

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, NOVEMBER 15, 2018.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, November 15, 2018, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:02 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Thibault led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Keith Dyas, Commissioner
Marco Henriquez, Commissioner

Others Present:

Matt Knudson, General Manager
Peter Thompson II, Asst. General Manager
Tom Barnes, Resources Manager
James Chaisson, LCID General Manager
Dwayne Chisam, AVEK General Manager
Vincent Dino, PWD Director (Alt. Cmsnr.)
Danielle Henry, Management Analyst
6 members of the public

3) Adoption of Agenda.

Chair Parris requested to move Agenda Item No. 11 after Agenda Item No. 6 after which it was moved by Commissioner Hogan, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as amended, moving Agenda Item No. 11 after Agenda Item No. 6.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held October 18, 2018.

It was moved by Commissioner Dyas, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held October 18, 2018, as written.

Commissioner Mac Laren arrived at 6:06 p.m.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$494.14 for staff services, from AVEK in the amount of \$1,612.99 for staff services, from Interactive Educational Services (IES) in the amount of \$1,450.00 for the final payment of the AVSWCA.org website design and development, from Raftelis in the amount of \$2,122.50 for professional services associated with the Financial Analysis for the Replacement Water Assessment for the period of October 1, 2018 through October 31, 2018, and ratification of payment made to the Antelope Valley Fair Association in the amount of \$25,000.00 for the 2018 Sponsorship of the conservation garden at the Antelope Valley Fairgrounds. The motion was seconded by Commissioner Hogan and unanimously carried by all members of the Board of Commissioners present at the meeting.

11) Discussion and Possible Action on AVIRWMP Application Process for Inclusion of Proposed East Side Recycled Water Line Project with the AVIRWMP Project List. (General Manager Knudson/Assistant General Manager Thompson II)

Assistant General Manager Thompson II provided a presentation on the potential East Side Recycled Water Line Project, including the existing and proposed Antelope Valley recycled water line locations, the benefits of the proposed Project, and the next steps of moving the Project forward including the potential stakeholders and the appropriate Project sponsor, followed by a brief discussion of the participants that would benefit from the Project and the AVIRWMP application process for grant opportunities.

Mr. Ray Tremblay, Los Angeles County Sanitation Districts Head of Facilities Planning, stated that the goal and priority of the Sanitation Districts Boards is to provide recycled water to public agencies to meet the supply and demand gap and that this Project is a very good use of reclaimed water.

Chair Parris then outlined the next steps of this Project through the AVSWCA Strategic Water Plan Ad Hoc Committee and Mr. Chuck Heffernan, City of Palmdale Director of Public Works, and Mr. John Calandri, Antelope Valley agricultural farm owner, commended the Project after which it was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve completion of the application process for inclusion of the proposed East Side Recycled Water Line Project with the AVIRWMP Project List.

7) Consideration and Possible Action on Amendment No. 1 to the Association's Agreement for Administrative Services. (General Manager Knudson)

General Manager Knudson reviewed recommended revisions to the Association's Agreement for Administrative Services after which it was moved by Commissioner Henriquez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve Amendment No. 1 to the Association's Agreement for Administrative Services.

8) Consideration and Possible Action on Approval of the 2018 Amended and Restated Memorandum of Understanding (MOU) for the Antelope Valley Regional Water Management Group IRWMP. (General Manager Knudson)

General Manager Knudson reviewed the 2018 Amended and Restated Memorandum of Understanding for the Antelope Valley Regional Water Management Group IRWMP, including the roles and responsibilities and the financial contributions from the member agencies, and after a brief discussion of the Association's contribution of managing the IRWMP funds, it was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the 2018 Amended and Restated Memorandum of Understanding for the Antelope Valley Regional Water Management Group IRWMP.

9) Consideration and Possible Action on Joint Funding Agreement with the USGS to Continue Monitoring Groundwater Levels and Water Quality During the Period of November 1, 2018 to October 31, 2019. (General Manager Knudson)

General Manager Knudson reviewed the proposed 2018/2019 Joint Funding Agreement with the United States Geological Survey (USGS) for continuation of

groundwater levels and water quality monitoring, and after a brief discussion of the Agreement's benefits and of scheduling a future website demonstration by USGS, it was moved by Commissioner Henriquez, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Joint Funding Agreement with the USGS to continue monitoring groundwater levels and water quality during the period of November 1, 2018 to October 31, 2019.

10) Consideration and Possible Action on Amendment No. 2 to the Bylaws of the Association Adopting a Mutual Aid Agreement. (Assistant General Manager Thompson II)

Assistant General Manager Thompson II reviewed the proposed amendment to the Bylaws of the Association establishing the framework for providing mutual aid to one another in times of need and emergency situations after which it was moved by Commissioner Thibault, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve Amendment No. 2 to the Bylaws of the Association Adopting a Mutual Aid Agreement.

12) Status Update on the Big Rock Creek Joint Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson provided a brief presentation on the Big Rock Creek Joint Groundwater Recharge Pilot Project, including the turn out extension design, the temporary piping, and the well locations, and stated that the Department of Water Resources (DWR) provided verbal approval to use an existing blow-off valve for the Project; that staff is expecting to receive written approval from DWR; and that LCID is securing the water source for the Project.

After a brief discussion of the water costs for the Project and of Watermaster groundwater banking credits, it was determined that the Association will provide LCID with financial support for the water source, if needed.

13) Status Update on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated the draft Financial Analysis for providing replacement water to the Antelope Valley is expected to be completed by the end of November.

14) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the next Watermaster meeting will be held on December 5, 2018 at 10 a.m. at AVEK and that discussions will include the 2019 Budget, the 2019 Assessment rates, and the contract amendment with Todd Groundwater.

b) Update on Antelope Valley IRWMP Stakeholder Meetings.

General Manager Knudson stated that the Antelope Valley Integrated Regional Water Management Plan (IRWMP) Memorandum of Understanding (MOU) was approved this evening and that the remaining IRWMP member agencies are expected to approve the MOU before the next meeting in December.

c) Update on Fremont Basin IRWMP Stakeholder Meetings.

General Manager Knudson stated that the Fremont Basin Integrated Regional Water Management Plan (IRWMP) Stakeholders have completed the public review period for the Groundwater Management Plan, the Salt & Nutrient Plan, and the draft IRWMP; that public comments are being compiled; and that approval of the three final Plans is expected in early 2019.

15) Report of Resources Manager.

a) Update on AVSavesWater.com and AVSWCA.org website merge.

Resources Manager Barnes reported that October 31, 2018 was the last day of the AVSavesWater.com website; that the content from that site has been added to the new Association website; and that the new website will be live by the next Association meeting followed by a brief presentation of the new AVSWCA.org website and discussion of a new Commissioner photo and promotions of events through the new website.

16) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

General Manager Knudson provided a brief update on the Association's revenue, expenses, and change in net position for year ending October 31, 2018 and stated that the payment approved this evening for Interactive Educational Services (IES) was not budgeted but that adjustments will be made to accommodate for the payment.

17) Reports of Commissioners.

a) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings.

Chair Parris requested that Management Analyst Henry send an e-mail invitation to the potential stakeholders of the proposed East Side Recycled Water Line Project to attend the AVSWCA Strategic Water Plan Ad Hoc Committee meeting on December 5, 2018 at 11:30 a.m. at AVEK.

There were no further reports.

18) Report of Attorney.

There was no report.

19) Commission Members' Requests for Future Agenda Items.

It was determined that "Status Update on the Big Rock Creek Joint Groundwater Recharge Project" and "Status Update on the Financial Analysis Study for the Cost of Providing Replacement Water to the Antelope Valley" will remain on the next meeting agenda and "Status Update on the AVIRWMP Application Process for Inclusion of Proposed East Side Recycled Water Line Project with the AVIRWMP Project List" and "Presentation and Demonstration of USGS website" will be added to the next meeting agenda.

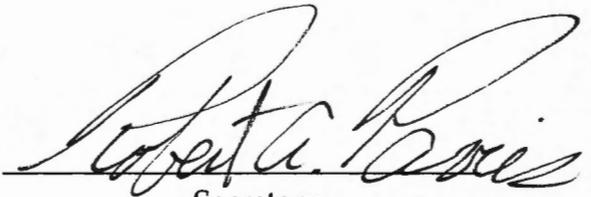
There were no further requests for future agenda items.

20) Consideration and Possible Action on Scheduling the Next Association Meeting January 10, 2019.

It was determined that the next regular meeting of the Association will be held on January 10, 2019 at 6:00 p.m. at Palmdale Water District.

20) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:16 p.m.


~~Secretary~~
Chair