



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

January 9, 2019

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

MARCO HENRIQUEZ
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT to be held at the District's office at 2029 East Avenue Q, Palmdale MONDAY, January 14, 2019 6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.

- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of regular meeting held December 10, 2018.
 - 6.2) Ratification of payment of bills for December 24, 2018.
 - 6.3) Payment of bills for January 14, 2019.
 - 6.4) Approval of reappointment of Helen Velador to Palmdale Recycled Water Authority Board. (No Budget Impact – General Manager LaMoreaux)
 - 6.5) Approve purchase of Enhanced Network Security and Reporting. (\$40,000.00 – Budgeted – Information Technology Manager Stanton)
 - 6.6) Approval of Resolution No. 19-1 for Employer Paid Member Contributions for CalPERS. (Human Resources Director Emery)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on reorganization of the Board of Directors. (General Counsel Dunn)
 - 7.2) Consideration and possible action on Agreement for Professional Services between the Palmdale Water District and Dr. William Mathis d/b/a Mathis Group. (\$36,000.00 – Budgeted – General Manager LaMoreaux)
 - 7.3) Consideration and possible action to sponsor Antelope Valley Board of Trade 1st Annual Antelope Valley Sacramento Road Trip. (\$3,500.00 – Budgeted – Public Affairs Director Shay)
 - 7.4) Consideration and possible action on creating a Water Ambassador's Academy for teens to help encourage careers in the water industry. (Non-Budgeted – Director Mac Laren)
 - 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget:
 - a) See attached list of conferences, seminars, and training sessions.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Meetings/General Report.
 - b) Standing Committee/Assignment Reports (Chair):
 - 1) None.

- 8.2) Report of General Manager.
- 8.3) Report of General Counsel.
- 9) Public comments on closed session agenda matters.
- 10) Break prior to closed session.
- 11) Closed session under:
 - 11.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases*.
- 12) Public report of any action taken in closed session.
- 13) Board members' requests for future agenda items.
- 14) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

ATTACHMENT 7.5.a
PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

AGENDA ITEM NO. 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget:

- 1) California Special Districts Association (CSDA) Webinar: Is the Brown Act Making You Blue? to be held January 15, 2019 from 10 a.m. – noon.
- 2) CSDA Webinar: Required Harassment Prevention Training to be held January 23, 2019 from 10 a.m. – noon and June 6, 2019 from 10 a.m. – noon.
- 3) 2nd Annual Palmdale School District Foundation Dinner “Inspiring Our Students to Reach for the Stars” to be held January 25, 2019 from 5:30 p.m.-10 p.m. in Lancaster.
- 4) CSDA Webinar: Understanding Board & District Liability Issues to be held January 29, 2019 from 10 a.m. – 11:30 a.m.
- 5) CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends to be held February 5, 2019 from 10 a.m. – noon.
- 6) Association of California Water Agencies (ACWA) Groundwater Sustainability Bootcamp – A Short Course to be held February 5 – 6, 2019 in Davis.
- 7) Water Education Foundation (WEF) Water 101 Workshop: The Basics and Beyond and optional Groundwater Tour to be held February 7 -8, 2019 in Sacramento.
- 8) CSDA Webinar: Ask the Experts: Financing for Capital Improvements to be held February 12, 2019 from 10 a.m. – 11 a.m.
- 9) CSDA Webinar: Election Law Compliance: Rising Tide of California Voting Rights Act Claims to be held February 13, 2019 from 10 a.m. – noon.
- 10) CSDA Board Member Best Practices Workshop to be held February 14, 2019 in Rancho Cucamonga; March 7, 2019 in Goleta; March 14, 2019 in Bakersfield; March 28, 2019 in Corning; April 4, 2019 in Cupertino; and April 18, 2019 in Byron.
- 11) CSDA Webinar: Achieving Transparency Isn’t as Hard as it Seems to be held February 20, 2019 from 10 a.m. – noon.
- 12) Antelope Valley Board of Trade 47th Annual Business Outlook Conference “The Future: Unleashed!” to be held February 22, 2019 in Lancaster.
- 13) CSDA Webinar: Maximize Your Membership Series: Resources for Board Members/Trustees to be held February 22, 2019 from 10 a.m. – 10:30 a.m.
- 14) CSDA Webinar: Fiscal Year End Planning to be held February 26, 2019 from 10 a.m. – noon.
- 15) ACWA DC 2019 – Annual Washington D.C. Conference to be held February 26 – 28, 2019 in Washington, DC.
- 16) WEF Lower Colorado River Tour 2019 to be held February 27 – March 1, 2019.
- 17) CSDA Webinar: Performance Management: A Change Agent to be held March 5, 2019 from 10 a.m. – noon.
- 18) CSDA CEQA 101 & 201: Basics and Beyond Workshops to be held March 6, 2019 in Sacramento.

ATTACHMENT 7.5.a

PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 19) CSDA Webinar: Drilling to Develop Groundwater Sustainability to be held March 12, 2019 from 10 a.m. – noon.
- 20) ACWA Certificate in Water Management and Leadership to be held March 16 – May 10, 2019 in San Diego.
- 21) WateReuse California Annual Conference to be held March 17 – 19, 2019 in Garden Grove.
- 22) CSDA Webinar: Ethics Law for Public Officials to be held March 19, 2019 from 10 a.m. – noon and November 20, 2019 from 10 a.m. – noon.
- 23) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held March 20, 2019 in Sacramento.
- 24) CSDA Special District Leadership Academy Governance Foundations – Module 1 to be held March 26, 2019 in Sacramento and September 25, 2019 in Anaheim.
- 25) Special District Risk Management Authority Spring Education Day to be held March 26, 2019 in Sacramento.
- 26) WEF 2019 Santa Ana River Watershed Conference to be held March 29, 2019 in Fullerton.
- 27) CSDA Webinar: Cradle to Grave: How and Why Special Districts Need to be Involved in Local Agency Formation Commission to be held April 3, 2019 from 10 a.m. – noon.
- 28) WEF Central Valley Tour 2019 to be held April 3 – 5, 2019.
- 29) American Institute of Graphic Arts 2019 Design Conference to be held April 4 – 6, 2019 in Pasadena.
- 30) CSDA 2019 Special District Leadership Academy to be held April 7 – 10, 2019 in San Diego and July 7 – 10, 2019 in Napa.
- 31) California Association of Public Information Officials 2019 Annual Conference Chart Your Course Navigate the Unknown to be held April 8 – 11, 2019 in Newport Beach.
- 32) Public Relations Society of America 2019 Western District Conference to be held April 10 – 12, 2019 in Phoenix, Arizona.
- 33) CSDA Webinar: Legislative Round-Up to be held April 11, 2019 from 10 a.m. – noon and October 31, 2019 from 10 a.m. – noon.
- 34) CSDA Webinar: Maximize Your Membership Series: Resources for General Managers to be held April 12, 2019 from 10 a.m. – 10:30 a.m.
- 35) CSDA Prevailing Wage: Basics and Beyond Workshop to be held April 16, 2019 in Sacramento.
- 36) CSDA Webinar: Employee Privacy – Is There Really Such a Thing? to be held April 23, 2019 from 10 a.m. – noon.
- 37) CSDA Human Resources Boot Camp for Special Districts Workshop to be held April 24, 2019 in Simi Valley and August 7, 2019 in El Dorado Hills.
- 38) CSDA Financial Management for Special Districts Workshop to be held April 25, 2019 in Simi Valley and August 8, 2019 in El Dorado Hills.
- 39) CSDA Supervisory Skills for the Public Sector Workshop to be held April 30, 2019 in Sacramento.

ATTACHMENT 7.5.a

PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 40) CSDA Webinar: Maximize Your Membership Series: Making Connections in CSDA's Online Communities to be held May 2, 2019 from 10 a.m. – 10:30 a.m. and November 15, 2019 from 10 a.m. – 10:30 a.m.
- 41) Antelope Valley Board of Trade Inaugural Sacramento Bus Trip to be held May 6 and 7, 2019 in Sacramento.
- 42) CSDA Webinar: How Social Should Special Districts Be? to be held May 7, 2019 from 10 a.m. – noon.
- 43) ACWA Spring Conference & Exhibition to be held May 7 – 10, 2019 in Monterey.
- 44) CSDA Webinar: Do you Have the Evidence? Employment Documentation From Start to Separation to be held May 9, 2019 from 10 a.m. – noon.
- 45) CSDA 2019 Special Districts Legislative Days to be held May 21 – 22, 2019 in Sacramento.
- 46) CSDA Webinar: Maximize Your Membership Series: Resources for Board Secretaries to be held May 30, 2019 from 10 a.m. – 10:30 a.m.
- 47) CSDA Webinar: Managing Risk in Public Contracts: Bonds, Insurance, and Indemnity to be held June 4, 2019 from 10 a.m. – noon.
- 48) WEF Bay-Delta Tour 2019 to be held June 5 – 7, 2019.
- 49) CSDA So, You Want to be a General Manager Workshop to be held June 23, 2019 in Newport Beach and October 23, 2019 in Sacramento.
- 50) CSDA 2019 General Manager Leadership Summit to be held June 23 – 25, 2019 in Newport Beach.
- 51) WEF Headwaters Tour 2019 to be held June 27 – 28, 2019.
- 52) ESRI User Conference "GIS – Inspiring What's Next" to be held July 8 – 12, 2019 in San Diego.
- 53) CSDA Webinar: Maximizing Your Membership Series: Boosting Your Bottom Line With CSDA's Value-Added Benefits to be held July 18, 2019 from 10 a.m. – 10:30 a.m.
- 54) CSDA Essential Communications for Every Special District Workshop to be held July 24, 2019 in Sacramento; July 31, 2019 in Fresno; August 14, 2019 in Chico; August 28, 2019 in Cotati; October 16, 2019 in Marina; and October 30, 2019 in Santee.
- 55) CSDA Personalized Professional Media Training Workshop to be held July 24, 2019 in Sacramento and August 14, 2019 in Chico.
- 56) CSDA Webinar: Records Retention and Document Management in the Electronic Age to be held July 30, 2019 from 10 a.m. – noon.
- 57) CSDA Webinar: Dude, My Boss is a Millennial to be held August 1, 2019 from 10 a.m. – noon.
- 58) CSDA Online Compliance and Transparency Made Simple Workshop to be held August 6, 2019 in Sacramento.
- 59) CSDA 2019 Annual Conference & Exhibitor Showcase to be held September 25 – 28, 2019 in Anaheim.
- 60) WEF Northern California Tour 2019 to be held October 2 – 4, 2019.

ATTACHMENT 7.5.a

PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 61) CSDA Webinar: Maximizing Employee Potential through the Coaching/Evaluation Process to be held October 8, 2019 from 10 a.m. – noon.
- 62) WEF Central Coast Tour 2019 to be held November 6 – 7, 2019.
- 63) CSDA 2019 Board Secretary/Clerk Conference to be held November 12 – 14, 2019 in Seaside.
- 64) ACWA Fall Conference & Exhibition to be held December 3 – 6, 2019 in San Diego.
- 65) WEF Colorado River Water Users Association's Annual Conference to be held December 11 – 13, 2019 in a location to be determined.
- 66) CSDA On-Demand Webinar: A How-To-Do-It for Special Districts with Revenue Needs.
- 67) CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation.
- 68) CSDA On-Demand Webinar: Accessing Legislative & Outreach Information.
- 69) CSDA On-Demand Webinar: Advanced Training in the California Public Records Act.
- 70) CSDA On-Demand Webinar: Annual Employment Law Update.
- 71) CSDA On-Demand Webinar: Ask the Experts: Energy Project Financing.
- 72) CSDA On-Demand Webinar: Ask the Experts: Financing Mission Critical Infrastructure.
- 73) CSDA On-Demand Webinar: Best Practices in Agenda Preparation & Taking/Recording Minutes.
- 74) CSDA On-Demand Webinar: Brown Act: Principles, Traps, and Avoiding Violation.
- 75) CSDA On-Demand Webinar: CA's Broad Conflict of Interest Law and How to Avoid Problems.
- 76) CSDA On-Demand Webinar: Career Building Opportunities with CSDA.
- 77) CSDA On-Demand Webinar: Completing Your Statement of Economic Interest – Form 700.
- 78) CSDA On-Demand Webinar: Customer Service in the Public Sector.
- 79) CSDA On-Demand Webinar: Developing and Implementing a Records Retention Schedule.
- 80) CSDA On-Demand Webinar: Disaster Planning.
- 81) CSDA On-Demand Webinar: Exercising Legislative Authority: Use of Ordinances, Resolutions, and Minute Orders.
- 82) CSDA On-Demand Webinar: Fraud Environment – Tips for Detection and Controls Survey.
- 83) CSDA On-Demand Webinar: GASB 75 – Preparing for Implementation, Disclosure and Audit.
- 84) CSDA On-Demand Webinar: Gender Identity Issues in the Workplace.
- 85) CSDA On-Demand Webinar: General Manager Evaluations.
- 86) CSDA On-Demand Webinar: Good Governance.
- 87) CSDA On-Demand Webinar: Governments Engaging Youth.
- 88) CSDA On-Demand Webinar: Grassroots Advocacy and Public Outreach.

ATTACHMENT 7.5.a

PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 89) CSDA On-Demand Webinar: How to Communicate Effectively Using Popular Online Tools.
- 90) CSDA On-Demand Webinar: How to Find, Apply, and Secure Grant Funding.
- 91) CSDA On-Demand Webinar: Introduction to Special District Finances for New Board Members.
- 92) CSDA On-Demand Webinar: Keeping Up the Brown Act.
- 93) CSDA On-Demand Webinar: Keys to CSDA's Sample Policy Handbook.
- 94) CSDA On-Demand Webinar: Legislative Round-Up.
- 95) CSDA On-Demand Webinar: Leveraging Your State and Federal Relationships.
- 96) CSDA On-Demand Webinar: Making Connections in CSDA's Online Communities.
- 97) CSDA On-Demand Webinar: Paying for Capital Projects: Key Considerations for Utilizing Debt.
- 98) CSDA On-Demand Webinar: Prevailing Wage Updates.
- 99) CSDA On-Demand Webinar: Public Engagement and Budgeting.
- 100) CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age.
- 101) CSDA On-Demand Webinar: Required Ethics Compliance Training – AB1234.
- 102) CSDA On-Demand Webinar: Required Sexual Harassment Prevention Training for Special Districts.
- 103) CSDA On-Demand Webinar: Rules of Order Made Easy!
- 104) CSDA On-Demand Webinar: SB96 Impact on Public Works Projects.
- 105) CSDA On-Demand Webinar: Special Districts 101: What are Special Districts?
- 106) CSDA On-Demand Webinar: Strategic Planning for Special Districts.
- 107) CSDA On-Demand Webinar: Streamlined Website Compliance.
- 108) CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt.
- 109) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 110) CSDA On-Demand Webinar: The Great Board Chair.
- 111) CSDA On-Demand Webinar: Understanding Board Member & District Liability Issues.
- 112) CSDA On-Demand Webinar: Understanding Property Taxes and Your Budget.
- 113) CSDA On-Demand Webinar: What Every Board Member Should Know.
- 114) CSDA On-Demand Webinar: What's Public Engagement and Why Do It?
- 115) CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations.
- 116) CSDA On-Demand Webinar: Workplace Violence Prevention.

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 3, 2019 **January 14, 2019**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 6.4 – APPROVAL OF REAPPOINTMENT OF HELEN VELADOR TO PALMDALE RECYCLED WATER AUTHORITY BOARD. (NO BUDGET IMPACT – GENERAL MANAGER LaMOREAUX)***

Recommendation:

Staff recommends the Board reappoint Helen Velador to the Palmdale Recycled Water Authority Board as the fifth Board member.

Background:

The Palmdale Recycled Water Authority was formed by the Palmdale Water District and the City of Palmdale via the "Joint Exercise of Powers Agreement Creating the Palmdale Recycled Water Authority" in September 2012. That Agreement provides for the joint appointment by those two entities of a fifth Director in addition to two Directors from each of their respective Boards. All Authority Directors are appointed to serve one-year terms that may be renewed annually.

Helen Velador has served as the fifth Director of the Palmdale Recycled Water Authority since 2013. The Palmdale City Council will consider her reappointment at their January 8, 2019 City Council meeting.

Strategic Plan Initiative/Mission Statement:

This work is part of Strategic Initiative No. 5 – Regional Leadership.
This item directly relates to the District's Mission Statement.

Budget:

This item will not affect the budget.

Supporting Documents:

None.

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 3, 2019 **January 14, 2019**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Jim Stanton, Information Technology Manager
VIA: Mr. Adam Ly, Assistant General Manager
Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 6.5 – APPROVE PURCHASE OF ENHANCED
NETWORK SECURITY AND REPORTING. (\$40,000.00 – BUDGETED –
INFORMATION TECHNOLOGY MANAGER STANTON)***

Recommendation:

Staff recommends the Board approve the acquisition of Darktrace Enterprise enhanced network threat detection, classification and remediation.

Background:

The security threat landscape is ever changing. Data, telco and SCADA networks must adapt and harden to mitigate those threats. Many organizations employ security individuals whose sole job is to monitor network traffic, analyze that traffic and determine if a threat is present. PWD is too small an organization to afford a Network Security Officer. Darktrace is an inline appliance that uses artificial intelligence to detect and classify unusual network activity. It can then either manage that threat or notify IS staff to analyze and make the determination. This builds upon our existing layered defense.

Alternative Option:

The alternative option would be to continue with current devices and applications.

Impact of Taking No Action

Possible unknown attacks.

Strategic Plan Initiative/Mission Statement:

This work is part of Strategic Initiative 3 - Systems Efficiency.
This item directly relates to the District's Mission Statement.

Budget:

This is allocated in the 2019 Budget - \$40,000.

Supporting Documents:

- Darktrace Contract, Terms, and specification sheet.

DARKTRACE MASTER CUSTOMER AGREEMENT

IMPORTANT - READ CAREFULLY:

Please read the following legally binding Darktrace Master Customer Agreement ("Agreement") between Darktrace Limited or any of its Affiliates ("Darktrace") and the person or entity which has been granted license rights under this Agreement ("Customer") carefully. THIS AGREEMENT WILL APPLY TO ANY QUOTE, PRODUCT ORDER FORM, ORDER ACKNOWLEDGEMENT, AND INVOICE, AND ANY SALE, LICENSE, OR DELIVERY OF ANY PRODUCTS OR SERVICES BY DARKTRACE. By selecting the accept option, breaking the seal on the package, or installing, or otherwise accessing or using the Darktrace Offering (as defined herein), Customer acknowledges that Customer has read, understands, and agrees to be bound by the terms and conditions of this Agreement. Where a reseller, service provider, consultant, contractor or other permitted third party downloads, installs or otherwise uses the Products on Customer's behalf, such party will be deemed to be Customer's agent and Customer will be deemed to have accepted all of the terms and conditions of this Agreement as if Customer had directly downloaded, installed or used the Products.

If Customer does not agree with the terms and conditions of this Agreement, Customer is not authorised to install the Products or otherwise use the Offering for any purpose whatsoever. If Customer returns the unused Products and all accompanying items in their original condition and packaging within twenty-one (21) calendar days of delivery by Darktrace, together with proof of purchase, Customer may receive a full refund of any Fees paid.

Darktrace and Customer may be collectively referred to as "Parties" or individually as "Party".

The Agreement is comprised of the following documents:

1. This Agreement and its appendices;
2. The Product Order Form (as defined below);
3. The documents incorporated by reference herein.

RECITALS

Whereas, Darktrace is the supplier of the Darktrace Products which are more fully described in the applicable quotation, ordering document, or commercial terms schedule provided by Darktrace or its authorised reseller, as applicable, and accepted by Darktrace, which identifies the Products and any Services ordered by Customer from Darktrace or its authorised reseller, as applicable, the term, the respective quantities, the applicable fees, together with any other specifications or requirements and any other restrictions (if any) ("Product Order Form").

Whereas, the Customer is interested in using the Offering for its internal use and Darktrace has agreed to Customer's use of the Offering on the terms of this Agreement.

Now therefore, in consideration of the mutual covenants and the payment of Fees described herein, the Parties agree as follows:

1. DEFINITIONS

Certain capitalised terms used but not defined herein are as set forth in Appendix 1 to this Agreement.

2. EVALUATIONS, TECHNICAL PREVIEWS, BETA TESTING AND FREE TOOLS

The following terms in this Clause 2 apply to a Darktrace proof of value, or an Evaluation of a Product or a Preview Product.

- 2.1. If Darktrace permits the Customer to conduct a proof of value or an evaluation of a commercially available Product (the "Evaluation" and any such evaluated Product, the "Evaluation Product"), the Customer may use such Evaluation Product free of charge for evaluation purposes only for a maximum of four (4) weeks, or such other duration as specified by Darktrace in writing at its sole discretion (the "Evaluation Period"). If the Customer does not purchase the Product, the rights to use such Evaluation Product will terminate immediately upon expiry of the Evaluation Period.
- 2.2. If the Evaluation relates to Hardware, all right, title and interest in the Products will remain with Darktrace and the Products must be returned at the end of the Evaluation Period. Customer must keep the Products free from liens, will be responsible for any damage to such Products during the Evaluation Period (reasonable wear and tear excepted) and will carry insurance coverage (all risks), in an amount equal to the full replacement value of such Products. Customer must promptly return the Hardware to the return location indicated by Darktrace, securely and properly packaged, with carriage (and insurance at Customer's option) prepaid upon the expiry of the Evaluation Period.

- 2.3. If Darktrace provides Customer with a Product for technical preview or beta testing purposes (a “Preview Product”), Customer may use the Preview Product for evaluation purposes, in a non-production test environment only, for the period specified by Darktrace (the “Test Period”). Customer will test the Preview Product in accordance with any conditions specified in the readme file for the software or any accompanying Documentation and will gather and report test data, feedback, comments and suggestions to Darktrace. The Customer’s right to use the Preview Product will terminate upon expiry of the Test Period. Darktrace does not warrant that it will release a commercial version of the Preview Product, or that a commercial version will contain the same or similar features as the Preview Product.
- 2.4. Clause 9 and Clause 12 will not apply to Evaluation Products or Preview Products. EVALUATION PRODUCTS AND PREVIEW PRODUCTS ARE PROVIDED “AS IS” AND, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, (i) DARKTRACE MAKES NO WARRANTIES, CONDITIONS, REPRESENTATIONS OR UNDERTAKINGS OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RELATION TO SUCH EVALUATION PRODUCTS OR PREVIEW PRODUCTS, (ii) IN NO EVENT SHALL DARKTRACE BE LIABLE TO CUSTOMER OR TO THOSE CLAIMING THROUGH CUSTOMER FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGE OR LOSS OF ANY KIND INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, LOSS OF CONTRACTS, BUSINESS INTERRUPTIONS, LOSS OF OR CORRUPTION OF INFORMATION OR DATA HOWEVER CAUSED AND WHETHER ARISING UNDER CONTRACT OR TORT (INCLUDING WITHOUT LIMITATION NEGLIGENCE), EVEN IF DARKTRACE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- 2.5. IF ANY LIMITATION, EXCLUSION, DISCLAIMER OR OTHER PROVISION CONTAINED IN CLAUSE 2.4 ABOVE IS HELD TO BE INVALID FOR ANY REASON BY A COURT OF COMPETENT JURISDICTION AND DARKTRACE BECOMES LIABLE THEREBY FOR LOSS OR DAMAGE THAT MAY LAWFULLY BE LIMITED, SUCH LIABILITY WHETHER IN CONTRACT, TORT OR OTHERWISE, SHALL NOT EXCEED TEN THOUSAND POUNDS STERLING (£10,000).

3. OFFERING; ORDER PROCESS

- 3.1. Darktrace agrees to provide to the Customer: (i) the number and type of Products; (ii) the Support Services; and (iii) the training to be provided to Customer, if any, all as set out in a Product Order Form. All Product Order Forms must be in writing and reference this Agreement to be valid. All Product Order Forms will be governed by this Agreement and any different or additional terms presented with or in any communication, including but not limited to, the Customer’s purchase order, are deemed null and void and of no effect unless the additional terms are agreed upon by the Parties in writing prior to acceptance of that Product Order Form.
- 3.2. Darktrace acknowledges and agrees that the Offering is provided for the benefit of Affiliates of Customer from time to time. Accordingly, such Customer Affiliates will be entitled to utilise the Offering in the same way as Customer under the terms of this Agreement. To the extent that any such Customer Affiliate utilises the Offering in accordance with this Clause 3.2, Customer (acting as agent and trustee of the relevant Customer Affiliate) will be entitled to enforce any term of this Agreement and recover all losses suffered by such Customer Affiliate pursuant to this Agreement as though Customer had suffered such loss itself, provided that in no event may Customer make multiple recoveries in respect of the same loss.

4. HARDWARE

- 4.1. Hardware Products. Subject to Clause 2.2 (if applicable), Darktrace will sell to the Customer, and Customer will purchase from Darktrace, the Hardware element of the Products, subject to and in accordance with the terms of this Agreement. Unless otherwise agreed in a Product Order Form, the cost of the Hardware is included in the Fees. Customer acknowledges that, with respect to Software which is delivered on Hardware, the Hardware is provided hereunder solely as the medium for delivery and operation of the Software. Unless otherwise agreed by the Parties in writing, Darktrace at its option may provide Hardware that is either new or refurbished. Refurbished Hardware will perform as if it were new in accordance with this Agreement. Customer will be granted a license to the Software pursuant to Clause 5 below to use the Software delivered on the Hardware solely (i) in conjunction with such Hardware and not separately or apart from the Hardware, and (ii) in accordance with the applicable Documentation. Customer acknowledges and agrees that pursuant to Clause 4.3, Customer owns only the Hardware on which the Software is installed and that Darktrace licenses, and does not sell, any Software and nothing in this Clause 4 will operate to transfer or assign ownership of the Software or any of Darktrace’s other Intellectual Property Rights (or those of its licensors) to Customer. If, with Darktrace’s prior written permission, Customer sells, leases, lends, rents, distributes or otherwise transfers any Hardware to any third party, or if Darktrace terminates this Agreement, then Customer will erase all Software from such Hardware and will certify erasure to Darktrace in writing, signed by an officer of the Customer.
- 4.2. Delivery. Darktrace will use commercially reasonable efforts to ship the Products on the agreed delivery dates (in partial or

full shipments); provided, however, that Darktrace will in no event be liable for any delay in delivery or for failure to give notice of delay. Without liability to any person and without prejudice to any other remedy, Darktrace may withhold or delay shipment of any Order if Customer is late in payment or is otherwise in default under this Agreement. Darktrace will deliver the Hardware FCA (Incoterms 2010) to the agreed Customer sites. In the absence of specific shipping instructions from Customer, Darktrace will ship by the method of its choice. Unless otherwise agreed, Customer will pay and be exclusively liable for all costs associated with shipping and delivery including without limitation, freight, shipping, customs charges and expenses, cost of special packaging or handling and insurance premiums incurred by Darktrace in connection with the shipment of Products to Customer. Darktrace will identify itself in all documents related to the shipment of Products as the exporter of record from the United Kingdom, and the Customer (or its agent, as applicable) as the importer of record into the country of delivery.

- 4.3. **Title to Hardware.** Notwithstanding anything in the Agreement to the contrary title to the Hardware will remain with Darktrace during the first twenty-four (24) month period of the Term. Following such initial twenty-four (24) month period and provided Customer is current in all payment obligations to Darktrace, title in the Hardware will pass to Customer. Upon termination for any reason during the first twenty-four (24) month period of the Term, Customer shall return the Hardware to Darktrace. During such initial twenty-four (24) month period, Customer is required to (a) clearly designate the Hardware as Darktrace's property; (b) hold the Hardware on a fiduciary basis as Darktrace's bailee; (c) store and use the Hardware in a proper manner in conditions which adequately protect and preserve the Hardware; (d) insure the Hardware against all risks to its full replacement value; and (e) not sell, charge, pledge, mortgage or otherwise dispose of the Hardware or any part of it or permit any lien to arise over the Hardware (or part thereof) and will keep the Hardware free from distress, execution and other legal process.
- 4.4. **Customer Data on Hardware.** In the event that Customer returns the Hardware upon the expiration of the Evaluation Period or expiration of the Term, Darktrace will work with Customer to remove any and all of Customer's data from the Hardware prior to return. If Customer wishes to retain the hard disk drives, these will be chargeable at Darktrace's then-current list price. If Customer fails to return the Hardware upon expiry of the Evaluation Period or the Term (while title remains with Darktrace in accordance with Clause 4.3), Darktrace may invoice, and Customer will pay, for the Offering at list price for such extension period. **DARKTRACE WILL NOT BE RESPONSIBLE FOR MAINTAINING OR PROTECTING ANY CONFIGURATION SETTINGS OR DATA FOUND ON THE RETURNED HARDWARE OR COMPONENT PART OF THE HARDWARE AND IT IS CUSTOMER'S SOLE RESPONSIBILITY TO DELETE ANY SUCH INFORMATION PRIOR TO RETURN.**

5. LICENSE GRANT FOR THE SOFTWARE AND RESTRICTIONS

- 5.1. **License Grant for Software.** In consideration of the Fees paid by the Customer to Darktrace, and subject to the terms and conditions of this Agreement and the Product Order Form, Darktrace grants to Customer a non-exclusive, non-transferable, non-sublicensable license for the Term to: (i) install and use the Products in Customer's Site(s) or an Outsource Provider's Site(s) for Customer's or its Affiliate's internal business purposes (provided that neither Customer nor its Affiliates may use the Products or the Services as a commercial product or for the benefit of an unaffiliated third party); (ii) make a commercially reasonable number of copies of the Documentation; provided, however, that Customer must reproduce and include all of Darktrace's and its suppliers' copyright notices and proprietary legends on each such copy; and (iv) use Reports, and reproduce and distribute such Reports, internally solely for Customer's or its Affiliate's own business purposes.
- 5.2. **License Restrictions.** All Software is licensed, not sold. The restrictions in this Agreement represent conditions of the Customer's license. Customer specifically agrees not to: (i) sub-license, rent, sell, lease, distribute or otherwise transfer the Software or any part thereof or use the Offering, or allow the Offering to be used, for timesharing or service bureau purposes or otherwise use or allow others to use for the benefit of any third party (other than Customer's Affiliates); (ii) attempt to reverse engineer, decompile, disassemble, or attempt to derive the source code or underlying ideas or algorithms of the Software or Third Party Software (other than the GPL Software) or any portion thereof, except as required to be permitted by applicable law; (iii) modify, port, translate, localise or create derivative works of the Software, the Third Party Software, the Documentation or Reports; (iv) use the Offering: (a) in violation of any law, statute, ordinance or regulation applicable to the Customer (including but not limited to the laws and regulations governing publicity or privacy, export/import control, federal, state and local laws and regulations governing the use of network scanners and related software in all jurisdictions in which systems are scanned or scanning is controlled, or anti-discrimination, in each case that are applicable to the Customer); or (b) negligently, intentionally or wilfully propagate any virus, worms, Trojan horses or other programming routine intended to damage any system or data; (v) remove or modify any acknowledgements, credits or legal notices contained on the Products or any part thereof; (vi) install or run on the Hardware any software applications other than the Software and Third Party Software installed by Darktrace on such Hardware; (vii) collect any information from or through the Offering using any

automated means (other than Darktrace approved APIs), including without limitation any script, spider, “screen scraping,” or “database scraping” application or gain or attempt to gain unpermitted access by any means to any Darktrace computer system, network, or database; and (viii) file copyright or patent applications that include the Offering or any portion thereof. Prior to the disposal of any media or Hardware containing the Software, Customer will permanently erase the Software contained therein and will certify erasure to Darktrace in writing, signed by an officer of the Customer .

- 5.3. Outsource Provider. In the event that the Customer contracts with any third party service provider(s) such as an outsourcer, hosting or collocation service provider or other information technology service provider for the performance of information technology functions (each, an “Outsource Provider”), the Customer may permit such Outsource Provider to exercise all or any portion of the rights granted in Clause 5.1 above solely on Customer’s or its Affiliates’ behalf, provided that (i) the Outsource Provider will only use or operate the Offering for the Customer’s use subject to terms and conditions that are consistent with the rights and limitations set forth in this Agreement; and (ii) Customer will remain liable for the acts and omissions of the Outsource Provider under this Agreement
- 5.4. Third Party Software/ Open Source Software. The Customer acknowledges that the Software may contain or be accompanied by certain third party hardware and software products or components (“Third Party Products”) including Open Source Software. Open Source Software is copyrighted and licensed under the GPL/LGPL and other OSS licenses. Copies of, or references to, those licenses may be set forth in a Product Order Form, the Third Party Product packaging or in a text file, installation file or folder accompanying the Software. If delivery of Open Source Software source code is required by the applicable license, Customer may obtain the complete corresponding Open Source Software source code for a period of three years after Darktrace’s last shipment of the Software by sending a request to: Attn: Legal Department - Open Source Software Request, Darktrace Limited, Platinum Building, Cowley Road, Cambridge, CB4 0DS, United Kingdom.

6. SERVICES.

- 6.1. Installation. Darktrace will conduct its standard installation and test procedures to confirm completion of the installation of the Products on the Customer’s or its Outsource Provider’s Site (“Installation Services”).
- 6.2. Support Services. Darktrace will provide Standard Support Services for the term of the applicable Product Order Form, as well as any Support Service Options included as part of the Offering that are agreed in a Product Order Form (together, the “Support Services”). Darktrace’s Support Services are further described in the Support Services Data Sheet, which details Darktrace’s Standard Support Services and Service Options, and their respective eligibility requirements, service limitations and Customer responsibilities.
- 6.3. Call Home. Darktrace’s “Call Home” feature is critical for certain Support Services. Darktrace will limit its access solely to the extent relevant to Darktrace’s provision of the Support Services, and such remote access will be subject to Customer’s reasonable policies and procedures provided to Darktrace in writing in advance. The Call Home connection remains within Customer’s complete control and is initiated by the onsite Products. It can be initiated and terminated at any time by the Customer.
- 6.4. DISCLAIMER. FOR THE AVOIDANCE OF DOUBT, UNLESS EXPRESSLY AGREED, THE SERVICES DO NOT INCLUDE THE MONITORING, INTERPRETATION OR CORRECTIVE ACTION WITH RESPECT TO ANY ALERTS GENERATED BY THE OFFERING. NO ADVICE, REPORT, OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY CUSTOMER FROM DARKTRACE OR THROUGH OR FROM THE SERVICES SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THIS AGREEMENT. CUSTOMER UNDERSTANDS THAT: (A) ANY OUTCOME OF THE SERVICES INVOLVING SECURITY ASSESSMENT IS LIMITED TO A POINT-IN-TIME EXAMINATION OF CUSTOMER’S SECURITY STATUS; AND (B) THE SERVICES DO NOT CONSTITUTE ANY FORM OF REPRESENTATION, WARRANTY OR GUARANTEE THAT CUSTOMER’S SYSTEMS ARE SECURE FROM EVERY FORM OF ATTACK, EVEN IF FULLY IMPLEMENTED. CUSTOMER UNDERSTANDS AND ACKNOWLEDGES THAT NOT ALL ANOMALIES / INTRUSIONS MAY BE REPORTED OR PREVENTED.

7. FEES, PAYMENT AND TAXES.

- 7.1. Fees. Fees will be as provided in writing by Darktrace, or its authorised reseller, in a Product Order Form. No refunds will be made except as provided in Clause 9 “Warranties” and Clause 10.3 “Intellectual Property Rights Infringement” set forth herein. Unless otherwise explicitly agreed in writing, fees are: (i) exclusive of sales and use taxes assessed by any taxing authority in the jurisdiction(s) in which Customer is physically located and takes delivery of the Products or Services; and (ii) exclusive of duties and shipping and handling fees, which unless otherwise agreed will be the responsibility of the Customer.

Should Customer be required under any law or regulation of any governmental entity or authority outside of the United Kingdom to withhold or deduct any portion of the payments due to Darktrace, then Customer will increase the sum payable to Darktrace by the amount necessary to yield to Darktrace an amount equal to the sum Darktrace would have received had no withholdings or deductions been made. Darktrace may also charge for hardware replacement costs not provided under the Support Services.

- 7.2. **Invoices and Payment.** The Customer will be invoiced the Fees from the Commencement Date as defined and set out in the Product Order Form, if not expressly stated in a Product Order Form, Fees will be invoiced on the date of delivery of the first Product (the “Commencement Date”). Any other charges, such as out of pocket expenses will be invoiced monthly in arrears. Invoicing will occur via email. Unless otherwise agreed in a Product Order Form, Customer agrees to pay all undisputed amounts within thirty (30) days of Customer’s receipt of the applicable invoice by direct bank or wire transfer in accordance with the instructions on the invoice, and any bank charges assessed on Customer by Customer’s bank. FOR THE AVOIDANCE OF DOUBT, UNLESS PAYMENTS ARE MADE BY BANK OR WIRE TRANSFER, THEY MUST BE MADE ANNUALLY IN ADVANCE. Darktrace may suspend or cancel performance of open orders or Services if Customer fails to make payments when due, reserving all other rights and remedies as may be provided by law. Darktrace may impose late charges on overdue payments at a rate equal to two percent (2%) per annum above the official dealing rate of the Bank of England, calculated from the date payment was due until the date payment is made, and all reasonable expenses incurred in collection, including legal fees.
- 7.3. **Lapsed Fees.** If Customer has lapsed in the payment of Fees due hereunder, Darktrace may suspend the provision of Services and prior to recommencement of the Services by Darktrace, Customer will be responsible for paying all fees associated with the Offering from the date such Service was stopped through to the then-current date.

8. INTELLECTUAL PROPERTY; OWNERSHIP

- 8.1. **Intellectual Property.** Except as expressly set forth herein, this Agreement does not grant either Party any rights, implied or otherwise, to the other’s Intellectual Property. Darktrace and its suppliers retain all right, title and interest to the Offering and related Documentation and reserve all right, title, and interest in and to the Offering (excluding any Third Party Software), and the Documentation, and all copies thereof including all enhancements, error correction, new releases, updates, derivations, and modifications thereto including but not limited to ownership of all Intellectual Property rights, not expressly granted to Customer (collectively, “Darktrace Intellectual Property”). Customer agrees to inform Darktrace promptly of any infringement or other improper action with respect to Darktrace Intellectual Property that comes to Customer’s attention.

9. WARRANTIES

- 9.1. **Hardware Warranty.** Darktrace warrants to Customer that during the three (3) year period following the delivery of the Products, the Hardware will perform materially in accordance with the applicable Documentation.
- 9.2. **Software Warranty.** Darktrace warrants to Customer that during a period of ninety (90) days from the delivery of the Products, the Software will perform materially in accordance with the applicable Documentation.
- 9.3. **Services Warranty.** Darktrace warrants to the Customer that all Services will be performed with all reasonable care, skill and diligence in accordance with generally recognised commercial practices and standards.
- 9.4. **Exceptions.** The warranties contained in Clause 9.1 “Hardware Warranty” and Clause 9.2 “Software Warranty” of this Agreement will not apply if: (i) Customer’s use of the Offering is not in accordance with this Agreement; (ii) Customer fails to follow Darktrace’s environmental, installation, operation or maintenance instructions or procedures in the Documentation; (iii) such Products have been subject to Customer’s (or its agent’s) abuse, negligence, improper storage, servicing or operation of the Products (including without limitation use with incompatible equipment), reasonable wear and tear excepted; (iv) the Products have been modified, repaired or improperly installed other than by Darktrace or any contractor or subcontractor of Darktrace; (v) Customer (or its agent) has failed to implement, or to allow Darktrace or its agents to implement, any corrections or modifications to the Products made available to Customer by Darktrace; or (vi) Customer (or its agent) has combined the Products with other software, services, or products that are not provided by Darktrace or not otherwise specified in the Documentation, and, but for such combination, the breach of warranty would have been avoided.
- 9.5. **Remedies.** If during the applicable warranty period contained in Clause 9.1 “Hardware Warranty” or Clause 9.2 “Software Warranty”: (i) Darktrace is notified promptly in writing upon discovery of an error in any of the Products, including a detailed

description of such alleged error; and (ii) Darktrace's inspections and tests determine that the Products contain errors and have not been subject to any of the conditions set forth in Clause 9.4, then, as Darktrace's entire liability and Customer's sole remedy for such breach of warranty, Darktrace will (at Darktrace's option and sole expense) correct, repair or replace the Products within a reasonable time or provide or authorise a refund of the Fees Customer has paid for the Offering following the return of the Products to Darktrace and the Agreement will terminate. Any items provided as replacement under the terms of the applicable warranty will be warranted for the remainder of such original warranty period. Darktrace will pay for, and will bear all risk of loss of or damage to, the return shipment of the Products to Darktrace and the shipment of repaired or replaced Products to Customer. Customer agrees to provide prompt notice of any failure under Clause 9.3 "Services Warranty" and Darktrace will re-perform any Service that fails to meet the warranted standard.

- 9.6 **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, NEITHER DARKTRACE NOR ANY OF ITS THIRD PARTY LICENSORS OR SUPPLIERS MAKE ANY WARRANTIES, CONDITIONS, UNDERTAKINGS OR REPRESENTATIONS OF ANY KIND, EITHER EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE IN RELATION TO ANY SUBJECT MATTER OF THIS AGREEMENT, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, SATISFACTORY QUALITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OR ARISING FROM COURSE OF PERFORMANCE, DEALING, USAGE OR TRADE. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES, SO THE ABOVE EXCLUSION MAY NOT APPLY TO A PARTY AND SUCH PARTY MAY HAVE OTHER LEGAL RIGHTS THAT VARY FROM STATE TO STATE OR BY JURISDICTIONS. DARKTRACE DOES NOT WARRANT THAT THE OPERATION OF THE OFFERING WILL BE ERROR-FREE OR UNINTERRUPTED.

10. INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT INDEMNITY.

- 10.1. **Darktrace Indemnity.** Darktrace will indemnify and defend Customer, Customer's Affiliates, and their respective officers, directors, employees, agents and representatives (and any successors and assigns of the foregoing) (collectively, the "Customer Indemnitees") against all liabilities, damages, and costs (including settlement costs and reasonable attorneys' fees) arising out of a third party claim that the Software provided or made available by Darktrace under this Agreement (or any portion thereof), or its receipt, possession or use by any Customer Indemnitee, infringes a European or U.S. patent or any copyright, or misappropriates any third party trade secrets. The indemnification obligations of Darktrace will be subject to the Customer: (i) notifying Darktrace in writing within twenty (20) days of receiving notice of any threat or claim of such action; (ii) giving Darktrace exclusive control and authority over the defence or settlement of such action (provided that: (A) any settlement will not entail an admission of fault or guilt by any Customer Indemnitee; and (B) the settlement includes, as an unconditional term, the claimant's or the plaintiff's release of the Customer Indemnitees from all liability in respect of the claim); (iii) not entering into any settlement or compromise of any such action without Darktrace's prior written consent; and (iv) providing reasonable assistance requested by Darktrace at Darktrace's expense. The Customer may join in the defence with its own counsel at its own expense. The Customer will be obliged to mitigate its losses insofar as is reasonable in the circumstances.
- 10.2. **Exclusions.** The obligations set forth in Clause 10.1 do not apply to the extent that a third party claim is caused by, or results from: (a) Customer's combination or use of the Software that is the subject of the claim with other software, services, or products that are not provided or authorized by Darktrace in writing, if the claim would have been avoided by the non-combined or independent use of the Software that is the subject of the claim; (b) modification of the Software that is the subject of the claim by anyone other than Darktrace or any contractor or subcontractor of Darktrace, if the third party claim would have been avoided by use of the unmodified Offering or other intellectual property that is the subject of the claim; (c) Customer's continued allegedly infringing activity after being notified thereof and being provided with modifications that would have avoided the alleged infringement (which in implementing such modifications, Darktrace will use commercially reasonable efforts to have substantially preserve the utility and functionality of the Offering or other intellectual property that is the subject of the claim); (d) Customer's use of the Software that is the subject of the claim in a manner not in accordance with this Agreement or the Documentation; or (e) use of other than Darktrace's most current release of the Software that is the subject of the claim if the third party claim would have been avoided by use of the most current release or revision release or revision.
- 10.3. **Remedies.** If Darktrace reasonably believes the Software infringes a third party's Intellectual Property Rights, then Darktrace will, at its option and at no additional cost to Customer: (a) procure for Customer the right to continue to use the Software; (b) replace the Software; or (c) modify the Software to avoid the alleged infringement. If none of the options in the previous sentence are commercially reasonable, Darktrace may terminate the license for the allegedly infringing Software and refund a pro rata refund of the Fees paid by Customer through the date a third party claim occurs for the allegedly infringing Software, whereupon this Agreement will automatically terminate.

10.4. THIS CLAUSE 10 IS A COMPLETE STATEMENT OF THE CUSTOMER'S REMEDIES FOR THIRD PARTY CLAIMS FOR INFRINGEMENT AS DESCRIBED IN CLAUSE 10.1.

11. CUSTOMER DATA; CUSTOMER UNDERTAKINGS AND INDEMNITY.

11.1. Customer Data; License Grant. Customer will own all right, title and interest in and to the Customer Data and, for the avoidance of doubt, to the extent such Customer Data is included in a Report, the actual content of such Report. For any Customer Data stored by the Software, to the extent required to provide the Services, Customer grants to Darktrace a limited, and non-exclusive license to access and use the Customer Data only to the extent necessary for Darktrace to perform the Services. In the event that Darktrace needs to access the Customer Data to provide Reports or to respond to any technical problems, queries, or requests from Customer, Customer will ensure that (subject to Darktrace's compliance with the confidentiality, data protections and other requirements in this Agreement), Darktrace is permitted to do so in accordance with applicable laws, regulations and international accords, treaties, or accords including without limitation applicable Data Privacy Laws. Customer is solely responsible for its use of the Offering and the activities of its users and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data. For the avoidance of doubt, Darktrace and its Affiliates do not provide backup services for Customer Data, and Darktrace and its Affiliates may without notice delete any Customer Data that may remain in its/their possession or control. Customer agrees Darktrace may utilise the details of any cyber-related threats occurring in Customer's network to develop the Offering, including intelligence gathered from the Darktrace Innoculation feature, provided that Darktrace ensures that any Customer Confidential Information is removed and Darktrace's use of such information does not in any way identify Customer or its users as the source Customer's use of Darktrace Inoculation feature is governed by this Agreement and the relevant Documentation.

11.2. Customer Security Obligations. In using the Offering or authorising its Outsource Provider and third parties to use it on Customer's behalf, Customer (and not Darktrace) will be responsible for establishing, monitoring, and implementing security practices to control the physical access to and use of the Offering and all Customer Data therein, including Regulated Data.

11.3. DATA DISCLAIMER; INDEMNITY. CUSTOMER EXPRESSLY RECOGNISES THAT DARKTRACE DOES NOT CREATE OR ENDORSE ANY CUSTOMER DATA PROCESSED BY OR USED IN CONJUNCTION WITH THE OFFERING PROVIDED HEREUNDER. CUSTOMER FURTHER ACKNOWLEDGES AND UNDERTAKES THAT IT SHALL BE SOLELY RESPONSIBLE FOR BACKUP OF ALL CUSTOMER DATA. Customer will, at Customer's own expense, indemnify, defend and hold Darktrace, its Affiliates, and their respective officers, directors, employees, agents and representatives ("Darktrace Indemnitees") harmless from and against all liabilities, damages, and costs, including settlement costs and reasonable attorneys' fees, incurred by reason of Darktrace's compliance with the instructions of Customer with respect to the ownership, custody, processing or disposition of the Customer Data by Darktrace, as applicable.

12. LIMITATION OF LIABILITY.

12.1. LIMITATION OF LIABILITY. SUBJECT TO THE SUB-CLAUSES OF THIS CLAUSE 12, EACH PARTY'S MAXIMUM LIABILITY TO THE OTHER PARTY FOR ANY AND ALL LOSS OR DAMAGE, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF STATUTORY DUTY, OR OTHERWISE, FOR ANY REASON ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED, IN THE AGGREGATE, THE TOTAL AMOUNT OF ALL FEES PAID OR PAYABLE TO DARKTRACE FOR THE OFFERING DURING THE THEN-APPLICABLE TERM, EXCEPT THAT IN RESPECT OF: (I) A BREACH BY EITHER PARTY OF CLAUSE 14 "CONFIDENTIALITY; DATA SECURITY"; OR (II) SUBJECT ALWAYS TO CLAUSES 10.2 THROUGH 10.4, DARKTRACE'S OBLIGATIONS TO INDEMNIFY CUSTOMER IN CLAUSE 10.1 "DARKTRACE INDEMNITY"; SUCH LIABILITY SHALL NOT EXCEED, IN THE AGGREGATE, THE GREATER OF (A) THREE TIMES (3X) TOTAL FEES PAID OR PAYABLE TO DARKTRACE FOR THE OFFERING DURING THE THEN-APPLICABLE TERM OR (B) TWO HUNDRED AND FIFTY THOUSAND POUNDS STERLING (£250,000).

12.2. EXCLUSION OF CONSEQUENTIAL DAMAGES. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER IN TORT (INCLUDING NEGLIGENCE), BREACH OF CONTRACT, BREACH OF STATUTORY DUTY OR OTHERWISE DUE TO, UNDER OR ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT IF AND TO THE EXTENT THAT THE LOSS OR DAMAGE IN RESPECT OF WHICH SUCH LIABILITY ARISES OR IS CLAIMED TO ARISE FALLS WITHIN ANY OF THE FOLLOWING CATEGORIES: LOSS OF PROFITS; LOSS OF REVENUE OR BUSINESS; LOSS OF GOODWILL OR REPUTATION; LOSS OF OR CORRUPTION OR DAMAGE TO DATA; LOSS OF MANAGEMENT TIME, OR OTHER COMMERCIAL DAMAGES OR LOSSES, WHETHER OR NOT SUCH PARTY HAD BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, CORRUPTION OR DAMAGE.

12.3. Exclusions from Limitation of Liability. Nothing will exclude or limit either Party's liability for death or personal injury arising

from that Party's wilful misconduct or gross negligence, liability arising from a Party's fraudulent misrepresentation, Data Disclaimer and Indemnity, violations of a Party's Intellectual Property Rights, or for any other matter in respect of which liability cannot lawfully be limited or excluded.

13. TERM; TERMINATION.

- 13.1. License Term. This Agreement is effective from the Effective Date and will remain in force until: (i) expiry of the Evaluation Period in accordance with Clause 2.1 above (if applicable), or (ii) the end of the Term specified in a Product Order Form, or (iii) upon renewal of the Term, the expiry date of Customer's renewed Term as set out in a subsequent executed Product Order Form, or (iv) terminated in accordance with this Clause 13 (as applicable, the "Term").
- 13.2. Expiration of the Term. Notwithstanding any provision of this Clause 13, Customer's right to use, and Customer's access to, the Product will automatically terminate on expiry of the Term unless and until Customer renews or extends the Term for the Product.
- 13.3. Termination for Breach. Either Party may terminate this Agreement if: (i) the other Party is in material breach of the Agreement and fails to cure such breach within thirty (30) days after receipt of written notice; or (ii) the other Party ceases its business operations or becomes subject to insolvency proceedings, which proceedings are not dismissed within thirty (30) days.
- 13.4. Termination or Suspension by Darktrace. Without prejudice to any other right or remedy available to Darktrace:
- 13.4.1. In addition to a termination under Clause 13.1, Darktrace may terminate, suspend or Customer's license grant or use of the Offering without liability if a court or other governmental authority issues an order prohibiting Darktrace from furnishing the Offering to Customer. Customer's obligation to pay Fees during any period of suspension under this Clause 13.4.1 will also be suspended. In the event the Offering is suspended pursuant to this Clause 13.4.1, then provided it is lawful to do so, Darktrace will inform Customer of the reasons for the suspension and will work with Customer to resolve such issues and re-instate the Offering.
- 13.4.2. Additionally, Darktrace may terminate, suspend or limit Customer's license grant or use of the Offering without liability if Darktrace provides Customer with written notice that it has a reasonable suspicion that Customer is using the Offering: (i) in breach of Clause 5.2 or Clause 5.3; or (ii) in a manner that is otherwise unlawful, and Customer does not cure the condition identified in such notice within five (5) business days.
- 13.5. Effect of Termination. Upon termination in accordance with the above, and in addition to Clause 2.2: (i) the Term and all other rights and licenses granted by one Party to the other, or any services provided by Darktrace to Customer, will cease immediately; (ii) upon request, each Party will promptly return or destroy all Confidential Information (including Software) of the other Party; provided, however, that such Party will not be obligated to return or destroy such Confidential Information that is stored on its automated backup systems until the same would be destroyed according to such Party's normal document retention schedule or such information that must be retained for compliance with applicable laws, rules or regulations until the obligation to retain such information has lapsed; provided further that all information so retained will be subject to the provisions of Clause 14 (Confidentiality, Data Security) until the same is returned or destroyed; (iii) all undisputed Fees owing by a Party to the other Party at the date on which termination takes effect will become due and payable; and (iv) Customer must immediately permanently destroy media containing the Software and Darktrace will be allowed, after providing Customer reasonable advance written notice, limited entry to the Customer's site as necessary to access the Products (or allowed remote access to the Products), to remove or disable the Software, subject to Customer's applicable policies and procedures. If the Agreement terminates, all Product Order Forms will co-terminate.
- 13.6. Survival. The following provisions will survive any termination of this Agreement: Clause 2 "Evaluations, Technical Previews, Beta Testing and Free Tools"; Clause 5 "License Grant For the Software & Restrictions"; Clause 8 "Intellectual Property; Ownership"; Clause 9.6 "Disclaimer of Warranties"; Clause 10 "Intellectual Property Rights Infringement Indemnity"; Clause 11.3 "Data Disclaimer Indemnity"; Clause 12 "Limitation of Liability"; Clause 13.5 "Effect of Termination"; Clause 13.6 "Survival"; Clause 14 "Confidentiality; Data Security"; Clause 15 "General Provisions".

14. CONFIDENTIALITY; DATA SECURITY.

- 14.1. Information exchanged under this Agreement will be treated as confidential if identified as such at disclosure or if the subject matter or circumstances of disclosure would reasonably indicate such treatment and will include, without limitation, the Customer Data and Regulated Data ("Confidential Information"). Confidential Information may only be used for the purpose of fulfilling obligations or exercising rights under this Agreement, and shared with employees, agents or contractors

with a need to know such information to support such purpose. Each Party will procure that any of its employees, agents or contractors to whom Confidential Information is disclosed are bound by contractual obligations equivalent to those in this Clause 14.1. Confidential Information will be protected using a reasonable degree of care to prevent unauthorised use or disclosure for five (5) years from the date of receipt or (if longer) for such period as the information remains confidential. These obligations do not cover information that: (i) was known or becomes known to the receiving Party without obligation of confidentiality, provided that (A) such receiving Party has no knowledge that such information is subject to a confidentiality agreement; and (B) such information is not of a type or character that a reasonable person would have regarded it as confidential; (ii) is independently developed by the receiving Party without violating the disclosing Party's rights; (iii) is or becomes publicly known other than through unauthorised disclosure by or through a Party; (iv) is disclosed by the owner of such information to a third party free of any obligation of confidentiality; or (v) where disclosure is required by law or a governmental agency provided that, it is lawful to do so, the receiving Party will notify the disclosing Party of the request giving it reasonable opportunity to respond, and cooperate with the disclosing Party's reasonable, lawful efforts to resist, limit or delay disclosure at the disclosing Party's expense, and provided that except for making such required disclosure, such information will otherwise continue to be Confidential Information. Additionally, without limiting Customer's obligation to maintain the confidentiality of Darktrace's Intellectual Property, these obligations do not require Customer to treat as Confidential Information a Report or any other information specifically about Customer's Data or Customer network systems, including any threats thereto or analysis thereof.

14.2. The Parties acknowledge that the Offering may be used to process information regulated by applicable privacy or data protection laws. Solely to the extent relevant to Darktrace's provision of Services, Darktrace will act only on the instructions of Customer in processing any Regulated Data as a data processor. Customer hereby instructs Darktrace to take such steps in the processing of Regulated Data as are reasonably necessary to the performance of Darktrace's obligations under this Agreement, and agrees that such instructions constitute its full and complete instructions as to the means by which Regulated Data will be processed by Darktrace. Each Party agrees that it will comply with the Data Privacy Laws in exercising its rights and performing its obligations under this Agreement and Darktrace further agrees that it will comply with the Data Processing Agreement as set forth in Appendix 2 of this Agreement.

15. GENERAL PROVISIONS.

15.1. Entire Agreement; Integration.

15.1.1. This Agreement, the appendices and any documents referenced herein, represent the entire agreement between the Parties on the subject matter hereof and supersedes all prior discussions, agreements and understandings of every kind and nature between the Parties and excludes, without limitation, any terms appearing on a purchase order, invoice or other Customer paperwork or any other terms (in each case whether by way of conduct or otherwise). No modification of this Agreement will be effective unless in writing and signed by both Parties. Each Party acknowledges and agrees that, in connection with the Agreement, it has not been induced to enter into the Agreement in reliance upon, and does not have any remedy in respect of, any representation or other promise of any nature other than as expressly set out in this Agreement. Each Party signing this Agreement acknowledges that it has had opportunity to review this Agreement with legal counsel of its choice, and there will be no presumption that ambiguities will be construed or interpreted against the drafter.

15.1.2. Unless otherwise specifically agreed to in a writing signed by each of the Parties, in the event of any conflict or inconsistency between this Agreement, an appendix hereto, any Product Order Form issued hereunder, and or any document incorporated by reference, the order of precedence of the documents from highest to lowest is the Product Order Form, this Agreement, any appendix hereto and the documents incorporated by reference.

15.2. Severability. The illegality or unenforceability of any provision of this Agreement will not affect the validity and enforceability of any legal and enforceable provisions hereof.

15.3. Force Majeure. Neither Party will be liable for any failure or delay in performing services or any other obligation under this Agreement, nor for any damages suffered by the other or a Customer by reason of such failure or delay, which is, indirectly or directly, caused by an event beyond such Party's reasonable control, riots, natural catastrophes, terrorist acts, governmental intervention, refusal of licenses by the government or other government agencies, or other acts of God (each, a "Force Majeure Event"), and such non-performance, hindrance or delay could not have been avoided by the non-performing Party through commercially reasonable precautions, and cannot be overcome by the non-performing Party through commercially reasonable substitute services, alternate sources, workarounds or other means. During the continuation of a Force Majeure Event, the non-performing Party will use commercially reasonable efforts to overcome

the Force Majeure Event, and to the extent it is able, continue to perform its obligations under the Agreement.

- 15.4. Notices. Any notice will be delivered by hand or sent by recorded delivery, registered post or registered airmail and satisfactory proof of such delivery must be retained by the sender. All notices will only become effective on actual receipt. Any notices required to be given in writing to Darktrace or any questions concerning this Agreement should be addressed to: Attn: Legal Department, Darktrace Limited, Platinum Building, Cowley Road, Cambridge, CB4 0DS, United Kingdom.
- 15.5. Rights of Third Parties. The provisions of this Agreement concerning restrictions on usage of the Offering and protection of Intellectual Property Rights are for the benefit of and may be enforced by each of Darktrace and any Darktrace affiliate. Except for the foregoing sentence, or as otherwise expressly set out in the Agreement, this Agreement does not create any rights for any person who is not a party to it and no person who is not a party to this Agreement may enforce any of its terms or rely on any exclusion or limitation contained herein.
- 15.6. Audit. Customer will permit Darktrace or an independent certified accountant appointed by Darktrace access, on written notice, to Customer's premises and Customer's books of account and records at any time during normal business hours for the purpose of inspecting, auditing, verifying or monitoring the manner and performance of Customer's obligations under this Agreement. Darktrace will not be able to exercise this right more than twice in each calendar year.
- 15.7. Independent Contractors. The Parties are independent contractors. Nothing in this Agreement will be construed to create a partnership, joint venture, or agency relationship between the Parties.
- 15.8. Assignment. This Agreement may not be assigned by either Party without the written consent of the other Party, which will not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, consent of the other Party will not be required for a transfer to an Affiliate of a Party or if a Party undertakes an initial public offering, a sale of all or substantially all of its shares or assigns all or substantially all of its business and assets to another entity that is not a direct competitor of the non-assigning Party. Any attempt to assign this Agreement in violation of the foregoing will be null and void. This Agreement binds the Parties, their respective Affiliates, successors and permitted assigns.
- 15.9. Governing Law. In the event the Darktrace subsidiary entity from which Customer has purchased the Products is located in: (a) the United States of America, Canada, or Latin America, this Agreement will be governed by and construed in accordance with the laws of the State of California and the state and federal courts located in the City of San Francisco, California will have exclusive jurisdiction to determine any disputes, which may arise out of, under, or in connection with this Agreement; and (b) any other country, this Agreement will be governed by and construed in accordance with the laws of England and Wales and the courts of England and Wales will have exclusive jurisdiction to determine any disputes, which may arise out of, under, or in connection with this Agreement, however, Darktrace or its Affiliate may, bring suit for payment in the country where the Customer Affiliate that placed the Product Order Form is located. Customer and Darktrace agree that the United Nations Convention on Contracts for the International Sale of Goods will not apply.
- 15.10. Export Restrictions. The Offering provided under these terms is for Customer's internal use and not for further commercialisation. The Customer acknowledges that the Offering may be classified and controlled as encryption items under the United Kingdom's Export Regulations and other national regulations. Each Party will comply with all applicable laws regarding export-controlled items, and will not export, re-export or import, directly or indirectly, any export-controlled items, or any direct product of them, nor undertake any transaction hereunder in violation of any applicable export laws; provided that it will be for the disclosing Party's account to provide to the other Party all the necessary information regarding any export restrictions imposed on such information and identify such data using appropriate restrictive legends.
- 15.11. ITAR. Customer understands that employees of Darktrace and/or its suppliers may have access to native data to perform the Support Services herein and represents that none of this data requires protection from access by foreign persons because it contains technical information regarding defence articles or defence services within the meaning of the United States International Traffic in Arms Regulations (22 CFR § 120) or technical data within the meaning of the United States Export Administration Regulations (15 CFR §§ 730 - 774). If any of this data does contain any such information, Customer will either lock down access to any such data and/or identify any folders containing such data as export controlled information and acknowledges that special service rates may apply thereto.
- 15.12. Government End-User Notice (applicable to United States government customers only). The Offering is commercial within the meaning of the applicable civilian and military Federal acquisition regulations and any supplements thereto. If the user of the Products is an agency, department, employee, or other entity of the United States Government, the use, duplication, reproduction, release, modification, disclosure, or transfer of the Products, including technical data or

manuals, is governed by the terms, conditions and covenants contained in the Darktrace standard commercial license agreement, as contained herein.

- 15.13. Waiver. Each Party agrees that the failure of the other Party at any time to require performance by such Party of any of the provisions herein will not operate as a waiver of the rights of such Party to request strict performance of the same or like provisions, or any other provisions hereof, at a later time.
- 15.14. Headings. All headings used herein are for convenience of reference only and will not in any way affect the interpretation of this Agreement.
- 15.15. Equitable Remedies. The Parties agree that with respect to a breach by a Party of Clauses 5, 8 or 14 monetary damages may not be an adequate or sufficient remedy for a breach of this Agreement. Therefore, in addition to any applicable monetary damages, a Party will also be entitled to apply for injunctive relief and other equitable relief to prevent breaches of the Agreement.

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Appendix 1 - Definitions

1. DEFINITIONS:

1.1. **Defined Terms.** Terms defined in this Appendix 1 will have the meanings given below. Defined terms may be used in the singular or plural depending on the context.

"Affiliate" means any corporation or other business entity that directly or indirectly controls, is controlled by or is under common control with a Party. Control means direct or indirect ownership of or other beneficial interest in fifty percent (50%) or more of the voting stock, other vesting interest, or income of a corporation or other business entity;

"Alerts" means features of the Software which generates alerts of suspected malicious activity on a Customer's network;

"Call Home" means the secure and encrypted channel which connects the Products to Darktrace central management;

"Confidential Information" is as defined in Clause 14 "Confidentiality";

"Customer Data" means all data and information provided by Customer to, or accessible by, Darktrace under this Agreement in connection with the performance of the Services (which, for the avoidance of doubt, may include information about network traffic on Customer's network (metrics), log/metadata collection, as well as the raw packet capture data from Customer's network);

"Data Privacy Laws" means the Data Protection Act 1998, the Privacy and Electronic Communications (EC Directive) Regulations 2003, from 25 May 2018 the General Data Protection Regulation (Regulation (EU) 2016/679) ("**GDPR**"), and laws of similar purpose or effect in any relevant jurisdiction, in each case as amended, updated, re-enacted or replaced from time to time;

"Documentation" means user manuals for the Products consisting of the applicable installation guides, service descriptions, technical specifications, and online help files provided by Darktrace or available on Darktrace's online portal;

"Effective Date" means the Effective Date specified in the applicable Product Order Form;

"Evaluation Period" is as defined in Clause 2.1 "Term";

"Fees" means all applicable fees as set forth in the Product Order Form (payable to Darktrace, or its authorised reseller, as applicable);

"GDPR" is as defined in "Data Privacy Laws" above;

"GPL Software" means third party software provided by Darktrace on the Hardware to support use of the Software which is licensed directly to the Customer and the relevant Customer Affiliates by the relevant rights holder on the terms of the version included or provided with it of the GNU General Public License, GNU Lesser General Public License or other comparable license.

"Hardware" means any hardware device (including embedded firmware) shipped and installed as part of the Offering;

"Information Security Standards" means Darktrace's information security code of conduct, as amended from time to time in Darktrace's sole discretion and available upon request;

"Inoculation" means an additional feature of Darktrace's Software allowing Customer to share and receive intelligence about unique threats across the Darktrace Customer community, as further described in the applicable Documentation. Inoculation is activated by the Customer opting in to feature within the Product.

"Installation" is as defined in Clause 6.1;

"Intellectual Property" means patents, trademarks, service marks, rights (registered or unregistered) in any designs, applications for any of the foregoing, trade or business names, copyright (including rights in computer software) and topography rights, know-how and other proprietary knowledge and information, internet domain names, rights protecting goodwill and reputation, database rights (including rights of extraction) and all rights and forms of protection of a similar nature to any of the foregoing or having equivalent effect anywhere in the world and all rights under licenses and consents in respect of any of the rights and forms of protection mentioned in this definition (and "**Intellectual Property Rights**" will be construed accordingly);

"Offering" means collectively the Darktrace Products, Support Services and the Documentation, as more fully described on the

Product Order Form;

“Open Source Software” means third party software that Darktrace distributes with the Software pursuant to a license that requires, as a condition of use, modification or distribution of such software, that the software or other software combined and/or distributed with it be (i) disclosed or distributed in source code form; (ii) licensed for the purpose of making derivative works; (iii) redistributable at no charge; or (iv) redistributable but subject to other limitations;

“Product Order Form” has the meaning set forth in the introductory paragraphs;

“Products” means the Software, or Software combined with Hardware, as more fully described on the Product Order Form;

“Regulated Data” means, generally, information relating to an identified or identifiable natural person, or other regulated data types, as defined by applicable Data Privacy Laws;

“Reports” means Threat Intelligence Reports as more fully described in the Support Services Data Sheet;

“Support Service Options” means the optional services, if any, specified in an applicable Product Order Form and described in the Support Services Data Sheet;

“Site(s)” means the Customer’s business location or its datacentre at the locations described in a Product Order Form;

“Software” means the Darktrace or its licensor’s proprietary software (in object code form) delivered to Customer as part of the Offering or on a standalone basis, together with all enhancements, error corrections, and/or updates which are generally made available by Darktrace as part of the Offering. The GPL Software does not form part of the Software and is licensed to Customer and the Customer Affiliates directly on the terms of the applicable licenses, provided that the GPL Software will nevertheless be deemed to form part of the Software for the purposes of the Support Services, such that Darktrace supports it as if it were part of the Software;

“Support Services” means the Standard Support Services together with any Service Options provided as part of the Offering as described in a Product Order Form (if applicable) and as set out in the Darktrace Support Services Data Sheet;

“Support Services Data Sheet” means the Documentation describing the terms of the Support Services.

“Term” is as defined in Clause 13.1;

“Third Party Licensors” means the suppliers of the Third Party Software to Darktrace; and

“Third Party Software” means (i) any software or other technology that is licensed to Darktrace from Third Party Licensors which is not proprietary to Darktrace, but which Darktrace has the necessary rights to license to Customer; and (ii) Open Source Software.

1.2. Construction. In this Agreement (except where the context otherwise requires):

- 1.2.1. any reference to a clause or schedule is to the relevant clause or schedule of or to this Agreement and any reference to a paragraph is to the relevant paragraph of the clause or schedule in which it appears;
- 1.2.2. the index and clause headings are included for convenience only and will not affect the interpretation of this Agreement;
- 1.2.3. use of the singular will include the plural and vice versa;
- 1.2.4. use of any gender will include the other gender;
- 1.2.5. any reference to persons includes natural persons, firms, partnerships, companies, corporations, associations, organisations, governments, states, foundations and trust (in each case whether or not having separate legal personality);
- 1.2.6. any phrase introduced by the terms “including”, “include”, “in particular” or any similar expression will be construed as illustrative and will not limit the sense of the words preceding those terms;
- 1.2.7. any reference to any other document is a reference to that other document as amended, varied, supplemented, or novated (in each case, other than in breach of the provisions of this Agreement) at any time.

Appendix 2: Data Protection Agreement

DATA PROCESSING AGREEMENT

1. SUBJECT MATTER OF THE DATA PROCESSING AGREEMENT

- 1.1 This Data Processing Agreement (“DPA”) forms a part of and is subject to the terms and conditions of the Darktrace Master Customer Agreement (“Agreement”).
- 1.2 The Parties acknowledge that the Offering may be used to process information regulated by applicable privacy or data protection laws.
- 1.3 Customer will be the Data Controller and Darktrace will be the Data Processor as defined under the Data Privacy Laws.
- 1.4 The aim of this Agreement is to affirm the Parties’ intention to govern the processing of Regulated Data and/or the inspection or maintenance of automated processes or data processing systems by the Processor for and on behalf of the Controller, according to the Controller’s instructions.
- 1.5 This DPA is an Appendix to the Agreement.

2. DEFINITIONS. For the purposes of this DPA, the terms defined in this Appendix shall have the meanings as set forth in the Agreement. Any terms not specifically defined by this DPA or the Agreement shall have the meaning given by the Data Privacy Laws.**3. COMPLIANCE WITH DATA PRIVACY LAWS**

- 3.1 Each Party agrees that it shall comply with the Data Privacy Laws in exercising its rights and performing its obligations under this Agreement.
- 3.2 In case of any discrepancies between the national data protection legislation and GDPR after 25 May 2018 GDPR shall prevail.

4. NATURE AND PURPOSE OF PROCESSING REGULATED DATA

- 4.1 For the purpose of fulfilling the subject-matter of the Agreement, Darktrace processes the Customer Regulated Data in the following ways.
 - 4.1.1 View of the Darktrace Enterprise Immune System through Call Home or screen share;
 - 4.1.2 Access to the Darktrace Enterprise Immune System for Support Services in accordance with the data sheet; and/or
 - 4.1.3 Transmission via Call Home for the purposes of providing Threat Intelligence Reports in accordance with the data sheet.
- 4.2 Darktrace may process the Regulated Data for the Services stated in the Product Order Form.

5. TYPES AND CATEGORIES OF REGULATED DATA

- 5.1 Categories of Data Subjects. Customer may have the following Data Subject categories for the nature and purpose of processing in accordance with Clause 4.1 above. Such categories below may be the Customer or any Affiliates of Customer.

- 5.1.1 Employees including volunteers, agents, temporary workers, independent contractors;

- 5.1.2 Contractors
- 5.1.3 Customer clients, prospects
- 5.1.4 Suppliers, vendors
- 5.1.5 Advisors, consultants and other professional experts
- 5.1.6 Customer officers, directors

5.2 Types of Regulated Data. Such types of Regulated Data may include the following:

- 5.2.1 IP addresses
- 5.2.2 Host names
- 5.2.3 File names
- 5.2.4 Email addresses
- 5.2.5 And any other categories of Regulated Data that may be contained in the Customer's network.

6. RIGHTS AND OBLIGATIONS OF THE CONTROLLER

- 6.1 Customer hereby instructs Processor to take such steps in the processing of Regulated Data as are reasonably necessary to the performance of Darktrace's obligations under this Agreement, and agrees that such instructions constitute its full and complete instructions as to the means by which Regulated Data shall be processed by Darktrace.

7. RIGHTS AND OBLIGATIONS OF THE PROCESSOR

- 7.1 Darktrace shall not use Regulated Data save for the purposes of delivering the Offering and Services as instructed by this Agreement and in accordance with the documented instructions of Customer.
- 7.2 Darktrace shall immediately inform Customer if, in Darktrace's reasonable opinion, an instruction from Customer infringes Data Privacy Laws.
- 7.3 if the Customer is based in the European Union, not transfer Regulated Data outside the European Economic Area without the prior written consent of Customer and not without procuring provision of adequate safeguards (as defined by the European Commission from time to time);
- 7.4 Darktrace shall take reasonable steps to ensure the reliability of its agents and employees who have access to any Regulated Data.

8. SECURITY

- 8.1 Taking into account the nature, scope, context and purposes of processing, Darktrace shall take, implement and maintain appropriate administrative, physical, technical and organisational measures to protect any Regulated Data accessed or processed by it against unauthorised or unlawful processing or accidental loss, destruction, damage or disclosure to the which are at least equal to the most stringent of the following:
- 8.1.1 those set out in Darktrace's Information Security Standards, and
 - 8.1.2 the highest standard required by law or regulation applicable to Darktrace; ensure, having regard to the state of art (including technological development) and the cost of implementing such measures and the nature, scope, context and purposes of processing as well as the severity of the risk to the rights and freedoms of natural persons;
- 8.2 Darktrace shall procure that such measures ensure a level of security appropriate to: (a) the harm that might result from such unauthorised or unlawful processing or accidental loss, destruction, disclosure, access or damage; and (b) the nature of the data to be protected.

- 8.3 In the event that Darktrace suffers a breach of security (which for the avoidance of doubt shall include, without limitation, any breach of Darktrace's obligations under this DPA and/or any loss, destruction, damage of, or compromise to, any Customer Data in Darktrace's possession or control), inform the Customer immediately upon learning of the same and reasonably cooperate with the Customer in respect of the measures that should be taken in response.

9. SUBPROCESSORS AND SUBCONTRACTORS

- 9.1 Darktrace does not use subcontractors processing Regulated Data. Darktrace shall not engage a subcontractor without the general written authorisation of the Customer.
- 9.2 In the event that Darktrace utilizes any subcontractors, Darktrace shall procure that any of its subcontractors who process Regulated Data enter into a data processing agreement ensuring that the subcontractor shall abide by data protection requirements no less stringent than in this DPA.
- 9.3 Darktrace shall be fully liable for any breach by the subcontractor of any data protection obligations set out in this Clause.

10. ASSISTANCE WHEN HANDLING REQUESTS FROM DATA SUBJECTS

- 10.1 Darktrace will provide reasonable support to Customer in complying with any legally mandated request for access to or correction of any Regulated Data by any individual, or access or demand made by any court or governmental authority responsible for enforcing privacy or data protection laws, and where such request or demand is submitted to Darktrace, promptly notify the Customer of it.

11. RETURN/DESTRUCTION OF PERSONAL DATA

- 11.1 Upon termination of this Agreement, Darktrace shall delete or return all such Regulated Data in accordance with the Customer's written instructions.

[End of Data Processing Agreement]

Support Services Overview	
Overview	<p>Darktrace provides remote assistance support for the Darktrace Products. In addition to the Standard Support Services provided to all Customers, Customers have the flexibility to choose between different Support Service Options listed below to address Customer's specific needs.</p> <p>Capitalised terms used, but not defined, herein will have the meanings ascribed to such terms in the Darktrace Master Customer Agreement or Product Order Form(s), as applicable, each between the Customer and Darktrace, and in the event of any conflict between the terms of this Support Services Data Sheet and such Master Customer Agreement or Product Order Form, as applicable, the terms of such Master Customer Agreement or Product Order Form, as applicable, will control.</p>
Standard Support Services	<p>Darktrace provides all Customers with the following Standard Support Services:</p> <ul style="list-style-type: none"> • Helpdesk • Software Updates • Hardware Support <p>Health Checks and System Diagnostics (requires Call Home to be active)</p>
Support Service Options	<p>Not all Service Options are available on all Products. The Support Service Options the Customer has chosen (if any) will be specified in Customer's Product Order Form and include:</p> <ul style="list-style-type: none"> • Ask the Expert • Threat Intelligence Reports (TIRs) • 24/7 Proactive Threat Notification <p>Call Home is required for Threat Intelligence Reports and 24/7 Proactive Threat Notification</p>
<p>The availability of Support Services, including specific Support Services Options, may be subject to geographic limitations which vary across jurisdictions. Availability of Support Services must be checked at the time of purchase.</p>	

Specifications Standard Support Services	
Helpdesk	<p><u>Telephone Hotline Support.</u> Darktrace provides telephone assistance from its technical support personnel during the Coverage Window . Telephone support will be available in the English language. The Telephone Hotline Support numbers are available on the Customer Portal or otherwise available on request.</p> <p><u>Customer Portal.</u> Darktrace will provide support from its technical support personnel during the coverage hours. Support requests will be raised and responded to through the Customer Portal. Customer Portal support will be available in the English language.</p> <p>For instructions on how to raise support tickets and open a support case, Customer should refer to the Darktrace Support Guide, available on the Customer Portal or otherwise available on request.</p> <p>For reported problems, Darktrace may initiate and perform remote diagnostics using electronic remote support tools, where available, to access Customer equipment or other means available to facilitate remote problem resolution.</p> <p><u>Error Correction.</u> Darktrace will use reasonable endeavors to correct verifiable and reproducible errors based on standard reproducible test case methodology when reported to Darktrace by Customer and acknowledged by Darktrace. Where a verifiable error exists, i.e., that which constitutes unexpected or deviant code execution from baseline standard, the error correction, when completed, may be provided in the form of a software patch and/or a workaround. The Customer acknowledges that not all reported errors may be corrected. Customer agrees to implement temporary procedures or workarounds provided by Darktrace ("<u>Temporary Solutions</u>") while Darktrace works on a permanent solution. If Customer fails to implement any such Temporary Solutions, resulting in the failure of the Product Darktrace will have no liability for such failure.</p>
Software Updates	<p>Darktrace will make available to Customer, for no additional charge, a copy of each Update. "<u>Update</u>" means new releases of the Offering containing error corrections, enhancements, updates which are made commercially available by Darktrace as part of maintenance and any corrections and updates to the associated Documentation. If a Customer has Call Home enabled, Updates are delivered automatically. Otherwise, Updates are available electronically on the Customer Portal.</p>

DARKTRACE SUPPORT SERVICES

	<p>For Customers receiving 24/7 Proactive Threat Notification, updates are compulsory (Customer cannot opt out) and will be delivered automatically.</p>
Hardware Support (Return to Base)	<p>Darktrace provides all parts and materials necessary to maintain the Hardware in good operating condition, including parts and materials subject to submitting a Return to Manufacturer Authorization request through the Helpdesk, and other than racking, data-feeds and third party products (such as taps and network aggregators).</p> <p>Upon discovery of any failure of the Hardware and/or any component parts, Darktrace will ship replacement Hardware and/or component part(s) which may be an equivalent or a later revision (the “<u>Advance Replacement Hardware</u>”). While Darktrace will endeavor to ship Advance Replacement Hardware within a reasonable period, the Customer acknowledges and agrees that transport delays, import and export requirements, and other factors outside of Darktrace’s control may affect delivery timescales.</p> <p>Customer is responsible for performing the following functions prior to return shipping failed Hardware to Darktrace: a) perform all steps for self-test and trouble-shooting specified in the Hardware operating manual; b) provide, in writing, the Hardware’s model number, serial number, current failure symptoms, pertinent failure history and ship-to address (if applicable); c) unless the Darktrace Product will be delivered and picked up in person by Darktrace, Customer is responsible for packaging the failed Hardware carefully in the original packaging or Darktrace-provided shipping container, or a shipping container that prevents it from being damaged while in transit to Darktrace; and d) all parts originally shipped must be returned, including rails, transceivers and power cables.</p> <p>Darktrace will not be responsible for maintaining or protecting any configuration settings or data found on the returned Hardware or component part(s).</p> <p>Replacement parts provided under Hardware support may be whole unit replacements, or may be new or functionally equivalent to new in performance and reliability. Replaced parts of Hardware, once returned to Darktrace, become the property of Darktrace, unless Darktrace agrees otherwise in advance.</p> <p>Should (i) the Hardware or component parts returned by Customer be deemed not to be defective or ‘no fault found’, or (ii) a returned Product be missing any Hardware or component parts, or (iii) Customer fail to return allegedly defective Hardware or any component parts requested by Darktrace within the time limit required, Darktrace will invoice for, and Customer agrees to pay the cost of, the Hardware and/or component parts, as applicable.</p> <p>For components that are discontinued, an upgrade path may be required. Darktrace will work with Customer to recommend a replacement part.</p> <p>For the avoidance of doubt, the Support Services do not include replacement of end-of-life Hardware.</p>
Health Check and System Diagnostics	<p>If Call Home is enabled, Darktrace undertakes regular health checks to ensure the Product is functioning correctly. The health checks are collected up to every hour, and include but are not limited to the following types of metrics:</p> <ul style="list-style-type: none"> • CPU performance • Memory utilization • Appliance load • Number of unique devices seen on network (numeric value) • Bandwidth per interface • Errors on interface • Connections per minute • Disk utilization • Model breach metrics (numeric values) <p>Additionally, if any diagnostic troubleshooting is required, a Darktrace engineer can run diagnostic tools via Call Home to assist in determining the cause of any issues.</p>

Specifications Support Service Options	
Ask the Expert	<p>As a Support Service Option, the Customer may elect in a Product Order Form to receive Ask the Expert. If selected, Customer can enter ticket requests for assistance from an expert Darktrace cyber analyst (e.g., interpretation) up to four times per month with respect to confirmed alerts produced by the Product. Urgent enquires regarding raised tickets may be followed up by contacting the Support Contact Number on +44 (0) 808 189 3465 (UK); or +1 646 893 7898 (US).</p> <p>For instructions on how to raise support tickets and open a support case, Customer should refer to the Darktrace Support Guide, available on the Customer Portal or otherwise available on request.</p> <p>In the event, Customer does not have Call Home, Ask the Expert tickets can be raised on the Customer Portal instead of within the Product.</p>
Threat Intelligence Reports (TIRs)	<p>As a Support Service Option, the Customer may elect in a Product Order Form to receive period Threat Intelligence Reports. If elected, Darktrace will provide periodic (i.e., fortnightly, monthly, quarterly, or as may otherwise be agreed) summaries of the most prominent security incidents of suspected malicious activity on Customer's network identified by Darktrace's cyber analysts .</p>
24/7 Proactive Threat Notification	<p>As a Support Service Option, the Customer may elect in a Product Order Form to receive 24/7 Proactive Threat Notifications. If elected, Darktrace will automatically alert Customer's named operators when a significant and likely high-impact anomaly is detected by the Software (utilizing Darktrace's standard models), which anomaly has been confirmed by a Darktrace cyber analyst.</p>

Assumptions	
Duration	<p>Support Services coverage period starts on the Commencement Date of the Offering and continues for the period of time specified in the applicable Product Order Form. Darktrace will only be liable to provide Support Services if the Customer is current with its payment of fees to Darktrace..</p> <p>If Customer does not renew a Support Services term, but continues to access the Support Services, Darktrace will be entitled to invoice Customer for any period of Support Services provided. If Customer cancels, but later seeks to reinstate Support Services, Customer will be responsible for the payment of all back fees in regards to such Support Services.</p>
Call Home	<p>Darktrace Products can be configured to connect to Darktrace's central management over a secure and encrypted channel to receive Health Checks, patches and Updates. For certain of the Support Services Options, the remote analyst support is dependent on the granting of Call Home access for the analysts to be able to interact with the Product. A Darktrace Product operating Call Home will attempt to establish a secure SSH channel with the Darktrace central management infrastructure. Each Darktrace installation will have a unique hostname pre-set in the configuration, resolving to a single Darktrace central management IP address. To enable Call Home to function, the Darktrace Product must be permitted to contact the four Darktrace central management IP addresses over TCP Port 22. At Darktrace's discretion, Support Services may also be provided using remote diagnosis and support, onsite service or through other Support Services delivery methods, or any combination thereof. If any onsite support is provided, Customer will be charged for any applicable travel fees and expenses.</p>
Customer Responsibilities	<p>Upon Darktrace's request, Customer will be responsible for assisting Darktrace in resolving the problem remotely in providing all information necessary for Darktrace to deliver timely and professional remote support or to enable Darktrace to determine the level of support eligibility, including;</p> <ul style="list-style-type: none"> Starting self-tests and/or other diagnostic tools and programs; and Install customer-installable firmware updates and patches Performing other reasonable activities to help Darktrace identify and resolve the problem. <p>Darktrace may also provide Customer with self-installable parts or units, to Customer following written instructions from Darktrace.</p> <p>Darktrace does not provide backup services. Customer must maintain a separate backup system or procedure for its network data that is not dependent on the Offering.</p> <p>Customer will notify Darktrace if it uses the Offering in an environment that poses a potential health or safety hazard to Darktrace employees providing onsite Support Services. Darktrace may require</p>

	Customer maintains the Offering under Darktrace's supervision and may postpone any onsite Support Services until such hazard(s) are remedied.
General	<p>Darktrace will not be liable to provide Support Services with respect to a Product which is faulty on the basis of: (i) improper use, site preparation, or site or environmental conditions or other non-compliance with applicable Documentation or these terms, as applicable; (ii) failure or functional limitations of any non-Darktrace software or product impacting systems receiving Darktrace Hardware Support Services; (iii) malware (e.g. virus, worm, etc.) introduced by Customer; or (iv) modifications or improper system maintenance or calibration not performed by Darktrace or authorized in writing by Darktrace; (v) fire damage, water damage, accident, electrical disturbances, transportation by Customer, or other causes beyond Darktrace's control. Support Services do not include replacement of end-of-life Hardware.</p> <p>NO ADVICE, ALERT, OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY CUSTOMER FROM DARKTRACE OR THROUGH OR FROM THE SUPPORT SERVICES SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED HEREIN OR IN THE MASTER CUSTOMER AGREEMENT. DARKTRACE SHALL NOT BE LIABLE FOR ANY ERRORS OR DELAYS IN THE CONTENT OR ALERTS AVAILABLE THROUGH THE SUPPORT SERVICES, OR FOR ANY ACTIONS TAKEN IN RELIANCE THEREON. THE CUSTOMER UNDERSTANDS AND ACKNOWLEDGES THAT NOT ALL ANOMALIES / INTRUSIONS MAY BE REPORTED.</p> <p>Darktrace may discontinue specific Support Services no longer included in Darktrace's Offering upon six (6) months' prior written notice, unless otherwise agreed in writing. If Darktrace cancels prepaid Support Services pursuant to this paragraph, Darktrace will refund Customer a pro-rated amount for such unused prepaid Support Services.</p> <p>Additional services performed by Darktrace at Customer's request, which are not included in the Support Services, will be chargeable at the applicable published service rates for the country where the services are to be performed.</p>
Coverage Window	The coverage window specifies the coverage hours during which Customer calls may be logged and service is delivered remotely or onsite (as applicable). Helpdesk and Hardware Support will be available 24/7 (24 hours per day, Monday through Sunday)

[end of document]

PRODUCT ORDER FORM



Customer Name: Palmdale Water District
Shipping Address: 2029 E Ave Q, Palmdale, CA 93550, USA
Invoice Address: 2029 E Ave Q, Palmdale, CA 93550, USA
Attn: Palmdale Water District
Email: jstanton@palmdalewater.org

Product Order Form Ref: 12137-201812-11-509335-GO
Date Prepared: 11-Dec-2018
Expiry Date: 2-Jan-2019

Darktrace Offering:

Line Item	Product/Services Description	Product Code	QTY	Term (months)	Annual Customer Price (USD)	Extended Customer Price (USD)
1	Enterprise Immune System	DCIP-EIS		12	40,000	40,000
	comprising:					
	Medium Appliance	DCIP-M	1			
	Term license commencing on January 2, 2019 ("Commencement Date")					
	Installation Services					
	Standard Support Services including:					
	Threat Intelligence Reports (Monthly)					
2	Threat Visualizer, Virtual Instructor - Public	DCIP-TV-PT	1	-	-	Included
Total						40,000

Terms and Conditions:

1	By signing this Product Order Form ("Product Order Form"), issuing a purchase order referencing this Product Order Form or otherwise accessing or using the Offering, the Customer's use of the Offering shall be subject to the Darktrace Master Customer Agreement included in the Appliance, which can also found at: https://www.darktrace.com/resources/legal-online-terms.pdf ("Agreement").
2	The Appliance(s) are for use with respect to the Customer applicable bandwidth throughput, number of connected devices and connections per minute as set out in the applicable Product Data Sheet (https://darktrace.com/resources/contract-data-sheets.zip). The DCIP-M Appliance will be returned if Customer does not renew the license granted by this Product Order Form for an additional Term.
3	Fees are exclusive of any applicable sales tax, goods and services tax, withholding tax or VAT. Fees will be invoiced in full in advance from the Commencement Date. Payment terms Net 30.
4	If Customer requires a purchase order, it must be sent at the time of acceptance of this Product Order Form and be for the full contract value. If it is not received, Darktrace shall be entitled to invoice without it.
5	Acceptance of this Product Order Form is expressly limited to the terms of Darktrace's offer. Once accepted, the terms and conditions of this Product Order Form and the Agreement will be the complete and exclusive statement of the agreement between the parties. Any modifications proposed by Customers are expressly rejected by Darktrace and shall not become part of the Agreement in the absence of Darktrace's written acceptance.
6	This Product Order Form may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement. Transmission of the executed counterpart of this Product Order Form by email (in PDF, JPEG or other agreed format) shall take effect as delivery of an executed counterpart of this Agreement.
7	Customer's logo on Darktrace's website, and (c) otherwise refer to Customer in print or electronic form solely for marketing or reference purposes, including in a joint press release(s). Customer also agrees to (d) participate in a case study for the purposes of marketing and promotion, (e) participate in and speak at least one Darktrace seminar, dinner, or roundtable event, and (f) provide a reasonable number of reference calls on demand.

Accepted By Customer

Accepted By Darktrace

By:
Title:
Effective Date:

By:
Title:
Date:

Darktrace Limited, Maurice Wilkes Building, St John's Innovation Park, Cowley Road, Cambridge CB4 0DS, UK
Registered No.: GB08562035, VAT No. GB290 0399 03

Darktrace Enterprise

Threat Detection & Classification

The ability to detect and classify unusual behavior, as it emerges, is critical in this era of novel and fast-moving cyber-threat. Today's rapidly evolving threat landscape demands a fundamentally new approach to detecting attacks at an early stage, before they have time to do damage.

To address the challenge, organizations must understand when benign activity turns 'abnormal' amid the noise of everyday business activity, and to differentiate friend from foe. In order to do this, across a diverse and changeable digital environment, technology must be able to make judgments autonomously, and help security professionals focus on what really matters.

Enterprise Immune System

Darktrace Enterprise is Darktrace's flagship AI cyber defense solution. It combines real-time threat detection, network visualization, and advanced investigation capabilities in a single unified system that is fast and easy to install.

Using proprietary machine learning and AI algorithms developed by mathematicians from the University of Cambridge, Darktrace Enterprise detects and ranks all forms of cyber-threats, including subtle insider threats, low-and-slow attacks and automated threats, without prior assumptions of what 'malicious' activity looks like.

The solution works by passively analyzing raw network traffic across the digital enterprise, and continually makes probabilistic judgments about what is normal or abnormal behavior. In doing so, Darktrace creates an evolving understanding of the 'pattern of life' of every device and user, as well as each network and subnet.

Based on core Enterprise Immune System technology, these 'patterns of life' are dynamic, and adapt as your network evolves. Without presuming to know in advance what activity is 'malicious' or not, Darktrace Enterprise independently learns to detect significant deviations from the 'pattern of life' of a business, and immediately alerts the organization to the potential threat.

This probability-based approach means that Darktrace Enterprise is agnostic to the provenance, delivery mechanism, tactics and function of the cyber-attacker or threat. All significant deviations are seen and correlated, resulting in the detection of genuine threats, without producing floods of false positives.

Critically, Darktrace Enterprise is self-improving too, becoming increasingly accurate over time.

Key Benefits

Learns on the Job

Continually learns and adapts its understanding of 'normal' in light of new evidence.



Understands Your Entire Business

Works across on-premise network, data center, virtualized environment, cloud, SaaS, industrial control systems.



Installs in One Hour

No lengthy set-up or manual tuning. Darktrace Enterprise installs in just one hour.



“
Darktrace has proven
the technology actually
does what it says it will.
FORRESTER®”

Network Visualization

Cyber security analysts face not only overwhelming volumes of data but also increased complexity as the digital business continues to expand. In this environment, an efficient and effective way to visualize interconnected data is essential to allow for sophisticated threat detection and remediation.

To defend their networks against a range of attack types, organizations require a powerful tool that provides insight into the relationships and data flows across the network, as well as intuitive visual storytelling that can be used to identify and investigate potential emerging threats as they unfold.

Darktrace Threat Visualizer

The Threat Visualizer is Darktrace's graphical and interactive 3D interface, which visualizes network activity and enables users to investigate anomalies in real time. It is designed for users of all maturity levels, from forensic security experts, to business executives and less experienced members of the IT team.

A wealth of rich information can be variously queried and exposed using the interactive features within the Threat Visualizer. Cyber security analysts use it as an essential system to investigate cyber incidents, while visualization techniques provide a high-level overview of security issues for business executives, helping to bridge the gap between technical specialists and the boardroom.

Dynamic Threat Dashboard

The Dynamic Threat Dashboard provides a simplified, real-time view of high-priority threats and suspicious activities to help expedite the response process. This allows even the leanest security teams to perform extremely rapid triage with a minimum of interaction. Its streamlined interface facilitates quick sorting, viewing, and acknowledging of breaches, which can then be investigated by pivoting to the Threat Visualizer, which gives a comprehensive view of the relevant network activity.

Darktrace Mobile App

Available for iOS and Android, the Darktrace Mobile App allows users to easily access Darktrace when they are on the move. Designed to offer maximum flexibility and to increase the speed of mitigation, the app offers push notifications of in-progress threats and one-click confirmation of Darktrace Antigena's autonomous response actions. When an attack transpires, security teams can remotely view and remediate threats within seconds, even when they are out of the office.

“

The Darktrace Mobile App is great. It gives me the flexibility to take actions, get alerts, and monitor the network wherever I am.”

- ZPower



Darktrace Threat Visualizer

“

Darktrace has an excellent user interface and enables analysts to visualize the entire network.”

- Gartner Peer Insights Review

“

The Dynamic Threat Dashboard provides focus and is extremely easy to use.”

- Gartner Peer Insights Review



Darktrace Mobile App

About Darktrace

Darktrace is the world's leading AI company for cyber security. Created by mathematicians, the Enterprise Immune System uses machine learning and AI algorithms to detect and respond to cyber-threats across diverse digital environments, including cloud and virtualized networks, IoT and industrial control systems. The technology is self-learning and requires no set-up, identifying threats in real time, including zero-days, insiders and stealthy, silent attackers. Darktrace is headquartered in San Francisco and Cambridge, UK, and has over 30 offices worldwide. For more information, visit www.darktrace.com

Contact Us

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Asia Pacific: +65 6804 5010
info@darktrace.com

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 8, 2019 **January 14, 2019**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Jennifer Emery, Human Resources Director
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 6.6 - APPROVAL OF RESOLUTION NO. 19-1 FOR EMPLOYER PAID MEMBER CONTRIBUTIONS FOR CALPERS***

Recommendation:

Staff recommends adoption of Resolution No. 19-1 for Employer Paid Member Contributions for CalPERS.

This Resolution reflects the Board's decision to have a portion of the 2019 COLA increase be paid by employees toward the employee contribution of CalPERS. This amount will be 2.67% paid by the employees bringing the total contribution to 7.00%.

Alternative Options:

If there is no Resolution, then CalPERS will not allow the payroll deductions.

Background:

This was voted on at the November 13, 2018 Regular Board meeting.

Strategic Plan Initiative:

This work is part of Strategic Initiative No. 2 – Organizational Excellence.

Budget:

This item will not affect the budget.

Supporting Documents:

- Resolution No. 19-1 for Employer Paid Member Contributions for CalPERS.

**RESOLUTION NO. 19-1
FOR EMPLOYER PAID MEMBER CONTRIBUTIONS**

WHEREAS, the governing body of the Palmdale Water District has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the Palmdale Water District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Palmdale Water District of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the Palmdale Water District has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the Palmdale Water District.
- This benefit shall consist of paying 7.00 percent of the normal member contributions as EPMC for the classic members.
- The effective date of this Resolution shall be January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Palmdale Water District elects to pay EPMC, as set forth above.

BY:

Name of Official

President, Board of Directors
Title

January 14, 2019

Date adopted and approved

APPROVED AS TO FORM:

BY: _____
ALESHIRE & WYNDER, General Counsel

To assist in the Board's discussion on this item, attached is a copy of Article 4 of the District's Rules and Regulations, Section 4.05: Officers of the Board and Section 4.06: Duties and Obligations of the Officers of the Board.

- Rules and Regulations Article 4 Sections 4.05 and 4.06

4.05: OFFICERS OF THE BOARD (Revised 7-9-18)

The officers of the Board shall be:

President, Vice President, Treasurer, Secretary, and Assistant Secretary.

Officers shall be elected by a 3/5 majority vote of the Board. The Board shall reorganize every two years, following an election, unless by a 3/5 majority vote the Board approves a reorganization at any other time.

4.06: DUTIES AND OBLIGATIONS OF THE OFFICERS OF THE BOARD

Other than the duties and obligations specified herein, Officers have no rights or authority different from any other Director. In addition to such duties and obligations imposed by law or by action of the Board of Directors, the duties of each Officer of the District are as follows:

4.06.1 PRESIDENT

Preside over and conduct all meetings of the Board, including maintaining the order pursuant to the Rules of Procedure adopted by the Board and attached hereto as Appendix DD, to ensure constructive and democratic meetings and help, not hinder, the business and discussion of the Board. Carry out the resolutions and orders of the Board. Exercise other powers and perform other duties as prescribed by the Board in these Rules and Regulations and by other actions of the Board. Approve Board meeting agendas. Form or disband standing and ad hoc committees. Appoint committee members and the Chair of said committees. Sign all agreements to which the District is a party. Write and/or sign correspondence on behalf of the Board and PWD. In the event of an early vacancy in the office of the Presidency, the Vice President shall become the President.

4.06.2 VICE PRESIDENT

Exercise the duties of the President in the absence of, when the President stands down, or when the President is unable to continue in his/her duties due to any other reason. In the event of an early vacancy in the position of Vice-

President, the Board shall elect a new Vice-President in accordance with Section 4.04.

4.06.3 TREASURER

Sign financial instruments as required and serve as the Finance Committee Chair. The Treasurer acts on behalf of the President in the event the President and Vice President are unable to do so. In the event of an early vacancy in the position of Treasurer, the Board shall elect a new Treasurer in accordance with Section 4.04.

4.06.4 SECRETARY

Certify or attest to the actions taken by the Board. Sign the minutes of the Board meeting following their approval. In the absence of the Secretary from any meeting at which the Board approved meeting minutes, the Assistant Secretary, if present, shall sign the meeting minutes. In the event of an early vacancy in the position of Secretary, the Board shall elect a new Secretary in accordance with Section 4.04.

4.06.5 ASSISTANT SECRETARY (Approved 7-9-18)

Exercise the duties of the Secretary in the absence of or when the Secretary is unable to continue in his/her duties due to any other reason. In the event of an early vacancy in the position of Assistant Secretary, the Board shall elect a new Assistant Secretary in accordance with Section 4.04.

4.07: DUTIES AND OBLIGATIONS OF ALL DIRECTORS

4.07.1 RULES OF CONDUCT

The Board of Directors shall at all times conduct itself in accordance with all applicable Federal laws, State laws, Local laws, and the District's Rules and Regulations. Any violations by any Director of these Rules and Regulations, including this Article IV, may be addressed by the Board in the manner provided in the Rules of Procedure, attached hereto as Appendix DD at Section IV.B.

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 7, 2019 **January 14, 2019**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION
ON AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
PALMDALE WATER DISTRICT AND DR. WILLIAM MATHIS D/B/A
MATHIS GROUP. (\$36,000.00 – BUDGETED – GENERAL MANAGER
LaMOREAUX)***

Recommendation:

An Agreement for Professional Services between the District and the Mathis Group in the not-to-exceed amount of \$36,000.00 is presented for the Board's consideration.

Background:

Based on previous Board discussions, the Mathis Consulting Group has presented the attached Agreement to provide instructions for implementing changes based on the recent Culture Survey, conducting the General Manager and General Counsel annual evaluations, and updating the Strategic Plan through 2020.

Strategic Plan Initiative/Mission Statement:

This work is part of Strategic Initiative No. 5 – Regional Leadership.
This item directly relates to the District's Mission Statement.

Budget:

This is under Budget Item No. 1-02-5070-007 – Consultants.

Supporting Documents:

- Agreement for Professional Services Between the Palmdale Water District and Dr. William Mathis d/b/a Mathis Group

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE PALMDALE WATER DISTRICT AND
DR. WILLIAM MATHIS d/b/a/ MATHIS GROUP**

THIS AGREEMENT FOR PROFESSIONAL SERVICES (herein "Agreement") is made and entered into this ____ day of _____, 2019 by and between the PALMDALE WATER DISTRICT, a California public agency ("District") and DR. WILLIAM MATHIS d/b/a/ MATHIS GROUP, a sole proprietorship ("Consultant"). District and Consultant are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

RECITALS

Whereas, the District desires Consultant to work with Communications Group to implement the Culture Survey's findings and advice the District Board in updating the 2020 Strategic Plan; and

Whereas, the District also desires assistance in conducting its annual performance evaluation for the positions of District General Manager and District General Counsel; and

Whereas, the Consultant previously conducted the Culture Survey and provided District with the Culture Survey Report to implement; and

Whereas, Consultant previously provided professional consulting services to the District in the area of management consulting and performance evaluation for the positions of District General Manager and District General Counsel; and

Whereas, the District and Consultant desire to enter into a contract for the provision of professional services related to these performance evaluations as delineated in the Scope of Work attached hereto as Exhibit A, subject to the terms and conditions of this Agreement.

OPERATIVE PROVISIONS

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all of the terms and conditions of this Agreement, the Consultant shall perform the work or services set forth in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by reference. Consultant warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

1.2 Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the District and any Federal, State or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreement.

1.4 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

2. COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of **Thirty Six Thousand Dollars (\$36,000.00)** ("Contract Sum").

2.2 Invoices. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month in a form approved by District's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and subcontractor contracts. Subcontractor charges shall also be detailed by such categories. Consultant shall not invoice District for any duplicate services performed by more than one person.

District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to District warrant run procedures, the District cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission. Review and payment by the District of any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.3 Additional Services. District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual cost of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum but not exceeding a total contract amount of Five Thousand Dollars (\$5,000) or in the time to perform of up to ninety (90) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be

approved by the District Board. No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

3. PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding thirty (30) days cumulatively.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the District, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the District for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

4. COORDINATION OF WORK

4.1 Representative of Consultant. **Dr. William Mathis, Management Consultant** is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith. All personnel of Consultant and any authorized agents shall be under the exclusive direction of the representative of Consultant. Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, and shall keep District informed of any changes.

4.2 Contract Officer. **Dennis LaMoreaux, District General Manager**, or such person as may be designated by the District General Manager is hereby designated as being

the representative the District authorized to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith ("Contract Officer").

4.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the District. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of District. Any such prohibited assignment or transfer shall be void.

4.4 Independent Consultant. Neither the District nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth. Consultant shall perform all services required herein as an independent contractor of District with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of District, or that it is a member of a joint enterprise with District.

5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages. The Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to District, during the entire term of this Agreement including any extension thereof, the following policies of insurance which shall cover all elected and appointed officers, employees and agents of District:

(a) Commercial General Liability Insurance (Occurrence Form CG0001 or equivalent). A policy of comprehensive general liability insurance written on a per occurrence basis for bodily injury, personal injury and property damage. The policy of insurance shall be in an amount not less than \$1,000,000.00 per occurrence or if a general aggregate limit is used, either the general aggregate limit shall apply separately to this contract/location, or the general aggregate limit shall be twice the occurrence limit.

(b) Worker's Compensation Insurance. A policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for the Consultant against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Consultant in the course of carrying out the work or services contemplated in this Agreement.

(c) Automotive Insurance (Form CA 0001 (Ed 1/87) including "any auto" and endorsement CA 0025 or equivalent). A policy of comprehensive automobile liability insurance written on a per occurrence for bodily injury and property damage in an amount not less than either (i) bodily injury liability limits of \$100,000 per person and \$300,000 per occurrence and property damage liability limits of \$150,000 per occurrence or (ii) combined single limit liability of \$1,000,000. Said policy shall include coverage for owned, non-owned, leased, hired cars, and any other automobile.

(d) Professional Liability. Professional liability insurance appropriate to the Consultant's profession. This coverage may be written on a "claims made" basis, and must include coverage for contractual liability. The professional liability insurance required by this

Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement. The insurance must be maintained for at least 5 consecutive years following the completion of Consultant's services or the termination of this Agreement. During this additional 5-year period, Consultant shall annually and upon request of the District submit written evidence of this continuous coverage.

(e) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

(f) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

5.2 General Insurance Requirements.

All of the above policies of insurance shall be primary insurance and shall name the District, its elected and appointed officers, employees and agents as additional insureds and any insurance maintained by District or its officers, employees or agents may apply in excess of, and not contribute with Consultant's insurance. The insurer is deemed hereof to waive all rights of subrogation and contribution it may have against the District, its officers, employees and agents and their respective insurers. The insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall provide that said insurance may not be amended or cancelled by the insurer or any party hereto without providing thirty (30) days prior written notice by certified mail return receipt requested to the District. In the event any of said policies of insurance are cancelled, the Consultant shall, prior to the cancellation date, submit new evidence of insurance in conformance with Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until the Consultant has provided the District with Certificates of Insurance, additional insured endorsement forms or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the District. District reserves the right to inspect complete, certified copies of and endorsement to all required insurance policies at any time. Any failure to comply with the reporting or other provisions of the policies including breaches or warranties shall not affect coverage provided to District.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the District's Risk Manager or other designee of the District due to unique circumstances.

5.3 Indemnification. To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the District, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work,

operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of District's sole negligence or willful acts or omissions. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records. Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to District and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services and shall keep such records for a period of three years following completion of the services hereunder. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of District, including the right to inspect, copy, audit and make records and transcripts from such records.

6.2 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement or as the Contract Officer shall require.

6.3 Confidentiality and Release of Information

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than the District without prior written authorization from the Contract Officer.

(b) Consultant shall not, without prior written authorization from the Contract Officer or unless requested by the District General Counsel, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives the District notice of such court order or subpoena.

(c) If Consultant provides any information or work product in violation of this Agreement, then the District shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify the District should Consultant be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. The District retains the

right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with the District and to provide the District with the opportunity to review any response to discovery requests provided by Consultant.

6.4 Ownership of Documents. All studies, surveys, data, notes, computer files, reports, records, drawings, specifications, maps, designs, photographs, documents and other materials (the "documents and materials") prepared by Consultant in the performance of this Agreement shall be the property of the District and shall be delivered to the District upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by the District of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the District.

7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law. This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default. In the event that Consultant is in default under the terms of this Agreement, the District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the District may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, if circumstances warrant. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. If Consultant does not cure the default, the District may take necessary steps to terminate this Agreement under this Article.

7.3 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et. seq. and 910 et. seq., in order to pursue any legal action under this Agreement.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.4 Termination Prior to Expiration of Term. This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The District reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to District, except that where termination is due to the fault of the District, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder, but not exceeding the compensation provided therefore in the Schedule of Compensation Exhibit "C". In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.5 Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, District may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the District shall use reasonable efforts to mitigate such damages), and District may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the District as previously stated.

8. MISCELLANEOUS

8.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class

8.2 Non-liability of District Officers and Employees. No officer or employee of the District shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the District or for any amount, which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.3 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of

the District, to the District General Manager and to the attention of the Contract Officer (with her/his name and District title), Palmdale Water District, 2029 East Avenue Q, Palmdale, California 93550 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

8.4 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

8.5 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.6 Waiver. No delay or omission in the exercise of any right or remedy by non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.7 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which any be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

8.8 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.9 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

8.10 Warranty & Representation of Non-Collusion. No official, officer, or employee of District has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of District participate in any decision relating to this Agreement

which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any District official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any District official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials 

8.11 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[Signatures on the following page.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

DISTRICT:
PALMDALE WATER DISTRICT,
a California public agency

Vincent Dino, President

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Eric Dunn, General Counsel

CONSULTANT:
DR. WILLIAM MATHIS d/b/a/ MATHIS
GROUP,
a sole proprietorship

By: _____

Name: Dr. William Mathis

Title: Management Consultant

By: _____

Name:

Title:

Address: 11660 Church St., # 714
Rancho Cucamonga, CA 91730

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

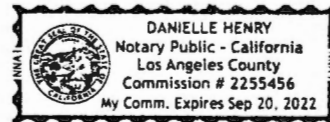
NOTARY PUBLIC Dr. William

On January 8, 2019 before me, Danielle Henry, personally appeared Robert Mathis, proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) (is) are subscribed to the within instrument and acknowledged to me that he ~~she~~ they executed the same in his ~~her~~ their authorized capacity(ies), and that by his ~~her~~ their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Danielle Henry



OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☒ INDIVIDUAL
☐ CORPORATE OFFICER

TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL

☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

DESCRIPTION OF ATTACHED DOCUMENT

PROFESSIONAL SERVICES AGREEMENT
TITLE OR TYPE OF DOCUMENT

18
NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))
Robert Mathis

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2019 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER	DESCRIPTION OF ATTACHED DOCUMENT
<input checked="" type="checkbox"/> INDIVIDUAL	_____
<input type="checkbox"/> CORPORATE OFFICER	TITLE OR TYPE OF DOCUMENT

TITLE(S)	
<input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED	_____
<input type="checkbox"/> <input type="checkbox"/> GENERAL	NUMBER OF PAGES
<input type="checkbox"/> ATTORNEY-IN-FACT	_____
<input type="checkbox"/> TRUSTEE(S)	DATE OF DOCUMENT
<input type="checkbox"/> GUARDIAN/CONSERVATOR	
<input type="checkbox"/> OTHER _____	

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will provide the District with the following Services ("Services"):

A. Facilitate performance evaluations for the positions of District General Manager and District General Counsel, including without limitation:

1. Analyze a self-evaluation to be provided, individually, by the General Manager ("GM") and the District General Counsel ("GC") detailing prior year's accomplishments and recommended goals for the Board for 2019.
2. Recommend goals that should be on the General Manager's and the General Counsel's personal goal lists.
3. Once finalized, the GM and the GC will send their accomplishment lists and recommended goals to the District Board ("Board") one week prior to the individual meetings with Consultant.
4. Consultant will e-mail the self-evaluation forms to the Board a week prior to meeting with the GM and the GC.
5. Coordinate setting the evaluation dates with the District; the preparation may be set for September and the actual evaluation may be set for October 2019.
6. Within a week of submitting the self-evaluation forms to the Board, Consultant shall prepare an evaluation book for discussion in combination with the Board's combined evaluation data; GM and GC will then be individually invited into the room for their evaluation and goal discussion and to determine whether there is an agreement and discussion. This activity will precede the evaluation of all Department Managers' department goals.

B. Assist in the implementation of the Culture Survey results, including without limitation:

1. Advise and instruct the Communications Group in implementing the results of the Culture Survey in order to make improvement in the District.

C. Assist the Board in updating the 2020 Strategic Plan, including without limitation:

1. Advise and recommend goals to the Board.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

- A. Evaluation book to be used as part of the discussion during the individual performance evaluation meetings.

III. Consultant will utilize the following personnel to accomplish the Services:

- A. Dr. William Mathis, Management Consultant
- B. Other Consultant staff as necessary.

EXHIBIT "B"

SPECIAL REQUIREMENTS
(Superseding Contract Boilerplate)

NONE.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

- I. The total compensation for the Services shall not exceed \$36,000.00, as provided in Section 2.1 of this Agreement.**
- II. The District will compensate Consultant for the Services performed upon submission of a valid invoice, in accordance with Section 2.2. Each invoice is to include:**
 - A.** Line items for all the work performed, name of Consultant personnel who performed it, and date(s) work performed.
 - B.** Line items for all materials and equipment properly charged to the Services, where applicable.
 - C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services, where applicable.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

- I. Consultant shall perform all Services in a timely manner and in accordance with a schedule to be agreed upon with the District following the execution of this Agreement.**
- II. Consultant shall deliver the following tangible work products to the District in a timely manner and in accordance with a schedule to be agreed upon with the District following the execution of this Agreement.**
 - A. Evaluation book to be used as part of the discussion during the individual performance evaluation meetings.**
- III. The Contract Officer may approve extensions for performance of the Services in accordance with Section 3.2.**

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: January 7, 2019 **January 14, 2019**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Judy Shay, Public Affairs Director
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.3 – CONSIDERATION AND POSSIBLE ACTION TO SPONSOR ANTELOPE VALLEY BOARD OF TRADE 1ST ANNUAL ANTELOPE VALLEY SACRAMENTO ROAD TRIP. (\$3,500.00 – BUDGETED – PUBLIC AFFAIRS DIRECTOR SHAY)***

Recommendation:

Staff recommends that the Board approve the \$3,500 sponsorship of the 1st Annual AV Sacramento Road Trip hosted by State Senator Scott Wilk, Assemblyman Tom Lackey, AV Board of Trade, and KHTS radio.

Alternative Options:

The Board can choose not to sponsor the event.

Impact of Taking No Action:

The impact of taking no action is that Palmdale Water District will not receive recognition as a Corporate Sponsor of the event.

Background:

The 1st Annual AV Sacramento Road Trip will be held on May 6 & 7, 2019. AV business leaders, politicians, educators, nonprofit leaders and other community members are being invited to go to Sacramento to advocate for critical issues impacting the valley. Attendees will have the opportunity to meet with key decision makers in Sacramento and share concerns. During the bus drive to and from the state Capitol, KHTS radio will be broadcasting from the bus. Santa Clarita has been taking these Sacramento bus trips for 14 years.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiatives No. 5 and No. 6.
This item directly relates to the District's Mission Statement.

Budget:

This project is under Budget Item No. 1-02-4190-700

Supporting Documents:

- Information on the Inaugural Sacramento Trip

[EVENTS](#)[MEMBERS](#)[CALENDAR](#)[ABOUT US](#)[CONTACT US](#)

Sacramento Bus Trip



Inaugural Sacramento Trip

May 6th & 7th, 2019

State Senator Scott Wilk, Assemblyman Tom Lackey, the Antelope Valley Board of Trade, and KHTS radio invite you to join our 1st Annual AV Sacramento Road Trip.

You'll be part of a distinguished group advocating for the most critical issues impacting our Antelope Valley. We are inviting a broad section of our community. Democrats and Republicans, business leaders, local politicians, educators and heads of our leading non-profits.

We'll meet with the key decision makers in Sacramento sharing a powerful message. Santa Clarita has been taking this trip every year for the past 14 years and has an incredible track record of successes. Our mission is to follow their path and become only the second community in our State to create this kind of impact.

You'll be staying at the Hyatt Regency Hotel, Sacramento next to the State Capitol. KHTS radio will broadcast from our bus as we drive to and from Sacramento. You will be interviewed about the trip and be part of our historical archive permanently placed on the Antelope Valley Board of Trade and KHTS websites (www.avbot.org and www.hometownstation.com).

Inaugural KHTS Sacramento Road Trip - Antelope Valley



Corporate Sponsor

As a corporate sponsor, you shall receive the following:

- Sponsorship logos on all printed and web material including logo & links from the AVBOT website and the [KHTS website](#).
- You shall also receive a full-page ad in the program booklet handed out to all participants, all key legislators, and posted permanently on both websites.
- Logo on posters at all our meetings and at our dinner on screen and on poster.
- Radio recognition on KHTS 98.1 FM & AM-1220 with (50) :30 second announcements airing in prime-time on both radio stations.
- You shall also receive (1) full trip package including round trip bus transportation, single room at the Sacramento Hyatt Regency, key note dinner, breakfast, and lunch on bus ride to Sacramento.

Total Sponsorship Investment: \$3,500.00.

Our trip is limited to 60 participants on a first come, first served basis.

Please contact us to secure your spot at Anna@AVbot.com.

"We're looking forward to having you join us."

– Senator Scott Wilk, Assemblyman Tom Lackey, Anna Lee Buehn, AVBOT, Carl Goldman & Jeri Seratti-Goldman (owners KHTS radio)

Participants

The cost of our trip is \$420.00 per person. Spouses are invited for a total charge of \$575.00, (\$287.50 per person). This covers your room at the Hyatt, your bus transportation (including tip), muffins and lunch on the bus ride up, our special Monday night dinner, participation at all our events and all tips and taxes.

You do not need to call the Hyatt. We will have a room reserved under your name as we get closer to the event. The rooms and tax have already been paid for through your payment to us. You will only need to pay for any incidentals when you check out.
Our trip is limited to 60 participants on a first come, first served basis.

Please contact us to secure your spot at Carl@hometownstation.com.

If by credit card, (we can handle Visa and/or Mastercard only) please call Lori at KHTS [\(661\) 298-1220](tel:661-298-1220) and give her your information.

"We're looking forward to having you join us."

– Senator Scott Wilk, Assemblyman Tom Lackey, Anna Lee Buehn, AVBOT, Carl Goldman & Jeri Seratti-Goldman (owners KHTS radio)

Contact Information

Anna Lee Buehn/Executive Director
Antelope Valley Board of Trade
41319 W. 12th st., #104, Palmdale, CA 93551
[\(661\) 947-9033](tel:661-947-9033)
anna@avbot.org

Carl Goldman/Owner
KHTS Radio
24320 Main Street, Santa Clarita CA. 91321
[\(661\) 298-1220](tel:661-298-1220)
carl@hometownstation.com

ABOUT US

Serving the Antelope Valley since 1957, it is the mission of The AVBOT "to engage in maintaining and promoting diverse business and industry, quality infrastructures and a strong legislative voice for the benefit of its members and the Greater Antelope Valley."

LATEST NEWS

AVBOT NL Dec
2018
[December 14, 2018](#)

AVBOT NL Nov
2018
[November 21, 2018](#)

HELPFUL LINKS

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RE: AGENDA ITEM NO. 7.4 – CONSIDERATION AND POSSIBLE ACTION ON CREATING A WATER AMBASSADOR’S ACADEMY FOR TEENS TO HELP ENCOURAGE CAREERS IN THE WATER INDUSTRY. (NON-BUDGETED – DIRECTOR MAC LAREN)

This item is presented for the Board's consideration at the request of Director Mac Laren.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Is the Brown Act Making you Blue?/January 15, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closet hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Is the Brown Act Making You Blue?

Presenter: Jeff Hoskinson, Atkinson, Andelson,
Loya, Ruud & Romo

This webinar will educate about the legal requirements and procedures to ensure public business is conducted in full compliance with California's transparency laws. Attendees will learn of new Brown Act requirements in 2019 and other requirements concerning agendas, meeting procedures, public participation and permissible closed session exceptions. Attendees will also learn about potential pitfalls that may lead to inadvertent violations as a result of the use of email, text messaging and social media as well as emerging issues and legislative updates.

10:00 a.m. - 12:00 p.m.

Free SDRMA member
\$65 CSDA member
\$95 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Required Harassment Prevention Training/January 23, 2019; June 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Sexual Harassment Avoidance Training

Presenter: Joseph Ortiz, Best Best & Krieger LLP

This presentation will comply with the requirement of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance to AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE





**California Special
Districts Association**

Districts Stronger Together

Webinar: Required Harassment Prevention Training

Presenters: Traci Park and Kelly Trainer, Burke,
Williams & Sorensen, LLP

AB 1825 and AB 1661 makes sexual harassment prevention training mandatory for supervisory employees and officials receiving any compensation. This legislation requires employers to ensure that all supervisors and officials receive at least two hours of sexual harassment prevention training every two years. Receive your AB 1825/AB 1661 compliance training for special districts with this webinar.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

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Hotel and Travel Accommodations

Event Name/Date:

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

Yes

No

Do you need transportation from the airport to the hotel?

Yes

No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Save the Date
January 25, 2019

2nd Annual

Dinner Gala and Fundraising Event

Inspiring Our Students To Reach For The Stars

Gino's Ristorante

44960 Valley Central Way, Lancaster, CA 93536

Time: 5:30 - 10 p.m.

For additional information, Please call 661-789-6502/6503



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Understanding Board & District Liability Issues/January 29, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**
Districts Stronger Together

Webinar: Understanding Board & District Liability Issues

Presenter: Dennis Timoney, SDRMA

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board members acting within the course and scope of their official duties.

10:00 - 11:30 a.m.

Free SDRMA member
\$65 CSDA member
\$95 Non-member

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends/February 5, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Annual Employment Law Update: Recent Cases & Trends

Presenter: Gage Dungy, Liebert Cassidy
Whitmore

This webinar discusses the most critical court decisions and laws impacting special district employers in the past year. Please join Gage C. Dungy of Liebert Cassidy Whitmore in an analysis of the newest statutes and court opinions and how these new developments impact your agency. Gage will also provide practical tips for steps your agency can take to ensure compliance with new legal requirements.

10:00 a.m. - 12:00 p.m.

Free SDRMA member
\$65 CSDA member
\$95 Non-member

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



Hotel and Travel Accommodations

Event Name/Date:

ACWA Groundwater Sustainability Bootcamp – A Short Course/February 5 – 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Flight Number

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ADDITIONAL INFORMATION/REQUESTS

Staff Representative



GROUNDWATER SUSTAINABILITY BOOTCAMP – A SHORTCOURSE

GROUNDWATER RESOURCES ASSOCIATION OF CALIFORNIA
SACRAMENTO VALLEY

WHEN

February 5 THRU February 6
8:00 am – 5:00 am

 [Add to Calendar](#)

LOCATION

530 Alumni Lane, Davis, CA, USA

 [Get Directions](#)

COST

GRA Member/UC Davis
Employee \$405.00
Member Pre-Registration Fee

\$515.00
Non-Member Pre-Registration Fee

DEADLINE

INTRODUCTION TO GROUNDWATER, WATERSHEDS, AND THE NUTS AND BOLTS OF GROUNDWATER SUSTAINABILITY PLANS

Co-Sponsored by:

University of California Cooperative Extension Groundwater Hydrology Program

Approved MCLE Credits – 13.25 hours

COURSE DESCRIPTION

Understanding the fundamental principles of groundwater and watersheds and how we monitor, assess, and sustainably manage these resources with climate change and variability is critical and integral to Groundwater Sustainability Plans (GSPs) and other water-related programs. Whether at the local, state, or federal level, these programs are designed for sustainable development, management, and protection of water resources in California among competing users. As Groundwater Sustainability Agencies in California develop and implement their GSPs, professionals, decision makers, executives, agency employees, and stakeholders with diverse backgrounds and in a wide variety of private, non-profit, and government responsibilities at local, state, and federal levels, become directly or indirectly involved in the sustainable management and assessment of groundwater and surface water to meet the requirements of the Sustainable Groundwater Management Act (SGMA). Yet, many participants find themselves lacking the multidisciplinary background and expertise to meaningfully participate in the technical and regulatory efforts related to water resources management. The amount of technical information available often seems overwhelming.

This shortcourse will review the fundamental principles of groundwater and watershed hydrology, water budgets, water quality, and water law and regulation in an intuitive, highly accessible fashion. Through real world examples, participants will learn about the most common tools for measuring, monitoring, and assessing groundwater and surface water resources. The course will then review the key elements of a GSP. Case studies are used so participants learn about

- development of conceptual models, water budgets, and GSP sustainability criteria;
- designing minimum thresholds and operating targets (measureable objectives) for GSPs and how to link those to monitoring networks;
- methods for addressing climate variability and climate change;
- recharge as a tool to enhance groundwater supplies;
- GSA governance; and
- available online planning resources.

WHO SHOULD ATTEND?

The course is specifically geared towards an audience that is or will be involved in the management, assessment, and protection of groundwater and surface water resources under SGMA, but also engages with, e.g., source water assessments, urban water management plans, and integrated regional water management plans. Course attendees, who may have some experience with but no formal training in hydrology or related

engineering or science fields, will benefit from the basic and intuitive, yet comprehensive approach of this course.

© 2018 Association of California Water Agencies



Hotel and Travel Accommodations

Event Name/Date:

WEF Water 101 Workshop and optional Groundwater Tour/February 7 -8, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Foundation Event | February 7, 2019

WATER 101 WORKSHOP: THE BASICS AND BEYOND

ONE-DAY WORKSHOP INCLUDES OPTIONAL GROUNDWATER TOUR THE NEXT DAY

One of our most popular events, our annual Water 101 Workshop details the history, geography, legal and political facets of water in California as well as hot topics currently facing the state.

Taught by some of the leading policy and legal experts in the state, the one-day workshop on Feb. 7 gives attendees a deeper understanding of the state's most precious natural resource.



New for 2019: Optional Groundwater Tour

Jump aboard the bus the next day – Feb. 8 – to explore groundwater, a key resource in California. Led by Foundation staff and groundwater experts [Thomas Harter](#) and Carl Hauge, retired DWR chief hydrogeologist, the tour will visit cities and farms using groundwater, examine a subsidence measuring station and provide the latest updates on the Sustainable Groundwater Management Act. More details coming soon!

[CLICK AND REGISTER](#) Eventbrite

The annual workshop, to be held at McGeorge School of Law in Sacramento, will be beneficial to water resource industry staff, engineering and environmental firm personnel, city council members, county supervisors, legislators, legislative staff, press, advocates, attorneys, stakeholders, environmentalists, public interest organizations and water district directors.

What attendees say about our Water 101 Workshop:

"Great workshop. Loved it! Learned a lot and I feel inspired."

"Outstanding in all aspects. Great job done by everyone."

"You folks put on phenomenal events: Well thought-out agenda, logical order, fantastic speakers, and ample breaks/networking opportunities."

Educational Sessions During the Workshop Include:

- History and geography of California water
- Water rights
- The big water projects, including State Water Project and Central Valley Project
- The legal and institutional management framework
- Water use and demand
- Water bills in the Legislature

Location:

The Feb. 7 workshop will be held inside the Lecture Hall at McGeorge School of Law, 3200 5th Ave, Sacramento, CA, 95817

Pickup for the tour on Feb. 8 will be at a parking lot on the law school campus.

Nearby Hotels:

[Courtyard Marriott](#)

[Hotel Med Park](#)

Cost/Refund Policy:

Feb. 7 Workshop Only: \$235 and includes lunch, coffee breaks and materials.

Feb. 7 Workshop and Feb. 8 Groundwater Tour: \$465 and includes lunch on the first day, coffee breaks and materials. During the tour, it includes lunch, snacks, drinks and materials.

Please note: Participants can only attend the tour if they attend the workshop the day before.

Last day to cancel for a full refund is Jan. 24, 2019. Substitutions can be made three days prior to event.

MCLE Credits:

This event is eligible for MCLE credits for attorneys for an extra charge. Please see details when clicking over to Eventbrite to register.

RELATED LINKS

SPONSORS

University of the Pacific, McGeorge School of Law

Sponsor

McGeorge School of Law offers both JD & Master's degrees in water, environment and government, recently ranking as a top 20 Best Graduate School by U.S. News & World Report. Starting Fall 2019, McGeorge plans to offer its exciting Master's degrees via a fully online, part-time program,* perfect for professionals who seek depth of knowledge but do not require a JD.

*Pending WSCUC approval and ABA acquiescence. Contact graduatelaw@pacific.edu or 916-739-7019.

UNIVERSITY OF THE
PACIFIC
McGeorge School of Law



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Ask the Experts: Financing for Capital Improvements/February 12, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative





**California Special
Districts Association**

Districts Stronger Together

Webinar: Ask the Experts: Financing for Capital Improvements **Sign In**

Presenters: TBD, CSDA Finance Corporation
Consultants

Need funds for mission critical projects and purchases? Join the consultants of the CSDA Finance Corporation to learn what financing options are available to your agency. Your questions are welcome!

10:00 - 11:00 a.m.

Free, sponsored by CSDAFC

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Election Law Compliance: Rising Tide of CVRA Claims/February 13, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Election Law Compliance: **Sign In** Rising Tide of CVRA Claims

Presenter: Sean De Burgh, Cole Huber LLP

Attendees will learn how and why some at-large voting systems may leave districts susceptible to claims under the California Voting Rights Act ("CVRA"). Attendees will learn what their district's options are and be prepared in the event that their district receives a demand letter relating to their district's voting system. The key features and standards of the CVRA, as well as the timelines that apply for considering whether to convert to a by-district election system and the process for doing so will all be reviewed. Additionally, this webinar will offer practical guidance regarding the available safe-harbor process for districts from start to finish.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Board Member Best Practices Wrkshp/2-14-19; 3-7-19; 3-14-19; 3-28-19; 4-4-19;4-18-19

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closet hotel within comparable rates to the event discounted rate.

Arrival Date

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No. of guests

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Board Member Best Practices

Presenter: David Aranda

This fast paced and informative session covers all of the essential best practices of serving as a board member or trustee of a special district: the roles of board members and staff, policies and procedures your district should consider ensuring effective governance, and general ethics principles related to special districts including an overview of the laws affecting special districts.

Free to SDRMA member

\$50 CSDA member

\$75 Non-member

AGENDA:

9:00 – 9:30 a.m. Registration

9:30 – 11:30 a.m. Board Member Best Practices

11:30 a.m. – 12:00 p.m. Grassroot Update

12:00 - 1:00 p.m. Network discussion and lunch sponsored by the California Special Districts Alliance

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When 2/14/2019 9:00 AM - 1:00 PM

Where

Cucamonga Valley Water District
10440 Ashford Street Rancho Cucamonga 91730



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**California Special
Districts Association***Districts Stronger Together*

Board Member Best Practices

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When 3/7/2019 9:00 AM - 1:00 PM

Where Goleta Sanitary District One
William Moffett Place Goleta 93117



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**California Special
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Districts Stronger Together

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Where Riverlakes Ranch Community Center
3925 Riverlakes Drive Bakersfield 93312



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**California Special
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Districts Stronger Together

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When 3/28/2019 9:00 AM - 1:00 PM

Where Tehama County Veterans Hall 1620
Solano Street Corning 96021



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Districts Association***Districts Stronger Together*

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Where

Rancho Rinconada Recreation and
Park District 18000 Chemsford Drive Cupertino 95014



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Districts Association***Districts Stronger Together*

Board Member Best Practices

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When 4/18/2019 9:00 AM - 1:00 PM

Where Byron Bethany Irrigation District
7995 Bruns Road Byron 94514



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Sacramento CA, 95814
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Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Achieving Transparency Isn't as Hard as it Seems/February 20, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Achieving Transparency Isn't as Hard as It Seems

Presenter: Sloane Dell'Orto, Streamline

If your district is interested in being transparent but you aren't sure where to start (or where transparency ends!), this webinar is for you. We'll demonstrate the various levels of transparency—from the bare minimum required for online compliance in California, to the full transparency certification guidelines from the Special District Leadership Foundation—and share tips and tools that will make achieving transparency easier than you may think.

10:00 a.m. - 12:00 p.m.

Free, sponsored by SDLF

When 2/20/2019 10:00 AM - 12:00 PM

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE



Hotel and Travel Accommodations

Event Name/Date:

A.V. B.O.T. 47th Annual Business Outlook Conference "The Future Unleashed"/Feb. 22, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

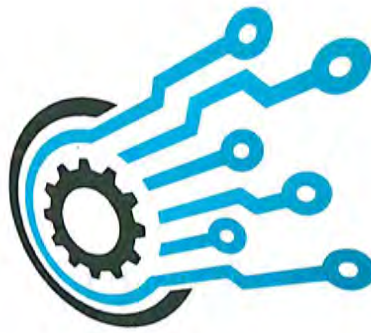
☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



THE FUTURE: **UNLEASHED!**



JOIN US FOR THE ULTIMATE POWER BREAKFAST

Friday, February 22, 2019

7:30 am–12:30 pm • AV Fairgrounds

Guest Speaker: Janine Driver



***What is your body language really saying
to your colleagues, customers and clients?***

JANINE DRIVER is the New York Times best-selling author of *You Say More Than You Think* (Random House), and most recently *You Can't Lie To Me* (HarperOne), popular keynote speaker, media expert for NBC's TODAY Show, 20/20, CNN, Anderson Cooper, Katie, Dr. Drew on HLN and the Dr. Oz Show. She is the founder, president, and lead instructor for the Body Language Institute (BLI). BLI is an elite certification program that offers award-winning advanced communications training to help executives, sales and other professionals build executive presence, explode their selling skills,

and create and deliver business presentations that win new business. Janine and her team of the world's most sought after subject matter experts have helped clients become the total leader, which ultimately led them to win millions of dollars in new business contracts.

Imagine the impact you will have on others when you are inspired to look at the world differently.

Come early and grab a good seat to experience the exciting and inspiring NY Times best-selling author and award-winning speaker, Janine Driver!

2019
Antelope Valley Board of Trade
47th ANNUAL BUSINESS OUTLOOK CONFERENCE

S P O N S O R S H I P
I N F O R M A T I O N



| THE FUTURE:
UNLEASHED! |



FRIDAY, FEBRUARY 22, 2019
Antelope Valley Fairgrounds
2551 West Avenue H
Lancaster, CA 93534



Dear Prospective Sponsor,

As a Sponsor of the 2019 Antelope Valley Business Outlook Conference, you will not only play a vital role in the success of this important event, but in the future growth and vitality of the region. Your financial support demonstrates the many economic strengths of our community to the approximately 500 attendees expected at our next event.

We thank you in advance for helping the Antelope Valley Board of Trade make this regional showcase of business and industry leadership possible.

A handwritten signature in black ink, appearing to read 'Ed Knudson'.

Ed Knudson
2017-2019 AVBOT President



THE FUTURE:
UNLEASHED!





PREMIER-LEVEL SPONSORSHIP—\$15,000+

- Prominent name or logo recognition as a "Premier Sponsor" in printed event marketing/advertising (including: press releases, print ads, AVBOT website and newsletter, social media outlets and event invitations)
- Name mention as a "Premier Sponsor" in non-printed messages (including radio/television ads and interviews)
- Prominent name or logo recognition as a "Premier Sponsor" at the event (including posters, table place cards, sponsorship PowerPoint visual presentation)
- Full-Page ad in the Event Program
- On-stage name mention as a "Premier Sponsor" during event by the master of ceremonies/AVBOT representative
- 3 reserved VIP tables (24 tickets)
- Invitation to Speakers and Sponsors Reception Thursday February 21, 2019

2018 Premier Sponsors Include:

County of Los Angeles
Antelope Valley Hospital
Bank of America/Merrill Lynch
City of Lancaster



**THE FUTURE:
UNLEASHED!**





MILLENNIUM-LEVEL SPONSORSHIP—\$10,000+

- Prominent name or logo recognition as a “Millennium Sponsor” in printed event marketing/advertising (including: press releases, print Ads, AVBOT Newsletter and website, Social media Outlets and event invitations)
- Name mention as a “Millennium Sponsor” in non-printed messages (including radio/television ads and interviews)
- Prominent name or logo recognition as “Millennium Sponsor” at the event (including posters, table place cards, sponsorship PowerPoint visual presentation)
- Full-Page ad in the Event Program
- On stage name mention as a “Millennium Sponsor” during event by the master of ceremonies/AVBOT representative
- 2 reserved VIP tables (16 tickets)
- Invitation to Speakers and Sponsors Reception Thursday February 21, 2019

2018 Millennium Sponsors Include:

Adelman Broadcasting
AV Fair and Event Center
Antelope Valley Transit Authority
High Desert Broadcasting
LAMAR Advertising
Lockheed Martin
Northrop Grumman
Streamline System Designs



THE FUTURE:
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Diamond Level Sponsorship—\$5,000+

- Prominent name or logo recognition as a "Diamond Sponsor" in printed event marketing/advertising (including: press releases, print Ads, AVBOT Newsletter and website, Social Media Outlets and event invitations)
- Name mention as a "Diamond Sponsor" in non-printed messages (including radio/television ads and interviews)
- Prominent name or logo recognition as a "Diamond Sponsor" at the event (including event program, posters, table place cards, sponsorship PowerPoint visual presentation)
- On stage name mention as a "Diamond Sponsor" during event by the master of ceremonies/AVBOT representative
- 1 reserved VIP table (8 tickets)
- Invitation to Speakers and Sponsors Reception Thursday February 21, 2019

2018 Diamond sponsors Include:

Antelope Valley College
Antelope Valley Country Club
The Boeing Company
High Desert Medical Group
Learn4Life
Paragon Productions



THE FUTURE:
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Platinum Level Sponsorship—\$2,500+

- Prominent name or logo recognition as a “Platinum Sponsor” in applicable printed event marketing/advertising (including: press releases, print Ads, AVBOT Newsletter and website, Social Media Outlets and event invitations)
- Prominent name or logo recognition at the event as a “Platinum Sponsor” (including event program, posters, table place cards, sponsorship PowerPoint visual presentation)
- Reserved VIP seating for four (4 tickets)
- Invitation to Speakers and Sponsors Reception Thursday February 21, 2019

2018 Platinum Sponsors Include:

Aerotech News
AV Press
Berkshire Hathaway Troth, REALTORS
BYD
JT3
Kaiser Permanente
Mojave Air & Space Port
Palmdale Regional Medical Center
Western Pacific Roofing



THE FUTURE:
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Gold Level Sponsorship—\$1,250+

- Prominent name or logo recognition as a “Gold Sponsor” in applicable printed event marketing/advertising (including: press releases, print ads, AVBOT newsletter and website, social media outlets and event invitations)
- Prominent name or logo recognition at the event (including event program, posters, table place cards, sponsorship PowerPoint visual presentation)
- Reserved VIP seating for two (2 tickets)
- Invitations to speakers and sponsors reception Thursday, February 21, 2019

2018 Gold Sponsors Include:

AV Air Quality Management District
Clancy JG International
City of Hope
Cullen Insurance Agency
Greater Antelope Valley Association of Realtors
Greater Antelope Valley Economic Alliance
Kern County
NorKare Consulting
Passantino Andersen
San Fernando Valley Business Journal
Sanitation Districts of Los Angeles County
Southern California Edison
Waste Management
Rocket Fizz



THE FUTURE:
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Amenity & In-Kind Contributor Sponsorships Packages Available:

- ***VIP Reception—\$5000***
- ***Economic Roundtable Report—\$3,000***
- ***Economist Speaker—\$2,500***
- ***Green Screen Photo Booth—\$2,000***
- ***Goodie Bag—\$5,000***
- Name or logo recognition as “the official [service provided] for the 2019 BOC” in printed event marketing/advertising (including: press releases, print Ads, AVBOT Newsletter, website and Social media outlets)
- Name or logo recognition at the event (including event program, posters and sponsorship PowerPoint visual presentation)
- Reserved VIP seating for Two (2 Tickets)
- Invitation to speakers and sponsors reception Thursday February 21, 2019

PROGRAM ADVERTISING—

\$ 150—Business Card Ad (only 8 available)

\$ 500—Full Page



**THE FUTURE:
UNLEASHED!**





TICKETS

Member Tickets: \$75.00

Individual Tickets: \$90.00

Member Table: \$550 (\$50 off a table of 8)*

Individual Table: \$700 (\$20 off a table of 8)*

*Limited seating available.

- Priority is given to the earliest reservations when accompanied by full payment.
- Ticket price includes admission to the conference, breakfast, refreshments, and goodie bag.
- *To become a sponsor and/or order tickets, contact the Antelope Valley Board of Trade at (661) 947-9033 or administration@avbot.org*



THE FUTURE:
UNLEASHED!





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Max Membership-Resources for Board Members/Trustees/February 22, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Resources for Board Members/Trustees

Presenter: Cathrine Lemaire, CSDA

In your role in the governing body of a special district, you need to know where to turn for information and resources. Attend this complimentary webinar to learn how CSDA can help you best serve your community.

10:00 - 10:30 a.m.

Free

When 2/22/2019 10:00 AM - 10:30 AM

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Fiscal Year End Planning/February 26, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Fiscal Year End Planning

Presenter: Sharon Rahban Navizadeh, CPA,
Rahban CPA & Consulting, Inc.

The worst time of year for many finance officers comes from July to December of every fiscal year. Not only is it such a pro-longed time period for continuous pressure that causes burn-out for so many, it can be even more complicated given the likely lack of resources that many finance administrations face. This lecture will prepare finance officers on how to be prepared for unanticipated problems that come up during the year end closing process, including a suggested strategy for achieving your deliverables month-by-month.

Participants will also be presented with action items that can be accomplished during the fiscal year to make the year-end process less complicated.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



Hotel and Travel Accommodations

Event Name/Date:

ACWA DC 2019 – Annual Washington D.C. Conference/February 26 – 28, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



ACWA DC2019 – ANNUAL WASHINGTON D.C. CONFERENCE

WHEN

February 26 THRU February 28
8:00 am – 6:00 pm

[Add to Calendar](#)

LOCATION

St. Regis Hotel, 923 16th Street NW,
Washington, DC 20006

[Get Directions](#)

COST

\$690

Member Pre-Registration Fee

\$965

Non-Member Pre-Registration Fee

DEADLINE

Register online by Feb. 8, 2019

ACCOMMODATIONS

St. Regis Hotel
923 16th Street NW
Washington, DC 20006
Hotel Cut-off: Feb. 4, 2019

[Visit Website](#)

ACWA's 2019 Annual Washington D.C. Conference will take place February 26 – 28, 2019 at the St. Regis Hotel in Washington, D.C.

Important Links

[ONLINE REGISTRATION](#)

[Pricing Reference Sheet](#)

[Sponsorship Information](#)

[Registration Terms & Conditions](#)

PRICING REFERENCE SHEET



**REGISTER
ONLINE**

Go to **www.acwa.com** to register by
Feb. 8, 2019 for pricing listed below.

QUESTIONS?
Contact us at
(888) 666-2292

REGISTRATION FEES & OPTIONS

PLEASE NOTE:

Advantage pricing applies to ACWA public agency members, associates & affiliates.

Standard pricing applies to non-members of ACWA.

Registration Onsite is an additional \$25.00

Full Conference Registration with All Meals

Includes: Tue. Congressional Reception, Wed. Breakfast & Lunch, Networking Reception and Thur. Breakfast

\$690

\$965

Wednesday (Feb. 27) Conference Registration with Meals

Includes: Tue. Congressional Reception, Wed. Breakfast & Lunch and Networking Reception

\$420

\$630

Thursday (Feb. 28) Conference Registration with Meal

Includes: Thursday Breakfast

\$325

\$487

Guest Registration Only

Guest registration is not available to anyone with a professional reason to attend.

Includes: Congressional & Networking Receptions. DOES NOT include Wed/Thur programs or meals

\$75

\$115

HOTEL INFORMATION

You must be registered for the ACWA D.C. Conference in order to make hotel reservations at the special room rate.

St. Regis Hotel

923 16th and K Streets, N.W., Washington, DC 20006

Phone: (202) 638-2626

Special Hotel Rate: \$330 per night + taxes & fees **(The cut-off date to receive this special rate is February 4, 2019)**

Reservations can be made online at <https://www.starwoodmeeting.com/events/start.action?id=1811057375&key=1EAB1107>

OR by calling (202) 638-2626 **(Please identify yourself as part of ACWA)**

Any reservation made after February 4, 2019 is subject to the hotel's regular room rate and based on availability.

Hotel Questions, Cancellation or Changes: Contact hotel directly at (202) 638-2626.

PAYMENT METHODS

☒ Check payable to ACWA - 910 K Street, Ste. 100 • Sacramento, CA 95814

☒ Charge credit card: MasterCard or Visa

For your security, you must call ACWA Accounting at (916) 441-4545 and provide your credit card



Hotel and Travel Accommodations

Event Name/Date:

WEF Lower Colorado River Tour 2019/February 27 – March 1, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



February 27, 2019 - 7:30am - March 1, 2019 - 6:30pm

LOWER COLORADO RIVER TOUR 2019

FIELD TRIP - FEBRUARY 27-MARCH 1

Explore the lower Colorado River where virtually every drop of the river is allocated, yet demand is growing from myriad sources — increasing population, declining habitat, drought and climate change.

CLICK AND REGISTER

The 1,450-mile river is a lifeline to 40 million people in the Southwest across seven states and Mexico. How the Lower Basin states – Arizona, California and Nevada – use and manage this water to meet agricultural, urban, environmental and industrial needs is the focus of this tour.



This 3-day, 2-night tour travels along the Lower Colorado River from Hoover Dam to the Salton Sea and the Coachella Valley. Along the way, experts discuss challenges related to what is the most contested, beloved for recreation and meticulously managed river in the United States.

What attendees say about this tour:

“This tour was so well put together. You guys did a spectacular job. The topics were relevant, the speakers good, the other participants fun and knowledgeable. You could offer consulting services on how to do tours!”

“Being able to visit places most can’t, with a good explanation – Copper Basin in particular.”

“Great range of speakers. Great to meet fellow tour participants. Interesting locations to visit. Intensive (in a good way).”

Stops Include:

- Hoover Dam, featuring a private tour
- Central Arizona Project facilities
- Mohave Valley Conservation Area
- Copper Basin, Gene Pumping Plant and other Metropolitan Water District of Southern California facilities
- Farms in the Imperial and Coachella valleys
- The Salton Sea
- Imperial Dam
- Indian Canyons

Topics Include:

- Drought conditions and shortage criteria in the Colorado River Basin

- Lower Basin state perspectives – Arizona, California and Nevada
 - The Quantification Settlement Agreement (QSA)
 - Warren H. Brock Storage Reservoir and lining the All-American Canal
 - Binational water management
 - Agricultural water use, drainage issues and salinity
 - The Colorado River Basin Study
 - Endangered species and the Multi-Species Conservation Program (MSCP)
 - Salton Sea restoration project issues
 - Climate change
-

Pricing Details:

Check fee amount and early bird prices on Eventbrite.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Tour Start and End Point:

This tour starts at 7:30 a.m. on Feb. 27 at the [Best Western McCarran Inn](#) in Las Vegas and ends at the Ontario International Airport in California.

There is a travel option for **state employees to begin and end the tour in Ontario** if purchasing the ticket called California Option. A bus will leave Ontario International Airport the afternoon of Feb. 26 and arrive in Las Vegas that evening. The additional cost of transit and your hotel on Feb. 26th are included in this ticket. Contact [Nick Gray](#) with any questions.

Cancellation and Refund Policy:

Deadline to cancel and receive a full refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Refunds may be subject to a 10% processing fee.

Continuing Education Credits:

Continuing education credits may be available for an additional fee for attorneys and water plant/wastewater plant operators and other vocations/professions.

Take a Photo Tour of the Hoover Dam Stop:



RELATED LINKS

TOUR SPONSORS

Bureau of Reclamation – Lower Colorado Region

One of five Reclamation regions, the Lower Colorado Region serves as the watermaster for the last 688 miles of the Colorado River, as well as Hoover, Davis and Parker dams.





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Performance Management: A Change Agent/March 5, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Performance Management: A Change Agent

Presenter: Frances Trant, SPHR, SHRM-SCP,
Koff & Associates

Performance Management shouldn't be a one-size-fits-all approach; in fact, it can look different for each agency, and possibly even each department, depending on the size and desired accomplishments of an organization. It is important for an organization to choose Performance Management program elements that make the most sense to its organizational culture and operations. Program elements such as coaching, mentoring, formal reviews, core competencies, and even disciplinary action, are potential components which may be combined for a customized Performance Management program. At its core, the performance evaluation process should be based on the following principles: (1) a focus on career development and coaching vs. a focus on weaknesses, reprimands, or discipline; (2) performance goal setting and evaluation, which are two-way processes involving both the

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employee and manager; and (3) performance is evaluated on objective, job-related criteria that have been communicated to the employee in advance.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

When 3/5/2019 10:00 AM - 12:00 PM



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FIND IT FAST



Hotel and Travel Accommodations

Event Name/Date:

CSDA CEQA 101 & 201: Basics and Beyond Workshops/March 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

CEQA 101 & 201: Basics and Beyond

Presenters: Michelle Ouellette and Jennifer Lynch, Best Best & Krieger LLP

Sign Up for One or Both Sessions!

CEQA 101: A Step-by-Step Approach

This workshop will provide a basic understanding of the California Environmental Quality Act (CEQA). Topics will include: an overview of the CEQA process; exemptions; analyzing impacts such as initial study, negative declarations, environmental impact reports; mitigation and alternatives; CEQA noticing and public review; and best practices.

CEQA 201: Beyond the Basics

This workshop will dive deeper beyond the basics and include topics such as: tiering and streamlining; deeper cuts in air quality and GHGs; deeper cuts in LOS and VMT; litigation; and recent case law and legislation.

\$150 CSDA member (one session)

\$200 Non-member (one session)

\$225 CSDA member (both session)

\$340 Non-member (both sessions)

AGENDA:

8:30 – 9:00 a.m. Registration

9:00 a.m. – 12:00 p.m. CEQA 101: A Step-by-Step Approach

12:00 - 1:00 p.m. Lunch (provided)

1:00 – 4:00 p.m. CEQA 201: Beyond the Basics

When

3/6/2019 9:00 AM - 4:00 PM

Where

CSDA Training Center 1112 I Street, Suite 250 Sacramento 95814

Program Options

Wednesday, 06 March 2019

Register for CEQA 101 Only

CEQA 101: A Step-by-Step Approach

This workshop will provide a basic understanding of the California Environmental Quality Act (CEQA). Topics will include: an overview of the CEQA process; exemptions; analyzing impacts such as initial study, negative declarations, environmental impact reports; mitigation and alternatives; CEQA noticing and public review; and best practices.

8:30 – 9:00 a.m. Registration

9:00 a.m. – 12:00 p.m. Workshop (Lunch Provided)

Time

9:00 AM - 4:00 PM

3/6/2019 9:00 AM

Register for CEQA 201 Only

CEQA 201: Beyond the Basics

This workshop will dive deeper beyond the basics and include topics such as: tiering and streamlining; deeper cuts in air quality and GHGs; deeper cuts in LOS and VMT; litigation; and recent case law and legislation.

1:00 – 4:00 p.m. Workshop (Lunch Provided)

Time

9:00 A



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Drilling to Develop Groundwater Sustainability/March 12, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Drilling to Develop Groundwater Sustainability Plan

Presenter: Wesley A. Miliband, Atkinson,
Andelson, Loya, Ruud & Romo

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Plans (GSPs) to be submitted by Groundwater Sustainability Agencies (GSAs) during 2020 or 2022, depending on a particular groundwater basin's prioritization as determined by the California Department of Water Resources (DWR). The race is on to develop GSPs by engaging public and private stakeholders; developing enough reliable data for the basin's "water budget"; and ultimately submitting a sound GSP for evaluation by DWR. The interests of special districts around the state are implicated by serving as GSAs and/or as stakeholders with water supply interests to protect customers' interests to have safe, reliable water supplies. Hear from our water resources experts about the latest news and how to better ensure SGMA compliance while reducing the risks of costly and extensive

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groundwater adjudications.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

When 3/12/2019 10:00 AM - 12:00 PM



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SDLF Scholarships
Register for an Event



Hotel and Travel Accommodations

Event Name/Date:

ACWA Certificate in Water Management and Leadership/March 16 – May 10, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



CERTIFICATE IN WATER MANAGEMENT AND LEADERSHIP

CALIFORNIA STATE UNIVERSITY SAN MARCOS SOUTHERN CALIFORNIA

WHEN

March 16 THRU May 10

6:00 pm – 8:50 pm

 [Add to Calendar](#)

LOCATION

City of San Diego's Training Center

 [Get Directions](#)

This is an eight-week course that it is open to the public on water management. The introductory class is being offered Spring 2019 from March 16 to May 10 at the City of San Diego's Training Center in La Mesa. Admittance to the program is not required for this class.

Survey of Water Management Fundamentals and Practice in California

https://securelamp.csusm.edu/extstudies/el/rp/course_details.php?cid=2445

This is an introduction to the water management industry in California. This course covers key concepts and terms of water planning and efficient use of resource development. Topics include: The California water system and its hunger for energy, differences between water resource administration versus management, sources of future supply, conjunctive use of surface and ground water, program assessment, integrated watershed planning, policy making and implementation in a fragmented governmental system with multiple stakeholders and interest groups.

The instructor for this class is Ken Weinberg, former Director of Water Resources at San Diego County Water Authority.

This is the first of five classes required for the certificate.

<https://www.csusm.edu/el/certificateprograms/bpdev/watermgmt/coursesequence.html>

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Hotel and Travel Accommodations

Event Name/Date:

WateReuse California Annual Conference/March 17 – 19, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



2019 WateReuse California Annual Conference

The 2019 WateReuse California Annual Conference will be held March 17-19, 2019 at the Hyatt Regency Orange County in Garden Grove, CA. The conference is designed for individuals, organizations, and agencies that are associated with or interested in the design, management, operation, and use of water recycling facilities and projects in California. The conference will feature more than 40 technical presentations, poster presentations, technical tours, receptions, an awards luncheon, the annual Gordon Cologne Breakfast, and the ever popular exhibition component.

Sponsors

Platinum Conference Sponsors



Kennedy/Jenks Consultants



**San Diego County
Water Authority**

Gold Conference Sponsors

Carollo Engineers
Water Replenishment District

Silver Conference Sponsors

El Dorado Irrigation District
El Toro Water District
Stantec Consulting Services Inc.
Western Municipal Water District
Woodard & Curran

Bronze Conference Sponsors

Sanitation Districts of Los Angeles County

Purple Conference Sponsors

Data Instincts, Public Outreach Consultants
HydroScience Engineers, Inc.
IEC

Exhibitors

Aqua-Aerobic Systems, Inc. – Booth #28
Biwater, Inc. – Booth #11
CDM Smith – Booth #2
Eurofins Eaton Analytical, LLC – Booth #26
Irvine Ranch Water District – Booth #18
Mazzei Injector Company – Booth #1
Orengo Systems, Inc. – Booth #21

Register for the 2019 WateReuse California Annual Conference

Registration is open for the [2019 WateReuse California Annual Conference](#) to be held March 17-19, 2019 at the Hyatt Regency Orange County in Garden Grove, CA. The conference is designed for individuals, organizations, and agencies that are associated with or interested in the design, management, operation, and use of water recycling facilities and projects in California.

Conference Highlights

- A [robust technical program](#) examining groundwater recharge, treatment technologies, planning, public outreach, potable reuse research, onsite and decentralized reuse, and more.
- [Opening Session](#) presentation by Wade Crawford, CEO, Water Foundation
- [Women in WateReuse: Diversity for the Future](#) – The Tuesday Town Hall Luncheon will challenge our membership to contribute to supporting an inclusive culture within their organization
- [Technical Tours](#) of the Water Replenishment District of Southern California and Anaheim Water Recycling Facility

Register Early and Save

Register by the early bird registration deadline of **January 28, 2019** for the best rates. Advance registration ends March 4, 2019. [Register Now!](#)

Hotel Accommodations

Make a reservation at the Hyatt Regency Orange County by February 22 to take advantage of the conference room rate of \$179 per night plus tax, which includes complimentary internet access. [Make a reservation now!](#)

Register Today →



2019 WateReuse California Annual Conference

REGISTRATION RATES

Full Name

First Name as it should appear on your badge

Job Title

Organization

Street Address

City State/Province Postal/Zip Code Country

Phone Fax

Email Address

cc: Email Address

ADDITIONAL INFORMATION

☐ This is my first WateReuse California Conference

☐ I have the following dietary restrictions

E-MAIL OR MAIL FORM TO:

E-mail
ctharpe@waterrf.org

Mail
WateReuse Association
1199 North Fairfax Street, Suite 900
Alexandria, VA 22314

	On or Before 1/28/19	Between 1/29/19 – 3/4/19	Onsite After 3/4/19
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<input type="checkbox"/> WateReuse Association Member	\$450	\$500	\$550
<input type="checkbox"/> Nonmember	\$550	\$600	\$650
<input type="checkbox"/> Sunday Only	\$100	\$150	\$200
<input type="checkbox"/> Monday Only	\$275	\$325	\$375
<input type="checkbox"/> Tuesday Only	\$250	\$300	\$350
<input type="checkbox"/> Speaker Registration	\$300	\$350	\$400

TECHNICAL TOURS

<input type="checkbox"/> WRD and City of Anaheim (Sunday)	\$50
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GUEST TICKETS

<input type="checkbox"/> Sunday's Welcome Reception	\$20
<input type="checkbox"/> Monday's Awards Luncheon	\$30
<input type="checkbox"/> Monday's President's Reception	\$45
<input type="checkbox"/> Tuesday's Gordon Cologne Breakfast	\$20

PAYMENT

Your signature below authorizes WateReuse to charge your credit card the total payment and acknowledges that there are no refunds after March 4, 2019.

☐ Check (payable to WateReuse Association)

☐ VISA ☐ MasterCard ☐ AMEX

Card Number

Expiration Date

Security Code

Print Cardholder's Name

Total Due

Billing Address

City/State/Zip

Signature

Date

Registration Information

Early Bird Registration Deadline

The Early Bird Registration Deadline is January 28, 2019. All registration forms accompanied by full payment and received on or before January 28, 2019 will qualify for the Early Bird Registration rate. All registrations received after January 28, 2019 will be charged an additional \$50.00.

Advance Registration Deadline

The Advance Registration Deadline is March 4, 2019. Registrations received after March 4, 2019 will not be processed and you will need to register onsite at the Hyatt Regency. There will be an additional \$50 fee for all onsite registrations.

Cancellation Policy

All cancellations must be submitted in writing by March 4, 2019 to qualify for a refund. A \$75 administrative fee will be deducted from all refund requests received by March 4, 2019. No refunds will be made after March 4, 2019. Refunds are not given for no-shows. All cancellations must be submitted in writing by March 4, 2019 to qualify for a refund. A \$75 administrative fee will be deducted from all refund requests received by March 4, 2019. No refunds will be made after March 4, 2019. Refunds are not given for no-shows.

What's Included with Your Registration

	Member Registration	Non- Member Registration	Student Registration	Speaker Registration	One-Day Only Registration
Technical Tours	No	No	No	No	No
Technical Sessions	Yes	Yes	Yes	Yes	Registered Day Only
Exhibit Hall	Yes	Yes	Yes	Yes	Registered Day Only
Welcome Reception (Sunday)	Yes	Yes	Yes	Yes	Sunday Only Registrants
Continental Breakfast (Monday)	Yes	Yes	Yes	Yes	Monday Only Registrants
Awards Luncheon (Monday)	Yes	Yes	Yes	Yes	Monday Only Registrants
President's Reception (Monday)	Yes	Yes	Yes	Yes	Monday Only Registrants
Gordon Cologne Breakfast (Tuesday)	Yes	Yes	Yes	Yes	Tuesday Only Registrants
Town Hall Luncheon (Tuesday)	Yes	Yes	Yes	Yes	Tuesday Only Registrants

Hotel and Travel Information

Hotel Accommodations

The 2019 WaterReuse California Annual Conference will be held at the Hyatt Regency Orange County in Garden Grove, CA.

Special rates have been secured for conference attendees at the hotel. Please refer to the WaterReuse California Annual Conference when making reservations to obtain the conference rate.

We have a limited block of rooms at the hotel; therefore, all rooms are on a first-come, first-served basis.

All reservations must be made by Friday, February 22, 2019 to ensure the special conference room rate.

Hyatt Regency Orange County
11999 Harbor Blvd.
Garden Grove, CA 92840

Reservations: Can be made [Online](#) by or by calling (714) 750-1234

Room Rate: \$179 per night plus tax and includes complimentary standard guest room internet

Parking Information

For conference attendees, the Hyatt Regency Orange County is offering discounted self-parking at a rate of \$18.00 per car, per day and overnight. Valet parking will be at prevailing rates

Sunday, March 17, 2019

11:00 a.m. – 4:45 p.m.	Technical Tour Water Replenishment District of Southern California and the City of Anaheim <i>(departing from the main entrance of the hotel)</i>		
12:00 p.m. – 5:30 p.m.	Registration Open		
Technical Sessions	A1: Planning for Reuse	B1: Groundwater Recharge – Part 1	C1: Oxidation Processes
1:00 p.m. – 1:30 p.m.	Creating a "Virtual" One-Water Utility: Pricing and Institutional Arrangements <i>Robert Raucher, Corona Environmental Consulting</i>	Partnerships in Managing, Improving, and Planning Groundwater Supply Reliability <i>Andrew Campbell, Inland Empire Utilities Agency</i>	Operating World's first UV Hypo AOP System for Reuse – An Operators Story <i>Jens Scheideler, Xylem, Inc.</i>
1:30 p.m. – 2:00 p.m.	Prioritizing Investment of a Reclaimed Water Program through a Triple Bottom Line Approach <i>Christina Alito, HDR</i>	From Grand to Gradual: Implementing Groundwater Replenishment in LA <i>Yoshiko Tsunehara, Los Angeles Department of Water and Power</i>	Comparison of UV/AOP Oxidants for the Removal of DBPs and their Precursors <i>Shannon Roback, California State University, Dominguez Hills</i>
2:00 p.m. – 2:30 p.m.	Dynamic Modeling Solutions to Maximize Reuse in San Luis Obispo <i>Jasmine Diaz, Water Systems Consulting, Inc.</i>	Maximizing Groundwater Use in the Central and West Coast Basins through RW <i>Sarah Mouakkad, Los Angeles Department of Water and Power</i> <i>Diana Gatza, Water Replenishment District of Southern California</i> <i>Nasir Emami, City of Los Angeles, LA Sanitation</i>	Optimization of Ozone/Biofiltration in Potable Reuse Treatment Trains <i>James Barazesh, Carollo Engineers</i>
2:30 p.m. – 3:00 p.m.	LA River Flow Study: Changing Water Landscape Triggers a Paradigm Shift <i>Lenise Marrero, City of Los Angeles, LA Sanitation</i>	Central Coast Blue: A One Water Approach to Sustainable Groundwater Supplies <i>Michael Cruikshank, Water Systems Consulting</i>	NDMA Mitigation in Ozone-Biofiltration Potable Reuse Treatment Trains <i>Daniel Gerrity, University of Nevada Las Vegas</i>

3:00 p.m. – 3:30 p.m.	Networking Break		
3:00 p.m. – 3:30 p.m.	Poster Sessions		
Technical Sessions	A2: Alternative Supplies	B2: Groundwater Recharge – Part 2	C2: Potable Reuse Treatment Monitoring
	Urban Runoff to the Rescue: How to Integrate Urban Runoff into your Wastewater	Distributed Temperature Sensing as a Tool to Evaluate Basin Cleaning Strategies	Thinking Big While Building Small: Las Virgenes-Triunfo Pure Water Demonstration
3:30 p.m. – 4:00 p.m.	<i>Robert Morrow, Woodard & Curran</i>	<i>Ricardo Medina, Orange County Water District</i>	<i>David Lippman, Las Virgenes Municipal Water District</i>
4:00 p.m. – 4:30 p.m.	Planning for Stormwater to Supplement San Diego's Pure Water Program <i>Jim Rasmus, Carollo Engineers</i>	Evaluation of Pathogen Reduction by Soil Aquifer Treatment through Soil Columns <i>Yan Qu, Trussell Technologies, Inc.</i>	Colloidal Particles Removal through Online Monitoring to Lower Membrane Fouling <i>Ganesh Rajagopalan, Kennedy/Jenks Consultants</i>
4:30 p.m. – 5:00 p.m.	Tapping into Available Capacity in Existing Infrastructure to Create Solutions <i>David Pedersen, Las Virgenes Municipal Water District</i>	Groundwater Recharge: Using Underflow as Primary Source of Diluent <i>Rosalyn Prickett, Woodard & Curran</i>	Adenosine Triphosphate as an Online Surrogate to Monitor Reverse Osmosis Perform <i>Jana Safarik, Orange County Water District</i>
5:00 p.m. – 6:30 p.m.	Welcome Reception		

Monday, March 18, 2019

7:30 a.m. – 3:30 p.m.	Registration Open			
7:30 a.m. – 3:30 p.m.	Exhibit Hall Open			
7:30 a.m. – 8:30 a.m.	Continental Breakfast			
8:30 a.m. – 9:30 a.m.	Opening Session Wade Crowfoot <i>CEO, Water Foundation</i> <u>Wade Crowfoot</u> directs the Water Foundation and lead its transition into an independent organization early in 2017. Wade brings more than 20 years of public policy and environmental experience to his role, with expertise in water, climate and sustainability issues. He came to the Water Foundation from California Governor Jerry Brown's Administration, where he served since 2011, most recently as deputy cabinet secretary and senior advisor to Governor Brown, leading the administration's drought response efforts. Before joining the Brown Administration, Wade was west coast regional director for the Environmental Defense Fund and a senior environmental advisor to former San Francisco Mayor Gavin Newsom.			
9:30 a.m. – 10:00 a.m.	Networking Break			
9:30 a.m. – 10:00 a.m.	Poster Sessions			
Technical Sessions	A3: Public Outreach	B3: Recycled Water Planning and Challenges	C3: Panel Discussion – DPR Research	D3: Onsite Non-Potable Reuse Challenges and Opportunities – Part 1
10:00 a.m. – 10:30 a.m.	Prepping your Electeds for your Potable Reuse Project <i>Mark Millan, Data Instincts, Public Outreach Consultants</i>	Taking the Long View – Evaluating Potable Reuse for Future Supply Reliability <i>Andrew Lazenby, Brown and Caldwell</i>	An Update on California's Priority DPR Research Topics To help develop DPR regulations by 2023, the State of California is	History and Trends in Decentralized Reuse Systems <i>Don Berger, West Yost Associates</i>
10:30 a.m. – 11:00 a.m.	Skeptics Into Supporters—Creating Partnerships with Elected Officials & Agencies <i>Melissa McChesney, Padre Dam Municipal Water District</i>	To Drink or Not to Drink? Potable vs Non-Potable Reuse <i>Paul Gilbert-Snyder, East Bay Municipal Utility District</i>	undertaking research in five priority research topics. This panel session—moderated by the State Expert Panel co-chairs—convenes the leads of the State's	Distributed Systems to Optimize Regional Water Reuse <i>Wendy Broley, Brown and Caldwell</i>

11:00 a.m. – 11:30 a.m.	<p>Pathway to Potable Reuse: How to Involve Your Stakeholders in Project Planning</p> <p><i>Brent Eidson, City of San Diego Public Utilities Department</i></p>	<p>Water Quality Challenges in Expanding the use of Recycled Water</p> <p><i>An Bartlett, East Bay Municipal Utility District</i></p>	<p>Technical Working Groups to discuss progress in the control of pathogenic microorganisms and toxic chemicals.</p> <p>Moderators: <i>Adam Olivieri, EOA, Inc.</i></p>	<p>Plumbing Our Future</p> <p><i>Nancy King, California Department of Water Resources</i></p>
	<p>Creating a More Effective Means of Communicating</p>	<p>Developing a Diverse Portfolio of Water Resources through</p>		<p>On-Site Reuse Treatment Plants – Discharge Permits</p>
11:30 a.m. – 12:00 p.m.	<p><i>Anthony Tew, Los Angeles Department of Water and Power</i></p>	<p>Water Reuse</p> <p><i>Amanda Combs, Dudek</i></p>	<p><i>Jim Crook, Environmental Engineering Consultant</i></p> <p>Panel: <i>Randy Barnard, SWRCB</i></p> <p><i>Julie Minton, The Water Research Foundation</i></p> <p><i>Brian Pecson, Trussell Technologies, Inc.</i></p> <p><i>Jean Debroux, Kennedy/Jenks Consultants</i></p> <p><i>Shane Trussell, Trussell Technologies, Inc.</i></p> <p><i>Keith Maruya, SCCWRP</i></p>	<p>to Manage Downstream Impacts</p> <p><i>Charles Hardy, West Yost Associates</i></p>
12:00 p.m. – 1:30 p.m.	Awards Luncheon and Annual Membership Meeting			
Technical Sessions	A4: Communications Collaborative Group Workshop – Part 1	B4: Source Control Management	C4: Potable Reuse Post Treatment & Distribution	D4: Onsite Non-Potable Reuse Challenges and Opportunities – Part 2
1:30 p.m. – 2:00 p.m.	<p>Part 1 of a three-hour workshop session which will provide:</p> <p>☐ formal introduction of the Communications Collaborative Group by the chair and vice</p>	<p>Comprehensive Source Control for Potable Reuse</p> <p><i>George Tchobanoglous, University of California, Davis</i></p>	<p>Microbial Community Dynamics in a Simulated Direct Potable Reuse System</p> <p><i>Lauren Kennedy, University of California, Berkeley</i></p>	<p>Identifying and Overcoming the Barriers to Onsite Non-Potable Water Reuse in CA</p> <p><i>Amanda Rupiper, University of California, Davis –</i></p>

	chair so that all WateReuse members can learn about the Group.			<i>Center for Water-Energy Efficiency</i>
2:00 p.m. – 2:30 p.m.	<p>An opportunity for WateReuse California communication and public affairs professionals to meet face-to-face with colleagues from around the state and establish or build on relationships so community engagement techniques can be shared.</p> <p>A hands-on effort to help solidify the Group's goal of collaboration among participants through a breakout group assignment where participants will work together to revise the June 2016 Water Reuse Terminology document adopted by several agencies, including WateReuse Association, which was one of the public outreach needs that were identified in the interest survey conducted in August 2018.</p>	<p>Source Control in Action! Using Source Control to Improve SWIFT Performance</p> <p><i>Tyler Nading, Jacobs</i></p>	<p>Evaluating Post Treatment Challenges for Potable Reuse Applications</p> <p><i>Megan Plumlee, Orange County Water District</i></p> <p><i>David Hokanson, Trussell Technologies, Inc.</i></p>	<p>Implementing an Onsite Non-potable Reuse Program in San Francisco</p> <p><i>Paula Kehoe, San Francisco Public Utilities Commission</i></p>
2:30 p.m. – 3:00 p.m.		<p>Surfs-up at the Ala Wai Golf Course: A New TDS Perspective for Reuse</p> <p><i>Ryan Holloway, Kenndy/Jenks Consultants</i></p>	<p>Evaluating the Integration of Purified Water Into Existing Distribution Systems</p> <p><i>Anya Kaufmann, Trussell Technologies, Inc.</i></p>	<p>Reducing Potable Water Usage at the City of Los Angeles Hyperion WRP</p> <p><i>Amy So, City of Los Angeles Bureau of Engineering</i></p>
3:00 p.m. – 3:30 p.m.	Networking Break			
3:00 p.m. – 3:30 p.m.	Poster Sessions			

Technical Sessions	A5: Communications Collaborative Group Workshop – Part 2	B5: California's Wastewater Change Petition Process	C5: Quantitative Microbial Risk Assessment	D5: Agriculture and Reuse
3:30 p.m. – 4:00 p.m.	Part 2 (continuation of A4) of a three-hour workshop session..... Granted conditions vary throughout the state – geologically, hydrologically, politically and more. Yet some of the same questions come up everywhere and through collaborating with their peers, public affairs professionals can help each other learn about successful approaches and build on those to identify innovative ways to tackle thorny problems all face eventually. There is also a lot of collateral material and related information that has been developed throughout the state, so this Group also offers an opportunity to share resources. In addition, working together will help build the bonds that allow for additional problem-solving exercises in the future.	Within the last few years the state Water Board has placed renewed regulatory focus on the wastewater change petition process (required by Water Code 1211). Compliance with the requirements of this process is specifically called out in the revised Recycled Water Policy. For proposed recycled water projects that will decrease the amount of water in a stream the state Water Board must be able to find that the proposed change will not injure other legal users of water, will not unreasonably harm instream uses, and is not contrary to the public interest. Join a policy level discussion about wastewater change petition process and what requirements and challenges agencies are facing as they seek to advance recycled water projects throughout California. <i>Prabhakar Somavarapu, Sacramento Regional County Sanitation District</i> <i>Paul Prestia, Sanitation Districts of Los Angeles County</i>	QMRA 101 – Fundamentals of Planning for, Interpreting, and Utilizing a QMRA <i>Austa Parker, Carollo Engineers</i>	Agricultural Reuse at 20 California Wastewater Facilities <i>Tonianne Pezzetti, California Department of water resources</i>
4:00 p.m. – 4:30 p.m.			A Review and Comparison of Microbial Risks between Planned and De Facto Reuse <i>Jeffrey Soller, Soller Environmental, LLC</i>	Conjunctive Use Recycled Water Program Water Storage and Ecosystem Benefits <i>Dave Richardson, Woodard & Curran</i>
4:30 p.m. – 5:00 p.m.			PureWaterSF: Purification and Water Quality Risk Analysis for Decentralized DPR <i>Manisha Kothari, San Francisco Public Utilities Commission</i>	Converting an Agricultural Research Facility from Untreated to Recycled Water <i>Darren Haver, University of California, Division of Agriculture and Natural Resources</i> <i>Paul Cook, Irvine Ranch Water District</i>
5:30 p.m. – 7:30 p.m.	President's Reception			

Tuesday, March 19, 2019

8:00 a.m. – 12:00 p.m.	Registration Open		
8:00 a.m. – 9:30 a.m.	Gordon Cologne Breakfast Join us for a celebration of the founders of WaterReuse! 2019 marks the 30-year anniversary of the association, which will be recognized at the national conference in San Diego this September. Meet some of the mavericks that started WaterReuse -- learn of their early achievements and how they launched a successful national association with seven state sections. Legislative Update California has a new Governor and Legislature. 2019 will be a pivotal year for California water policy and reuse. Hear from WaterReuse (WRCA) legislative advocate (Beth Olhasso, West Coast Advisors) on the latest in the what is happening inside the state Capitol and within Governor Gavin Newsom's Administration. Hear about WRCA new efforts to define potable reuse terminology, push forward Title 22 non-potable reuse changes and possibly defend water reuse from unnecessarily mandates.		
9:30 a.m. – 2:30 p.m.	Exhibit Hall Open		
9:30 a.m. – 10:00 a.m.	Networking Break		
9:30 a.m. – 10:00 a.m.	Poster Sessions		
Technical Sessions	A6: Panel Discussion – Trends and Predictions for Recycled Water in California	B6: Reuse and Regulations	G6: Treatment Technologies
10:00 a.m. – 10:30 a.m.	<i>General Managers and water reuse leaders from across California will look deeply in the crystal ball and describe what they see as the future of reuse in the next 20 years.</i>	Developing a Statewide Treated Wastewater and Recycled Water Reporting System <i>Laura McLellan, State Water Resources Control Board</i>	Purification of Storm Water & Urban Runoff for Reuse Using Ceramic Membrane Technology <i>Tony Powell, Purifics</i>
10:30 a.m. – 11:00 a.m.	<i>What will climate change and sea level rise mean for reuse?</i>	Multi-Dilution NPDES Permitting: the New Path Forward <i>Brie Post, Trussell Technologies, Inc.</i>	A Simple Measurement of MBR Integrity That Goes Back to Basics <i>Stephen Katz, SUEZ Water Technologies & Solutions</i>
11:00 a.m. – 11:30 a.m.	<i>How will communities plan for drought and uncertain water supplies?</i> <i>What will the regulatory environment look like?</i>	Permitting the First Surface Water Augmentation Project: The City of San Diego's <i>Jeffery Pasek, City of San Diego, Public Utilities Department</i>	Maximizing MF/UF Membrane Life – How One Utility Exceeded Industry Expectations <i>Jim Lozier, Jacobs</i>

11:30 a.m. – 12:00 p.m.	<p><i>How will automation and technology change our industry?</i></p> <p><i>Partial List of Participants</i> Mike Markus, General Manager, Orange County Water District</p> <p><i>Norma Camacho, General Manager, Santa Clara Valley Water District</i></p>	<p>Reservoir Modeling for Surface Water Augmentation</p> <p><i>Seval Sen, Padre Dam Municipal Water District</i></p>	<p>dprShield: Piloting a New Treatment Process to Increase Recovery at OCWD</p> <p><i>Erik Desormeaux, Porifera Inc.</i></p>
	<p><i>Paula Kehoe, Director of Water Resources, San Francisco PUC</i></p>		
12:00 p.m. – 2:00 p.m.	<p>Town Hall Plenary Session and Luncheon</p> <p>Women in WaterReuse: Diversity for the Future An inclusive and diverse water sector is necessary to build trust and promote innovation for the future. Increased inclusion of women and a diverse workforce presents an obvious opportunity to encourage innovation and progress business goals alongside social and developmental goals. This session, led by a professional facilitator, Desire Adaway, will educate, entertain and provide pragmatic information related to understanding the benefits of equity and inclusivity. Women leaders from the reuse industry will serve as supporting facilitators during a series of exercises, led by Desire, to stimulate interactive discussions. The goal of the session is to challenge our membership to look within their organizations, and themselves, to see how they can contribute to supporting an inclusive culture at their organization. Because it's good for business, it's good for our employees and it's good for our communities.</p>		
2:00 p.m. – 2:30 p.m.	Networking Break		
2:00 p.m. – 2:30 p.m.	Poster Sessions		
Technical Sessions	A7: Soil Aquifer Treatment	B7: Operational Issues	C7: Disinfection Solutions
2:30 p.m. – 3:00 p.m.	<p>One Water LA 2040 Plan: Maximizing Potential Wastewater Assets</p> <p><i>Denise Chow, City of Los Angeles, LA Sanitation</i></p>	<p>AWT Demonstration Facility Implements Innovative Design Concepts</p> <p><i>Zakir Hirani, Stantec</i></p>	<p>Fate and Transport of Microplastics in Advanced Water Treatment (AWT) Systems</p> <p><i>Mutiara Ayu Sari, Stantec</i></p>
3:00 p.m. – 3:30 p.m.	<p>Moving Towards a Sustainable Water Supply; Large-Scale Water Reuse in California's Silicon Valley</p> <p><i>Hossein Ashktorab, Santa Clara Valley Water District</i></p>	<p>Advancing Startup and Training at Pure Water San Diego Using Dynamic Simulation</p> <p><i>Troy Matsuura, Jacobs</i></p>	<p>Regulatory Impacts of Decreasing Wastewater Flows on City of L.A Water Recycling</p> <p><i>Stephen Opot, City of Los Angeles, LA Sanitation</i></p>

3:30 p.m. – 4:00 p.m.	What it takes to Retrofit 1,200-acres of Urban Public Parks in San Francisco <i>Claudia Llerandi, Kennedy/Jenks Consultants</i> <i>Fan Lau, San Francisco Public Utilities Commission</i>	Addressing Potable Reuse Certification Needs–The AWOT Certification Program <i>Erin Mackey, Brown and Caldwell</i>	Comparing Efficacy of Two GAC-Containing Direct Potable Reuse Treatment Trains <i>Jonathan Loveland, Black & Veatch</i>
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Poster Presentations

Anaerobic Secondary Treatment and Potable Reuse: RO fouling and DBP Formation
Aleksandra Szczuka, Stanford University

Attention Points to Manage Supply Water Quality Risks in Potable Reuse
Sandeep Sathyamoorthy, Black & Veatch

Effect of Ozone Dose on RO Permeate TOC – Pure Water Monterey Experience
John Kenny, Trussell Technologies, Inc.

Grey and Yellow Water Treatment and On-Site Reuse using Constructed Wetlands
Monica Rodriguez-Estrada, Grupo Multidisciplinario Integral SC

Managing Wastewater Collection Systems Under Water Conservation: The LA Story
Regidia Voong, City of Los Angeles, LA Sanitation

Per- and Polyfluoroalkyl Substances in Advanced Treatment for Potable Reuse
Eva Steinle-Darling, Carollo Engineers

Performance Based Analytical Method for Determination of 1,4-dioxane and 123-TCP
Lee Yoo, Orange County Water District

Pilot Results from 6 different MF/UF Membranes for Potable Reuse at 3 WWTPs
Christina Casler, Carollo Engineers

Removal of Contaminants of Emerging Concern from using a Novel Water Reclamation
Ilene Ramirez, Cal Poly Pomona

Reuse of Cooling Tower Blowdown at San Jose Conference Center
Steven Peck, Aqua Clear

Suggested Monitoring for Direct Potable: Southern California Water Reclamation
Christina Zabalza, Cal Poly Pomona

Plenary Sessions & Panel Discussions

Monday

Opening Session

Monday, March 18th
8:30 am – 9:30 am



Wade Crowfoot

CEO, Water Foundation

Wade Crowfoot directs the Water Foundation and lead its transition into an independent organization early in 2017. Wade brings more than 20 years of public policy and environmental experience to his role, with expertise in water, climate and sustainability issues. He came to the Water Foundation from California Governor Jerry Brown's Administration, where he served since 2011, most recently as deputy cabinet secretary and senior advisor to Governor Brown, leading the administration's drought response efforts. Before joining the Brown Administration, Wade was west coast regional director for the Environmental Defense Fund and a senior environmental advisor to former San Francisco Mayor Gavin Newsom.

DPR Research Panel Discussion (C3)

Monday, March 18th
10:00 am – 12:00 pm

An Update on California's Priority DPR Research Topics

To help develop DPR regulations by 2023, the State of California is undertaking research in five priority research topics. This panel session—moderated by the State Expert Panel co-chairs—convenes the leads of the State's Technical Working Groups to discuss progress in the control of pathogenic microorganisms and toxic chemicals.

Moderators:

Adam Olivieri, EOA, Inc.

Jim Crook, Environmental Engineering Consultant

Panel:

Randy Barnard, SWRCB

Julie Minton, The Water Research Foundation

Brian Pecson, Trussell Technologies, Inc.

Jean Debroux, Kennedy/Jenks Consultants

Shane Trussell, Trussell Technologies, Inc.

Keith Maruya, SCCWRP

Communications Collaborative Group Workshop (A4 & A5)



Monday, March 18th

1:30 pm – 5:00 pm

Come meet with your colleagues from around California to help us improve the way we all talk about potable reuse with our communities. Potable reuse is becoming an even more important alternative water source in California, but even in the face of climate change impacts, historic droughts and other difficulties in providing reliable water supplies, potable reuse projects can still be stopped in their tracks by public acceptance issues. Sponsored by the WaterReuse California Communications Collaborative Group, a forum to collaborate on how to address communication challenges, this session provides attendees with a direct, hands-on opportunity to be involved in revising Water Reuse Terminology, a document adopted by several water organizations in 2016.

California's Wastewater Change Petition Process (B5)

Monday, March 18th

3:30 pm – 5:00 pm

Within the last few years the state Water Board has placed renewed regulatory focus on the wastewater change petition process (required by Water Code 1211). Compliance with the requirements of this process is specifically called out in the revised Recycled Water Policy. For proposed recycled water projects that will decrease the amount of water in a stream the state Water Board must be able to find that the proposed change will not injure other legal users of water, will not unreasonably harm instream uses, and is not contrary to the public interest.

Join a policy level discussion about wastewater change petition process and what requirements and challenges agencies are facing as they seek to advance recycled water projects throughout California.

Hear from (partial list)

- Moderator, Jennifer West, Managing Director WateReuse CA
- State Water Board, Division of Water Rights
- California Department of Fish and Wildlife

Tuesday

Gordon Cologne Breakfast

Tuesday, March 19th
8:00 am – 9:30 am

Join us for a celebration of the founders of WateReuse! 2019 marks the 30-year anniversary of the association, which will be recognized at the national conference in San Diego this September. Meet some of the mavericks that started WateReuse — learn of their early achievements and how they launched a successful national association with seven state sections.

Legislative Update

California has a new Governor and Legislature. 2019 will be a pivotal year for California water policy and reuse. Hear from WateReuse (WRCA) legislative advocate (Beth Olhasso, West Coast Advisors) on the latest in the what is happening inside the state Capitol and within Governor Gavin Newsom's Administration. Hear about WRCA new efforts to define potable reuse terminology, push forward Title 22 non-potable reuse changes and possibly defend water reuse from unnecessarily mandates.

The 2019 Crystal Ball: Trends and Predictions for Recycled Water in California



(A6)

Tuesday, March 19th
10:00 am – 12:00 pm

General Managers and water reuse leaders from across California will look deeply in the crystal ball and describe what they see as the future of reuse in the next 20 years. What will climate change and sea level rise mean for reuse? How will communities plan for drought and uncertain water supplies? What will the regulatory environment look like? How will automation and technology change our industry?

Partial List of Participants

Mike Markus, General Manager, Orange County Water District
Norma Camacho, General Manager, Santa Clara Valley Water District
Paula Kehoe, Director of Water Resources, San Francisco PUC

Town Hall Plenary Luncheon – Women in WaterReuse: Diversity for the Future

Tuesday, March 19th
12:00 pm – 2:00 pm

An inclusive and diverse water sector is necessary to build trust and promote innovation for the future. Increased inclusion of women and a diverse workforce presents an obvious opportunity to encourage innovation and progress business goals alongside social and developmental goals.

This session, led by a professional facilitator, [Desire Adaway](#), will educate, entertain and provide pragmatic information related to understanding the benefits of equity and inclusivity. Women leaders from the reuse industry will serve as supporting facilitators during a series of exercises, led by Desire, to stimulate interactive discussions.

The goal of the session is to challenge our membership to look within their organizations, and themselves, to see how they can contribute to supporting an inclusive culture at their organization. Because it's good for business, it's good for our employees and it's good for our communities.

Technical Tour

- **Water Replenishment District of Southern California**
- **Albert Robles Center for Water Recycling & Learning and the City of Anaheim**
- **Anaheim Water Recycling Facility**

Sunday, March 17, 2019
11:00 am – 4:45 pm
Cost: \$50 (includes lunch)

WaterReuse California Awards of Excellence

The WaterReuse California Section will present Awards of Excellence during the 2019 WaterReuse California Annual Conference to be held March 17-19, 2019 at the Hyatt Regency Orange County Hotel in Garden Grove, CA.

- **Nominations Due:** January 7, 2019
- **Winners Notified:** February 15, 2019

How to Submit an Award Nomination

Choose a Category

- **Recycled Water Agency of the Year**
 - Small – beneficial reuse less than 1,000 AFY
 - Medium – beneficial reuse between 1,000 and 5,000 AFY
 - Large – beneficial reuse greater than 5,000 AFY
- **Recycled Water Outreach/Education Program of the Year**
- **Recycled Water Advocate of the Year**
- **Recycled Water Customer of the Year**
- **Recycled Water Staff Person of the Year**

Submit a Nomination Form

- Prepare and PDF a nomination packet of no more than 10 pages (up to 5 pages of supporting text and up to 5 pages of supplemental documentation such as photos, maps, and graphs. The PDF must be 10 mb or less.)
- Write a summary of your nomination (up to 250 words).
- Locate or create a one minute video to support your nomination (encouraged but optional). Winners will be required to submit a video by February 25, 2019
- Complete the online awards [submission form](#), attach your nomination packet to the form, and provide a link to your optional video.

Awards Categories

Please review the award descriptions carefully to verify eligibility.

Recycled Water Agency of the Year

- Small – beneficial reuse less than 1,000 AFY
- Medium – beneficial reuse between 1,000 and 5,000 AFY
- Large – beneficial reuse greater than 5,000 AFY

These three awards recognize agencies that have developed recycled water, on a significant level, as an alternative water source within their service area, regionally, or statewide. The recipients will have demonstrated leadership, creativity and persistence in developing a comprehensive program, as well as outreach to the community to expand awareness and implementation of water recycling.

Recycled Water Outreach/Education Program of the Year

This award pays tribute to an agency that demonstrates a significant and wide-reaching community outreach and/or public education program that informs the community about the presence and benefits of recycled water as an alternative water source. The recipient will have demonstrated leadership, creativity, and persistence in developing a comprehensive community outreach/public education program. In addition, the recipient will have demonstrated how the program has garnered an enhanced appreciation, support, promotion, and use of recycled water on a local or regional level.

Recycled Water Advocate of the Year

This award honors an individual, interagency coalition, or private group who has made a significant contribution to the advancement of water recycling through the active support and promotion of recycled water on a local, regional, or state level. The recipient will have demonstrated outstanding leadership, and dedication to the promotion and use of recycled water beyond what would be professionally expected.

Recycled Water Customer of the Year

This award recognizes a recycled water user (customer) who has advanced the acceptance of water reuse through unique applications of recycled water and/or innovative marketing. The recipient will be a high profile customer that has demonstrated how recycled water benefits the public and contributes to its business services.

Recycled Water Staff Person of the Year

This award recognizes an individual that works in operations, customer service, maintenance, engineering or other department related to an agency's recycled water program and who has shown a dedication to the success of their program. This individual may have contributed an innovative solution to a problem, gone beyond routine job requirements, persevered through some difficulties, or achieved some other extraordinary success with the recycled water program.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Ethics Law for Public Officials/March 19, 2019; November 20, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Ethics Law for Public Officials

Presenters: Betsy Martyn, Jolena Grider, Steven Graham, Cole Huber LLP

This two-hour webinar covers general ethics principles and state laws related to: personal gain by public servants, conflict of interest, bribery and nepotism. Gift, travel, and mass mailing restrictions. Honoraria, financial interest disclosure and competitive bidding. Prohibitions on the use of public resources for personal or political purposes. The Brown Act Open meeting law. The Public Records Act.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

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When 3/19/2019 10:00 AM - 12:00 PM



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Sacramento CA, 95814
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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



**California Special
Districts Association**
Districts Stronger Together

Webinar: Ethics Law for Public Officials 11.20.19

Presenter: Derek Cole and Ron Scholar, Cole
Huber LLP

This two-hour webinar covers general ethics principles and state laws related to: personal gain by public servants, conflict of interest, bribery and nepotism. Gift, travel, and mass mailing restrictions. Honoraria, financial interest disclosure and competitive bidding. Prohibitions on the use of public resources for personal or political purposes. The Brown Act Open meeting law. The Public Records Act.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

When 11/20/2019 10:00 AM - 12:00 PM

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Hotel and Travel Accommodations

Event Name/Date:

CSDA Rate Setting Under Propositions 218 and 26 Workshop/March 20, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Rate Setting Under Propositions 218 and 26

Presenters:

Lutfi Kharuf, Best Best & Krieger

Chris Fisher, Willdan Financial Services

Proposition 218 and 26 establish legal frameworks and constraints for public agencies when fees and charges, including property-related fees, capacity and connection fees, and other miscellaneous fees. This workshop will focus on the legal and practical requirements for rate-setting, including an overview of the relevant provisions of Propositions 218 and 26, updates on recent court cases and legislation, and analysis of the impacts they may have on local governments and their ability to raise revenue. The workshop will also provide guidance on how to design and structure property-related fees and other fees and charges in compliance with Propositions 218 and 26

\$225 CSDA member

\$340 Non-member

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AGENDA:

8:30 - 9:00 a.m. Registration

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 3/20/2019 9:00 AM - 4:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



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Hotel and Travel Accommodations

Event Name/Date:

Special District Risk Management Authority Spring Education Day/March 26, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2019 SDRMA Spring Education Day

3/26/2019

SDRMA hosts Spring Education Day to provide free training and information regarding coverages, online training programs, technology, and many valuable MemberPlus Services™. In addition, they also conduct their annual membership meeting at the beginning of the program. SDRMA members who attend the Education Day are eligible to earn credit incentive points (CIPs) to reduce their annual contribution for both Property/Liability and Workers' Compensation Programs.

Free to SDRMA members and CSDA members*

*Additional fee to CSDA members for Governance Foundations workshop on this day

Schedule:

7:30 - 8:15 a.m. Registration

8:15 a.m. - 10:15 a.m. Welcome and General Session

10:15 - 10:30 a.m. Break

10:30 a.m. - 3:45 p.m. Separate Workshops

SDRMA Supervisor Safety Specialist Certificate Program (SDRMA Members Only)

OR

SDLA Governance Foundations Workshop*

10:30 a.m. - 12:00 p.m. General Session

12:00 - 1:00 p.m. Lunch Provided

1:00 - 2:15 p.m. Breakout Session

2:15 - 2:30 p.m. Break

2:30 - 3:45 p.m. Breakout Session

Hotel Room Reservations:

Room reservations are available at the Hilton Sacramento Arden West at the rate of \$130 plus tax, single or double occupancy by calling 1-800-344-4321 and asking for the CSDA or SDRMA rate. The room reservation cut-off is March 8, 2019; however, space is limited and may sell out before this date.

Where

Hilton Sacramento Arden West 2200 Harvard Street Sacramento 95815

3/26/2019 8:15 AM

Register for Governance Foundations

Separate All Day Workshop

This course qualifies for six hours of governance training toward the Special District Leadership Foundation District of Distinction Accreditation.

Governance Foundations, the first of four modules and the core of the Special District Leadership Academy series, provides the basic information needed by board members, general managers, and staff to build an effective and functional governance team. This course teaches the foundational

knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.

Free SDRMA member*

\$125 CSDA member*

*Special pricing at this location only

AGENDA:

7:30 - 8:15 a.m. Registration/Breakfast

8:15 - 10:30 a.m. Welcome and General Session

10:30 a.m. - 3:45 p.m. Workshop

Time

10:30 AM - 3:45 PM

3/26/2019 10:30 AM

Register for SDRMA Safety Specialist Certificate Program

Separate All Day Workshop - For SDRMA Members Only

AGENDA:

7:30 - 8:15 a.m. Registration/Breakfast

8:15 - 10:30 a.m. Welcome and General Session

10:30 a.m. - 3:45 p.m. Workshop

Time

10:30 AM - 3:45 PM



California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
t: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than three days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csdanet

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

	City	Date	Total
Workshop/Webinars:			
Workshop/Webinars:			
Workshop/Webinars:			

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

			City	Date	Total
<input type="checkbox"/> Special District Leadership Academy	EARLY BIRD:	<input type="checkbox"/> \$600 - CSDA Member <input type="checkbox"/> \$900 - Non-member	<input type="checkbox"/> \$650 - CSDA Member <input type="checkbox"/> \$975 - Non-member	<input type="checkbox"/> San Diego, Apr 7 - 10, 2019 <input type="checkbox"/> Napa, July 7 - 10, 2019	
Discounted pricing for additional attendees from the same district	EARLY BIRD:	<input type="checkbox"/> \$400 - CSDA Member <input type="checkbox"/> \$600 - Non-member	<input type="checkbox"/> \$450 - CSDA Member <input type="checkbox"/> \$675 - Non-member		
EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019					
<input type="checkbox"/> SDRMA Spring Education Day		<input type="checkbox"/> FREE to SDRMA and CSDA Members	Sacramento	March 26	
<input type="checkbox"/> Special Districts Legislative Days	EARLY BIRD: APRIL 26	<input type="checkbox"/> \$275 - CSDA Member <input type="checkbox"/> \$365 - Non-member	<input type="checkbox"/> \$325 - CSDA Member <input type="checkbox"/> \$440 - Non-member	Sacramento	May 21-22
<input type="checkbox"/> General Manager Leadership Summit	EARLY BIRD: MAY 24	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Newport Beach	June 23-25
<input type="checkbox"/> Annual Conference & Exhibitor Showcase	EARLY BIRD: AUG 23	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Anaheim	Sept 25-28
<input type="checkbox"/> Board Secretary/Clerk Conference	EARLY BIRD: OCT 11	<input type="checkbox"/> \$525 - SDRMA Member <input type="checkbox"/> \$575 - CSDA Member <input type="checkbox"/> \$865 - Non-member	<input type="checkbox"/> \$575 - SDRMA Member <input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	Monterey	Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ---- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet/about-csda/who-we-are.



Hotel and Travel Accommodations

Event Name/Date:

WEF 2019 Santa Ana River Watershed Conference/March 29, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



Foundation Event | March 29, 2019

2019 SANTA ANA RIVER WATERSHED CONFERENCE SPONSORSHIPS AVAILABLE; REGISTRATION COMING SOON!

The 2019 Santa Ana Watershed Conference, ***Moving Forward Together: From Planning to Action Across the Watershed***, will feature topics key to the watershed that winds through San Bernardino, Riverside and Orange counties.



Participants at the daylong conference on March 29, 2019 at Cal State Fullerton's University Conference Center will hear about the importance of the Santa Ana River Watershed and how, through powerful partnerships and integrated planning, the region is finding resilient solutions to improve the quality and reliability of the local water supply for all in the watershed.

Topics will include:

- One Water One Watershed (OWOW) Plan Update 2018
- The California Water Plan Update 2018
- Highlights of the region's ambitious integrated projects, habitat plans, conservation and conjunctive use programs
- Efforts to engage disadvantaged communities in water decisions

The conference is convened by the [Santa Ana Watershed Project Authority \(SAWPA\)](#), and supported in part by SAWPA's member agencies and coordinated by the Water Education Foundation.



SAWPA was an early champion of the One Water One Watershed – OWOW – concept and built it into an innovative and integrated planning process being implemented in the watershed. Click [here](#) to see the latest plan.

Sponsorships available!

Get your organization's name in front of decision-makers in one of the largest watersheds in Southern California. Check out all the benefits and various levels of sponsorships [here](#).

Exhibitor information coming soon!

If you have any questions about the conference, email [Kasey Chong](#) or call him at 916-444-6240.

RELATED LINKS



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Cradle to Grave-Special Districts Need to be Involved in LAFCO/Apr. 3, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Departure Date

No. of guests

Room Type

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☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Cradle to Grave: Special District LAFCO Involvement

Presenters: Gary Bell and Matthew Summers,
Colantuono Highsmith & Whatley, PC

A webinar providing a practical, informative discussion of the key provisions of the Cortese-Knox-Hertzberg Act, how LAFCOs work on the ground, and how and why special districts will benefit from being informed and active participants with LAFCO. Taught by two City Attorneys with significant LAFCO experience, including representing applicants before LAFCOs and advising LAFCOS as General Counsel, this workshop will provide participants with an understanding of the LAFCO process, why it is important, and will prepare Board Members and staff to be ready for their district to appear before a LAFCO — both as applicants and subjects of LAFCO proceedings, such as when a special district seeks to expand or activate a latent service power or when a rival district initiates a forced dissolution or consolidation, and as Special District Representatives on LAFCO Boards.

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10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

When 4/3/2019 10:00 AM - 12:00 PM



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Hotel and Travel Accommodations

Event Name/Date:

WEF Central Valley Tour 2019/April 3 – 5, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



April 3, 2019 - 7:30am - April 5, 2019 - 6:30pm

CENTRAL VALLEY TOUR 2019

FIELD TRIP - APRIL 3-5

Venture through California's Central Valley, known as the nation's breadbasket thanks to an imported supply of surface water and local groundwater. Covering about 20,000 square miles through the heart of the state, the valley provides 25 percent of the nation's food, including 40 percent of all fruits, nuts and vegetables consumed throughout the country.

This 3-day, 2-night tour focuses on the San Joaquin Valley, the southern part of the vast region, which is facing challenges after years of drought, dwindling water supplies, decreasing water quality and farmland conversion for urban growth. The tour gives participants an understanding of the region's water use and issues as well as the agricultural practices, including new technologies and water-saving measures.



CLICK AND REGISTER

Participants will visit farms and some of the state's major infrastructure, such as Friant Dam and the San Luis Reservoir, as well as the San Luis National Wildlife Refuge, a major wintering ground and migratory stopover point for large concentrations of waterfowl and shorebirds. The tour begins and ends at Sacramento International Airport.

What attendees said about this tour:

"This was a fantastic tour. In three days, I had the opportunity to meet numerous experts in the field. It was a nice blend of speakers. I am looking forward to reviewing all the handout materials."

"As a water engineer new to California, it gave me a much better perspective of differing objectives and opportunities to clients."

"The information the speakers presented. Also, the range and differing views. First-hand engagement of local districts/farmers and being able to see things for myself."

Stops Include:

- Kern Water Bank
- Terminus Dam
- Friant Dam
- San Luis Reservoir
- San Joaquin River
- Mendota Pool
- San Luis National Wildlife Refuge

Topics Include:

- Water supply and drought
- Groundwater banking
- Flood management
- Surface water storage

- Subsidence
- Salmon restoration
- Wetlands
- Agricultural supply and drainage

Pricing Details:

Registration details coming.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour's beginning and end point.

Tour Start and End Point:

This tour starts and ends at Sacramento International Airport.

Cancellation and Refund Policy:

Deadline to cancel and receive a full refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Refunds may be subject to a 10% processing fee.

Continuing Education Credits:

Continuing education credits may be available for an additional fee for attorneys and water plant/wastewater plant operators and other vocations/professions.

TOUR SPONSORS

Bureau of Reclamation – Mid-Pacific Region

Major Sponsor

One of five Reclamation regions, the Mid-Pacific Region covers the northern two-thirds of California, most of western Nevada and part of southern Oregon. The Region places great importance on fulfilling its obligations for water delivery, water conservation, water recycling and reuse, power generation, and protecting natural and cultural resources.



California Department of Water Resources

Major Sponsor

The Department of Water Resources (DWR) is responsible for managing and protecting California's water. DWR works with other agencies to benefit the state's people, and to protect, restore and enhance the natural and human environments.





Hotel and Travel Accommodations

Event Name/Date:

American Institute of Graphic Arts 2019 Design Conference/April 4 – 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2019 AIGA Design Conference

Thursday, April 4, 2019 - Saturday, April 6, 2019 / Pasadena

Join us in Pasadena for the [2019 AIGA Design Conference](#). With more than 90 speakers and thousands of attendees, it's sure to be an unforgettable experience you won't want to miss!

DETAILS

Thursday, April 4, 2019 - Saturday, April 6, 2019

Pasadena Convention Center

300 East Green Street

Pasadena, CA 91101

Celebrate AIGA's birthday with new pricing until the big day!:

	<i>through January 17, 2019</i>	<i>through March 26, 2019</i>
Nonmember	\$1,400	\$1,500
Member	\$1,000	\$1,100
Educator	\$450	\$475
Student	\$400	\$425

Discounts

Groups of four or more registering together will receive a 10 percent discount off ticket costs.

Group discounts do not apply to registrations at the student or educator rates. Discounted rates are determined by your current AIGA membership status. Not a member yet? [Join today](#).

Registration policies

There will be a \$150 cancellation fee for cancellations made prior to November 1, 2018. AIGA will refund 50 percent of conference fees paid for cancellations made between November 1, 2018 and March 1, 2019. After March 1, 2019, no refunds will be available for any reason. All ticket sales for pre- and post-conference events are final, no refunds will be granted.

Your registration constitutes permission to use photos, audio, and video recording taken in the public spaces of our event for promotional and educational purposes in connection with AIGA conferences and activities, corresponding publications, AIGA's archives, and AIGA's website.

Conference rates are based on membership status at the time of registration. Memberships are non-transferable.

Cancellation policy

The conference is subject to cancellation or change. Liability is limited to funds remitted for conference registration. Speakers are subject to change without prior notice.

Who's attending

At the AIGA Design Conference, you'll rub shoulders and talk shop with design's best and brightest from around the country and beyond. Meet creatives from every design discipline. You may also meet your next employer, employee, business partner, sponsor, client, or mentor.

What's included

Your conference registration includes admission to all general sessions, daily symposia, Emerging Designer Symposium, Design Fair, and all evening events, including the opening reception, Friday happy hour, and the closing party. Pre- and post-conference events may require separate, additional fees.

Thursday
4.4.19

7:30 AM

Registration Opens

12:00 PM

12:00 PM - 2:00 PM
Design Fair

2:00 PM

2:00 PM - 6:00 PM
General session

Join 2,000 fellow designers as we kick-off the AIGA Design Conference.

6:15 PM

6:15 PM - 7:45 PM
Opening Night Reception
Design Fair

8:00 PM

8:00 PM - 9:30 PM
Film Night

Friday
4.5.19

7:30 AM

7:30 AM - 9:15 AM
Continental Breakfast
Design Fair

7:45 AM

7:45 AM - 9:15 AM
Friday Morning Workshops

Make the best use of the morning hours and join our partners for additional training opportunities.

8:15 AM

8:15 AM - 9:15 AM
Roundtables
Design Fair

9:30 AM

9:30 AM - 12:00 PM
Symposia

Choose from a range of topics:

- In-house
- Digital Craft
- Customer Experience
- Business
- Design Education

12:00 PM

12:00 PM - 2:00 PM
Design Fair
(Lunch on your own)

12:15 PM

12:15 PM - 1:45 PM

Portfolio Review

Design Fair

Created especially for students and emerging designers.

12:30 PM

12:30 PM - 1:30 PM

Roundtables

Design Fair

2:00 PM

2:00 PM - 6:00 PM

General session

Join us for more thought provoking presentations on the mainstage.

6:15 PM

6:15 PM - 7:45 PM

Happy Hour

Design Fair

Saturday
4.6.19

7:30 AM

7:30 AM - 9:15 AM

Continental Breakfast

Design Fair

7:45 AM

7:45 AM - 9:15 AM

Saturday Morning Workshops

Make the best use of the morning hours and join our partners for additional training opportunities.

8:15 AM

8:15 AM - 9:15 AM

Roundtables

Design Fair

9:30 AM

9:30 AM - 12:00 PM

Symposia

Choose from a range of sessions:

- Branding
- Impact of Inclusion
- Culture and Communication
- Design for Good
- Design Education

12:00 PM

12:00 PM - 2:00 PM

Design Fair

(Lunch on your own)

12:30 PM

12:30 PM - 1:30 PM

Type Quiz

Design Fair

12:30 PM - 1:30 PM

Roundtables

2:00 PM

2:00 PM - 6:00 PM
General session

Join us for the final mainstage presentations as the AIGA Design Conference comes to a close.

6:00 PM

6:00 PM - 7:15 PM
Awards show

Awards presented to the 2019 recipients of the AIGA Medal, Steven Heller Prize for Cultural Commentary, and the Corporate Leader Award.

7:30 PM

7:30 PM - 10:30 PM
Closing Party

Come celebrate with us one more time!

About AIGA



AIGA brings design to the world, and the world to designers.

As the profession's oldest and largest professional membership organization for design—with more than 70 chapters and more than 25,000 members—we advance design as a professional craft, strategic advantage, and vital cultural force. From content that defines the global practice to events that connect and catalyze, we work to enhance the value and deepen the impact of design across all disciplines on business, society, and our collective future.

You belong at AIGA

From design fans to the profession's leading practitioners, AIGA members come from all backgrounds, all fields, and all levels of experience—from all around the world. Whether you're a design enthusiast, student, freelance designer, in-house designer, design educator, design thinker, or a business owner, AIGA is here to welcome you into the wider world of design.

[Join AIGA now or upgrade your membership](#) to get access to a vibrant design community and exclusive benefits.

Who we are and what we do

As the largest community of design advocates and practitioners, we:

- advocate for a greater understanding of the value of design and designers in government, business, and media.
- [enhance professional development](#) through enriching learning opportunities at all levels.
- [inspire designers and the public](#) by sharing the most exciting design work and engaging in thoughtful, provocative discussion on pressing issues.
- [host a robust calendar of events](#) as well as [programming and initiatives](#) to serve a wide range of special interest groups.
- [define global standards and ethical practices](#).
- [make powerful tools and resources](#) accessible to all.

How to say our name

Founded in 1914 as the American Institute of Graphic Arts, AIGA is now known simply as "AIGA, the professional association for design." When referring to us, "AIGA" will do the trick—not "the American Institute of Graphic Arts," not "the AIGA," and not AIG pronounced as a word ("Ay-guh" or "a-ga"). You only need four little letters to spell one big design community. Say it with us now: A-I-G-A.

Questions?

Read the [FAQs](#), [contact us](#), [see the latest news from AIGA](#), or connect with @AIGAdesign on:

- [Facebook](#)
- [Twitter](#)
- [Instagram](#)
- [LinkedIn](#)

AIGA National Design Center

233 Broadway, Suite 1740
New York, NY 10279
212 807 1990

AIGA, the professional association for design

© 2018 AIGA, 233 Broadway, 17th floor New York, NY 10279 | 212 807 1990 | [terms](#) | [contact](#)

Official Sponsors



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Hotel and Travel Accommodations

Event Name/Date:

CSDA 2019 Special District Leadership Academy/April 7 - 10, 2019; July 7 - 10, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

2019 Special District Leadership Academy San Diego

Comprehensive Governance Leadership
Conferences for Elected and Appointed
Directors/Trustees.

This conference content is based on CSDA's
Special District Leadership Academy (SDLA)
groundbreaking, curriculum-based continuing
education program, which recognizes the
necessity for the board and general manager to
work closely toward a common goal. SDLA
provides the knowledge base to perform
essential governance responsibilities and is
designed for both new and experienced special
district board members.

First time attendee or returning attendee track
are available. First time attendees must attend
all first-time sessions to receive their certificate
at the conclusion of the conference.

Pricing:

Early Bird Registration on or before March 8,
2019:

\$600 CSDA Member

\$900 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username? |](#)

[Forgot password?](#)

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Regular Registration after March 8, 2019:

\$650 CSDA Member

\$975 Non-member

Hotel Room Reservations:

Room reservations are available at the CSDA rate of \$174 plus tax, single or double occupancy by calling 1-800-EMBASSY and using the group code CSD. The room reservation cut-off is March 15, 2019; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than March 26, 2019 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after March 26, 2019. Substitutions are acceptable and must be done in writing no later than April 1, 2019 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When 4/7/2019 - 4/10/2019

Where Embassy Suites San Diego Bay 601
Pacific Highway San Diego 92101

Program Options

Sunday, 07 April 2019

[Tabletop Exhibitor](#)

Each tabletop exhibitor receives one complimentary tabletop personnel.

4/7/2019

[Additional Tabletop Personnel](#)

4/7/2019

[Register as a First-time Attendee](#)

Time

4/7/2019 5:30 PM - 4/10/2019 12:00 PM

4/7/2019 5:30 PM

[Register as a Returning Attendee](#)

Time

4/7/2019 5:30 PM - 4/10/2019 12:00 PM

4/7/2019 5:30 PM



**California Special
Districts Association**

Districts Stronger Together

2019 Special District Leadership Academy Napa

Comprehensive Governance Leadership
Conferences for Elected and Appointed
Directors/Trustees.

This conference content is based on CSDA's
Special District Leadership Academy (SDLA)
groundbreaking, curriculum-based continuing
education program, which recognizes the
necessity for the board and general manager to
work closely toward a common goal. SDLA
provides the knowledge base to perform
essential governance responsibilities and is
designed for both new and experienced special
district board members.

First time attendee or returning attendee track
are available. First time attendees must attend
all first-time sessions to receive their certificate
at the conclusion of the conference.

Pricing:

Early Bird Registration on or before June 7,
2019:

\$600 CSDA Member

\$900 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

Regular Registration after June 7, 2019:

\$650 CSDA Member

\$975 Non-member

Hotel Room Reservations:

Room reservations are available at the CSDA rate of \$189 plus tax, single or double occupancy by calling 1-800-HILTONS and using the group code CSD. The room reservation cut-off is June 7, 2019; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than June 24, 2019 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after June 24, 2019. Substitutions are acceptable and must be done in writing no later than July 5, 2019 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When 7/7/2019 - 7/10/2019

Where Embassy Suites Napa Valley 1075
California Blvd Napa 94559

Program Options

Sunday, 07 July 2019**Tabletop Exhibitor**

Each tabletop exhibitor receives one complimentary tabletop personnel.

7/7/2019

Additional Tabletop Personnel

7/7/2019

Register as a First-time Attendee**Time**

7/7/2019 5:30 PM - 7/10/2019 12:00 PM

7/7/2019 5:30 PM

Register as a Returning Attendee**Time**

7/7/2019 5:30 PM - 7/10/2019 12:00 PM

7/7/2019 5:30 PM





1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
t: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than three days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csdanet

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

City

Date

Total

Workshop/Webinars:

Workshop/Webinars:

Workshop/Webinars:

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

City

Date

Total

☐ Special District Leadership Academy
EARLY BIRD: ☐ \$600 - CSDA Member ☐ \$650 - CSDA Member
☐ \$900 - Non-member ☐ \$975 - Non-member

Discounted pricing for additional attendees from the same district
EARLY BIRD: ☐ \$400 - CSDA Member ☐ \$450 - CSDA Member
☐ \$600 - Non-member ☐ \$675 - Non-member

☐ San Diego, Apr 7 - 10, 2019
☐ Napa, July 7 - 10, 2019

EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019

☐ SDRMA Spring Education Day ☐ FREE to SDRMA and CSDA Members

Sacramento

March 26

☐ Special Districts Legislative Days
EARLY BIRD: APRIL 26 ☐ \$275 - CSDA Member ☐ \$325 - CSDA Member
☐ \$365 - Non-member ☐ \$440 - Non-member

Sacramento

May 21-22

☐ General Manager Leadership Summit
EARLY BIRD: MAY 24 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Newport Beach

June 23-25

☐ Annual Conference & Exhibitor Showcase
EARLY BIRD: AUG 23 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Anaheim

Sept 25-28

☐ Board Secretary/Clerk Conference
EARLY BIRD: OCT 11 ☐ \$525 - SDRMA Member ☐ \$575 - SDRMA Member
☐ \$575 - CSDA Member ☐ \$625 - CSDA Member
☐ \$865 - Non-member ☐ \$940 - Non-member

Monterey

Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ----- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet/about-csda/who-we-are.





Hotel and Travel Accommodations

Event Name/Date:

Calif Assoc Public Info Officials 2019 Annual Conference Chart Your Course/April 8 – 11, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



[About Us](#) [Member Resources](#) [Annual Conference](#) [Awards](#) [Press Room & Events](#) [Member Login](#)

CHART YOUR COURSE

capio NAVIGATE THE UNKNOWN

You are invited to CAPIO's 2019 Annual Conference, April 8 - 11 at the Hyatt Regency in beautiful Newport Beach!



Be inspired by industry leaders, network with hundreds of public communications professionals, and participate in eye-opening workshops and breakout sessions. You also don't want to miss celebrating this past year's leading-edge projects and ideas at the Excellence in Public Information and Communications (EPIC) Awards Gala.

So, get ready for a breath of fresh air, for impactful connections and for the CAPIO experience that will chart your course to communications success!

REGISTRATION INFORMATION

REGISTRATION OPENS JANUARY 5
Early-Bird Conference Pricing

Full Conference (T-Th)
\$480 Member Price / \$600 Non-Member

includes morning refreshments, two lunches, receptions and awards gala dinner

Single Day (T or W)
\$275 member / \$325 non-member
includes morning refreshments and lunch on T or W

Monday Pre-Conference
\$50 member / \$75 Non-Member additional (with full conference registration)

Awards Gala (only)
\$135

Prices Increase February 15.

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Quick Links

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[Join CAPIO](#)

Our Tweets

Tweets by [@CAPIOTweets](#)

CAPIO
[@CAPIOTweets](#)

So Cal CAPIO members are mingling and jingling with other professionals colleagues from PRSAIE, AMA and AAF at this year's Mingle Bells. Thanks to all of you who came out!

Dec 5, 2018

CAPIO
[@CAPIOTweets](#)

One month. That is how long you'll have to wait before registration opens. On January 5, you can register and take advantage of early bird pricing.

Put this date on your tickler list
[NOW!capio.org/register](#)



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HOTEL INFORMATION

HYATT REGENCY NEWPORT BEACH (2019 Conference Location)



1107 Jamboree Road
Newport Beach, California, USA, 92660

[Map](#) | [Website](#)

Standard Room
(Single/Double
Occupancy): \$190+ tax
Parking: Reduced
conference rate of \$15 per
day
Resort Fee: Waived

*Includes basic wireless
internet in guest rooms.*

[BOOKING LINK](#)

Phone Reservation: (888)
421-1442, please
reference CAPIO April
2019 Conference.

Nearest Airport: John
Wayne-Orange County
Airport

*Note: John Wayne-Orange
County Airport: A complimentary
shuttle runs to and from the hotel
and airport between 6:00 am and
10:00 pm The shuttle leaves the
hotel every hour on the hour,
picks up at the airport at approx
15 minutes past. The shuttle
picks up outside the baggage
claim area in the 'Ground
Transportation' area.*

Search our site

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Quick Links

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[Upcoming Events](#)
[Accreditation in Public Relations](#)
[Join CAPIO](#)

Our Tweets

Tweets by @CAPIOTweets

CAPIO
@CAPIOTweets

So Cal CAPIO members are mingling
and jingling with other professionals
colleagues from PRSAIE, AMA and
AAF at this year's Mingle Bells.
Thanks to all of you who came out!

Dec 5, 2018

CAPIO
@CAPIOTweets

One month. That is how long you'll
have to wait before registration
opens. On January 5, you can
register and take advantage of early
bird pricing.

Put this date on your tickler list
NOW!capio.org/register



Embed

[View on Twitter](#)

Questions? Contact us at events@capio.org

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Hotel and Travel Accommodations

Event Name/Date:

Public Relations Society of America 2019 Western District Conference/April 10 – 12, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2019 PRSA Western District Conference

by PRSA Phoenix

\$65 - \$499



2019 PRSA Western District Conference

APRIL 10-12, 2019

\$65 - \$499

Register



LOCATION

Sheraton Grand Phoenix
340 North 3rd Street
Phoenix, AZ 85004
[View Map](#)



REFUND POLICY

No Refunds



DESCRIPTION

The [Public Relations Society of America](#) is the largest public relations organization in the world, with more than 22,000 members nationwide. The Western District is one of 10 regions established by PRSA and covers 11 chapters in five western states comprising more than 2,200 members. Our goal is to provide a continuum of training, networking and advancing the public relations profession by offering a Western District Conference, building relationships with our chapters and creating organizational strength by consistently refining and honing our training, networking activities, events and board meetings.

For more information about the 2019 PRSA Western District Conference, please visit prsawesterndistrict.org!

REFUND POLICY

A refund requested on or before January 10, 2019, will receive a 100% refund minus a \$25 administrative fee; a refund requested on or after January 11, but before February 9, 2019, will receive a 75% refund minus a \$25 administrative fee; a refund requested on or after February 10, but before March 11, 2019, will receive a 50% refund minus a \$25 administrative fee; no refunds will be issued after March 11, 2019. Registrations are transferable if requested on or before April 3, 2019. To request a refund or to change the name on a registration, please email ryan@swhd.org.



TAGS

Things To Do In Phoenix, AZ Conference Business



SHARE WITH FRIENDS



LOCATION

Sheraton Grand Phoenix
340 North 3rd Street
Phoenix, AZ 85004
[View Map](#)

REFUND POLICY

No Refunds



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Legislative Round-Up/April 11, 2019; October 31, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

**California Special
Districts Association***Districts Stronger Together*

Webinar: Legislative Round-Up

Presenters: CSDA Advocacy and Public Affairs
Department, CSDA

Free bi-annual webinar series for CSDA members only. Each year the State Legislature introduces thousands of bills; hundreds have potentially serious implications for special districts. Hear from CSDA's advocacy team about the most significant bills and how they will impact your ability to deliver essential services, maintain and build infrastructure, raise and protect revenue sources, manage personnel and more. Ask your questions directly to CSDA's lobbyists walking the Capitol halls and learn how your district can join the advocacy effort.

10:00 a.m. - 12:00 p.m.

Free CSDA member
\$95 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

When 4/11/2019 10:00 AM - 12:00 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE





**California Special
Districts Association**

Districts Stronger Together

Webinar: Legislative Round-Up 10.31.19

Presenters: CSDA Advocacy and Public Affairs
Department, CSDA

Free bi-annual webinar series for CSDA members only. Each year the State Legislature introduces thousands of bills; hundreds have potentially serious implications for special districts. Hear from CSDA's advocacy team about the most significant bills and how they will impact your ability to deliver essential services, maintain and build infrastructure, raise and protect revenue sources, manage personnel and more. Ask your questions directly to CSDA's lobbyists walking the Capitol halls and learn how your district can join the advocacy effort.

10:00 a.m. - 12:00 p.m.

Free CSDA member
\$95 Non-member

Sign In

Username

Password

☐ **Keep
me signed in**

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

[Create a new account](#)

When 10/31/2019 10:00 AM - 12:00 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

- SDLF Scholarships
- Register for an Event
- Career Center
- Membership Information
- Take Action
- Bill Tracking
- Knowledge Base

CALIFORNIA SPECIAL DISTRICTS ALLIANCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Maximize Your Membership Series-Resources for Gen. Mngrs./April 12, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Resources for General Managers

Presenter: Cathrine Lemaire, Member Services
Director, CSDA

The job of a General Manager can be very demanding. Your membership in CSDA helps keep you current on new laws, best practices, and innovative solutions. In this complimentary webinar, we'll discuss the tools and resources available to help you conquer the challenges you face every day.

10:00 - 10:30 a.m.

Free webinar

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When 4/12/2019 10:00 AM - 10:30 AM



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877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE



Hotel and Travel Accommodations

Event Name/Date:

CSDA Prevailing Wage: Basics and Beyond Workshop/April 16, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Prevailing Wage: Basics and Beyond **Sign In**

Presenter: Deborah Wilder, Contractor
Compliance and Monitoring, Inc.

This workshop covers:

Prevailing Wage Basics and Updates: Review basic contract clauses that need to be in all prevailing wage contracts (including change orders), the requirement that ALL contractors and subcontractors need to be registered and the penalties which are imposed on the contractor AND the agency for non-compliance. We will discuss minimum requirements as well as the limited exemptions from prevailing wages. Finally, we will review best practices to meet the State's prevailing wage mandates.

You've Got Federal Funding, Now What?:

Federal funding for a project brings with it additional prevailing wage requirements. Join us for a discussion of those additional requirements, everything from mandatory contract provisions, to bidding, to apprentices, through final enforcement. Every District attending will also receive a copy of the speaker's book: Davis Bacon Handbook for

Username

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Public Agencies.

Prevailing Wage Enforcement- the Deep Dive:

Your Agency has decided they want to review and audit their own projects for prevailing wage compliance. Lots of good reasons to do this, including being able to complete the project and see that everyone is paid properly without having to be concerned that the Department of Industrial Relations will come back with a Civil Wage and Penalty Assessment 18 months after the Notice of Completion has been filed.

Agencies which are proactive are able to keep better control of their projects and close them with confidence. This session will include confirming the proper California wage rate and understanding when those rates are issued and go into effect; review of audit options and the top issues that contractor miss on their certified payrolls; review apprenticeship requirements and documentation; confirmation that training contributions are properly made; confirm whether subsistence and travel or shift pay is required and close your project with confidence.

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 - 9:00 a.m. Registration

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 4/16/2019 9:00 AM - 4:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento 95814



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Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Employee Privacy – Is There Really Such a Thing?/April 23, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Employee Privacy - Is There Really Such a Thing?

Presenters: TBD, Porter Scott, Orrick, and RPLG

Technology has fundamentally changed the workplace. One of the most significant changes concerns employee privacy issues. This seminar will cover the law on employee privacy, employment policies and best practices. We will also discuss the issues that exist for public employees who conduct public business on personal devices.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

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Password

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE



Hotel and Travel Accommodations

Event Name/Date:

CSDA Human Resources Boot Camp Special Districts Wrkshp/April 24, 2019; August 7, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Human Resources Boot Camp for Special Districts

Presenter: Liebert Cassidy Whitmore

Are you prepared to face the important trends that are emerging now? CSDA is pleased to present a full day HR Boot Camp that will cover cutting edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away. Attendees will get answers to their burning HR questions, including best practices that other HR professionals are using, as well as covering mistakes that others have made that your agency should avoid

\$150 SDRMA member

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 - 9:00 a.m. Registration (continental

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me signed in**

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breakfast sponsored by SDRMA)

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 4/24/2019 9:00 AM - 4:00 PM

Where

Rancho Simi Recreation and Park

District 4201 Guardian Street Simi Valley 93063



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887



FIND IT FAST



**California Special
Districts Association**

Districts Stronger Together

Human Resources Boot Camp for Special Districts

Presenter: Liebert Cassidy Whitmore

Are you prepared to face the important trends that are emerging now? CSDA is pleased to present a full day HR Boot Camp that will cover cutting edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away. Attendees will get answers to their burning HR questions, including best practices that other HR professionals are using, as well as covering mistakes that others have made that your agency should avoid

\$150 SDRMA member

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 - 9:00 a.m. Registration (continental

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breakfast sponsored by SDRMA)

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 8/7/2019

Where

El Dorado Hills Community Services

District 1021 Harvard Way El Dorado Hills 95762



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

SDLF Scholarships

Register for an Event

Career Center

Membership Information



Hotel and Travel Accommodations

Event Name/Date:

CSDA Financial Management for Special Districts Workshop/April 25, 2019;August 8, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closet hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Financial Management for Special Districts

Presenters:

Justin Williams, Mann, Urrutia, Nelson, CPAs
Jeff Nigro, Nigro & Nigro, PC

Money, money, money...It's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

\$150 SDRMA member

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 - 9:00 a.m. Registration (continental breakfast sponsored by SDRMA)

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

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When 4/25/2019

Where

Rancho Simi Recreation and Park
District 4201 Guardian Street Simi Valley 93063



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**California Special
Districts Association**

Districts Stronger Together

Financial Management for Special Districts

Presenters:

Justin Williams, Mann, Urrutia, Nelson, CPAs
David Becker, James Marta & Company LLP,
CPAs

Money, money, money...It's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

\$150 SDRMA member

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 - 9:00 a.m. Registration (continental

Sign In

Username

Password

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breakfast sponsored by SDRMA)

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 8/8/2019

Where

El Dorado Hills Community Services

District 1021 Harvard Way El Dorado Hills 95762



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

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Membership Information



Hotel and Travel Accommodations

Event Name/Date:

CSDA Supervisory Skills for the Public Sector Workshop/April 30, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Supervisory Skills for the Public Sector

Presenter: Michael Grabow, CPS HR Consulting

This course for supervisors will discuss and explore the supervisory skills necessary to work with people in the public-sector environment.

The course will cover what is expected of a supervisor, how to monitor and evaluation employees, and how to coach, mentor, and motivate employees. Through interactive exercises and engaging dialogue, you will learn how to create effective, productive and successful teams.

- Describe the various roles of a supervisor
- Understand the Emotional Maturity Continuum and how to apply it in the workplace
- List best practices for effective performance management
- Practice defining performance standards
- Explain the GROW model of coaching
- Identify what motivates people
- List strategies for boosting motivation

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\$175 SDRMA member

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 a.m. - 9:00 p.m. Registration

9:00 a.m. - 4:00 p.m. Workshop (lunch provided)

When 4/30/2019 9:00 AM - 4:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento 95814



1112 "I" Street, Suite 200
Sacramento CA, 95814
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Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Max Mbrshp.-Connections CSDA's Online Com./May 2, 2019; Nov. 15, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Making Connections in CSDA's Online Communities

Presenter: Member Services Staff, CSDA

CSDA's online Communities make discussing ideas, finding solutions and building relationships easier than ever. Here's how!

10:00 - 10:30 a.m.

Free webinar

When 5/2/2019 10:00 AM - 10:30 AM

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





**California Special
Districts Association**

Districts Stronger Together

Webinar: Making Connections in CSDA Online Communities

Presenter: Member Services Staff, CSDA

CSDA's online Communities make discussing ideas, finding solutions and building relationships easier than ever. Here's how!

10:00 - 10:30 a.m.

Free webinar

When 11/15/2019 10:00 AM - 10:30 AM

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Username

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Hotel and Travel Accommodations

Event Name/Date:

A.V. B.O.T. Inaugural Sacramento Bus Trip/May 6 and 7, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

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Sacramento Bus Trip



Inaugural Sacramento Trip

May 6th & 7th, 2019

State Senator Scott Wilk, Assemblyman Tom Lackey, the Antelope Valley Board of Trade, and KHTS radio invite you to join our 1st Annual AV Sacramento Road Trip.

You'll be part of a distinguished group advocating for the most critical issues impacting our Antelope Valley. We are inviting a broad section of our community. Democrats and Republicans, business leaders, local politicians, educators and heads of our leading non-profits.

We'll meet with the key decision makers in Sacramento sharing a powerful message. Santa Clarita has been taking this trip every year for the past 14 years and has an incredible track record of successes. Our mission is to follow their path and become only the second community in our State to create this kind of impact.

You'll be staying at the Hyatt Regency Hotel, Sacramento next to the State Capitol. KHTS radio will broadcast from our bus as we drive to and from Sacramento. You will be interviewed about the trip and be part of our historical archive permanently placed on the Antelope Valley Board of Trade and KHTS websites (www.avbot.org and www.hometownstation.com).

Inaugural KHTS Sacramento Road Trip - Antelope Valley



Corporate Sponsor

As a corporate sponsor, you shall receive the following:

- Sponsorship logos on all printed and web material including logo & links from the AVBOT website and the [KHTS website](#).
- You shall also receive a full-page ad in the program booklet handed out to all participants, all key legislators, and posted permanently on both websites.
- Logo on posters at all our meetings and at our dinner on screen and on poster.
- Radio recognition on KHTS 98.1 FM & AM-1220 with (50) :30 second announcements airing in prime-time on both radio stations.
- You shall also receive (1) full trip package including round trip bus transportation, single room at the Sacramento Hyatt Regency, key note dinner, breakfast, and lunch on bus ride to Sacramento.

Total Sponsorship Investment: \$3,500.00.

Our trip is limited to 60 participants on a first come, first served basis.

Please contact us to secure your spot at Anna@AVbot.com.

"We're looking forward to having you join us."

– Senator Scott Wilk, Assemblyman Tom Lackey, Anna Lee Buehn, AVBOT, Carl Goldman & Jeri Seratti-Goldman (owners KHTS radio)

Participants

The cost of our trip is \$420.00 per person. Spouses are invited for a total charge of \$575.00, (\$287.50 per person). This covers your room at the Hyatt, your bus transportation (including tip), muffins and lunch on the bus ride up, our special Monday night dinner, participation at all our events and all tips and taxes.

You do not need to call the Hyatt. We will have a room reserved under your name as we get closer to the event. The rooms and tax have already been paid for through your payment to us. You will only need to pay for any incidentals when you check out.

Our trip is limited to 60 participants on a first come, first served basis.

Please contact us to secure your spot at Carl@hometownstation.com.

If by credit card, (we can handle Visa and/or Mastercard only) please call Lori at KHTS [\(661\) 298-1220](tel:(661)298-1220) and give her your information.

"We're looking forward to having you join us."

- Senator Scott Wilk, Assemblyman Tom Lackey, Anna Lee Buehn, AVBOT, Carl Goldman & Jeri Seratti-Goldman (owners KHTS radio)

Contact Information

Anna Lee Buehn/Executive Director
Antelope Valley Board of Trade
41319 W. 12th st., #104, Palmdale, CA 93551
[\(661\) 947-9033](tel:(661)947-9033)
anna@avbot.org

Carl Goldman/Owner
KHTS Radio
24320 Main Street, Santa Clarita CA. 91321
[\(661\) 298-1220](tel:(661)298-1220)
carl@hometownstation.com

ABOUT US

Serving the Antelope Valley since 1957, it is the mission of The AVBOT "to engage in maintaining and promoting diverse business and industry, quality infrastructures and a strong legislative voice for the benefit of its members and the Greater Antelope Valley."

LATEST NEWS

AVBOT NL Dec
2018
[December 14, 2018](#)

AVBOT NL Nov
2018
[November 21, 2018](#)

HELPFUL LINKS

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Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: How Social Should Special Districts Be?/May 7, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: How Social Should Special Districts Be? **Sign In**

Presenter: Sloane Dell'Orto, Streamline

Using real life stories, statistics and experience, we'll explore some of the potential, and the potential pitfalls, of using social media as a special district. If you're bewildered by social media options and their potential impact on your district (or if you're already challenged with trying to keep up your agency's social media content), this talk is for you. And if you're successfully using social media, bring your stories! We'll go over the most prevalent options, strengths/weaknesses and considerations for each, and potential pitfalls to watch for. We'll also look at agencies who have to co-exist with community generated social media "district" pages that aren't in the control of the district, and give examples of social media being done well, and done poorly.

10:00 a.m. - 12:00 p.m.

Username

Password

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me signed in**

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\$65 CSDA member

\$95 Non-member

When 5/7/2019 10:00 AM - 12:00 PM



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Hotel and Travel Accommodations

Event Name/Date:

ACWA Spring Conference & Exhibition/May 7 – 10, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



The ACWA 2019 Spring Conference & Exhibition is set to take place May 7-10, 2019 at the Monterey Conference Center, Portola Hotel and Monterey Marriott in Monterey, CA

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in January 2019. Please check back for updates.

Important Links

- [Exhibitor Information](#)
- [Sponsorship Information](#)

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Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Do you Have the Evidence? Employment Documentation/May 9, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Do You Have the Evidence? Employment Documentation

Presenter: TBD, Porter Scott, Orrick, and RPLG

Requirements and strategies for recording
employee actions from hire, course of
employment, to end of employment.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

When 5/9/2019 10:00 AM - 12:00 PM

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA 2019 Special Districts Legislative Days/May 21 – 22, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

**California Special
Districts Association***Districts Stronger Together*

2019 Special Districts Legislative Days

Gain the edge on policy changes impacting your agency and exchange ideas with California's top decision-makers at the 2019 Special Districts Legislative Days, an interactive and informative two-day legislative conference in our State's Capitol.

Pricing:

Early Bird Registration on or before April 26, 2019:

\$275 CSDA Member

\$365 Non-member

Regular Registration after April 26, 2019:

\$325 CSDA Member

\$440 Non-member

Hotel Room Reservations:

Room reservations are available at the Hyatt Regency Sacramento at the CSDA rate of \$206 plus tax, single or double occupancy by clicking [here](#). If you need additional assistance, please call 877-803-7534. The room reservation cut-off is April 29, 2019; however, space is limited and

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Username**Password**

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may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than May 3, 2019 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after May 3, 2019. Substitutions are acceptable and must be done in writing no later than May 10, 2019 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When 5/21/2019 - 5/22/2019

Where Sacramento Convention Center 1400
J Street Sacramento 95814

Program Options

Tuesday, 21 May 2019

Tabletop Exhibitor

Each tabletop exhibitor receives one complimentary tabletop personnel.

5/21/2019

Additional Tabletop Personnel

5/21/2019



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE



Site by eConverse Media.



California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
f: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than three days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csdanet

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

	City	Date	Total
Workshop/Webinars:			
Workshop/Webinars:			
Workshop/Webinars:			

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

			City	Date	Total
<input type="checkbox"/> Special District Leadership Academy	EARLY BIRD:	<input type="checkbox"/> \$600 - CSDA Member <input type="checkbox"/> \$900 - Non-member	<input type="checkbox"/> \$650 - CSDA Member <input type="checkbox"/> \$975 - Non-member	<input type="checkbox"/> San Diego, Apr 7 - 10, 2019 <input type="checkbox"/> Napa, July 7 - 10, 2019	
Discounted pricing for additional attendees from the same district	EARLY BIRD:	<input type="checkbox"/> \$400 - CSDA Member <input type="checkbox"/> \$600 - Non-member	<input type="checkbox"/> \$450 - CSDA Member <input type="checkbox"/> \$675 - Non-member		
EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019					
<input type="checkbox"/> SDRMA Spring Education Day		<input type="checkbox"/> FREE to SDRMA and CSDA Members	Sacramento	March 26	
<input type="checkbox"/> Special Districts Legislative Days	EARLY BIRD: APRIL 26	<input type="checkbox"/> \$275 - CSDA Member <input type="checkbox"/> \$365 - Non-member	<input type="checkbox"/> \$325 - CSDA Member <input type="checkbox"/> \$440 - Non-member	Sacramento	May 21-22
<input type="checkbox"/> General Manager Leadership Summit	EARLY BIRD: MAY 24	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Newport Beach	June 23-25
<input type="checkbox"/> Annual Conference & Exhibitor Showcase	EARLY BIRD: AUG 23	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Anaheim	Sept 25-28
<input type="checkbox"/> Board Secretary/Clerk Conference	EARLY BIRD: OCT 11	<input type="checkbox"/> \$525 - SDRMA Member <input type="checkbox"/> \$575 - CSDA Member <input type="checkbox"/> \$865 - Non-member	<input type="checkbox"/> \$575 - SDRMA Member <input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	Monterey	Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ----- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet/about-csda/who-we-are.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Maximize Membership Series-Resources for Board Secretaries/May 30, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Resources for Board Secretaries

Presenter: Cathrine Lemaire, Member Services
Director, CSDA

Board Secretaries provide a vital service to their districts, and the scope of their duties is broad. CSDA offers valuable resources and connections for those serving in this important role. Join us in this complimentary webinar to learn how we can help!

10:00 - 10:30 a.m.

Free webinar

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When 5/30/2019 10:00 AM - 10:30 AM



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877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Managing Risk in Public Contracts-Bonds, Ins. & Indemnity/May 30, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Managing Risk in Public Contracts

Presenter: Maggie Stern, Kronick, Moskovitz,
Tiedemann & Girard

The webinar will enable public agency staff to evaluate and utilize appropriate risk mitigation strategies in public contracts, including statutorily mandated risk mitigation provisions. The session will also cover negotiation tips and strategies, and suggestions for how to conduct due diligence research and engage in on-going insurance risk management throughout the life-cycle of the contract.

10:00 a.m. - 12:00 p.m.

Free SDRMA member

\$65 CSDA member

\$95 Non-member

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Username

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When 6/4/2019 10:00 AM - 12:00 PM



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Knowledge Base

CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



Hotel and Travel Accommodations

Event Name/Date:

WEF Bay-Delta Tour 2019/June 5 – 7, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



June 5, 2019 - June 7, 2019

BAY-DELTA TOUR 2019

FIELD TRIP - JUNE 5-7



Hotel and Travel Accommodations

Event Name/Date:

CSDA So, You Want to be a General Manager Workshop/June 23, 2019; October 23, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

WORKSHOP AND DESCRIPTION



So, You Want to Be a General Manager?

A career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager, identifying GM opportunities

including positioning yourself for executive recruitment, developing positive relations with the board, staff and peer agency executives, and leadership practices.

Costs: \$100 for SDRMA Member, CSDA Member and Non-member

Cost includes continental breakfast and lunch. Limited class size - register early!
Sponsored by the Special District Leadership Foundation

LOCATIONS AND DATES

NEWPORT BEACH

June 23, 2019

Hyatt Regency Newport Beach
1107 Jamboree Road
Newport Beach, CA 92660

SACRAMENTO

October 23, 2019

CSDA Training Center
1112 I Street, Suite 250
Sacramento, CA 95814

AGENDA

8:00 – 8:30 a.m.

Registration and
continental breakfast

8:30 a.m. – 4:00 p.m.

Workshop
(lunch provided)



**California Special
Districts Association**

Districts Stronger Together

So, You Want to Be a General Manager?

Presenters:

Scott Carroll, Costa Mesa Sanitary District

Melissa Asher, CPS HR Consulting

A practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager, identifying GM opportunities including positioning yourself for executive recruitment, developing positive relations with the board, staff and peer agency executives, and leadership practices.

Registration fee includes continental breakfast and lunch. Limited class size - register early!

\$100 CSDA member

\$100 Non-member

AGENDA:

8:00 – 8:30 a.m. Registration and continental

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Username

Password

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breakfast

8:30 a.m. – 4:00 p.m. Workshop (Lunch
Provided)

When 10/23/2019

Where 1112 I Street, Suite 250
Sacramento, CA 95814 UNITED STATES



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

SDLF Scholarships
Register for an Event
Career Center



Hotel and Travel Accommodations

Event Name/Date:

CSDA 2019 General Manager Leadership Summit/June 23 – 25, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

**California Special
Districts Association***Districts Stronger Together*

2019 General Manager Leadership Summit

Your job as a general manager or emerging leader of a special district demands you stay current on governance best practices, state laws, human resources, operations, pensions, budgeting, risk management, policies, procedures, and more! The General Manager Leadership Summit is a way for you to come together with other special district leaders from throughout the state to network and learn more about your specific job responsibilities and emerging trends. Return to your district after two days of specialized training and education, ready to take your board relationship, staff, and district to the next level.

Pricing:

Early Bird Registration on or before May 24,
2019:

\$625 CSDA Member

\$940 Non-member

Regular Registration after May 24, 2019:

\$675 CSDA member

\$1015 Nonmember

Sign In

Username**Password**

☐ **Keep
me signed in**

SIGN IN[Forgot username? |](#)[Forgot password?](#)[Create a new account](#)

Hotel Room Reservations:

Room reservations are available at the Hyatt Regency Newport Beach at the CSDA rate of \$182 plus tax, single or double occupancy by clicking [here](#). The room reservation cut-off is May 22, 2019; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than June 7, 2019. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after June 7, 2019. Substitutions are acceptable and must be done in writing no later than June 14, 2019. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When 6/23/2019 - 6/25/2019

Where Hyatt Regency Newport Beach 1107
Jamboree Road Newport Beach 92660

Program Options

Sunday, 23 June 2019



[Register Guest](#)

Guest cannot be from a district/company

6/23/2019

[Tabletop Exhibitor](#)

Each tabletop exhibitor receives one complimentary tabletop personnel.

6/23/2019

[Additional Tabletop Personnel](#)

6/23/2019

[Host an appetizer tray at "Food & Wine Experience" Reception](#)

6/23/2019

[Register for So You Want to Be a General Manager?](#)



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Sacramento CA, 95814
877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE





California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
f: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than three days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csda.net

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

City

Date

Total

Workshop/Webinars:

Workshop/Webinars:

Workshop/Webinars:

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

City

Date

Total

☐ Special District Leadership Academy
EARLY BIRD: ☐ \$600 - CSDA Member ☐ \$650 - CSDA Member
☐ \$900 - Non-member ☐ \$975 - Non-member

Discounted pricing for additional attendees from the same district
EARLY BIRD: ☐ \$400 - CSDA Member ☐ \$450 - CSDA Member
☐ \$600 - Non-member ☐ \$675 - Non-member

☐ San Diego, Apr 7 - 10, 2019
☐ Napa, July 7 - 10, 2019

EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019

☐ SDRMA Spring Education Day ☐ FREE to SDRMA and CSDA Members

Sacramento

March 26

☐ Special Districts Legislative Days
EARLY BIRD: APRIL 26 ☐ \$275 - CSDA Member ☐ \$325 - CSDA Member
☐ \$365 - Non-member ☐ \$440 - Non-member

Sacramento

May 21-22

☐ General Manager Leadership Summit
EARLY BIRD: MAY 24 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Newport Beach

June 23-25

☐ Annual Conference & Exhibitor Showcase
EARLY BIRD: AUG 23 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Anaheim

Sept 25-28

☐ Board Secretary/Clerk Conference
EARLY BIRD: OCT 11 ☐ \$525 - SDRMA Member ☐ \$575 - SDRMA Member
☐ \$575 - CSDA Member ☐ \$625 - CSDA Member
☐ \$865 - Non-member ☐ \$940 - Non-member

Monterey

Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ---- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

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Hotel and Travel Accommodations

Event Name/Date:

WEF Headwaters Tour 2019/June 27 – 28, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



June 27, 2019 - June 28, 2019

HEADWATERS TOUR 2019

FIELD TRIP - JUNE 27-28



Hotel and Travel Accommodations

Event Name/Date:

ESRI User Conference "GIS - Inspiring What's Next"/July 8 - 12, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Esri User Conference

GIS – Inspiring What’s Next

July 8 - 12, 2019 |

San Diego Convention Center, San Diego, California

What's included in registration

Full registration includes all agenda items from for the entire week—Monday, July 8 to Friday, July 12. Access includes the Plenary Session, Expo, Map Gallery, breakout sessions, technical workshops, beverage breaks, and the Thursday Night Party.

Please note: One-day and Expo-only registrations do not include the Thursday Night Party—but don’t worry, you’re still invited. Tickets are available for purchase separately.

Registration fees

[Register now](#)

Early Bird Rate

Deadline January 11, 2019

Standard Rate

Deadline May 24, 2019

Late/Onsite Rate

After May 25, 2019

Registration fees

[Register now](#)

Early Bird Rate Standard Rate Late/Onsite Rate

Full conference registration		
One-day registration		
Expo only registration		
U.S. Federal Government		
Esri Business Partners		
Educational institution/Nonprofit organizations		
International distributors		
Esri Maintenance Program Members		
Media		
Deadline January 11, 2019		
Full conference registration		\$1,395
One-day registration		
		\$695
Expo only registration		
		\$495
U.S. Federal Government		
		\$995
Esri Business Partners		
		\$1,095
Educational institution/Nonprofit organizations		
		\$495
International distributors		

	No
Esri Maintenance Program Members	
	No
Media	
	No

Deadline May 24, 2019

Full conference registration	\$1,595
One-day registration	
	\$695
Expo only registration	
	\$495
U.S. Federal Government	
	\$995
Esri Business Partners	
	\$1,095
Educational institution/Nonprofit organizations	
	\$495
International distributors	
	No
Esri Maintenance Program Members	
	Complimentary
Media	
	Complimentary

After May 25, 2019

Full conference registration	
------------------------------	--

One-day registration	\$1,795
Expo only registration	\$695
U.S. Federal Government	\$495
Esri Business Partners	\$995
Educational institution/Nonprofit organizations	\$1,095
International distributors	\$495
Esri Maintenance Program Members	No
Media	No
	No

Reserve your hotel

Attending the Esri UC has its benefits. Esri partners with the best hotels in the area, putting you within walking distance of the San Diego Convention Center. Our partner hotels also place you right in the middle of all the action, with the Gaslamp Quarter, scenic waterfront, and downtown San Diego right outside your door.

Agenda at a glance

7:30 a.m. - 5:00 p.m.
Registration SDCC, Hall D
8:00 a.m. - 6:00 p.m.
Map Gallery and Special Displays SDCC, Sails Pavilion
8:30 a.m. - 3:30 p.m.
Technical Workshops & User Presentations Mezz-Upper Level
9:00 a.m. - 6:00 p.m.
UC EXPO SDCC, Halls A, B, C
4:00 p.m. - 5:00 p.m.

Technical Workshop Repeats
SDCC, Upper Level

Session Definitions

Technical Workshops

Led by Esri staff, these 60-minute workshops focus on concepts, best practices, and how the platform and technology work.

User Presentation

Users facing similar challenges share innovative GIS projects in the form of case studies during these 60-minute sessions.

Demo Theater Presentations

Led by Esri staff, these 45-minute technical "how to's" focus on execution of specific GIS tasks, rather than concepts.

Expo Spotlight Talks

These 20-minute talks in small group settings illuminate what resources are available at the conference.



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Max Mbrship.- Boost Bottom Line CSDA Value-Added Benefits/July 18, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: CSDA's Value-Added Benefits

Presenters: Member Services Staff, CSDA

CSDA membership includes value-added benefits to help you save money, time, and effort. Taking advantage of these discounts and special programs can really boost your bottom line!

10:00 - 10:30 a.m.

Free webinar

When 7/18/2019 10:00 AM - 10:30 AM

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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION

DISTRICTS MAKE THE DIFFERENCE





Hotel and Travel Accommodations

Event Name/Date:

CSDA Essl Comm Every Special Dist/7-24-19; 7-31-19; 8-14-19; 8-28-19; 10-16-19; 10-30-19

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Marty Boyer, Communication
Advantage

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

\$25 CSDA member

\$40 Non-member

AGENDA:

Sign In

Username

Password

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me signed in**

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[Create a new account](#)

9:00 – 9:30 a.m. Registration

9:30 – 11:00 a.m. Essential Communications for
Every Special District

11:00 a.m. – 12:00 p.m. Advocacy and

Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 7/24/2019 9:30 AM - 1:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento 95814



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Erin Gihuly, CV Strategies

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

\$25 CSDA member

\$40 Non-member

AGENDA:

9:00 – 9:30 a.m. Registration

Sign In

Username

Password

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me signed in**

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9:30 – 11:00 a.m. Essential Communications for
Every Special District

11:00 a.m. – 12:00 p.m. Advocacy and
Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 7/31/2019 9:30 AM - 1:00 PM

Where Fresno Irrigation District 2907 S
Maple Avenue Fresno 93725



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Marty Boyer, Communication
Advantage

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

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\$40 Non-member

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9:00 – 9:30 a.m. Registration

9:30 – 11:00 a.m. Essential Communications for
Every Special District

11:00 a.m. – 12:00 p.m. Advocacy and
Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 8/14/2019 9:30 AM - 1:00 PM

Where Lakeside Pavilion 2565 California
Park Drive Chico 95928



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Jerry Azevedo, Hermocillo-Azevedo
Strategic Communications

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

\$25 CSDA member

\$40 Non-member

AGENDA:

Sign In

Username

Password

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me signed in**

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9:00 – 9:30 a.m. Registration

9:30 – 11:00 a.m. Essential Communications for
Every Special District

11:00 a.m. – 12:00 p.m. Advocacy and

Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 8/28/2019 9:30 AM - 1:00 PM

Where

Marin Sonoma Mosquito and Vector
Control District 595 Helman Lane Cotati 94931



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Sacramento CA, 95814
877.924.2732 | 916.442.7887



**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Martin Rauch, Rauch
Communication Consultants, Inc.

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

\$25 CSDA member

\$40 Non-member

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me signed in**

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9:00 – 9:30 a.m. Registration

9:30 – 11:00 a.m. Essential Communications for
Every Special District

11:00 a.m. – 12:00 p.m. Advocacy and

Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 10/16/2019 9:30 AM - 1:00 PM

Where Monterey Regional Waste Management
Authority 14201 Del Monte Blvd Marina 93933



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





**California Special
Districts Association**

Districts Stronger Together

Essential Communications for Every Special District

Presenter: Christopher Townsend, Townsend
Public Affairs

If you are not telling your story, someone else is. Learn the essential communications practices for special districts in today's media and political landscapes. Professional communications consultants will cover interviewing with the press, presenting at public events, and developing your story for your audience. Additionally, CSDA's advocacy and public affairs staff will cover the fundamentals for every district to successfully engage with its local legislators and the State legislative process. This workshop is part of CSDA's District NetWorks Workshop Series and includes lunch sponsored by the California Special Districts Alliance.

\$25 CSDA member

\$40 Non-member

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9:00 – 9:30 a.m. Registration

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11:00 a.m. – 12:00 p.m. Advocacy and

Engagement

12:00 - 1:00 p.m. Network discussion and lunch
sponsored by the California Special Districts
Alliance

When 10/30/2019 9:30 AM - 1:00 PM

Where Padre Dam Municipal Water District
9300 Fanita Parkway Santee 92072



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





Hotel and Travel Accommodations

Event Name/Date:

CSDA Personalized Professional Media Training Workshop/July 24, 2019; August 14, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Personalized Professional Media Training

Presenter: Marty Boyer, Communication
Advantage

A limited number of participants may register for a personalized professional media training session following lunch. Participants will hone presentation and interviewing skills using specialized on-camera training techniques. Avoid the mistakes and pitfalls made by public officials every day in your community and on TV. Take your presentation and media skills to the next level with this enhanced training that every special district official speaking publicly on behalf of their district should obtain.

\$150 CSDA member

\$225 Non-member

AGENDA:

1:00 – 4:00 p.m.

Sign In

Username

Password

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me signed in**

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When 7/24/2019 1:00 PM - 4:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento 95814



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



**California Special
Districts Association**

Districts Stronger Together

Personalized Professional Media Training

Presenter: Marty Boyer, Communication
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\$225 Non-member

AGENDA:

1:00 – 4:00 p.m.

Sign In

Username

Password

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[Create a new account](#)

When 8/14/2019 1:00 PM - 4:00 PM

Where Lakeside Pavilion 2565 California
Park Drive Chico 95928



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Records Retention and Document Management/July 30, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Records Retention and Document Management

Presenters: Anne Collins, Lozano Smith

In light of modern business practices, records retention has become increasingly convoluted, and the management of various records, including electronic documents impacts many departments within each special district. Changes in technology have played an integral role throughout the process, while sometimes creating more questions than answers. This webinar provides attendees with the latest legal provisions, procedures to consider and the overlay with technology throughout the process.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

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Username

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When 7/30/2019 10:00 AM - 12:00 PM



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Dude, My Boss is a Millennial/August 1, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Dude, My Boss Is a Millennial

Presenters: Andrew Aller, AALRR

The term “Millennial” may bring a couple other phrases to mind: “Is this gluten-free?” and “What’s your WiFi password? I need to post this on Instagram.” Here’s another phrase that should come to mind: “Future leaders.” During this presentation, we will discuss the changing face of management under Millennials and challenges encountered by Millennials as managers. We will also address the unique challenges public employers face in attracting, retaining, and growing new talent, including: (1) The current wave of retirements; (2) Employers’ desire for experienced candidates; and (3) Compensation and the steadily increasing cost of living. Finally, we will explore strategies for effectively transitioning Millennials into management roles in the multi-generational workplace.

10:00 a.m. - 12:00 p.m.

Sign In

Username

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\$65 CSDA member

\$95 Non-member

When 8/1/2019 10:00 AM - 12:00 PM



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Membership Information

Take Action

Bill Tracking

Knowledge Base



Hotel and Travel Accommodations

Event Name/Date:

CSDA Online Compliance and Transparency Made Simple Workshop/August 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Online Compliance and Transparency Made Simple

Presenter: Sloane Dell'Orto

Special districts face a number of website posting requirements that can seem overwhelming, but compliance is actually pretty straightforward. This workshop will start with the basics (the six requirements in California), including walking through the specifics of Enterprise System Catalog creation, which is required by SB 272. We'll then move into deeper territory, where we'll demonstrate how to tackle online requirements for the SDLF transparency certificate and explore some of the starter content provided by CSDA that can help. In this workshop, attendees can bring a laptop and do some of the actual work or sit back and just soak in the information for later. We'll provide compliance checklists and transparency certification information to everyone who attends. Limited class size – register early!

Free, Sponsored by Streamline and the Special

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District Leadership Foundation

AGENDA:

8:30 – 9:00 a.m. Registration

9:00 a.m. – 12:00 p.m. Workshop

12:00 – 1:00 p.m. Optional working lunch
sponsored by Streamline

When 8/6/2019 9:00 AM - 1:00 PM

Where CSDA Training Center 1112 I
Street, Suite 250 Sacramento 95814



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887





Hotel and Travel Accommodations

Event Name/Date:

CSDA 2019 Annual Conference & Exhibitor Showcase/September 25 – 28, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2019 Annual Conference & Exhibitor Showcase

When

9/25/2019 - 9/28/2019

The leadership conference for special districts. The CSDA Annual Conference and Exhibitor Showcase is the one conference special district leaders can't afford to miss! It is the most densely packed educational and networking experience available to special districts.

Come together with other special district leaders from across the state to meet with industry suppliers, hear from the best in special district-specific topics with over 30 breakout session options, network with your peers, and more at the leadership conference for special districts.

Pricing:

Early Bird Registration on or before August 23, 2019:

\$625 CSDA Member

\$940 Non-member

Regular Registration after August 23, 2019:

\$675 CSDA Member

\$1015 Non-member

Hotel Room Reservations:

The CSDA room rate at Anaheim Marriott is \$180 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than August 30, 2019. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after August 30, 2019.

Substitutions are acceptable and must be done in writing no later than September 13, 2019. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

Where

Anaheim Marriott 700 West Convention Way Anaheim 92801

Wednesday, 25 September 2019

Register for SDLA Governance Foundations

(A pre-conference activity ahead of the CSDA Annual Conference and Exhibitor Showcase)

Governance Foundations, the first of four modules and the core of the Special District Leadership Academy series, provides the basic information needed by board members, general managers, and staff to build an effective and functional governance team. This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.

\$225 CSDA member

\$340 Non-member

AGENDA:

8:30 9:00 a.m. Registration

9:00 a.m. 3:30 p.m. Workshop

Thursday, 26 September 2019

Register for Thursday Only

Friday, 27 September 2019

Register for Friday Only

Saturday, 28 September 2019

Register for Saturday Only



California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
f: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than 30 days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csdanet

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

City

Date

Total

Workshop/Webinars:

Workshop/Webinars:

Workshop/Webinars:

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

City

Date

Total

- ☐ Special District Leadership Academy
- EARLY BIRD: ☐ \$600 - CSDA Member ☐ \$650 - CSDA Member
☐ \$900 - Non-member ☐ \$975 - Non-member
- Discounted pricing for additional attendees from the same district
- EARLY BIRD: ☐ \$400 - CSDA Member ☐ \$450 - CSDA Member
☐ \$600 - Non-member ☐ \$675 - Non-member

- ☐ San Diego, Apr 7 - 10, 2019
☐ Napa, July 7 - 10, 2019

EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019

- ☐ SDRMA Spring Education Day
- ☐ FREE to SDRMA and CSDA Members

Sacramento

March 26

- ☐ Special Districts Legislative Days
- EARLY BIRD: APRIL 26 ☐ \$275 - CSDA Member ☐ \$325 - CSDA Member
☐ \$365 - Non-member ☐ \$440 - Non-member

Sacramento

May 21-22

- ☐ General Manager Leadership Summit
- EARLY BIRD: MAY 24 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Newport Beach

June 23-25

- ☐ Annual Conference & Exhibitor Showcase
- EARLY BIRD: AUG 23 ☐ \$625 - CSDA Member ☐ \$675 - CSDA Member
☐ \$940 - Non-member ☐ \$1,015 - Non-member

Anaheim

Sept 25-28

- ☐ Board Secretary/Clerk Conference
- EARLY BIRD: OCT 11 ☐ \$525 - SDRMA Member ☐ \$575 - SDRMA Member
☐ \$575 - CSDA Member ☐ \$625 - CSDA Member
☐ \$865 - Non-member ☐ \$940 - Non-member

Monterey

Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ---- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet/about-csda/who-we-are.



Hotel and Travel Accommodations

Event Name/Date:

WEF Northern California Tour 2019/October 2 – 4, 2019.

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



October 2, 2019 - October 4, 2019

NORTHERN CALIFORNIA TOUR 2019

FIELD TRIP - OCTOBER 2-4



Hotel and Travel Accommodations

Event Name/Date:

CSDA Webinar: Maximizing Employee Potential through Coaching/Eval/October 8, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

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No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

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ADDITIONAL INFORMATION/REQUESTS

Staff Representative



**California Special
Districts Association**

Districts Stronger Together

Webinar: Maximizing Employee Potential through Coaching/Eval

Presenter: Andrew Aller, AALRR

Effectively managing employees means much more than having a firm grasp of the disciplinary process. Indeed, effective supervisors can often avoid having to use discipline by correcting employee behavior through proper leadership, coaching, and evaluation techniques. Attend this presentation to learn about leadership styles and reflect on the techniques that you use. We will discuss strategies to maximize employee performance and how to use coaching and the evaluation process to maximize results.

10:00 a.m. - 12:00 p.m.

\$65 CSDA member

\$95 Non-member

Sign In

Username

Password

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When 10/8/2019 10:00 AM - 12:00 PM



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[Knowledge Base](#)

CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



Hotel and Travel Accommodations

Event Name/Date:

WEF Central Coast Tour 2019/November 6 – 7, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



November 6, 2019 - November 7, 2019

CENTRAL COAST TOUR 2019



Hotel and Travel Accommodations

Event Name/Date:

CSDA 2019 Board Secretary/Clerk Conference/November 12 – 14, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Do you need transportation from the airport to the hotel?

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Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

**California Special
Districts Association***Districts Stronger Together*

2019 Board Secretary/Clerk Conference

Whether you are a new or an experienced board secretary/clerk, continuing education is essential to keeping current on the many aspects of your job. In an effort to expand educational opportunities for this important position in special districts and to provide an opportunity to recognize individuals who invest the time in becoming trained in the various components of the job, CSDA created this certificate program.

The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries and clerks throughout California. We invite you to participate as a first-time attendee to earn your certificate and come back year after year to advance your knowledge of special districts through new and exciting breakout sessions tailored for you.

Pricing:

Early Bird Registration on or before October 11, 2019:

Sign In

Username**Password**

☐ **Keep
me signed in**

SIGN IN[Forgot username? |](#)[Forgot password?](#)[Create a new account](#)

\$525 SDRMA member

\$575 CSDA member

\$865 Non-member

Regular Registration after October 11, 2019:

~~\$575 SDRMA member~~

\$625 CSDA member

\$940 Non-member

Hotel Room Reservations:

Room reservations are available at the rate of \$169 plus tax, single or double occupancy by clicking [here](#) or calling 1-800-Embassy and asking for the CSDA Board Conference rate. The room reservation cut-off is October 11, 2019; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than October 25, 2019. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after October 25, 2019. Substitutions are acceptable and must be done in writing no than later November 1, 2019. Please submit any cancellation notice or substitution request to meganh@csla.net or fax to 916-520-2465.

When 11/12/2019 - 11/14/2019

Where

Embassy Suites Monterey

Bay-Seaside 1441 Canyon Del Rey Blvd Seaside 93955

Program Options

Tuesday, 12 November 2019



Tabletop Exhibitor

Each tabletop exhibitor receives one complimentary tabletop personnel.

11/12/2019

Additional Tabletop Personnel

11/12/2019

Register as a First-time Attendee

Time

11/12/2019 5:30 PM - 11/14/2019 4:00 PM

11/12/2019 5:30 PM

Register as a Returning Attendee**Time**

11/12/2019 5:30 PM - 11/14/2019 4:00 PM

11/12/2019 5:30 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887

**FIND IT FAST**[SDLF Scholarships](#)[Register for an Event](#)[Career Center](#)[Membership Information](#)[Take Action](#)[Bill Tracking](#)[Knowledge Base](#)



California Special Districts Association

2019 REGISTRATION

Mail or Fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
f: 916.520.2465

Questions?

Please contact us toll-free:
877.924.2732

Cancellations must be made IN WRITING and received via fax or mail no later than three days prior to the seminar. All cancellations made within the specified time will be refunded less a \$25 processing fee for workshops and webinars and \$75 for conferences/events.

Registration Available online at
www.csda.net

One form per registrant. Please make copies as needed.

Name/Title:

District:

Phone:

Email:

Member status: ☐ CSDA + SDRMA Member ☐ CSDA Member ☐ Non-member

Please indicate which workshop or webinar you would like to attend.

	City	Date	Total
Workshop/Webinars:			
Workshop/Webinars:			
Workshop/Webinars:			

WORKSHOP/WEBINAR SUBTOTAL 1:

CSDA Conferences and Events

			City	Date	Total
<input type="checkbox"/> Special District Leadership Academy	EARLY BIRD:	<input type="checkbox"/> \$600 - CSDA Member <input type="checkbox"/> \$900 - Non-member	<input type="checkbox"/> \$650 - CSDA Member <input type="checkbox"/> \$975 - Non-member	<input type="checkbox"/> San Diego, Apr 7 - 10, 2019 <input type="checkbox"/> Napa, July 7 - 10, 2019	
Discounted pricing for additional attendees from the same district	EARLY BIRD:	<input type="checkbox"/> \$400 - CSDA Member <input type="checkbox"/> \$600 - Non-member	<input type="checkbox"/> \$450 - CSDA Member <input type="checkbox"/> \$675 - Non-member		
EARLY-BIRD ENDS FOR THE FOLLOWING LOCATIONS: SAN DIEGO MAR 8, 2019 - NAPA JUNE 7, 2019					
<input type="checkbox"/> SDRMA Spring Education Day		<input type="checkbox"/> FREE to SDRMA and CSDA Members	Sacramento	March 26	
<input type="checkbox"/> Special Districts Legislative Days	EARLY BIRD: APRIL 26	<input type="checkbox"/> \$275 - CSDA Member <input type="checkbox"/> \$365 - Non-member	<input type="checkbox"/> \$325 - CSDA Member <input type="checkbox"/> \$440 - Non-member	Sacramento	May 21-22
<input type="checkbox"/> General Manager Leadership Summit	EARLY BIRD: MAY 24	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Newport Beach	June 23-25
<input type="checkbox"/> Annual Conference & Exhibitor Showcase	EARLY BIRD: AUG 23	<input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	<input type="checkbox"/> \$675 - CSDA Member <input type="checkbox"/> \$1,015 - Non-member	Anaheim	Sept 25-28
<input type="checkbox"/> Board Secretary/Clerk Conference	EARLY BIRD: OCT 11	<input type="checkbox"/> \$525 - SDRMA Member <input type="checkbox"/> \$575 - CSDA Member <input type="checkbox"/> \$865 - Non-member	<input type="checkbox"/> \$575 - SDRMA Member <input type="checkbox"/> \$625 - CSDA Member <input type="checkbox"/> \$940 - Non-member	Monterey	Nov 12-14

CONFERENCE SUBTOTAL 2:

(COMBINE SUBTOTAL 1 AND 2) ---- TOTAL AMOUNT DUE:

Payment information

☐ Check ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Acct. name:

Acct. Number:

Expiration date:

Authorized Signature:

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csda.net/about-csda/who-we-are.



Hotel and Travel Accommodations

Event Name/Date:

ACWA Fall Conference & Exhibition/December 3 – 6, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative

2019 ACWA Fall Conference & Exhibition

Mark Your Calendar

December 03 - December 06

San Diego, CA

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.



Hotel and Travel Accommodations

Event Name/Date:

WEF Colorado River Water Users Association's Annual Conference/December 11 – 13, 2019

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



December 11, 2019 - 8:00am - December 13, 2019 - 6:00pm

COLORADO RIVER WATER USERS ASSOCIATION'S ANNUAL CONFERENCE

At the annual conference, CRWUA members and other stakeholders throughout the Colorado River Basin will discuss the major issues affecting the sharing, use and further development of the Colorado River Basin's water supply.

RELATED LINKS



Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: A How-To-Do-It for Special Districts with Revenue Needs

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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A How-To-Do-It for Special Districts with Revenue Needs



On-Demand Webinar

A comprehensive overview of currently available and politically viable revenue approaches, including special taxes, benefit assessments, fees and charges, and grants will be presented as well as associated public opinion polling and community outreach. Case studies will be used as examples.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Discounted member price: ~~55.00~~

Your price: 85.00

You could save: 35.3%



Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Room Type

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☐ Yes ☐ No

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☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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A Practical Guide for Creating New Board Member Orientation



On-Demand Webinar

New Board members need a good start. An orientation that is comprehensive, factual, and strategic is crucial as they begin their service and provides them with vital information they need. This course is intended for the District administrators to prepare a proper Orientation process and provides many ideas and methods to bring new Board members up to speed as quickly as possible.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Discounted member price: ~~55.00~~

Your price: 85.00

You could save: 35.3%



Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Accessing Legislative & Outreach Information

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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☐ Yes ☐ No

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☐ Yes ☐ No

Flight Number

Time

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Accessing Legislative & Outreach Information



On-Demand Webinar

Regardless of the type of district you represent, CSDA provides the tools and information you'll need in your advocacy and public outreach efforts. Online resources include our Grassroots Action Center, Districts Make the Difference campaign, and more.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Your price: 0.00

Quantity:

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Advanced Training in the California Public Records Act

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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Advanced Training in the California Public Records Act



On-Demand Webinar

If you are involved with a special district, you need to understand the scope and application of the California Public Records Act (CPRA) to your agency's records, including best practices for records retention as well as responding to public records requests. This training is primarily intended for public agency personnel who have some knowledge of and experience with the CPRA, and who are seeking to expand their understanding of the law. However, all public employees at all levels will benefit from this valuable training. We will cover the key aspects of the CPRA, including when an applicable exemption may give an agency the right to not disclose a particular record or portion of a record. The presenters will use case studies to take you through the entire process from the initial records request to retrieval of documents (particularly electronic records) to response options. There will also be updates on recent developments in the interpretation and application of the CPRA. This webinar will keep you and your agency headed in the right direction in order to avoid costly mistakes and potential litigation.

Register now to stay current and to stay in compliance.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Discounted member price: 55.00

Your price: 85.00

You could save: 35.3%

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Annual Employment Law Update

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

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Annual Employment Law Update: Recent Cases and Trends 2018



On-Demand Webinar

This presentation will identify and discuss the most recent laws and court decisions impacting special districts over the past year, how the new laws and decisions impact managers and supervisors, and what your district should know in order to navigate this changing landscape. We will also cover best practices to help you apply necessary changes and anticipate emerging new trends in labor and employment law before problems can arise.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

**Free for SDRMA members please contact CSDA for SDRMA pricing
877.924.2732**

Discounted member price: ~~55.00~~

Your price: 85.00

You could save: 35.3%

Quantity:

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[How to Prepare
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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Ask the Experts: Energy Project Financing

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

Arrival Date

Departure Date

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Room Type

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☐ Yes ☐ No

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☐ Yes ☐ No

Flight Number

Time

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Ask the Experts: Energy Project Financing



On-Demand Webinar

Agencies all over the state are looking for sustainable ways to manage their energy load and reduce costs. The CSDA Finance Corporation has put together a panel of financing consultants and industry experts to discuss the different techniques for financing your district's energy efficiency/renewable project, including traditional tax-exempt leases, clean renewable energy bonds (CREBS), and rebate programs.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Your price: 0.00

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Ask the Experts: Financing Mission Critical Infrastructure

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Room Type

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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Ask the Experts: Financing Mission Critical Infrastructure



On-Demand Webinar

Does your district need money for capital improvements? Do you have questions about financing options and you don't know who to ask? The CSDA Finance Corporation is hosting a complimentary, highly interactive webinar designed to address your district's specific needs. Lead by the CSDA Finance Corporation's team of expert consultants.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Your price: 0.00

Quantity:

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Best Practices Agenda Preparation & Taking/Recording Minutes

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

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Staff Representative



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Best Practices in Agenda Preparation & Taking Minutes



On-Demand Webinar

Agendas and minutes drive the various meetings special district staff and elected officials participate in regularly. Understanding the essential and required components in agendas and how you can assist with agenda items is a key function for staff. Accurately recording minutes at meetings is also a critical function as they serve to reflect the general discussion and action taken at a meeting as well as being historical documents for the district. In this webinar, attendees will learn some best practices and legal requirements as they relate to agendas, minutes, and Brown Act requirements.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

\$49 for SDRMA members please contact CSDA for SDRMA pricing
877.924.2732

Discounted member price: ~~55.00~~

Your price: ~~55.00~~

You could save: 35.3%

Quantity:

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[Annual
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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Brown Act: Principles, Traps, and Avoiding Violation

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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Brown Act: Principles, Traps, and Avoiding Violation



On-Demand Webinar

Brown Act violations, most often unintentional, impede the effective governance of special districts. This workshop will use entertaining hypotheticals to engage participants in a wide-ranging, hands-on overview of the Brown Act to help board members stay in compliance when it comes to closed sessions, public comments, serial meetings, and e-Communications. Newly elected and experienced board members alike will be equipped with the tools needed to avoid falling into Brown Act traps.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

**Free for SDRMA members please contact CSDA for SDRMA pricing
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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: CA's Broad Conflict of Interest Law and How to Avoid Problems

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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☐ Yes ☐ No

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☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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CA's Broad Conflict of Interest Law and How to Avoid It



On-Demand Webinar

Government Code Section 1090, California's sweeping conflict of interest law, prohibits government officials and employees from making a contract in which they have a financial interest. But which officials are covered, and what does "making a contract mean?" California courts have interpreted those terms broadly, resulting in often unexpected risk to officials. The California Supreme Court recently extended the law to independent contractors working for government. What's the current scope of the law, and how can you keep you and your district safe? Ken White, an attorney at Brown White & Osborn LLP in Los Angeles, has extensive experience litigating Section 1090 cases and will explain what the statute covers, what the risks are, and how to stay safe.

Please make sure you are logged in as the person who will be watching this On-Demand Webinar. The certificate will be created automatically with the name of the person you are logged in. CSDA has no way of changing the name on the certificate all sales are final.

Discounted member price: ~~55.00~~

Your price: 85.00

You could save: 35.3%

Quantity:

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Career Building Opportunities with CSDA

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

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Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

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No webinar description available



Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Completing Your Statement of Economic Interest – Form 700

CONTACT INFORMATION

First Name

Last Name

Date

ACCOMMODATION INFORMATION

Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.

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Room Type

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☐ Yes ☐ No

Do you need transportation from the airport to the hotel?

☐ Yes ☐ No

Flight Number

Time

ADDITIONAL INFORMATION/REQUESTS

Staff Representative



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Completing Your Statement of Economic Interest - Form 700



On-Demand Webinar

Does it or doesn't it count as a gift? When it comes to completing Form 700s accurately, don't be left in the dark. Get the information you need to accurately account for your gifts, financial holdings, donations, and more so that you can file with peace of mind. California rules require public officials to keep track and report gifts (over \$50) received throughout the year. Gifts need to be reported on their Statement of Economic Interest Form. Also referred to as "Form 700." The gift limit reporting requirements (including loans, gifts, and travel payments) are part of the Political Reform Act of 1974.

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Customer Service in the Public Sector

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Customer Service in the Public Sector



On-Demand Webinar

Unlike many businesses that provide customer service, public service providers are often the only game in town. This customer service training program is designed for public employees who routinely deliver services in the field. This class will explore the Three Dimensions of Service as they apply to your agency: the human dimension, the business dimension, and the hidden dimension.

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Developing and Implementing a Records Retention Schedule

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Developing and Implementing a Records Retention Schedule



On-Demand Webinar

This session will cover the various components of a Records Retention Schedule and provide you with practical tips for developing, implementing, and maintaining a retention schedule that works for your organization. In this session you will learn how to simplify the records retention process and increase compliance in your Records Management Program.

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CSDA On-Demand Webinar: Disaster Planning

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Event Name/Date:

CSDA On-Demand Webinar: Exercise Legislative Authority: Ordinances, Resolutions, Minutes

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Event Name/Date:

CSDA On-Demand Webinar: Fraud Environment – Tips for Detection and Controls Survey

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Fraud Environment - Tips for Detection and Controls Survey



On-Demand Webinar

This webinar will discuss the fraud environment that special districts can face. We will also look at ways you can prevent or detect these frauds as well as ideas on how to strengthen internal controls. We will discuss techniques and profiles of a typical fraudster.

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Event Name/Date:

CSDA On-Demand Webinar: GASB 75 – Preparing for Implementation, Disclosure and Audit

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GASB 75 • Preparing for Implementation, Disclosure and Audit



On-Demand Webinar

Preparing for Audit — OPEB and Pension Liabilities (or Assets?) • In this session, we will review the new accounting and reporting rules for Other Postemployment Benefit (OPEB) plans under GASB Statements 75, which is in effective for employers beginning in fiscal year 2017/18. Are you ready to record the Net OPEB Liability? We will go over the Plan and Employer responsibilities as well as the changes to the required disclosures and Required Supplementary Information. We will also provide a sample journal entry for the first year of implementation.

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CSDA On-Demand Webinar: Gender Identity Issues in the Workplace

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CSDA On-Demand Webinar: General Manager Evaluations

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General Manager Evaluations



On-Demand Webinar

One of the key roles of an elected board is good performance management of the General Manager/Executive. There are some specific approaches to this task that boards need to know. This course covers them in a clear and concise way, getting to the bottom of many of the common mistakes while providing a complete step-by-step approach for accomplishing this critical responsibility of the board. This class is valuable for board members, board presidents and managers looking for a fair, professional, and balanced executive level evaluation.

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CSDA On-Demand Webinar: Good Governance

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Good Governance



On-Demand Webinar

Every board wants to govern well. It's about serving the public well. This course offers the perspective of a seasoned decision maker and consultant that will make you consider best practices of good governance for special districts; what your role is and what it's not, where the lines get drawn, and where to be careful. Every board member should watch this concise primer on good governance. This course is meant to provide best practices for all board members both new and experienced.

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Event Name/Date:

CSDA On-Demand Webinar: Governments Engaging Youth

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Governments Engaging Youth



On-Demand Webinar

Engaging today's youth in local government offers a variety of benefits for both the youth and local government staff involved. Youth-civic engagement programs offer youth real life civic learning opportunities, teach 21st century skills, and expose them to public sector careers. This workshop will highlight successful youth-civic engagement programs and offer insight on how local governments can partner with their local school districts to replicate similar programs that actively engage youth.

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CSDA On-Demand Webinar: Grassroots Advocacy and Public Outreach

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Grassroots Advocacy and Public Outreach



On-Demand Webinar

Does it feel like more and more control is taken by Sacramento every year? What can one special district possibly do about it? Has "flying under the radar" left your district off the map? Does it feel like you are "on the menu" instead of "at the table"? As the saying goes, "all politics are local." With over 1,000 members throughout California, CSDA has a plan to provide special districts a voice. Learn how to engage your community and the Capitol by joining together with CSDA.

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Event Name/Date:

CSDA On-Demand Webinar: How to Communicate Effectively Using Popular Online Tools

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How to Communicate Effectively Using Popular Online Tools



On-Demand Webinar

It's important to keep in touch with your constituents, but the number of options to do so can seem overwhelming. At this webinar we'll talk about some of the tools agencies are using to connect with their communities and which tools are appropriate for different situations and types of communication. What needs to go on your website? How often should you send emails? Should you be using Facebook or Twitter to make important announcements? How can you effectively use polls and surveys to learn what matters most to your constituents? We'll discuss this and more on this informative webinar.

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Event Name/Date:

CSDA On-Demand Webinar: How to Find, Apply, and Secure Grant Funding

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How to Find, Apply, and Secure Grant Funding



On-Demand Webinar

The course will provide members with an overview on the mechanics of the grant seeking and grant application process. The focus will be on the development of a grant funding strategy, the ability to research funding opportunities, the development and submittal of grant applications, the follow up related to grant applications, and preparation of grant administration. The course will educate participants on the importance of pursuing funding opportunities and will ensure that they are fully prepared for each step associated with the grant seeking process. This will include a discussion on how to: conduct grant research, identify funding opportunities, develop grant proposals, seek stakeholder support, review and edit grant proposals, finalize and submit grant proposals, advocate for funding, and ensure readiness for grant award compliance.

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CSDA On-Demand Webinar: Introduction to Special District Finances for New Board Members

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Intro to Special District Finances for New Board Member



On-Demand Webinar

This course will provide new board members with an introduction to special district finance. The focus will be on gaining an understanding of the accounting, financial reporting and auditing processes. As a board member your responsibilities include providing fiscal oversight of the special district's financial reporting. This course will help you fulfill these responsibilities by providing you with the knowledge and tools you need to gain a better understanding of the flow of the special district's day-to-day transactions through the accounting systems and to financial statements. The instructor will also provide you with guidance on what to look for in financial statements and audit reports to help you ask the right questions of management and to ensure the district is accomplishing its fiscal goals and meeting its responsibility to the public.

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CSDA On-Demand Webinar: Keeping Up the Brown Act

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Keeping Up the Brown Act



On-Demand Webinar

Public agency board members, and the employees who support them, must understand the complex public meeting and transparency laws established by the Brown Act. In this workshop, we will walk through practical scenarios to identify the common pitfalls, and best practices, in Brown Act compliance. Topics include agendas, closed sessions, administrative decisions, litigation and settlements. Bring your questions, experiences, and challenges to this interactive, skills-based session!

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CSDA On-Demand Webinar: Keys to CSDA's Sample Policy Handbook

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Event Name/Date:

CSDA On-Demand Webinar: Legislative Round-Up

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Legislative Round-Up 3.15.18



On-Demand Webinar

Free bi-annual webinar series for CSDA members only. Each year the State Legislature introduces thousands of bills; hundreds have potentially serious implications for special districts. Hear from CSDA's advocacy team about the most significant bills and how they will impact your ability to deliver essential services, maintain and build infrastructure, raise and protect revenue sources, manage personnel and more. Ask your questions directly to CSDA's lobbyists walking the Capitol halls and learn how your district can join the advocacy effort.

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Hotel and Travel Accommodations

Event Name/Date:

CSDA On-Demand Webinar: Leveraging Your State and Federal Relationships

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Leveraging Your State and Federal Relationships



On-Demand Webinar

The course will provide members with an overview on how to best leverage federal and state advocacy trips to Washington, DC and Sacramento. The focus will be on proper preparation, building and maintaining relationships, creation of advocacy materials, and leveraging follow-up from the advocacy trips. The course will educate board members on the importance of interfacing with their representatives so that they can better promote and advance their legislative platforms and funding agendas. This will include a discussion on how to: schedule meetings with relevant legislators, strategize on the talking points and agendas of the meetings, prepare the offices before the meetings take place, effectively advocate during the sessions with legislators, and handle all follow-up generated by the meetings. The instructor will provide guidance on how to best select trip dates and how to handle each step of the advocacy trip process. The instructor will also provide an outline on how to best leverage these trips so that relationships are developed and sustained well beyond the meetings.

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Event Name/Date:

CSDA On-Demand Webinar: Making Connections in CSDA's Online Communities

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Making Connections in CSDA's Online Communities



On-Demand Webinar

Discuss ideas, find solutions, and build relationships by engaging in CSDA's new online communities. Here's how!

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CSDA On-Demand Webinar: Paying for Capital Projects: Key Considerations Utilizing Debt

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Paying for Capital Projects: Key Considerations



On-Demand Webinar

If your district is considering using debt to fund all or part of a mission-critical capital project, knowing how to prepare to incur long-term indebtedness is critical. Join consultants from the CSDA Finance Corporation to learn about financing strategies and how to achieve the best terms and interest rates for your district.

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CSDA On-Demand Webinar: Prevailing Wage Updates

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Prevailing Wage - New for 2018



On-Demand Webinar

2018 Prevailing Wage Updates: What new changes has the legislature made to prevailing wage obligations for 2018? In June 2017, new thresholds were imposed for PWC-100 forms and for contractor registration. Along with that were new penalties imposed upon public agencies who do not file a timely PWC-100 or allow unregistered contractors/subcontractors to work on projects. Effective January 2018, even more changes in the law have been made. Join CSDA member Deborah Wilder for a briefing on new prevailing wage requirements as well as an update on prevailing wages required for concrete deliveries, on-haul trucking and more.

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CSDA On-Demand Webinar: Public Engagement and Budgeting

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Public Engagement and Budgeting



On-Demand Webinar

Budgeting is one of the most important decisions local agencies make. This webinar will feature proven strategies that elected officials, community leaders and staff members can use to ensure their community's needs are met through the budgeting process by meaningfully engaging the community in the process. Key topics covered will include: Why involve the public in budgeting; Choosing the right approach means asking the right questions; Tools to consider; Communication and engagement; One strategy: Start with goals; A strategy for sustaining public engagement.

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CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age

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Records Retention and Management in the Electronic Age



On-Demand Webinar

In light of modern business practices, records retention has become increasingly convoluted and the management of various records, including electronic documents, impacts many departments within each special district. Changes in technology have played an integral role throughout the process, while sometimes creating more questions than answers. This workshop provides attendees with the latest legal provisions, procedures to consider and the overlay with technology throughout the process.

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CSDA On-Demand Webinar: Required Ethics Compliance Training AB1234

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Required Ethics AB1234 Compliance Training



On-Demand Webinar

This two-hour webinar covers general ethics principles and state laws related to: personal gain by public servants, conflict of interest, bribery and nepotism; gift, travel, and mass mailing restrictions; honoraria, financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; The Brown Act Open meeting law and The Public Records Act.

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CSDA On-Demand Webinar: Required Sexual Harassment Prevention Training

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Required Sexual Harassment Prevention Training



On-Demand Webinar

AB 1825 and AB 1661 makes sexual harassment prevention training mandatory for supervisory employees and officials receiving any compensation. This legislation requires employers to ensure that all supervisors and officials receive at least two hours of sexual harassment prevention training every two years.

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CSDA On-Demand Webinar: Rules of Order Made Easy!

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Rules of Order Made Easy!



On-Demand Webinar

Having an understanding of the rules of order for board meetings is important for special district staff and elected/appointed officials. These rules help to make sure that meetings are productive, orderly, and efficient. Participants in this webinar will learn the general protocols used in: Board discussions; Making and passing motions; Rescinding, reconsidering, or amending something previously adopted; Consent items; Point of order; Appeals, requests, voting and quorums.

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CSDA On-Demand Webinar: SB96 Impact on Public Works Projects

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SB96 Impact on Public Works Projects



On-Demand Webinar

Does your district contract for public works? A new law signed June 27 took effect immediately and will affect your contracting process. Learn all of the details about how SB 96 impacts prevailing wage and which contractors you can hire. Don't miss this opportunity, as special districts are now subject to up to \$10,000 in fines for failing to observe SB 96's new rules. Did we mention it took effect immediately?

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CSDA On-Demand Webinar: Special Districts 101-What are Special Districts?

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CSDA On-Demand Webinar: Strategic Planning for Special Districts

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Strategic Planning for Special Districts



On-Demand Webinar

A balanced and clear strategic plan is critical to the efficiency of a public agency. This class provides a condensed version of his popular daylong session that has been taught to hundreds. This class provides value for today and the future and should be taken by managers and board members who need to employ a systematic process for the future.

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CSDA On-Demand Webinar: Streamlined Website Compliance

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Streamlined Website Compliance



On-Demand Webinar

More than 100 districts use Streamline's website building tool to help them stay compliant with changing state and federal online requirements. In this webinar they will demonstrate the platform built just for special districts, including the meeting and transparency dashboards, agenda posting reminders, full content management capabilities, and more.

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CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt

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Successful Strategies for Utilizing Debt



On-Demand Webinar

Debt is not necessarily a four-letter word. Borrowing funds for mission-critical infrastructure can be a valuable strategy for protecting cash reserves while achieving your district's goals. Consultants from the CSDA Finance Corporation discuss ways to take advantage of low interest rates, including utilizing various financing structures, and refinancing of existing debt to save money in the long-term. Time will be allowed for Q&A.

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CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency

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The Critical Nature of Communications in the Public Agency



On-Demand Webinar

(This webinar is revised from Must Have Communication Protocols for Board Members and Staff) To quote author, Brent Ives (52 Ways to be a Better Board, Amazon 2016), "Communication is the lubrication of the public agency organizational machine." During this webinar, Brent Ives, teaches participants how critical both internal and external communication are in highly effective public agencies of any size. Through consultation with special districts over many years, the instructor has determined that many organizational issues simply stem from poor communication. This session will focus on communication throughout the organization including: the public, the Board, the executive and professional staff. This is a must attend course for agencies seeking to optimize their district, those needing some additional help and even those in trouble.

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CSDA On-Demand Webinar: The Great Board Chair

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The Great Board Chair



On-Demand Webinar

The Board Chairman or President holds a very important and often overlooked role in conducting the public's business. The Chair holds the keys in being able to lead his/her Board's through effective and proper public meetings, and the interactions with the public and executive. This class provides an overview for the sitting or incoming Board Chair who desires to optimize his/her service and to improve how the agency leaders do their work.

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CSDA On-Demand Webinar: Understanding Board Member & District Liability Issues

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Understanding Board Member & District Liability Issues



On-Demand Webinar

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the board in a public agency and the role of individual board members acting within the course and scope of their official duties.

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CSDA On-Demand Webinar: Understanding Property Taxes and Your Budget

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Understanding Property Taxes and Your Budget



On-Demand Webinar

This webinar will set a foundation for understanding how property is assessed and taxed, and how revenue is allocated to special districts in California. Topics discussed will include valuation trends, successor agency revenue, and a step-by-step guide to budgeting property taxes.

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CSDA On-Demand Webinar: What Every Board Member Should Know

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What Every Board Member Should Know



On-Demand Webinar

Being a Board member and representing the public is an obligation that most individuals never hold. It is clearly necessary that the multi-faceted responsibilities and expectations of a Board member be well understood. This class outlines the basic responsibilities of a Board member for the candidate, the newly elected, or the experienced sitting Board members.

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CSDA On-Demand Webinar: What's Public Engagement and Why Do It?

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What is Public Engagement and Why Do It?



On-Demand Webinar

This webinar will begin by explaining what public engagement is, why it is important, and the benefits of inclusive public engagement. Panelists will then discuss a variety of strategies special districts may consider to increase engagement and share best practices and lessons learned, including the nuanced challenges related to approval and implementation.

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CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations

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Who Does What? Best Practices in Board/Staff Relations



On-Demand Webinar

Effective government at the local level relies on many people playing specific roles. This webinar will cover applicable laws and best practices for developing positive and effective relationships between elected board members and their staffs, including a discussion of legal standards and practical tips to ensure good and productive government.

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CSDA On-Demand Webinar: Workplace Violence Prevention

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Workplace Violence Prevention



On-Demand Webinar

In this webinar we will identify types of Workplace Violence and the Risk Factors associated with Workplace Violence. We will identify potential preventive measures your agency can take to reduce the threat of a violent event at the workplace. We will discuss developing a Workplace Violence Prevention Program and training for your staff.

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MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, OCTOBER 25, 2018:

A meeting of the Finance Committee of the Palmdale Water District was held Thursday, October 25, 2018, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Henriquez called the meeting to order at 4:33 p.m.

1) Roll Call.

Attendance:

Finance Committee:
Marco Henriquez, Chair
Robert Alvarado, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Dennis Hoffmeyer, Accounting Supervisor
Bob Egan, Financial Advisor
Dawn Deans, Executive Assistant
1 member of the public

2) Adoption of Agenda.

It was moved by Committee Member Alvarado, seconded by Chair Henriquez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments on Non-Agenda Items.

Ms. Joanne Granai, Palmdale resident, inquired about transparency and the benefit to ratepayers for Directors being provided health insurance for their families.

There were no further public comments on non-agenda items.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held September 20, 2018.

It was moved by Committee Member Alvarado, seconded by Chair Henriquez, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held September 20, 2018, as written.

4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of August 2018. (Financial Advisor Egan)

Financial Advisor Egan reviewed the investment funds report as of August 31, 2018, including assessments received and the balance decrease due to a transfer to the checking account, and the cash flow statement, including the projected year-end balance.

4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for August 2018. (Finance Manager Williams)

Finance Manager Williams reviewed in detail the new format for the balance sheet, profit and loss statement, year-to-year comparisons, month-to-month comparisons, consumption comparisons, and revenue and expense analysis reports for the period ending August 2018 and stated that most departments are operating at or below the targeted expenditure percentage of 66%.

4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Williams)

Finance Manager Williams provided an overview of the updated Contractual Commitments and Needs for 2018 Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and available funding sources.

4.5) Discussion and Overview of 2019 Budget. (Finance Manager Williams)

Finance Manager Williams distributed a draft 2019 Budget and then provided a detailed overview of the 2019 Budget, including projected water sales, department budgets, projected expenses, personnel costs, staff's efforts to reduce expenses and costs, minimal projects for 2019, meeting debt service coverage, and projected year-end cash for 2019 followed by discussion of deferred and needed projects, the upcoming rate study, the need for rate adjustments to continue to meet debt service coverage, and carry-over projects.

The Committee then recommended that Director briefings be scheduled regarding the November 5 Special Budget Meeting and that the draft 2019 Budget presented to the Committee this evening be provided to the full Board as soon as possible.

5) Information Items.

5.1) Status of Debt Service Coverage. (Financial Advisor Egan)

Financial Advisor Egan stated that the Debt Service Coverage for the period of September 2017 through August 2018 is 1.18 and meets the required Debt Service Coverage.

5.2) Other.

Finance Manager Williams provided an overview of payment data for the period of September 2017 to August 2018, payment transactions by type indicating an increase in electronic and telephone payments, and the upcoming uncashed warrants publication followed by discussion of the large number of mailbox vandalisms which could lead to late water bill payments.

General Manager LaMoreaux stated that Finance Manager Williams presented the District's water rate structure at the recent TruePoint Conference and that the presentation was very successful and well-appreciated.

There were no further information items.

6) Board Members' Requests for Future Agenda Items.

Committee Member Alvarado requested "Update on additional steps taken to continue meeting Debt Service Coverage" and "Update on informing customers on the upcoming Proposition 2018 process" be included on the agenda for the next Committee meeting.


Chair Henriquez inquired about potential grants for the District's recharge project after which General Manager LaMoreaux provided a brief report on the status of geology reports for the project and the Lahontan Regional Water Quality Control Board permit process.

There were no further requests for future agenda items.

It was then determined that the next Finance Committee meeting will be held tentatively on December 6, 2018 at 4:30 p.m.

7) **Adjournment.**

There being no further business to come before the Finance Committee, the meeting was adjourned at 6:20 p.m.


Chair

MINUTES OF SPECIAL MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, NOVEMBER 7, 2018:

A special meeting of the Finance Committee of the Palmdale Water District was held Wednesday, November 7, 2018, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Henriquez called the meeting to order at 4:30 p.m. and stated that this special meeting is being held to clarify any confusion regarding the 2019 Budget and for the Committee to consider a recommendation on the 2019 Budget.

1) Roll Call.

Attendance:

Finance Committee:
Marco Henriquez, Chair
Robert Alvarado, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Don Wilson, PWD Director-elect
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Bob Egan, Financial Advisor
Dennis Hoffmeyer, Accounting Supervisor
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Alvarado, seconded by Chair Henriquez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments.

Chair Henriquez congratulated Director-elect Wilson on his recent victory for the Palmdale Water District Division 2 seat and welcomed him to the meeting.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on 2019 Annual Budget. (Finance Manager Williams)

The Committee thanked staff for their extensive work on meeting deadlines for the 2019 Budget after which Finance Manager Williams provided a detailed overview of the 2019 Budget, including the number of draft budgets prepared and reductions made of nearly \$3 million from the first to the fourth draft budget, including to personnel costs, operating expenses, and the amount available for capital projects by General Manager LaMoreaux, Assistant General Manager Ly, and Department Managers.

After a further discussion of removal of the sediment from Littlerock Reservoir, of the requirement to meet debt service coverage, of the need to maintain reserves, of projected 2019 year-end cash, and of approving water rates as recommended in the upcoming Water Rate Study for a five-year period rather than annually, it was moved by Committee Member Alvarado, seconded by Chair Henriquez, and unanimously carried by all members of the Committee present at the meeting to recommend approving the 2019 annual Budget as a package with the understanding that any additional changes would be to simply reduce expenses, including, but not limited to, Director expenses.


5) Board Members' Requests for Future Agenda Items.

Finance Manager Williams stated that financial reports through September 2018 will be presented at the December 6, 2018 Finance Committee meeting and to the full Board at the December 10, 2018 Regular Board meeting.

There were no further requests for future agenda items.

6) Adjournment.

There being no further business to come before the Finance Committee, the meeting was adjourned at 5:24 p.m.



Chair

Dawn Deans

From: Elsie Estes [REDACTED]
Sent: Tuesday, December 18, 2018 2:40 PM
To: Dawn Deans
Subject: Director Estes Pay

RECEIVED

DEC 18 2018

Dawn,

Per Dennis LaMoreaux, I am reporting on unpaid meetings via email to Dawn Deans. There are 4 meetings in total.

- June 6, 2018 Restoration Advisory Board Meeting
- August 28, 2018 Personnel Meeting
- September 11, 2018 Post Board Meeting – Phone Conference with Dennis
- November 20, 2018 Last Board Briefing with Dennis

[REDACTED]

Thanks!

Elsie Estes

AVI Financial Services
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