



# PALMDALE WATER DISTRICT

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## A CENTURY OF SERVICE

January 9, 2019

### BOARD OF DIRECTORS

**ROBERT E. ALVARADO**  
Division 1

**DON WILSON**  
Division 2

**MARCO HENRIQUEZ**  
Division 3

**KATHY MAC LAREN**  
Division 4

**VINCENT DINO**  
Division 5

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**DENNIS D. LaMOREAUX**  
General Manager

**ALESHIRE & WYNDER LLP**  
Attorneys

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## AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT

to be held at the District's office at 2029 East Avenue Q, Palmdale

MONDAY, January 14, 2019

6:00 p.m.

**NOTES:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c) )

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c) )

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.

- 4) Public comments for non-agenda items.
- 5) Presentations:
  - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of minutes of regular meeting held December 10, 2018.
  - 6.2) Ratification of payment of bills for December 24, 2018.
  - 6.3) Payment of bills for January 14, 2019.
  - 6.4) Approval of reappointment of Helen Velador to Palmdale Recycled Water Authority Board. (No Budget Impact – General Manager LaMoreaux)
  - 6.5) Approve purchase of Enhanced Network Security and Reporting. (\$40,000.00 – Budgeted – Information Technology Manager Stanton)
  - 6.6) Approval of Resolution No. 19-1 for Employer Paid Member Contributions for CalPERS. (Human Resources Director Emery)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and possible action on reorganization of the Board of Directors. (General Counsel Dunn)
  - 7.2) Consideration and possible action on Agreement for Professional Services between the Palmdale Water District and Dr. William Mathis d/b/a Mathis Group. (\$36,000.00 – Budgeted – General Manager LaMoreaux)
  - 7.3) Consideration and possible action to sponsor Antelope Valley Board of Trade 1<sup>st</sup> Annual Antelope Valley Sacramento Road Trip. (\$3,500.00 – Budgeted – Public Affairs Director Shay)
  - 7.4) Consideration and possible action on creating a Water Ambassador's Academy for teens to help encourage careers in the water industry. (Non-Budgeted – Director Mac Laren)
  - 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget:
    - a) See attached list of conferences, seminars, and training sessions.
- 8) Information Items:
  - 8.1) Reports of Directors:
    - a) Meetings/General Report.
    - b) Standing Committee/Assignment Reports (Chair):
      - 1) None.

- 8.2) Report of General Manager.
- 8.3) Report of General Counsel.
- 9) Public comments on closed session agenda matters.
- 10) Break prior to closed session.
- 11) Closed session under:
  - 11.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases*.
- 12) Public report of any action taken in closed session.
- 13) Board members' requests for future agenda items.
- 14) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

DDL/dd



## ATTACHMENT 7.5.a

### PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

AGENDA ITEM NO. 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget:

- 1) California Special Districts Association (CSDA) Webinar: Is the Brown Act Making You Blue? to be held January 15, 2019 from 10 a.m. – noon.
- 2) CSDA Webinar: Required Harassment Prevention Training to be held January 23, 2019 from 10 a.m. – noon and June 6, 2019 from 10 a.m. – noon.
- 3) 2<sup>nd</sup> Annual Palmdale School District Foundation Dinner “Inspiring Our Students to Reach for the Stars” to be held January 25, 2019 from 5:30 p.m.-10 p.m. in Lancaster.
- 4) CSDA Webinar: Understanding Board & District Liability Issues to be held January 29, 2019 from 10 a.m. – 11:30 a.m.
- 5) CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends to be held February 5, 2019 from 10 a.m. – noon.
- 6) Association of California Water Agencies (ACWA) Groundwater Sustainability Bootcamp – A Short Course to be held February 5 – 6, 2019 in Davis.
- 7) Water Education Foundation (WEF) Water 101 Workshop: The Basics and Beyond and optional Groundwater Tour to be held February 7 -8, 2019 in Sacramento.
- 8) CSDA Webinar: Ask the Experts: Financing for Capital Improvements to be held February 12, 2019 from 10 a.m. – 11 a.m.
- 9) CSDA Webinar: Election Law Compliance: Rising Tide of California Voting Rights Act Claims to be held February 13, 2019 from 10 a.m. – noon.
- 10) CSDA Board Member Best Practices Workshop to be held February 14, 2019 in Rancho Cucamonga; March 7, 2019 in Goleta; March 14, 2019 in Bakersfield; March 28, 2019 in Corning; April 4, 2019 in Cupertino; and April 18, 2019 in Byron.
- 11) CSDA Webinar: Achieving Transparency Isn’t as Hard as it Seems to be held February 20, 2019 from 10 a.m. – noon.
- 12) Antelope Valley Board of Trade 47<sup>th</sup> Annual Business Outlook Conference “The Future: Unleashed!” to be held February 22, 2019 in Lancaster.
- 13) CSDA Webinar: Maximize Your Membership Series: Resources for Board Members/Trustees to be held February 22, 2019 from 10 a.m. – 10:30 a.m.
- 14) CSDA Webinar: Fiscal Year End Planning to be held February 26, 2019 from 10 a.m. – noon.
- 15) ACWA DC 2019 – Annual Washington D.C. Conference to be held February 26 – 28, 2019 in Washington, DC.
- 16) WEF Lower Colorado River Tour 2019 to be held February 27 – March 1, 2019.
- 17) CSDA Webinar: Performance Management: A Change Agent to be held March 5, 2019 from 10 a.m. – noon.
- 18) CSDA CEQA 101 & 201: Basics and Beyond Workshops to be held March 6, 2019 in Sacramento.

## **ATTACHMENT 7.5.a**

### **PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA**

- 19) CSDA Webinar: Drilling to Develop Groundwater Sustainability to be held March 12, 2019 from 10 a.m. – noon.
- 20) ACWA Certificate in Water Management and Leadership to be held March 16 – May 10, 2019 in San Diego.
- 21) WateReuse California Annual Conference to be held March 17 – 19, 2019 in Garden Grove.
- 22) CSDA Webinar: Ethics Law for Public Officials to be held March 19, 2019 from 10 a.m. – noon and November 20, 2019 from 10 a.m. – noon.
- 23) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held March 20, 2019 in Sacramento.
- 24) CSDA Special District Leadership Academy Governance Foundations – Module 1 to be held March 26, 2019 in Sacramento and September 25, 2019 in Anaheim.
- 25) Special District Risk Management Authority Spring Education Day to be held March 26, 2019 in Sacramento.
- 26) WEF 2019 Santa Ana River Watershed Conference to be held March 29, 2019 in Fullerton.
- 27) CSDA Webinar: Cradle to Grave: How and Why Special Districts Need to be Involved in Local Agency Formation Commission to be held April 3, 2019 from 10 a.m. – noon.
- 28) WEF Central Valley Tour 2019 to be held April 3 – 5, 2019.
- 29) American Institute of Graphic Arts 2019 Design Conference to be held April 4 – 6, 2019 in Pasadena.
- 30) CSDA 2019 Special District Leadership Academy to be held April 7 – 10, 2019 in San Diego and July 7 – 10, 2019 in Napa.
- 31) California Association of Public Information Officials 2019 Annual Conference Chart Your Course Navigate the Unknown to be held April 8 – 11, 2019 in Newport Beach.
- 32) Public Relations Society of America 2019 Western District Conference to be held April 10 – 12, 2019 in Phoenix, Arizona.
- 33) CSDA Webinar: Legislative Round-Up to be held April 11, 2019 from 10 a.m. – noon and October 31, 2019 from 10 a.m. – noon.
- 34) CSDA Webinar: Maximize Your Membership Series: Resources for General Managers to be held April 12, 2019 from 10 a.m. – 10:30 a.m.
- 35) CSDA Prevailing Wage: Basics and Beyond Workshop to be held April 16, 2019 in Sacramento.
- 36) CSDA Webinar: Employee Privacy – Is There Really Such a Thing? to be held April 23, 2019 from 10 a.m. – noon.
- 37) CSDA Human Resources Boot Camp for Special Districts Workshop to be held April 24, 2019 in Simi Valley and August 7, 2019 in El Dorado Hills.
- 38) CSDA Financial Management for Special Districts Workshop to be held April 25, 2019 in Simi Valley and August 8, 2019 in El Dorado Hills.
- 39) CSDA Supervisory Skills for the Public Sector Workshop to be held April 30, 2019 in Sacramento.

## ATTACHMENT 7.5.a

### PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 40) CSDA Webinar: Maximize Your Membership Series: Making Connections in CSDA's Online Communities to be held May 2, 2019 from 10 a.m. – 10:30 a.m. and November 15, 2019 from 10 a.m. – 10:30 a.m.
- 41) Antelope Valley Board of Trade Inaugural Sacramento Bus Trip to be held May 6 and 7, 2019 in Sacramento.
- 42) CSDA Webinar: How Social Should Special Districts Be? to be held May 7, 2019 from 10 a.m. – noon.
- 43) ACWA Spring Conference & Exhibition to be held May 7 – 10, 2019 in Monterey.
- 44) CSDA Webinar: Do you Have the Evidence? Employment Documentation From Start to Separation to be held May 9, 2019 from 10 a.m. – noon.
- 45) CSDA 2019 Special Districts Legislative Days to be held May 21 – 22, 2019 in Sacramento.
- 46) CSDA Webinar: Maximize Your Membership Series: Resources for Board Secretaries to be held May 30, 2019 from 10 a.m. – 10:30 a.m.
- 47) CSDA Webinar: Managing Risk in Public Contracts: Bonds, Insurance, and Indemnity to be held June 4, 2019 from 10 a.m. – noon.
- 48) WEF Bay-Delta Tour 2019 to be held June 5 – 7, 2019.
- 49) CSDA So, You Want to be a General Manager Workshop to be held June 23, 2019 in Newport Beach and October 23, 2019 in Sacramento.
- 50) CSDA 2019 General Manager Leadership Summit to be held June 23 – 25, 2019 in Newport Beach.
- 51) WEF Headwaters Tour 2019 to be held June 27 – 28, 2019.
- 52) ESRI User Conference "GIS – Inspiring What's Next" to be held July 8 – 12, 2019 in San Diego.
- 53) CSDA Webinar: Maximizing Your Membership Series: Boosting Your Bottom Line With CSDA's Value-Added Benefits to be held July 18, 2019 from 10 a.m. – 10:30 a.m.
- 54) CSDA Essential Communications for Every Special District Workshop to be held July 24, 2019 in Sacramento; July 31, 2019 in Fresno; August 14, 2019 in Chico; August 28, 2019 in Cotati; October 16, 2019 in Marina; and October 30, 2019 in Santee.
- 55) CSDA Personalized Professional Media Training Workshop to be held July 24, 2019 in Sacramento and August 14, 2019 in Chico.
- 56) CSDA Webinar: Records Retention and Document Management in the Electronic Age to be held July 30, 2019 from 10 a.m. – noon.
- 57) CSDA Webinar: Dude, My Boss is a Millennial to be held August 1, 2019 from 10 a.m. – noon.
- 58) CSDA Online Compliance and Transparency Made Simple Workshop to be held August 6, 2019 in Sacramento.
- 59) CSDA 2019 Annual Conference & Exhibitor Showcase to be held September 25 – 28, 2019 in Anaheim.
- 60) WEF Northern California Tour 2019 to be held October 2 – 4, 2019.

## **ATTACHMENT 7.5.a**

### **PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA**

- 61) CSDA Webinar: Maximizing Employee Potential through the Coaching/Evaluation Process to be held October 8, 2019 from 10 a.m. – noon.
- 62) WEF Central Coast Tour 2019 to be held November 6 – 7, 2019.
- 63) CSDA 2019 Board Secretary/Clerk Conference to be held November 12 – 14, 2019 in Seaside.
- 64) ACWA Fall Conference & Exhibition to be held December 3 – 6, 2019 in San Diego.
- 65) WEF Colorado River Water Users Association's Annual Conference to be held December 11 – 13, 2019 in a location to be determined.
- 66) CSDA On-Demand Webinar: A How-To-Do-It for Special Districts with Revenue Needs.
- 67) CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation.
- 68) CSDA On-Demand Webinar: Accessing Legislative & Outreach Information.
- 69) CSDA On-Demand Webinar: Advanced Training in the California Public Records Act.
- 70) CSDA On-Demand Webinar: Annual Employment Law Update.
- 71) CSDA On-Demand Webinar: Ask the Experts: Energy Project Financing.
- 72) CSDA On-Demand Webinar: Ask the Experts: Financing Mission Critical Infrastructure.
- 73) CSDA On-Demand Webinar: Best Practices in Agenda Preparation & Taking/Recording Minutes.
- 74) CSDA On-Demand Webinar: Brown Act: Principles, Traps, and Avoiding Violation.
- 75) CSDA On-Demand Webinar: CA's Broad Conflict of Interest Law and How to Avoid Problems.
- 76) CSDA On-Demand Webinar: Career Building Opportunities with CSDA.
- 77) CSDA On-Demand Webinar: Completing Your Statement of Economic Interest – Form 700.
- 78) CSDA On-Demand Webinar: Customer Service in the Public Sector.
- 79) CSDA On-Demand Webinar: Developing and Implementing a Records Retention Schedule.
- 80) CSDA On-Demand Webinar: Disaster Planning.
- 81) CSDA On-Demand Webinar: Exercising Legislative Authority: Use of Ordinances, Resolutions, and Minute Orders.
- 82) CSDA On-Demand Webinar: Fraud Environment – Tips for Detection and Controls Survey.
- 83) CSDA On-Demand Webinar: GASB 75 – Preparing for Implementation, Disclosure and Audit.
- 84) CSDA On-Demand Webinar: Gender Identity Issues in the Workplace.
- 85) CSDA On-Demand Webinar: General Manager Evaluations.
- 86) CSDA On-Demand Webinar: Good Governance.
- 87) CSDA On-Demand Webinar: Governments Engaging Youth.
- 88) CSDA On-Demand Webinar: Grassroots Advocacy and Public Outreach.



## ATTACHMENT 7.5.a

### PALMDALE WATER DISTRICT JANUARY 14, 2019 AGENDA

- 89) CSDA On-Demand Webinar: How to Communicate Effectively Using Popular Online Tools.
- 90) CSDA On-Demand Webinar: How to Find, Apply, and Secure Grant Funding.
- 91) CSDA On-Demand Webinar: Introduction to Special District Finances for New Board Members.
- 92) CSDA On-Demand Webinar: Keeping Up the Brown Act.
- 93) CSDA On-Demand Webinar: Keys to CSDA's Sample Policy Handbook.
- 94) CSDA On-Demand Webinar: Legislative Round-Up.
- 95) CSDA On-Demand Webinar: Leveraging Your State and Federal Relationships.
- 96) CSDA On-Demand Webinar: Making Connections in CSDA's Online Communities.
- 97) CSDA On-Demand Webinar: Paying for Capital Projects: Key Considerations for Utilizing Debt.
- 98) CSDA On-Demand Webinar: Prevailing Wage Updates.
- 99) CSDA On-Demand Webinar: Public Engagement and Budgeting.
- 100) CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age.
- 101) CSDA On-Demand Webinar: Required Ethics Compliance Training – AB1234.
- 102) CSDA On-Demand Webinar: Required Sexual Harassment Prevention Training for Special Districts.
- 103) CSDA On-Demand Webinar: Rules of Order Made Easy!
- 104) CSDA On-Demand Webinar: SB96 Impact on Public Works Projects.
- 105) CSDA On-Demand Webinar: Special Districts 101: What are Special Districts?
- 106) CSDA On-Demand Webinar: Strategic Planning for Special Districts.
- 107) CSDA On-Demand Webinar: Streamlined Website Compliance.
- 108) CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt.
- 109) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 110) CSDA On-Demand Webinar: The Great Board Chair.
- 111) CSDA On-Demand Webinar: Understanding Board Member & District Liability Issues.
- 112) CSDA On-Demand Webinar: Understanding Property Taxes and Your Budget.
- 113) CSDA On-Demand Webinar: What Every Board Member Should Know.
- 114) CSDA On-Demand Webinar: What's Public Engagement and Why Do It?
- 115) CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations.
- 116) CSDA On-Demand Webinar: Workplace Violence Prevention.