

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, DECEMBER 14, 2017.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, December 14, 2017, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Henriquez led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Kathy Mac Laren, Secretary
Keith Dyas, Commissioner
Marco Henriquez, Commissioner
Tim Clark, Alt. Commissioner

Others Present:

Matt Knudson, General Mngr.
Peter Thompson II, Assistant General Mngr.
Dennis Hoffmeyer, Controller
Lee McElhaney, AVEK Attorney
Dwayne Chisam, AVEK General Mngr.
James Chaisson, LCID General Mngr.
Vincent Dino, PWD Director (Alt. Cmsnr.)
Danielle Henry, Administrative Assistant

EXCUSED ABSENCE--

Leo Thibault, Treasurer-Auditor

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held October 26, 2017.

It was moved by Commissioner Henriquez, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held October 26, 2017, as written.

6) Payment of Bills.

General Manager Knudson reviewed the bills received for payment after which it was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to pay the bills received as presented from PWD in the amount of \$538.11 for staff services, from AVEK in the amount of \$1,906.03 for staff services, from AV Web Designs in the amount of \$399.90 for the recurring monthly AVSavesWater.com website charges for November and December, 2017, and from USGS in the amount of \$14,800.00 for the Joint Funding Agreement for Cooperative Water Resources Investigations for the period of August 1, 2016 through October 31, 2016 as well as ratification of the payment made for \$30,550.00 for the period of November 1, 2016 through April 30, 2017.

7) Discussion and Possible Action on 2018 SMART Landscaping Expo. (Chair Parris)

Chair Parris requested that AVEK'S Water Conservation Committee meet in January, 2018 with representatives from each member agency to begin the planning of the 2018 SMART Landscaping Expo.

8) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings. (Chair Parris/General Manager Knudson)

Chair Parris stated that the Strategic Water Plan Ad Hoc Committee met prior to this meeting and discussed State Water Project Table A exchanges, future joint recharge projects, and potential solutions for various issues related to the Watermaster, the Antelope Valley Country Club, and the nitrate plumes from the Sanitation Districts.

9) Discussion and Possible Action on the Feasibility of Developing a Joint Groundwater Recharge Project with the AVSWCA Member Agencies. (General Manager Knudson)

General Manager Knudson stated that there is an interest in the development of a joint recharge project within Big Rock Creek due to the challenges associated with recharge in Littlerock Creek, and after a brief discussion of shared project costs and recharge capacities, it was determined that staff will provide a presentation to each member agency's Board in January, 2018 to seek support and approval to move forward with a Request for Proposals.

The Upper Amargosa Creek Recharge, Habitat Restoration, and Nature Park Project was then briefly discussed and staff was directed to extend an invitation to the City of Palmdale to attend the next Association meeting to discuss options to move the Project towards completion.

10) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that discussion topics at the previous Antelope Valley Watermaster Advisory Committee meeting included carry-over water and ramp down; that the next meeting is scheduled for January 24, 2018 at 10 a.m. at AVEK and discussion topics will include well applications, long term administration, and the 2018 Assessments and Budget; and that the development of Rules and Regulations for the Watermaster will be a big task for 2018.

b) Update on AV-IRWMP Stakeholder Meeting.

c) Update on Continuation of Joint Funding Agreement with USGS.

General Manager Knudson stated that the Stakeholders for the Antelope Valley Integrated Regional Water Management Plan have not met since the last Association meeting and that the next meeting will include further discussion regarding the proposed 25% cost sharing of future USGS Joint Funding Agreements for cooperative water resources investigations.

11) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief update on the Association's revenue, expenses and change in net position, including the recent USGS payments and upcoming invoice, and stated that he will be working on collection of the remaining Prop. 1A grant funding for the Integrated Regional Water Management Plan.

General Manager Knudson then informed the Commissioners that the Association received a certificate from ACWA/JPIA for zero claims and case reserves.

12) Reports of Commissioners.

Commissioner Dyas requested that an update on the Fremont Valley Integrated Water Management Plan be provided at a future meeting.

There were no further reports.

13) Report of Attorney.

There was no report.

14) Commission Members' Requests for Future Agenda Items.

It was determined that "Discussion and Possible Action on 2018 SMART Landscaping Expo," "Discussion and Possible Action on the Feasibility of Developing a Joint Groundwater Recharge Project with the AVSWCA Member Agencies," and "Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings" will remain on the next meeting agenda and that "Discussion and Possible Action on the Progress of the Upper Amargosa Creek Recharge, Habitat Restoration, and Nature Park Project" and "Status Update of the Fremont Valley Integrated Water Management Plan" will be added to the next meeting agenda.

There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held on January 11, 2018 at 7:00 p.m. at Palmdale Water District.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:39 p.m.



~~Secretary~~
Chair