

**AVSWCA**

Antelope Valley State Water Contractors Association

[www.avswca.org](http://www.avswca.org)**COMMISSIONERS**

ROBERT PARRIS, *Chair*  
BARBARA HOGAN, *Vice Chair*  
LEO THIBAULT, *Treasurer-Auditor*  
KATHY MAC LAREN, *Secretary*  
KEITH DYAS, *Commissioner*  
MARCO HENRIQUEZ, *Commissioner*

**OFFICERS**

MATTHEW R. KNUDSON, *General Manager*  
PETER THOMPSON II, *Asst. General Manager*  
TOM BARNES, *Resources Manager*  
DENNIS HOFFMEYER, *Controller*  
DANIELLE HENRY, *Administrative Assistant*

October 11, 2018

***Agenda for the Regular Meeting of the  
Commissioners of the Antelope Valley State Water Contractors  
Association to be held at the Palmdale Water District office  
at 2029 East Avenue Q, Palmdale***

***Thursday, October 18, 2018***

***6:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held September 13, 2018.
- 6) Payment of bills.

- 7) Presentation and discussion on recycled water projects identified on the latest Antelope Valley Integrated Regional Water Management Plan (AVIRWMP) Project List. (General Manager Knudson)
- 8) Discussion and possible action on AVIRWMP application process and presentation for inclusion of proposed east side recycled water line project with the AVIRWMP Project List. (Chair Parris/General Manager Knudson/Assistant General Manager Thompson II)
- 9) Status update on the Big Rock Creek Joint Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)
- 10) Status update on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)
- 11) Consideration and possible action on amendment to the Association's Agreement for Office and Administrative Services provided by the member agencies. (General Manager Knudson/Assistant General Manager Thompson II)
- 12) Consideration and possible action on the development of a mutual aide agreement. (Assistant General Manager Thompson II)
- 13) Report of General Manager.
  - a) Update on Antelope Valley Watermaster meetings.
  - b) Update on Antelope Valley IRWMP Stakeholder meetings.
  - c) Update on Fremont Basin IRWMP Stakeholder meetings.
  - d) Update on USGS Cooperative Agreement – Water Level and Quality Monitoring
- 14) Report of Resources Manager.
  - a) Update on AVSavesWater.com and AVSWCA.org website merge.
- 15) Report of Controller.
  - a) Update on Revenue, Expenses and Change in Net Position.
- 16) Reports of Commissioners.
  - a) Update on AVSWCA Strategic Water Plan Ad Hoc Committee meeting. (Chair Parris)
- 17) Report of Attorney.
- 18) Commission members' requests for future agenda items.
- 19) Consideration and possible action on scheduling the next Association meeting.
- 20) Adjournment.

**AGENDA ITEM NO. 15a****ANTELOPE VALLEY STATE WATER CONTRACTORS****Statement of Revenues, Expenses and Change in Net Position****For the Three Months Ending 9/30/2018**

	<u>September</u>	<u>YTD</u>
<b>Revenues:</b>		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		31,800.00
Contributions - Member Programs (Financial Analysis PSA)		27,377.00
Contributions - Member Programs (Big Rock Creek)		236,951.00
Contributions - Member Programs (AV Fair - Conservation Garden)		25,000.00
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Grant Re-imbusement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	6.26	10.62
<b>Total Revenue</b>		<u><u>\$351,138.62</u></u>
<b>Expenditures:</b>		
<b>General Government</b>		
Bank Fees		\$20.50
Insurance	181.91	545.73
Memberships		
Outreach	199.95	893.85
Purchased Water		
Miscellaneous		
		<u>1,460.08</u>
<b>Public Resource</b>		
Contract Services - Administration	2,062.73	5,640.29
Contract Services - USGS & CASGEM		5,300.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - BIG ROCK CREEK		
Contract Services - FINANCIAL ANALYSIS	4,807.64	4,807.64
Contract Services - General Projects		
Contract Services - Other		
		<u>15,747.93</u>
<b>Total Expenditures</b>		<u><u>\$17,208.01</u></u>
<b>Change in Net Position</b>		<u><u>\$333,930.61</u></u>
<b>Net Position - Beginning of Year</b>		(20,204.84)
<b>Net Position - End of Year</b>		<u><u>\$313,725.77</u></u>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Balance Sheet**  
**For the Three Months Ending 9/30/2018**

	<u>YTD</u>
<b>ASSETS</b>	
Cash - General Fund	\$117,409.19
Restricted - AVRWMG	5,071.85
Accounts Receivable	198,115.10
Prepaid Insurance (Premium Period 10/1 - 9/30)	<u>2,183.00</u>
<b>Total Assets</b>	<b><u><u>\$322,779.14</u></u></b>
 <b>LIABILITIES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts Payable	<u>\$9,053.37</u>
<b>Total Liabilities</b>	<b><u>9,053.37</u></b>
<b>FUND BALANCE</b>	
Unassigned	<u>313,725.77</u>
<b>Total Fund Balance</b>	<b><u>313,725.77</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u><u>\$322,779.14</u></u></b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Budget vs Actual FY2018-19**  
**For the Three Months Ending 9/30/2018**

	<u>September</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<b>General Revenues:</b>				
Contributions - Member Agency		\$30,000	(\$30,000)	\$60,000
Contributions - Member Agency (Other programs)				
Miscellaneous Refund				
Interest Earnings	6	11	(30)	41
<b>Total General Revenue</b>	<b><u>\$6</u></b>	<b><u>\$30,011</u></b>	<b><u>(\$30,030)</u></b>	<b><u>(\$60,041)</u></b>
<b>General Expenditures:</b>				
<b>General Government</b>				
Bank Fees		\$21	\$250	\$230
Insurance	182	546	2,350	1,804
Memberships			2,825	2,825
Outreach	200	894	5,000	4,106
Purchased Water				
Miscellaneous			250	250
Contract Services - Administration	2,063	5,640	15,000	9,360
Contract Services - Other			266,328	266,328
<b>Total General Expenditures</b>	<b><u>\$2,445</u></b>	<b><u>\$7,100</u></b>	<b><u>\$292,003</u></b>	<b><u>\$284,903</u></b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Budget vs Actual FY2018-19**  
**For the Three Months Ending 9/30/2018**

	<u>September</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<b>Program Revenues:</b>				
Contributions - Member Programs (USGS & CASGEM)		\$31,800	(\$31,800)	\$63,600
Contributions - Member (BIG ROCK CREEK)		\$236,951	(\$236,951)	\$473,902
Contributions - Member (FINANCIAL ANALYSIS)		\$27,377	(\$27,377)	\$54,754
Contributions - Others (USGS & CASGEM)			(\$31,800)	\$31,800
Contributions - Others (AVRWMP)				
Grant Re-imbusement - IRWMP 2013 Update				
Water Sales - Pilot In-Lieu Banking				
<b>Total Program Revenue</b>		<b>\$296,128</b>	<b>(\$327,928)</b>	<b>(\$624,056)</b>
<b>Program Expenditures:</b>				
Contract Services - USGS & CASGEM		\$5,300	\$31,800	\$26,500
Contract Services - AVIRWMP				
Contract Services - IRWMP 2013 Update				
Contract Services - BIG ROCK CREEK			236,951	236,951
Contract Services - FINANCIAL ANALYSIS	4,808	4,808	27,377	22,569
<b>Total Program Expenditures</b>		<b>\$5,300</b>	<b>\$31,800</b>	<b>\$26,500</b>