO's host hotel for the 2020 Annual Conference

This year's event will be held at the Hilton Santa Barbara Beachfront Resort (formerly the Fess Parker Doubletree).

Location:

Hilton Santa Barbara
633 East Cabrillo Boulevard
Santa Barbara, CA 93103

Two Tier Rate:

CONFERENCE ATTENDEES / SPONSORS: Select "Attendee" when you click the link above for CAPIO's group rate of \$209 (resort view) for the 2020 Conference. Rate available until block is filled or March 20 whichever comes first.

GOVERNMENT ID HOLDERS: If you have a government ID and want to reserve a mountain view room at the \$171 rate - select "I have an access code" and enter code **CPI200** to view and book the \$171 rate. 100 rooms available until block is filled or March 20 whichever comes first.

Annual Conference Agenda 2020 Annual Conference Schedule

Monday, April 20, 2020

8:00AM-12:00PM	Arrive Early / Explore Santa Barbara
11:00AM-5:00PM	Conference Registration / Information
1:00PM-5:00PM	Pre-Conference Workshop – Crisis Track (Topics include: Civil unrest, livestreaming, bodycams, and how PIOs and Law Enforcement can work together)
1:00PM-5:00PM	Pre-Conference Workshop – Social Media Track (Topics include: Facebook, Instagram, Nextdoor, Twitter)
5:00PM-5:30 PM	New Attendee Orientation
5:00PM-6:15PM	Welcome Reception
6:15PM-9:00PM	Open Evening – Explore Santa Barbara/Dinner on Your Own

Tuesday, April 21, 2020

7:00AM-5:00PM	Conference Registration / Information Desk
7:30AM-9:00AM	Coffee / Sponsor Exhibits / Networking
8:00AM-8:30AM	New Attendee Orientation
7:30AM-5:00PM	Pre-scheduled Media Training by appointment
	Welcome and Opening Keynote Session
9:00AM-10:15AM	Sponsor Spotlights
	<u>DOOR PRIZES</u> will be given out throughout the conference during general sessions and other events – don't forget to bring your business cards for networking and to enter our prize drawing!
10:15AM-10:45AM	Coffee Break / Sponsor Exhibits / Networking
10:45AM-11:45AM	Concurrent Breakout Sessions
11:50AM-2:00PM	Networking Luncheon – Seating by Industry – Look for your table (City, County, State, Special District, School, etc.)!
	Sponsor Spotlights
2:00PM-3:00PM	Concurrent Breakout Sessions
2:00PM-4:00PM	Professional Portraits
3:00PM – 3:15PM	Refreshment Break / Sponsor Exhibits / Networking
3:15PM – 4:15PM	Concurrent Breakout Sessions
4:30PM–5:30PM	Issues Roundtables
5:30PM–6:30PM	Exhibitor Mixer & Reception
Evening	Explore Santa Barbara's restaurant scene on State Street or in nearby cities such as Montecito. (Dinner on your own).

Wednesday, April 22, 2020

7:00AM – 8:00AM Energize Your Morning! (Yoga or Guided Walk Options)

7:30AM-8:30AM CAPIO Board of Directors Meeting

7:30AM-9:00AM Coffee / Sponsor Exhibits / Networking

8:00 – 8:50 AM Nextdoor Morning Start Up

9:00- 10:00AM Concurrent Breakout Sessions

10:00AM-12:00PM Professional Portraits

10:00AM-10:30AM Meet Your Region – suggest programming for your region or see how you can get involved!

Northern, Southern and Central California

10:00- 10:45AM Coffee Break/ Sponsor Exhibits / Networking

10:45- 11:45AM Concurrent Breakout Sessions

11:45 AM – 1:30 PM Luncheon, Business Meeting, PIO Graduation and Ted Talk

Sponsor Spotlight

1:45PM-2:00PM Sponsor Exhibits and Networking

2:00 PM– 4:00 PM Learning Labs
(Topics include: strategic planning, writing, video training and creating the perfect press conference)

3:00PM-3:15 PM Refreshment Break / Sponsor Exhibits / Networking

5:30 PM – 6:30PM **Awards Reception** (semi-formal attire recommended)

6:30- 10:00PM **EPIC Awards Gala and Dinner**

Thursday, April 23, 2020

8:00AM-9:15AM Continental Breakfast

9:00AM-10:00AM Concurrent Sessions

10:15AM-11:15AM Concurrent Sessions

Enjoy Santa Barbara / Departures

Afternoon



Hotel and Travel Accommodations

Event Name/Date:

WEF Central Valley Water Tour 2020/April 22 - 24, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

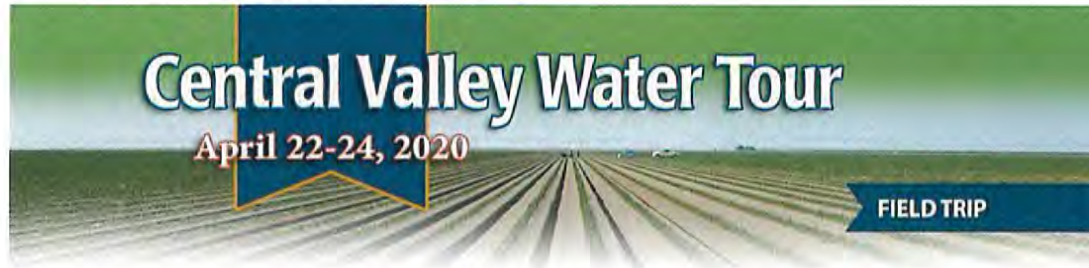
Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

April 22, 2020 - 7:30am - April 24, 2020 - 6:30pm

CENTRAL VALLEY TOUR 2020 FIELD TRIP - APRIL 22-24



Venture through California's Central Valley, known as the nation's breadbasket thanks to an imported supply of surface water and local groundwater. Covering about 20,000 square miles through the heart of the state, the valley provides 25 percent of the nation's food, including 40 percent of all fruits, nuts and vegetables consumed throughout the country.

This 3-day, 2-night tour focuses on the San Joaquin Valley, the southern part of the vast region, which is facing challenges after years of drought, dwindling water supplies, decreasing water quality and farmland conversion for urban growth. The tour gives participants an understanding of the region's water use and issues as well as the agricultural practices, including new technologies and water-saving measures.



Participants will visit farms and some of the state's major infrastructure, such as Friant Dam and the San Luis Reservoir, as well as the San Luis National Wildlife Refuge, a major wintering ground and migratory stopover point for large concentrations of waterfowl and shorebirds. The tour begins and ends at Sacramento International Airport.

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees said about this tour:

“This was a fantastic tour. In three days, I had the opportunity to meet numerous experts in the field. It was a nice blend of speakers. I am looking forward to reviewing all the handout materials.”

“As a water engineer new to California, it gave me a much better perspective of differing objectives and opportunities to clients.”

“The information the speakers presented. Also, the range and differing views. First-hand engagement of local districts/farmers and being able to see things for myself.”

Planned Stops Include:

- Kern Water Bank
- San Joaquin River
- Terminus Dam
- Mendota Pool
- Friant Dam
- San Luis National Wildlife Refuge
- San Luis Reservoir

Topics Include:

- Water supply and drought
- Flood management
- Groundwater banking
- Surface water storage
- Subsidence
- Wetlands
- Salmon restoration
- Agricultural water supply and drainage
- Water supply & quality for disadvantaged communities

Tour Start and End Point:

This tour starts at 7:30 a.m. on April 22 and ends at 6:30 p.m. on April 24 at Sacramento International Airport.

Pricing Details:

Regular Price – \$895 (one person, single-occupancy room)

Early Bird Price – \$865 if you register online by March 11. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Resources & Connections for General Managers/April 24, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Resources & Connections for General Managers

Presenter: Member Services Staff, CSDA

The job of a General Manager can be very demanding. Your membership in CSDA helps keep you current on new laws, best practices, and innovative solutions. In this complimentary webinar, we'll discuss the tools and resources available to help you conquer the challenges you face every day.

10:00 - 10:30 a.m.

Free webinar

When

4/24/2020 10:00 AM - 10:30 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Successful Strategies for Utilizing Debt/May 1, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Successful Strategies for Utilizing Debt

Presenter: Member Services Staff, CSDA

Debt is not necessarily a four-letter word. Borrowing funds for mission-critical infrastructure can be a valuable strategy for protecting cash reserves while achieving your district's goals. Consultants from the CSDA Finance Corporation discuss ways to take advantage of low interest rates, including utilizing various financing structures, and refinancing of existing debt to save money in the long-term. Plenty of time is allowed for Q & A.

10:00 - 11:00 a.m.

Free webinar

When

5/1/2020 10:00 AM - 11:00 AM



Hotel and Travel Accommodations

Event Name/Date:

ACWA 2020 Spring Conference & Exhibition/May 5 - 8, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No**Do you need transportation from the airport to the hotel?**☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 Spring Conference & Exhibition

Mark Your Calendar

May 05 - May 08

Monterey, CA

2020 SPRING CONFERENCE & EXHIBITION

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Optimizing Your Grant Writing Success: Idea to Award/May 6, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Optimizing Your Grant Writing Success:Idea to Award

Presenter: Consero Solutions

Applying for outside funding is a necessary but often daunting task for special districts, and one with no guarantee of positive results. Sometimes staff with no prior background in grant writing must balance this activity alongside a full workload. This two-hour webinar, facilitated by Consero Solutions, will demystify the grant application process by breaking it down into practical steps. The first half will focus on preparation, including project development, aligning projects with suitable grant opportunities, outreach to grant program officers, and developing a concise and coherent project description. The second half will detail the process of applying for grants, including developing a realistic timeline, gathering stakeholder support, managing each component of the application, and maximizing a proposal's competitiveness.

10:00 - 11:30 a.m.

\$65 CSDA Member

\$95 Non-member

When

5/6/2020 10:00 AM - 11:30 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Special Districts Legislative Days/May 19 - 20, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

SPECIAL DISTRICTS LEGISLATIVE DAYS

Save the Date

May 19-20, 2020 - Sacramento

2020 Special Districts Legislative Days

Gain the edge on policy changes impacting your agency and exchange ideas with California's top decision-makers at the 2020 Special Districts Legislative Days, an interactive and informative two-day legislative conference in our State's Capitol.

Day One: Advocacy Day • 7:30 a.m. – 6:30 p.m.

Get updated on what's happening in the Capitol, then join together with special district leaders from throughout California to take action on the priority issues facing special districts.

Day Two: Policy Day • 8:00 – 11:45 a.m.

Gain insights from legal experts and CSDA lobbyists on the newest laws and legal challenges to come out of Sacramento.

Attendee Pricing:

Early Bird Registration on or before April 20, 2020:

\$275 CSDA Member

\$365 Non-member

Regular Registration after April 20, 2020:

\$325 CSDA Member

\$440 Non-member

Hotel Room Reservations:

Room reservations are available at the Sheraton Grand Sacramento Hotel at the CSDA rate of \$199 plus tax, single or double occupancy, by calling (800) 325 -3535 or online by clicking [here](#). The room reservation cut-off is April 20, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than May 1, 2020 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after May 1, 2020. Substitutions are acceptable and must be done in writing no later than May 8, 2020 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When

5/19/2020 - 5/20/2020

Where

Sheraton Grand Sacramento Hotel 1230 J Street Sacramento 95814

Tuesday, May 21 - Advocacy Day

7:30 – 8:30 a.m.

Registration and District NetWorks Café

Enjoy a light breakfast with your network's special district leaders

8:30 – 10:00 a.m.**Legislative Briefing**

- Presentation of CSDA Legislator of the Year Award
- Capitol Office Visit Preparation

10:00 a.m. – 12:30 p.m.**Capitol Office Visits – Round One**

Participate in pre-arranged meetings with State Legislators and staff in their Capitol offices, followed by a private reception. Between office visits, attendees can grab a water bottle, rest legs, and hear insights from veteran Capitol staffers in a designated Capitol committee room.

12:30 – 2:30 p.m.**Lunch Briefing**

Hear directly from State leadership on hot topics affecting government finances, local services, and infrastructure:

- Gabriel Petek, California Legislative Analyst
- Keely Bosler, California Director of Finance
- Debrief First Round of Capitol Office Visits

2:30 – 5:00 p.m.

Capitol Office Visits – Round Two

5:00 – 6:30 p.m.

Legislative Reception at Mayahuel

1200 K Street, Sacramento, CA 95814

Sponsored by Special District Risk Management Authority (SDRMA)

Wednesday, May 22 – Policy Day

8:00 – 9:30 a.m.

Policy Briefing with Breakfast

Get your fill on the major legislative and voter initiatives facing special districts. Gain insights from legal experts and CSDA lobbyists on the newest laws and legal challenges to come out of Sacramento.

9:30 – 11:30 a.m.

In-Depth Policy Breakouts

Expert practitioners present the most significant court rulings and legislative actions impacting special districts in 2019 and proposed for 2020.

- **State and Local Partnership on Disaster Prevention, Preparation, and Recovery**
Mark Ghilarducci, Director, Governor's Office of Emergency Services
Learn from recent events in Oroville, Paradise, Sonoma, Santa Barbara, and elsewhere. We will detail best practices in working with OES and FEMA and overview the key policy and funding elements within the 2019-20 State Budget.
- **Special District Revenue Trials and Trends (MCLE Credit)**
Lutfi Kharuf, Associate, Best Best & Krieger
Understand how developments in recent court decisions affect Prop 218 rate setting and explore what may be in store for local property tax revenues. We will discuss the ramifications of major legal cases, such as Upland, and pending ballot initiatives on commercial property taxes and voter thresholds. This session qualifies for minimum continuing legal education by the State Bar of California in the amount of one (1) hour of General Participatory credit.
- **Fallout from the Housing Crisis: RDAs, EIFDs, ADUs, DIFs, and More**
Russell Powell, Senior Vice President, Economic & Planning Systems, Inc.
Discover the legislative ramifications of California's housing crisis and what it means for special districts providing communities with essential services and infrastructure. We will examine proposals to use, borrow against, and curtail local fees and taxes in an effort to promote housing and development.

11:30 – 11:45 a.m.
Closing Comments

Presentation Slides

Fallout from the Housing Crisis: RDAs, EIFDs, ADUs, DIFs, and More
Russell Powell, Senior Vice President, Economic & Planning Systems, Inc.
[Russell Powell- Housing Crisis.pdf](#)

Special District Revenue Trials and Trends (MCLE Credit)
Lutfi Kharuf, Associate, Best Best & Krieger
[Lutfi Kharuf- Revenue Trials and Trends.pdf](#)



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Implementing an Electronic Content Management System/May 27, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Implementing an Electronic Content Management System

Presenter: Emilie Costan, South Placer Municipal Utility District

Learn everything you need to know to create an electronic repository that your employees will love. Learn how to get buy-in, evaluate competing tools, create a useful file structure, and ensure adoption.

10:00 a.m. - 12:00 p.m.

\$65 CSDA Member

\$95 Non-member

When

5/27/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA CA Public Records Act Fundamentals Workshop/6-2, 7-9, 7-14, 7-16, 9-9, 9-15

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**
Districts Stronger Together

CA Public Records Act Fundamentals

Presenter: Liebert Cassidy Whitmore

If you are involved with a special district, you need to understand the scope and application of the California Public Records Act (CPRA) to your agency's records, including best practices for records retention as well as responding to public records requests. We will cover the key aspects of the CPRA, including when an applicable exemption may give an agency the right to not disclose a particular record or portion of a record. There will also be updates on recent developments in the interpretation and application of the CPRA.

\$25 CSDA member

\$40 Non-member

Agenda:

9:00 – 9:30 a.m. Registration

9:30 – 10:00 a.m. Grassroots Outreach and
Legislative Updates

10:00 a.m. – 12:00 p.m. CA Public Records Act

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

12:00 – 1:00 p.m. Lunch and Network Discussion

When 6/2/2020 9:30 AM - 1:00 PM

Where

El Dorado Hills Community Services
District 1021 Harvard Way El Dorado Hills 95762



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

[SDLF Scholarships](#)

[Register for an Event](#)

[Career Center](#)

[Membership Information](#)



Hotel and Travel Accommodations

Event Name/Date:

WEF Bay-Delta Tour 2020/June 3 - 5, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Departure Date

No. of guests

Room Type

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Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

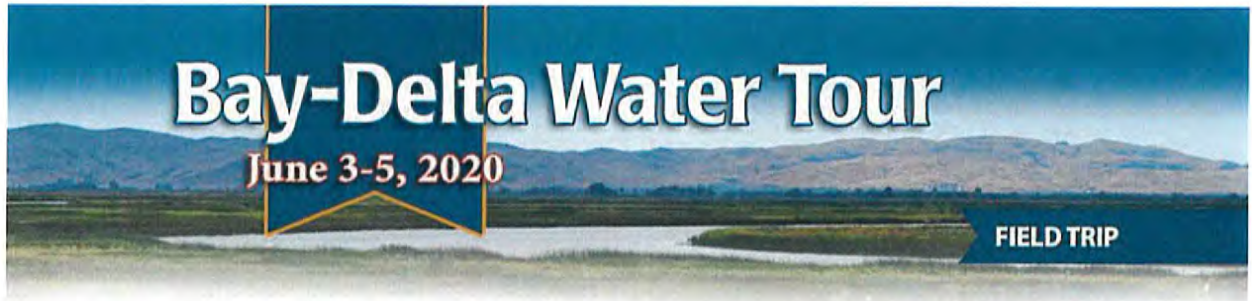
Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

June 3, 2020 - 7:30am - June 5, 2020 - 6:30pm

BAY-DELTA TOUR 2020 FIELD TRIP - JUNE 3-5



This tour travels deep into California's water hub and traverses the Sacramento-San Joaquin Delta, a 720,000-acre network of islands and canals that supports the state's water system and is California's most crucial water and ecological resource. The tour will make its way to San Francisco Bay and includes a ferry ride.

[Click to register!](#)

Water from Northern California flows through the Delta and heads south to provide drinking water for more than 25 million Californians and irrigation to 3 million acres of farmland that contribute to the state's \$50 billion agricultural industry.



Stops include the Delta Cross Channel, the Bay Model in Sausalito, Los Vaqueros Reservoir and Suisun Marsh, which comprises more than 10 percent of the remaining wetlands in California and is the largest contiguous brackish water wetland in western North America. Issues discussed include Delta planning initiatives, the proposed tunnel project, water project operations, fish passage, ecosystem restoration, levees and flood management, Delta agriculture, storage, and drinking water quality and water supply reliability.

This 3-day, 2-night tour features experts who discuss the issues and controversies with this important resource, farmers who grow produce and environmentalists who are trying to bolster declining fish populations.

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees say about this tour:

What did you like best?

“Seeing the Delta with my own eyes. Getting a better handle on issues & complexity of the Delta. Thoughtful, informative speakers. The Bay Model!”

“Listening to the stories of the farmer was fascinating. Wide range of perspectives, learning about all of the amazing resources in the area, connecting with other professionals in the water industry.”

“The Bay Model was simply amazing, could have spent hours there. It was just an awesome three days all together.”

Planned Stops Include:

- Delta islands and levees
- State fish screens
- Delta Cross Channel
- Los Vaqueros Reservoir
- Federal pumping plant at Tracy
- U.S. Army Corps of Engineers Bay Model
- San Francisco Bay
- Aquarium of the Bay
- Suisun Marsh
- Big Break Regional Shoreline

Topics Include:

- Delta restoration plans
- Agriculture, water rights
- State and federal water project operations in the Delta
- Studies and debate on Delta conveyance
- Levee integrity, subsidence and flood management
- Water project operations and efforts to protect fish
- Water quality, salt intrusion and drinking water treatment
- Ecosystem restoration projects, wetlands and waterfowl
- Land use and planning
- Climate change and infrastructure challenges
- Los Vaqueros expansion
- Fish population and pumping restrictions

Tour Start and End Point:

This tour starts at 7:30 a.m. on June 3 and ends at 6:30 p.m. on June 5 at Sacramento International Airport.

Pricing Details:

Regular Price – \$970 (one person, single-occupancy room)

Early Bird Price – \$940 if you register online by April 22. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Prevailing Wage: Basics and Beyond/June 9, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

WORKSHOP AND DESCRIPTION	DATES & LOCATIONS	AGENDA	CIP
<p>Prevailing Wage: Basics and Beyond</p> <p>This workshop will cover: 1) Review basic contract clauses that need to be in all prevailing wage contracts (including change orders), the requirement that ALL contractors and subcontractors need to be registered and the penalties which are imposed on the contractor AND the Agency for non-compliance. 2) You've Got Federal Funding, Now What?: Federal funding for a project brings with it additional prevailing wage requirements. We'll discuss everything from mandatory contract provisions, to bidding, to apprentices, through final enforcement. 3) Prevailing Wage Enforcement - the Deep Dive: This workshop will include confirming the proper California wage rate and understanding when those rates are issued and go into effect; review of audit options and the top issues that contractor miss on their certified payrolls; review apprenticeship requirements and documentation; confirmation that training contributions are properly made; confirm whether subsistence and travel or shift pay is required and close your project with confidence.</p> <p><i>Cost: \$225 CSDA Member, \$340 Non-member</i></p>	<p>SACRAMENTO June 9, 2020 CSDA Training Center 1112 I Street, Suite 250 Sacramento, CA 95814</p>	<p>8:30 – 9:00 a.m. Registration</p> <p>9:00 a.m. – 4:00 p.m. Workshop (lunch provided)</p>	





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Cybersecurity: Foundations Build the Future/June 10, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Cybersecurity: Foundations Build The Future

Presenter: Dale Badore, Rancho California Water District

This session will look at Cybersecurity Foundations that support future efforts. We will cover best practices, and provoke skeptical thinking that can help your agency address cybersecurity challenges.

We will discuss how to protect your special district from today's threats. Threats like 'Command and Control', 'Ransomware', and even Advanced Persistent Threats (APT's) from Nation-States.

We will also talk about some of the many resources freely available to your Special District, and we will discuss the ongoing 'Costs of Cybercrime'.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

When

6/10/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

CSDA 2020 General Manager Leadership Summit/June 28 - 30, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes

☐ No

Do you need transportation from the airport to the hotel?

☐ Yes

☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 General Manager Leadership Summit

A leadership conference for general managers and other management staff in special districts

Save the Date

June 28 – 30, 2020 at the Resort at Squaw Creek

Your job as a general manager or emerging leader of a special district demands you stay current on governance best practices, state laws, human resources, operations, pensions, budgeting, risk management, policies, procedures, and more!

The General Manager Leadership Summit is a way for you to come together with other special district leaders from throughout the state to network and learn more about your specific job responsibilities and emerging trends. Return to your district after two days of specialized training and education, ready to take your board relationship, staff, and district to the next level.

Attendee Pricing:

Early Bird Registration on or before May 28, 2020:

\$625 CSDA Member

\$940 Non-member

Regular Registration after May 28, 2020:

\$675 CSDA member

\$1015 Nonmember

Hotel Room Reservations:

Room reservations are available at the Resort at Squaw Creek at the CSDA rate of \$185 plus tax, single or double occupancy, by calling (800) 404-5544. The room reservation cut-off is May 28, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than June 12, 2020. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after June 12, 2020. Substitutions are acceptable and must be done in writing no than later June 19, 2020. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When

6/28/2020 - 6/30/2020

Where

Resort at Squaw Creek 400 Squaw Creek Road Olympic Valley, CA 96146

Opening Keynote



8:30 – 10:00 a.m.

Troy Hazard, Entrepreneur

Speed Leading – How To Become A Better Leader, Faster!

Breakout Session



10:45 a.m. – 12:15 p.m.

Marcie Frost, CalPERS CEO

Leading Your District Through Pension Challenges: CalPERS Updates & Developments

General Session Keynote



9:00 - 10:15 a.m.

Galen Emanuele, International

Creating a "Yes, And" Culture of High-Level Performance & Engagement

Sunday

8:00 a.m. – 4:00 p.m.

Special Pre-Conference Workshop

So You Want to Be a General Manager?

Scott Carroll, SDA, Costa Mesa Sanitary District

This is a practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles, and skill sets of a general manager; identifying general manager opportunities; developing positive relations with the board, staff, and peer agency executives; and leadership best practices. *Separate registration and payment required. Space is limited and on a first-come, first-served basis.*

5:30 – 7:00 P.M.

Welcome Reception and Registration

Time to get your groove on! At our Welcome Reception we'll be reliving our favorite "Far Out" decade – the 70's – with fun trivia, funky music, groovy food, and fab costumes. Here's your chance to chill with your fellow attendees and exhibitors.

Monday

8:00 a.m.

Conference Registration Opens

8:00 – 8:30 a.m.

Continental Breakfast with Exhibitors

8:30 – 10:00 a.m.

Opening Keynote

Speed Leading – How To Become A Better Leader, Faster!

Troy Hazard, Entrepreneur

In this session, Troy will explain why the speed of your personal evolution as a leader has a direct impact on the evolution of your district and those you lead. Armed with this information you will quickly become more focused, balanced, aware and effective. Troy's presentation delivers real life leadership strategies to maximize your impact as a leader, faster. Learn how to: Become aware of your own leadership evolution; Lead in truth, not fear; Implement the 4 key character traits of a true leader, from a true leader; Hire, inspire, and emotionally engage staff in good, and in tough times; Share and create a culture of conscious collaboration; Manage personal growth with business growth; Lead, with speed.

10:00 – 10:30 a.m.

Break and Networking with the Exhibitors

10:45 a.m. – 12:00 p.m. Breakout Session Options

Enhancing Special District Revenues and Current Developments in the Law of District Revenues

Tim Seufert, NBS and Michael G. Colantuono, Colantuono, Highsmith & Whatley, PC

This will be a discussion of how to proactively manage existing special district revenue streams and explore options for additional revenues. Specifically, this course will review relevant rates, fees and charges, as well as Community Facilities Districts/CFDs, Benefit Assessments, and other available tools. The panel will provide an overview of pertinent California revenue laws and an update on recent court decisions and legislative developments affecting special district funding.

Take It from Me - Employee Recruitment and Retention Strategies That Work

moderated by Melissa Asher, CPS HR Consulting

Employee recruitment and retention strategies are more important than ever. With overall shortages of talent and the ease of which top talent can be lured away, public sector organizations have a lot to gain by focusing on ways to retain their talent. Come and hear from a panel of your special district peers about strategies you can use to boost recruitment as well as retention in your district.

Cyber Sense: Legal and Strategic Insights on How to Protect Sensitive and Confidential Information Amid Increased Security Threats

Catherine Groves, Hansen Bridgett, LLP

With new opportunities to use cloud technology local agencies are collecting more data – from smart meters/AMI to mobile payment apps to various cloud software. Data collection carries with it both benefits and risks. This session will discuss the evolving legal landscape around data ownership and collection, how to mitigate risks related to the collection of data and responding to a data breach. The presentation will include tools for protecting sensitive and confidential information while promoting innovation focused projects.

12:00 – 1:15 p.m.

Networking Lunch with Exhibitors

1:30 – 3:00 p.m. - Breakout Session Options

A Field Guide to Surviving a Catastrophe

moderated by Linda Hunter, Rincon Consultants, Inc.

With fires, floods, and other natural and man-made disasters dominating the headlines – it's critical for you and your district to be prepared. Join us for a lively and informative panel discussion including a district general manager from Paradise, CA, a public law attorney discussing the importance of pre-positioned contracts, and a T3 instructor for CERT (Community Emergency Response Team) programs regarding emergency preparedness for your local community.

Prevailing Wage Law Compliance & Updates for Managers

Kevin Wang and Michael Maurer, Best Best & Krieger

This presentation will address the complex world of prevailing wage law in California including recently adopted prevailing wage legislation and provide practical advice for compliance by local agencies.

Managing People and Projects for Leaders

Michael Grabow, CPS HR Consulting

As the business world grows and resources become more competitive within organizations, you will discover the necessity of managing multiple projects and people to achieve buy-in and commitment starts with how well you work with people within the context of projects. Define project management fundamentals and terms; Explore the distinction between managing people and projects; Discuss how to develop a high performing project team with defined roles; and Identify the three-phase approach for managing a project by using key documents to create clarity for project and team success.

3:00 – 3:30 p.m.

Break and Networking with Exhibitors

3:30 – 5:00 p.m. Breakout Session Options

Tell Me About It! Leading Your District's Outreach Efforts

moderated by Sloane Dell'Orto, Streamline

Leading your districts outreach efforts – in addition to your myriad other responsibilities - may seem like just one more item on your very long to-do list. Hear from other special district leaders how they creatively and strategically implemented award-winning public outreach programs targeting their key audiences with a variety of external and internal resources.

Getting-to-the-Point! How You Can Help Your District Set Goals and Priorities in a Way that Is Lively, Interesting, and Productive

Martin Rauch, Rauch Communication Consultants

Everyone is busy. This session provides get-to-the-point guidance that is proven to work. How to engage the Board, staff and public productively in the strategic planning process. How to get planning done quickly and effectively. Setting clear direction in plain English. Providing oversight, measuring results and more. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

Employment Law Update for Managers

Dennis Timoney, SDRMA

This session we will identify new trends in employment liability exposures. While sexual harassment and hostile work environment litigation has taken up the headlines there are new legal tactics being employed by plaintiffs. What and who can be a "Whistleblower" in your organization? Can you terminate a poor performing employee anymore? Learn what public agencies can do to protect themselves going forward in 2019.

5:15 – 6:45 p.m.

Food & Wine Experience Reception

Join your fellow attendees and exhibitors for more networking while enjoying food, wine, and beer sampling.

Tuesday

8:30 – 9:00 a.m.

Continental Breakfast with Exhibitors

9:00 - 10:15 a.m.

General Session Keynote

Creating a "Yes, And" Culture of High-Level Performance & Engagement

Keynote Speaker - Galen Emanuele, International

Sponsored by Special District Leadership Foundation (SDLF)

Galen's dynamic session will profoundly impact the way you communicate, show up, and lead your team. Through simple, skill-building activities, Galen will teach you how to create a cohesive "Yes, And" culture to skyrocket team performance and engagement. You will laugh and learn, coming away with new, powerful tools to enhance your leadership abilities, self-awareness, emotional intelligence, and capacity to drive exceptional culture within your organization.

10:15 – 10:45 a.m.

Break and Networking with Exhibitors

10:45 a.m. – 12:15 p.m. - Breakout Session Options

A General Manager's Guide to Bringing out the Best in their Boards, Commissions and Elected Officials

moderated by Liebert Cassidy Whitmore

Staff, Boards and General Managers each have important roles to play in making your District successful. When they work in concert, everyone benefits. This interactive panel discussion, including experienced general managers and special district consultants, provides guidelines and practical tips that will help general managers advance the district's goals and ensure that everyone is speaking the same language.

Leading Your District Through Pension Challenges: CalPERS Updates & Developments

Marcie Frost, CalPERS CEO

Update on CalPERS policies, fund performance, and upcoming decisions of note to special districts. Special attention will be given to developments that could change the cost of pension or health care benefits for agencies, their employees, or their retirees.

12:15 – 1:30 p.m.

Lunch and Presentation

State Capitol Insights for District Leaders

Kyle Packham, CSDA Advocacy and Public Affairs Director

A mid-year, executive-level update on the most significant advocacy and public affairs issues facing special districts in and around the State Capitol. Learn about the challenges facing special districts, including the opportunities ahead and the threats lurking from behind.

1:45 – 2:45 p.m. - Breakout Session options

Readying Your District for Climate Change

Karalee Browne, Institute for Local Government

From dire climate reports to devastating wildfires, the effects of climate change are real. Learn how this will impact Special Districts and what resources are available to help your district adapt.

Financing Options, Trends & Considerations: What Managers Need to Know

CSDA Finance Corporation

Obtaining financing for capital projects includes consideration of the available options as well as the current financial environment. While low interest rates have many special districts looking for attractive financing options, regulatory changes have added new dynamics. Join the CSDA Finance Corporation consultants for a panel discussion including an overview of financing programs and how they are secured, how to position your district for the most cost-effective financing, and how to navigate recent trends in disclosure and transparency.

A Manager's Guide to Emotional Intelligence

Wendy Farrell, CPS HR Consulting

Emotional Intelligence (EI) competencies are at the heart of effective workplace relationships and productivity. They provide an integrated set of skills that support highly effective, fast-reacting and innovative organizations. This seminar emphasizes the practical application of EI concepts. Achieve greater personal awareness, connect with others, manage stress, engage in healthy conflict and collaboration, and be more optimistic and resilient using these tools..

3:00 – 4:00 p.m. Breakout Session options

Special District Managers Guide to Navigating the Markets and Public Funds Investing

Rick Wood, CSDA and Eric Marino, Blackrock

Rates has risen. Volatility has returned. Uncertainty abounds. The current market presents both challenges and opportunities for special districts and investing. This session will do a deep dive discussion into the current markets and our projected outlook for the economy to try and help special districts navigate the investment landscape. Working with special district expert, Rick Wood, we will also discuss some of the nuances of special district investing under the California State code and investment policy best practices.

The Post-Janus Tug-of-War: What's Changed with Public Unions and Bargaining

Nate Kowalski, Atkinson, Andelson, Loya, Ruud & Romo

With its much-anticipated decision in *Janus v. AFSCME* issued in July 2018, the United States Supreme Court radically changed the landscape of labor relations in the public sector. As employees can no longer be compelled to pay union dues, both unions and the California legislature have taken aggressive steps designed to protect union membership. Join us for a discussion of the developing labor relations trends that face public employers in 2019 as they navigate their new obligations to both unions and individual employees in a post-Janus world.

Performance Measurement - Continuous Improvement

Scott Carroll, SDA, Costa Mesa Sanitary District

Public demand for local government service has been rising steadily for the past decade along with the insistence that services be provided efficiently and effectively. In addition, the public is demanding that local government programs produce their intended results, but how do you know when a local government is operating efficiently, effectively and producing the intended results?

Local governments that are in pursuit of service quality, efficiency and intended results have been using performance measurement as a useful tool that confirms their success and alerts to programs in need of greater scrutiny.

4:00 p.m.

Event Adjourns



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: California Public Records Act Requests/July 22, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: California Public Records Act Requests

Presenter: Christine Wood, Best Best & Krieger, LLP

In each recent year, either the courts or the Legislature has found a way to expand the scope and responsibilities of public agencies under the California Public Records Act. Requests are more frequent and have become increasingly complicated.

Everyone is rightfully looking for innovative ways to handle the barrage of requests received, but there are also tried and tested tools that can help a Special District manage in this new frontier. In this webinar, participants will discover one new tool that can better manage and facilitate requests and will reexamine the benefits of a tried and tested tool that can reduce production costs. Additionally, the discussion will feature best practices that each Special District can begin to implement right away.

10:00 a.m. - 12:00 p.m.

\$65 CSDA Member

\$95 Non-member

When

7/22/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

Tri-State Seminar/August 11 - 13, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Tri-State Seminar

August 11 – 13, 2020
South Point Hotel Casino, Las Vegas, USA

2020 SEMINAR INFORMATION

SAVE-THE-DATE

AUGUST 10 - 13, 2020

Call for Papers

Our call for papers for the 2020 seminar are now open. The deadline to submit is Friday, January 31, 2020. Click [here](#) to submit.

Hotel Reservations

South Point Hotel & Casino is accepting reservations for the 2020 seminar. Our group rate is \$70/night. Call 866-796-7111 and use group TRI2020 to receive the discounted rate.

Registration Fees

We expect registration for the 2020 Seminar to open May 1, 2020. We expect the early-bird rate to remain at \$99 per person and the exhibiting fees to remain the same.

Your registration includes:

- A chance to visit and learn from over 400 exhibitors
- Choose from over 200 classes with leading experts
- The opportunity to earn up to 21 contact hours
- Continuing Education Units or Professional Development Hours Certificate

What your registration fee does NOT include:

- Meals, hotel accommodations and travel expenses
- Optional educational tours and workshops. These can be added on for an additional fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Annual Conference & Exhibitor Showcase/August 24 - 27, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

CSDA ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE



// THE LEADERSHIP CONFERENCE FOR SPECIAL DISTRICTS.

See you at our
2020 Annual Conference
& Exhibitor Showcase
August 24 – 27, 2020
in Palm Desert!

2020 Annual Conference & Exhibitor Showcase

The leadership conference for special districts.

The CSDA Annual Conference and Exhibitor Showcase is the one conference special district leaders can't afford to miss! It is the most densely packed educational and networking experience available to special districts.

Come together with other special district leaders from across the state to meet with industry suppliers, hear from the best in special district-specific topics with over 30 breakout session options, network with your peers, and more at the leadership conference for special districts.

Attendee Pricing:

Early Bird Registration on or before July 24, 2020:

\$625 CSDA Member

\$940 Non-member

Regular Registration after July 24, 2020:

\$675 CSDA Member

\$1015 Non-member

Hotel Room Reservations:

The CSDA room rate at the JW Marriot Desert Springs Spa & Resort is \$129 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is July 30, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than July 30, 2020. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after July 30, 2020. Substitutions are acceptable and must be done in writing no than later August 7, 2020. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When

8/24/2020 - 8/27/2020

Where

JW Marriott Desert Springs Resort & Spa 74-855 Country Club Drive Palm Desert
92260



Hotel and Travel Accommodations

Event Name/Date:

WEF Headwaters Tour 2020/September 10 - 11, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

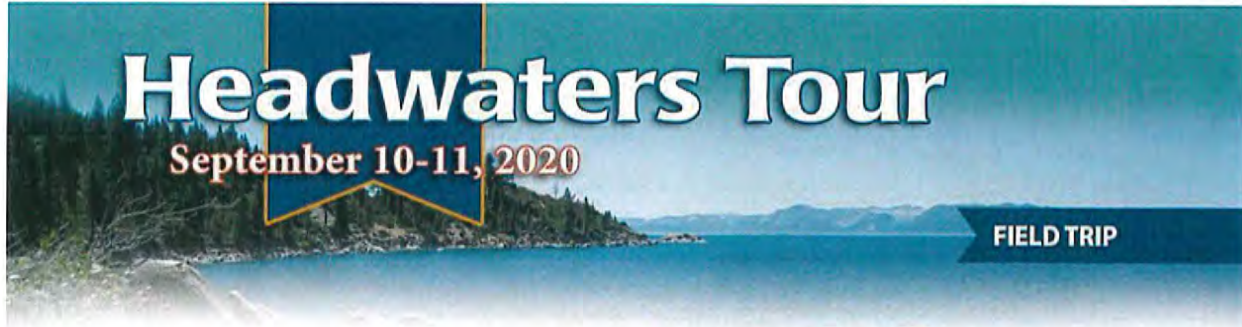
Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

September 10, 2020 - 7:30am - September 11, 2020 - 6:30pm

HEADWATERS TOUR 2020 FIELD TRIP - SEPTEMBER 10-11



Sixty percent of California's developed water supply originates high in the Sierra Nevada mountains. Our water supply is largely dependent on the health of our Sierra forests, which are suffering from ecosystem degradation, drought, wildfires and widespread tree mortality.

Join us as we head into the foothills and the mountains to examine water issues that happen upstream but have dramatic impacts downstream and throughout the state.



This 2-day, 1-night tour travels through the Sierra Nevada foothills, into the mountains and around the Lake Tahoe Basin to explore the impact of fires on California water supply and quality in the American and Yuba watersheds, as well as forest management and tree mortality, meadow restoration and climate change. Tour

stops include the Yuba and American rivers, Tahoe and Eldorado national forests, meadow and river restoration sites and Lake Tahoe.

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees say about the tour:

What did you like best?

“Great speakers and participants. Kept the conversations flowing throughout the trip. I loved this trip!”

“I liked meeting people in the field and hearing about their work. Helpful to get a better understanding of the interconnection of fire, water and forest health.”

“The sites were beautiful and the speakers were highly qualified. I learned so much!”

Planned Stops Include:

- Lake Tahoe
- Meadow restoration sites
- UC Berkeley’s Blodgett Forest Research Station
- King Fire burn site
- American and Yuba rivers
- Blue Forest Conservation pilot project site
- New Bullards Bar Reservoir
- Tahoe and Eldorado national forests
- UC Davis Tahoe Environmental Research Center
- Folsom Dam

Topics Include:

- Forest management
- California’s tree mortality epidemic
- Climate change and carbon sequestration
- Tribal perspective on extreme weather variability
- Water quality and urban runoff
- Meadow restoration
- Wildfire impacts
- Bioenergy production

- Habitat restoration and endangered species
 - Tourism and recreation in the Sierra Nevada
-

Tour Start and End Point:

The tour begins on September 10 at 7:30 a.m. and ends on September 11 at 6:30 p.m. in Rancho Cordova (10 miles northeast of downtown Sacramento) at [GEI Consultants](#) - 2868 Prospect Park Drive, Rancho Cordova, CA 95670.

Pricing Details:

Regular Price – \$645 (one person, single-occupancy room)

Early Bird Price – \$615 if you register online by July 30. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Resources & Connections for Board Secretaries/September 11, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Resources & Connections for Board Secretaries

Presenter: Member Services Staff, CSDA

Board secretaries provide a vital service to their districts and the scope of their duties is broad. CSDA provides valuable resources and connections for those serving in this important role. Join us in this free webinar to learn how we can help!

10:00 - 10:30 a.m.

Free webinar

When

9/11/2020 10:00 AM - 10:30 AM



Hotel and Travel Accommodations

Event Name/Date:

WEF San Joaquin River Restoration Tour 2020/September 30 - October 1, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

September 30, 2020 - 7:30am - October 1, 2020 - 6:30pm

SAN JOAQUIN RIVER RESTORATION TOUR 2020 FIELD TRIP - SEPTEMBER 30 - OCTOBER 1



Participants of this tour snake along the San Joaquin River to learn firsthand about one of the nation's largest and most expensive river restoration projects.

The San Joaquin River was the focus of one of the most contentious legal battles in California water history, ending in a 2006 settlement between the federal government, Friant Water Users Authority and a coalition of environmental groups.



Under the now \$1.2 billion plan, efforts are aimed at restoring flows to a 60-mile, mostly dry stretch of the San Joaquin River to revive chinook salmon runs while reducing or avoiding adverse water supply impacts to farmers.

This 2-day, 1-night tour travels along the river from Friant Dam near Fresno to the confluence of the Merced River. As it weaves across a historic farming region, participants learn about the status of the river's restoration and how the challenges of the plan are being worked out.

Contact Nick Gray, programs manager, [via email](#) or call 916-444-6240 with any questions.

What attendees said about this tour:

What did you like best?

"Good range of views and challenges."

"Good organization. Cool to see the fish released."

"It was well organized and everything ran smoothly. I appreciated this because it made the focus of the event education, rather than worrying about logistics."

Planned Stops Include:

- Friant Dam and Spillway
- San Joaquin Hatchery
- Chowchilla Bifurcation and Canal
- Mendota Pool
- Sack Dam
- Sand Slough Control Structure
- Merced National Wildlife Refuge
- Eastside and Mariposa bypasses
- Hills Ferry Barrier on the Merced River

Topics Include:

- Central Valley Project operations
- Current restoration activities and timeline
- Fishery restoration goals
- Gravel mining impacts
- Historical water rights and farming
- Potential salmon spawning and rearing areas
- Flood management planning and seepage issues
- Construction of fish screens and fish ladders
- Agricultural diversions and bypass control structures

- Interim flows and impacts to agricultural lands
 - Various agency roles in restoration
-

Tour Start and End Point:

The tour begins on September 30 at 7:30 a.m. in Fresno at the Hotel Piccadilly and ends at the hotel on October 1 at 6:30 p.m. The tour overnights at a hotel in Los Banos.

Pricing Details:

Regular Price – \$645 (one person, single-occupancy room).

Early Bird Price – \$615 if you register online by August 19. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: The ABC's of SDLF/October 14, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: The ABC's of SDLF

Presenters: Neil McCormick, Megan Hemming, and Amber Phelen, CSDA

Attend this webinar to get an overview of Special District Leadership Foundation (SDLF) programs and resources. You'll discover which SDLF programs are right for you and your district as well as benefits of certification, recognition, and accreditation and steps in the application process.

10:00 - 11:00 a.m.

Free webinar

When

10/14/2020 10:00 AM - 11:00 AM



Hotel and Travel Accommodations

Event Name/Date:

WEF Northern California Tour 2020/October 14 - 16, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

October 14, 2020 - 7:30am - October 16, 2020 - 6:30pm

NORTHERN CALIFORNIA TOUR 2020 FIELD TRIP - OCTOBER 14-16



Explore the Sacramento River and its tributaries through a scenic landscape as we learn about the issues associated with a key source for the state's water supply.

All together, the river and its tributaries supply 35 percent of California's water and feed into two major projects: the State Water Project and the federal Central Valley Project. Tour participants will get an on-site update of Oroville Dam spillway repairs.

This 3-day, 2-night excursion travels across the Sacramento Valley and follows the river north from Sacramento through Chico to Redding and Shasta Lake, where participants take a houseboat tour.



Experts talk about the history of the Sacramento River as the tour wends through riparian woodland, crop fields and nut orchards. The tour tracks important water issues for farming and environmental uses, visits potential storage sites, discusses innovative programs for flood management, groundwater management and salmon restoration.

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees say about the tour:

What did you like best?

“Diversity of speakers, seeing Sites Reservoir site firsthand, good food. Organization was great!”

“Seeing chinook salmon at the Feather River ... and Sites Reservoir.”

“The broad range of water issues and market sectors covered by the tour. Also appreciate the extensive experience & local knowledge of the resource speakers & site-specific speakers.”

Planned Stops Include:

- Oroville Dam Visitor Center
- Environmental restoration sites
- Flood control projects
- Rice fields and other agricultural operations
- Red Bluff Fish Passage Improvement Project
- Shasta Dam
- Clear Creek Restoration Project
- The site of the proposed Sites Reservoir

Topics Include:

- Oroville Dam spillway damage and repair efforts
- The significance of the Sacramento River to California’s water supply
- Flood management and levee safety
- State Water Project and Central Valley Project operations
- Impacts of 2018 Camp Fire
- Restoration of endangered chinook salmon
- Groundwater, conjunctive use and area-of-origin water rights
- Environmental restoration projects
- Agriculture/wildlife conservancies and wildlife refuges

- Farming in the Sacramento Valley
 - Proposed water storage locations
 - Wetlands
-

Tour Start and End Point:

The tour begins on October 14 at 7:30 a.m. and ends on October 16 at 6:30 p.m. at Sacramento International Airport. We will spend the nights at hotels in Oroville and Redding.

Pricing Details:

Regular Price – \$895 (one person, single-occupancy room)

Early Bird Price – \$865 if you register online by September 2. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Board Secretary/Clerk Conference/October 26-28, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Board Secretary/Clerk Conference

Earn SDRMA Credit Incentive Points.

ANAHEIM – October 26 – 28, 2020

Embassy Suites Anaheim - South

11767 Harbor Blvd.

Garden Grove, CA 92840

Earn your Certificate OR Take Advanced Sessions for Returning Attendees!

Whether you are a new or an experienced board secretary/clerk, continuing education is essential to keeping current on the many aspects of your job. In an effort to expand educational opportunities for this important position in special districts and to provide an opportunity to recognize individuals who invest the time in becoming trained in the various components of the job, CSDA created this certificate program. The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries and clerks throughout California. We invite you to participate as a first-time attendee to earn your certificate and come back year after year to advance your knowledge of special districts through new and exciting breakout sessions tailored for you.

COST

EARLY BIRD REGISTRATION*

SDRMA Member	\$525
CSDA Member	\$575
Non-member	\$865

REGULAR REGISTRATION

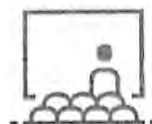
SDRMA Member	\$575
CSDA Member	\$625
Non-member	\$940

**Early bird registration rate is available through Friday, September 25, 2020*

HOTEL ROOM RESERVATIONS



Room reservations are available at the Embassy Suites Anaheim at the CSDA rate of \$142 plus tax, single or double occupancy, by calling (714) 539-3300 or online at https://embassysuites.hilton.com/en/es/groups/personalized/L/LAXGDES-BSC-20201025/index.jhtml?WT.mc_id=POG. The room reservation cut-off is September 25, 2020; however, space is limited and may sell out before this date.



CSDA can help you

succeed





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Saving Money, Time & Effort with Value-Added Benefits/November 6, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Saving Money, Time& Effort with Value-Added Benefits

Presenter: Member Services Staff, CSDA

Membership in CSDA gives you access to a wide variety of programs aimed at saving you money, time, and effort.

10:00 - 10:30 a.m.

Free webinar

When

11/6/2020 10:00 AM - 10:30 AM



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Required Ethics Compliance Training-AB1234/November 18, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Webinar: Required Ethics Compliance Training – AB1234

Presenter: Richard Pio Roda, Meyers Nave

This two-hour webinar covers general ethics principles and state laws related to: personal gain by public servants, conflict of interest, bribery and nepotism; gift, travel, and mass mailing restrictions; honoraria, financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; The Brown Act Open meeting law and The Public Records Act.

10:00 a.m. - 12:00 p.m.

Free SDRMA Member

\$65 CSDA Member

\$95 Non-member

When

11/18/2020 10:00 AM - 12:00 PM



Hotel and Travel Accommodations

Event Name/Date:

ACWA 2020 Fall Conference & Exhibition/December 1 - 4, 2020

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2020 Fall Conference & Exhibition

Mark Your Calendar

December 01 - December 04

Indian Wells, CA

2020 Fall Conference & Exhibition

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.