

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, SEPTEMBER 14, 2017.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, September 14, 2017, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 7:00 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Alt. Commissioner Dino led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Robert Parris, Chair  
Barbara Hogan, Vice Chair  
Kathy Mac Laren, Secretary  
Leo Thibault, Treasurer-Auditor  
Keith Dyas, Commissioner  
Vincent Dino, Alt. Commissioner

**Others Present:**

Matt Knudson, General Mngr.  
Peter Thompson II, Assistant General Mngr.  
Tom Barnes, Resources Manager  
James Chaisson, LCID General Mngr.  
Danielle Henry, Administrative Assistant  
1 member of the public

**EXCUSED ABSENCE--**

Marco Henriquez, Commissioner

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren, seconded by Alt. Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held August 3, 2017.**

It was moved by Commissioner Dyas, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held August 3, 2017, as written.

**6) Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received as presented from PWD in the amount of \$546.55 for staff services, from AVEK in the amount of \$788.70 for staff services, and from AV Web Designs in the amount of \$199.95 for the recurring monthly AVSavesWater.com website charge for September, 2017. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

**7) Discussion and Possible Action on 2018 SMART Landscaping Expo. (Chair Parris)**

Chair Parris stated that the 2018 SMART Landscaping Expo will be held in conjunction with the 2018 Home and Garden Show and that AVEK will schedule a Water Conservation Committee meeting and invite the Antelope Valley Fair Association to attend to discuss the Expo.

**8) Discussion and Possible Action on Continuation of Joint Funding Agreement with USGS. (General Manager Knudson)**

General Manager Knudson provided an overview of the USGS invoices and payments per the Joint Funding Agreement between the Association and USGS for cooperative water resources investigations and stated that the Stakeholders of the Antelope Valley Integrated Regional Water Management Plan (AV-IRWMP) discussed sharing future USGS Agreement costs with the Association and the Antelope Valley Watermaster.

After a brief discussion of shared USGS Agreement cost percentages and of past and future administration costs, it was determined that General Manager Knudson and Resources Manager Barnes prepare a Memorandum of Understanding with the Stakeholders of the AV-IRWMP and provide an update at the next meeting.

**9) Consideration and Possible Action on Participation with Public Water Agencies Group. (Chair Parris)**

After a discussion of the benefits and shared legal costs of participating with the Public Water Agencies Group (PWAG), it was determined that General Manager Knudson contact PWAG for information on a Joint Powers Authority becoming a participant and provide an update at the next meeting.

**10) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings. (Chair Parris/General Manager Knudson)**

**a) Member Agency Joint Projects.**

**b) Regional Exchange of Water.**

Chair Parris stated that the member agency representatives, General Managers, and the Antelope Valley Watermaster Engineer met on August 23, 2017 and discussed areas of subsidence, GIS mapping, current infrastructure, water bank locations and capacities, future water bank injection well locations, the adjudication judgment, replacement water costs and grant funding.

After a brief discussion of groundwater pumping quantities in areas of subsidence and of the groundwater monitoring benefits provided to the Watermaster Engineer through the USGS Joint Funding Agreement, Chair Parris stated that all future Ad Hoc meetings will directly follow the Watermaster meetings to coordinate the attendance of the Watermaster Engineer; that the next meeting will be held on September 27, 2017; and that the agenda will include discussions on the California Water Fix and the Sustainable Groundwater Management Act (SGMA).

Mr. Jason Zink, Palmdale resident, requested the Association consider a study to take over Los Angeles County Waterworks and Sanitation Districts and stated that parks similar to Apollo Park should be developed throughout the Antelope Valley; that he would appreciate AVEK adding a map of their Directors' Divisions to their website; and then invited the Commissioners to attend the Fresno Fair and tour their water banking project.

**11) Report of General Manager.**

**a) Update on Antelope Valley Watermaster Meetings.**

General Manager Knudson stated that the Antelope Valley Watermaster Advisory Committee will meet on September 18, 2017 at 10 a.m. at AVEK to develop a list of Antelope Valley Watermaster attorney candidates and interview questions; that attorney interviews and discussion of metering requirements will be held at the Watermaster meeting scheduled for September 27, 2017 at 10 a.m. at AVEK; and that a special Watermaster meeting is tentatively scheduled for October 5, 2017 to make an attorney selection.

**b) Update on AV-IRWMP Stakeholder Meeting.**

General Manager Knudson stated that the Stakeholders for the Antelope Valley Integrated Regional Water Management Plan met on September 13, 2017 and discussed the project priority list for Proposition 1 grant funding as well as sharing future USGS Agreement costs followed by a brief discussion of the timeline of the Upper Amargosa Creek Flood Control, Recharge, and Habitat Restoration Project.

**12) Report of Controller.**

**a) Update on Revenue, Expenses and Change in Net Position.**

General Manager Knudson provided an update on the Association's revenue, expenses and change in net position and stated that all member agency dues and USGS contributions have been collected.

**13) Reports of Commissioners.**

**a) Update on Plant 42 Environmental Restoration Advisory Board.**

Commissioner Mac Laren stated that she reached out to a representative of the Plant 42 Environmental Restoration Advisory Board (ERAB) but has not yet received a response and that she will continue her efforts to make contact.

There were no further reports.

**14) Report of Attorney.**

No attorney was present.

**15) Commission Members' Requests for Future Agenda Items.**

It was determined that "Presentation on AVEK's West Side Water Bank Project" be added to the next meeting agenda and that "Discussion and Possible Action on future Joint Funding Agreement with USGS" and "Consideration and Possible Action on Participation with Public Water Agencies Group" remain on the next meeting agenda.

There were no further requests for future agenda items.

**16) Consideration and Possible Action on Scheduling the Next Association Meeting. (October 19, 2017 at AVEK)**

After a brief discussion of presentation dates for the AVEK Westside Water Bank Project, it was determined that the next regular meeting of the Association will be held on October 26, 2017 at 7:00 p.m. at AVEK.

**17) Adjournment.**

There being no further business to come before the Commissioners, it was moved by Commissioner Mac Laren, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to adjourn the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association at 8:00 p.m.



~~Secretary~~

Chair