

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, AUGUST 3, 2017.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, August 3, 2017, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Dyas led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Kathy Mac Laren, Secretary
Leo Thibault, Treasurer-Auditor
Keith Dyas, Commissioner
Marco Henriquez, Commissioner

Others Present:

Matt Knudson, General Mngr.
Peter Thompson II, Assistant General Mngr.
Dennis Hoffmeyer, Controller
Tom Barnes, Resources Manager
James Chaisson, LCID General Mngr.
Vincent Dino, AVSWCA Alt. Commissioner
Robert Alvarado, PWD Director
Danielle Henry, Administrative Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

PWD Director, and former AVSWCA Commissioner, Robert Alvarado stated that it has been his pleasure to serve on the Commission Board; that he believes in the mission and goals of the Association; and that Commissioner Henriquez will be taking his place as Commissioner.

5) Consideration and Possible Action on Minutes of Regular Meeting Held June 15, 2017.

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and carried on a 5-0-1 vote by all members of the Board of Commissioners present at the meeting, with Commissioner Henriquez abstaining, to approve the minutes of the regular meeting held June 15, 2017, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received as presented from PWD in the amount of \$897.47 for staff services, from AVEK in the amount of \$920.15 for staff services, from AV Web Designs in the total amount of \$399.90 for the recurring monthly AVSavesWater.com website charges for July and August, 2017, and from Interactive Educational Services, Inc. in the amount of \$294.00 for the recurring monthly AVSWCA.org website charges for July through December, 2017. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to pay the bill received for payment from the United States Department of the Interior (USGS) in the amount of \$15,257.00 for cooperative water resources investigations per the Joint Funding Agreement between the Association and USGS for the period of May 1, 2017 through July 31, 2017. The motion was seconded by Commissioner Mac Laren, and after discussions of sharing future USGS Agreement costs with the Antelope Valley Watermaster and Antelope Valley Integrated Regional Water Management Plan Advisory Group, the motion was unanimously carried by all members of the Board of Commissioners present at the meeting, and it was requested to add an item on the next meeting agenda to discuss future Joint Funding Agreements with USGS.

General Manager Knudson then stated that staff will prepare an informational spreadsheet of the USGS invoices and payments made to date.

7) Consideration and Possible Action on Acceptance and Filing of Audit for Year Ended June 30, 2016. (Controller Hoffmeyer)

Controller Hoffmeyer provided a detailed overview of the Association's audit for year ended June 30, 2016 after which it was moved by Commissioner Thibault, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to accept and file the Association's audit for year ended June 30, 2016.

8) Discussion and Possible Action on 2018 SMART Landscaping Expo. (Chair Parris)

Chair Parris stated that the Antelope Valley Fair Association has welcomed the inclusion of the SMART Landscaping Expo with the March 2018 Home and Garden Show; that there will be no schedule conflict with the Antelope Valley Airshow; and that a Committee meeting will be scheduled for September to discuss plans for the Expo.

9) Discussion and Possible Action on Budget for Continuation of 2017/2018 USGS/CASGEM Program Agreement. (General Manager Knudson)

This item was discussed under Agenda Item No. 6.

10) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings. (Chair Parris/General Manager Knudson)

a) Member Agency Joint Projects.

b) Regional Exchange of Water.

Chair Parris stated that the General Managers and representatives from each member agency met on June 28, 2017 and discussed the history of each member agency, the State Water Project allocations, water resources, current and future infrastructure, and GIS mapping after which General Manager Knudson stated the key for future planning is to develop an overall map of each member agency's infrastructure and that the goal is to have the capability of moving water between the member agencies.

After further discussions of recycled water, water banking, water deliveries and water recharge in Littlerock Creek, Commissioner Mac Laren reported that she will be taking the place of former Commissioner Alvarado on the AVSWCA Strategic Water Plan Ad Hoc Committee.

11) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the next Antelope Valley Watermaster meeting will be held on August 23, 2017 at 10:00 a.m. at AVEK with the AVSWCA Strategic Water Plan Ad Hoc Committee meeting immediately following; that the first Watermaster Annual Report was filed with the court on August 1, 2017; and that the next big task is hiring an attorney to represent the Watermaster.

12) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided an update on the Association's revenue, expenses and change in net position and stated that the Association's budget is on track.

13) Reports of Commissioners.

Commissioner Thibault stated that he is having knee surgery on August 16, 2017 and that he is not sure if he will be able to attend the Watermaster meeting on August 23, 2017.

Commissioner Mac Laren reviewed PWD Board Resolution No. 17-16 Approving the Antelope Valley State Water Contractors Association Budget for Fiscal Year 2017/2018 and stated that PWD's Board is in full support of the member agencies working together.

Commissioner Henriquez stated that he believes the member agencies are stronger working together and can potentially save the Antelope Valley rate payers.

There were no further reports.

14) Report of Attorney.

No attorney was present.

15) Commission Members' Requests for Future Agenda Items.

General Manager Knudson stated that "Presentation on AVEK's West Side Water Bank Project" will be added to the next meeting agenda, and after a brief discussion, it was determined that "Status Update on Plant 42 Environmental Restoration Advisory Board" and "Discussion and Possible Action on future Joint Funding Agreement with USGS" be added to the next meeting agenda.

There were no further requests for future agenda items.

16) Consideration and Possible Action on Scheduling the Next Association Meeting. (September 14, 2017)

After a brief discussion, it was determined that the next regular meeting of the Association will be held September 14, 2017 at 7:00 p.m. at PWD.

17) Adjournment.

There being no further business to come before the Commissioners, it was moved by Commissioner Mac Laren, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to adjourn the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association at 8:06 p.m.


Secretary