

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, APRIL 12, 2018.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, April 12, 2018, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Henriquez led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Kathy Mac Laren, Secretary
Leo Thibault, Treasurer-Auditor
Keith Dyas, Commissioner
Marco Henriquez, Commissioner
John Tenerelli, Alt. Commissioner

Others Present:

Matt Knudson, General Mngr.
Peter Thompson II, Asst. General Mngr.
Dennis Hoffmeyer, Controller
Dwayne Chisam, AVEK General Mngr.
James Chaisson, LCID General Mngr.
Vincent Dino, PWD Director
Danielle Henry, Administrative Assistant
3 members of the public

EXCUSED ABSENCE--

Barbara Hogan, Vice Chair

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held February 15, 2018.

It was moved by Commissioner Thibault, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held February 15, 2018, as written.

6) Payment of Bills.

Commissioner Thibault stated that AVEK requested to withdraw their invoice from the payment of bills, after which he reviewed and then moved to approve payment of the bills received as presented from PWD in the amount of \$930.63 for staff services and from AV Web Designs in the total amount of \$399.90 for the recurring monthly AVSavesWater.com website charge for March and April, 2018. The motion was seconded by Commissioner Mac Laren, and after a brief discussion on the status of the AVSavesWater.com content migration, Assistant General Manager Thompson II requested to withdraw PWD's invoice from the payment of bills.

After a brief discussion of staff time for the 2018 Home Show and Smart Water Expo, Commissioner Thibault amended his motion to withdraw PWD's invoice from the payment of bills and approve payment of AV Web Designs invoices as presented. Commissioner Mac Laren amended her second, and the motion was unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve payment of the invoice received from the United States Geological Survey (U.S.G.S.) in the amount of \$15,275.00 for the quarterly billing for cooperative water resources investigations per the Joint Funding Agreement between the Association and U.S.G.S. for the period of August 1, 2017 through October 31, 2017. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Presentation on the 2018 Home Show and SMART Water Expo. (Resources Manager Barnes)

Due to the absence of Resources Manager Barnes, it was determined to table this item to the next regular meeting.

8) Consideration and Possible Action on Memorandum of Understanding for the Big Rock Creek Joint Groundwater Recharge Project between the AVSWCA Member Agencies. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that AVEK and PWD's Boards have reviewed and approved the Memorandum of Understanding (MOU) for the Big Rock Creek Joint Recharge Project and that staff recommends approval of the MOU including the feasibility and CEQA phase of developing the groundwater recharge project within Big Rock Creek.

After a brief discussion of the Project's proposed cost sharing, of LCID's support of the Project and financial position; and of AVEK and PWD's flexibility to contribute up to 50% each for Project costs, it was moved by Commissioner Dyas, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the MOU for the Big Rock Creek Joint Groundwater Recharge Project between the AVSWCA Member Agencies.

9) Consideration and Possible Action on Issuing a Request for Proposal for the Preparation of the Feasibility Study and CEQA Document Related to the Big Rock Creek Joint Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that staff recommends approval to prepare and distribute a Request for Proposal (RFP) for the Feasibility Study and CEQA Document related to the Big Rock Creek Joint Groundwater Recharge Project after which it was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to direct staff to prepare and distribute an RFP for the Feasibility Study and CEQA Document related to the Big Rock Creek Joint Groundwater Recharge Project.

10) Consideration and Possible Action on Issuing a Request for Proposal for the Preparation of a Financial Analysis Associated with the Cost of Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that the General Managers of the member agencies met and discussed the Association taking the lead on developing and issuing a

Request for Proposal (RFP) for the preparation of a financial analysis associated with the cost of providing replacement water to the Antelope Valley, and after a brief discussion of the Antelope Valley Watermaster, of replacement water boundaries and costs, of imported water, and of the Phelan Piñon Hills well location and water rights, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to direct staff to prepare and issue an RFP for a Financial Analysis Associated with the Cost of Providing Replacement Water to the Antelope Valley.

11) Consideration and Possible Action on Amendment to the Association's Joint Powers Agreement for Office and Administrative Services Provided by the Member Agencies. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that an amendment to the Association's Joint Powers Agreement for office and administrative services will be presented for consideration at the next regular meeting.

12) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings. (Chair Parris)

Chair Parris stated that the approval of the MOU for the Big Rock Creek Joint Recharge Project is a big milestone to come from the Strategic Water Plan Ad Hoc Committee meetings, as well as the first joint member agency meeting that was held on February 15, 2018, and then recommended that the Ad Hoc Committee meet after every other Watermaster meeting beginning in June, 2018.

13) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the next Watermaster meeting will be held on April 25, 2018 at 10 a.m. at AVEK and that discussions will include approval of water transfers, order of water use, and pre-ramp down production for public water suppliers.

b) Update on Antelope Valley IRWMP Stakeholder Meetings.

General Manager Knudson stated that the Association should consider including the Big Rock Creek Joint Groundwater Recharge Project with the IRWMP update as a regional project to pursue Prop. 1 grant funding, and after a brief discussion, it was determined to include this item on the next regular meeting agenda for consideration.

c) Update on Fremont Basin IRWMP Stakeholder Meetings.

General Manager Knudson stated that the Fremont Basin IRWMP Project is in the final draft stage under review by the Stakeholders and the next meeting is scheduled for May 17, 2018.

14) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer stated that Nigro & Nigro's final Audit Report for the Association's 2016/2017 audit will be presented at the next regular meeting for consideration of acceptance and filing; that the Association's bank account may be close to incurring monthly bank fees after payment of the U.S.G.S. invoice approved this evening; and that staff will present the draft 2018/2019 General Administrative Budget at a future meeting.

15) Reports of Commissioners.

Commissioner Thibault stated that he hopes the other member agencies understand LCID's financial position with the Big Rock Creek Joint Recharge Project and that LCID will support the Project in every way they can.

Chair Parris welcomed new LCID Alternate Commissioner Tenerelli.

Commissioner Mac Laren reported that she and local legislators recently took a trip to the Netherlands with the California Foundation on the Environment and she was able to discuss the impact that Senate Bill 998 would have on local water agencies, alternative ways of helping low income agencies and other political issues.

There were no further reports.

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16) Report of Attorney.

There was no report.

17) Commission Members' Requests for Future Agenda Items.

It was determined that "Presentation on 2018 Home Show and SMART Water Expo," "Consideration and Possible Action on Amendment to the Association's Joint Powers Agreement for Office and Administrative Services Provided by the Member Agencies" and "Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings" will remain on the next meeting agenda and that "Presentation on the Community Work Force Program," "Consideration and Possible Action on Acceptance and Filing of Audit for Year Ended June 30, 2017" and "Consideration and Possible Action on including the Big Rock Creek Joint Groundwater Recharge Project with the IRWMP Update" will be added to the next meeting agenda.

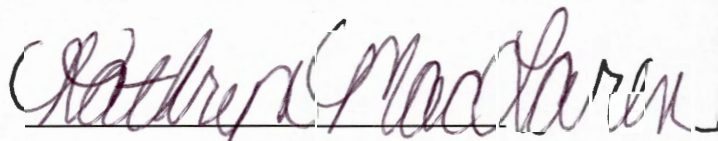
There were no further requests for future agenda items.

18) Consideration and Possible Action on Scheduling the Next Association Meeting.

After a brief discussion of the ACWA Spring Conference dates and of staff time cost savings with an earlier meeting start time, it was determined that the next regular meeting of the Association will be held on May 24, 2018 at 6:00 p.m. at Palmdale Water District.

19) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 6:50 p.m.


Secretary