

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, APRIL 11, 2019.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, April 11, 2019, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Dino led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair

Vincent Dino, Vice Chair

Leo Thibault, Treasurer-Auditor

Kathy Mac Laren, Secretary

Keith Dyas, Commissioner

John Tenerelli, Alt. Commissioner

Others Present:

Matt Knudson, General Manager

Peter Thompson II, Asst. General Manager

Dennis Hoffmeyer, Controller

James Chaisson, LCID General Manager

Danielle Henry, Management Analyst

1 member of the public

EXCUSED ABSENCES--

Barbara Hogan, Commissioner

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held March 14, 2019.

It was moved by Commissioner Dyas, seconded by Commissioner Thibault, and carried by a 5-0-1 vote, with Chair Parris abstaining, to approve the minutes of the regular meeting held March 14, 2019, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$597.44 for staff services, from AVEK in the amount of \$771.43 for staff services, from Raftelis in the amount of \$1,732.50 for professional services associated with the Financial Analysis for Replacement Water Assessment for the period of March 1, 2019 through March 31, 2019, and from Streamline Audio Visual, Inc. in the amount of \$2,635.66 for audio and visual rentals for the 2019 Home Show and SMART Water Expo to be invoiced to the member agencies according to State Water Project Table A allocations. The motion was seconded by Commissioner Mac Laren, and after a brief discussion of the applicable sales tax for the labor included on the invoice from Streamline Audio Visual, Inc., the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Consideration and Possible Action on Position of ACWA/JPIA Representative. (General Manager Knudson)

After a brief discussion of attendance at the Spring and Fall ACWA Conferences, Commissioner Dyas nominated Commissioner Mac Laren as the ACWA/JPIA Representative for the Association. The motion was seconded by Commissioner Thibault and unanimously carried by all members of the Board of Commissioners present at the meeting.

8) Consideration and Possible Action on Resolution No. 2019-2 Adopting Replacement Water Assessments for 2019. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that the Board of each member agency approved the Financial Analysis Study for Replacement Water Assessment prepared by Raftelis and then reviewed Resolution No. 2019-2 Adopting Replacement Water Assessments for 2019 after which it was moved by Commissioner Mac Laren, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of

Commissioners present at the meeting to approve Resolution No. 2019-2 Adopting Replacement Water Assessments for 2019.

A copy of Resolution No. 2019-2 is hereby made a portion of the minutes of this meeting.

**9) Discussion and Possible Action on Frequency of Association Meetings.
(General Manager Knudson/Assistant General Manager Thompson II)**

Assistant General Manager Thompson II reviewed the benefits of holding regular Association meetings every other month, including the increased efficiency of meetings and the reduction in staff time and overtime charges from the General Program Funds, after which it was moved by Commissioner Mac Laren, seconded by Alternate Commissioner Tenerelli, and unanimously carried by all members of the Board of Commissioners present at the meeting that regularly scheduled Association meetings will now be held every other month beginning in June, 2019 and that written project update reports will be provided by the General Manager and Assistant General Manager during non-meeting months.

10) Report of General Manager and Assistant General Manager.

a) Update on Proposed East Side Recycled Water Line Project.

General Manager Knudson stated that this proposed project has made a transition into discussions within the Antelope Valley IRWMP Advisory Group.

b) Update on Big Rock Creek Joint Groundwater Recharge Project.

General Manager Knudson stated that natural recharge continues to occur from the outflow of melted snowpack from Big Rock Creek; that staff will continue to monitor the flow for the restart of the Pilot Project test flow; and that staff is working with the Department of Water Resources to extend the Pilot Project testing schedule.

c) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the next Watermaster meeting will be held on April 24, 2019 at 10 a.m. at AVEK and that discussions will include transfer of production rights, replacement water assessments, and small pumper qualifiers.

d) Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.

General Manager Knudson stated that he has no report for the Antelope Valley IRWMP Stakeholders.

He then stated that the Fremont Basin IRWMP has been adopted by Mojave and Cal City and that staff anticipates adoption of the Plan by AVEK's Board at their next meeting.

e) Update on 2019 Home Show and SMART Water Expo.

Assistant General Manager Thompson II stated that attendance for the 2019 Home Show and SMART Water Expo increased over 2018; that different types of vendors were mixed throughout the Expo building creating additional traffic; and that PWD staff recommends sponsorship of the 2020 Home Show and SMART Water Expo be considered by June, 2019 to allow sufficient planning time.

9) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief update on the Association's revenue, expenses, and change in net position for month ending March 31, 2019 and stated that Nigro & Nigro has begun the Association's audit process for 2017/2018.

10) Reports of Commissioners.

Commissioner Mac Laren stated that she attended AG Day at the Antelope Valley Fairgrounds on April 10, 2019 and that it was a great experience for local students.

There were no further reports.

11) Report of Attorney.

There was no report.

12) Commission Members' Requests for Future Agenda Items.

It was determined that "Update on the Big Rock Creek Joint Groundwater Recharge Project," "Update on Antelope Valley Watermaster Meetings" and "Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings" will remain on the next meeting agenda and that "Presentation on USGS Groundwater Monitoring and Quality Program" and "Consideration and Possible Action on Sponsorship of 2020 Home Show and SMART Water Expo" be added to the next meeting agenda.

There were no further requests for future agenda items.

13) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held on June 13, 2019 at 6:00 p.m. at Palmdale Water District.

14) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 6:29 p.m.


Secretary