

**COMMISSIONERS**

ROBERT PARRIS, *Chair*  
BARBARA HOGAN, *Vice Chair*  
LEO THIBAUT, *Treasurer-Auditor*  
KATHY MAC LAREN, *Secretary*  
KEITH DYAS, *Commissioner*  
ROBERT ALVARADO, *Commissioner*

**OFFICERS**

MATTHEW R. KNUDSON, *General Manager*  
PETER THOMPSON II, *Asst. General Manager*  
TOM BARNES, *Resources Manager*  
DENNIS HOFFMEYER, *Controller*  
DANIELLE HENRY, *Administrative Assistant*

October 19, 2017

***Agenda for the Regular Meeting of the  
Commissioners of the Antelope Valley State Water Contractors  
Association to be held at the Antelope Valley East Kern Water Agency office  
at 6500 West Avenue N, Palmdale***

***Thursday, October 26, 2017***

***7:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held September 14, 2017.
- 6) Payment of bills.

- 7) Presentation on AVEK's West Side Water Bank Project (WSSP-2) – Mitigation Monitoring and Reporting Plan Update. (Ben Horn, AECOM)
- 8) Discussion and possible action on 2018 SMART Landscaping Expo. (Chair Parris)
- 9) Discussion and possible action on continuation of Joint Funding Agreement with USGS. (General Manager Knudson)
- 10) Discussion and possible action on AVSWCA.org and AVSavesWater.com websites. (General Manager Knudson)
- 11) Consideration and possible action on participation with Public Water Agencies Group. (Chair Parris)
- 12) Status update on AVSWCA Strategic Water Plan Ad Hoc Committee meetings. (Chair Parris/General Manager Knudson)
  - a) Member Agency joint projects.
  - b) Regional exchange of water.
- 13) Report of General Manager.
  - a) Update on Antelope Valley Watermaster meetings.
  - b) Update on AV-IRWMP Stakeholder meeting.
- 14) Report of Controller.
  - a) Update on Revenue, Expenses and Change in Net Position.
- 15) Reports of Commissioners.
- 16) Report of Attorney.
- 17) Commission members' requests for future agenda items.
- 18) Consideration and possible action on scheduling the next Association meeting.
- 19) Adjournment.

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Balance Sheet**  
**For the Three Months Ending 9/30/2017**

	<b>YTD</b>
<b>ASSETS</b>	
Cash - General Fund	\$84,282.39
Restricted - AVRWMG	5,066.80
Restricted - USGS	0.00
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	0.00
<b>Total Assets</b>	<b>\$89,349.19</b>
 <b>LIABILITIES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$607.15
<b>Total Liabilities</b>	<b>607.15</b>
 <b>FUND BALANCE</b>	
Unassigned	88,742.04
<b>Total Fund Balance</b>	<b>88,742.04</b>
 <b>Total Liabilities and Fund Balance</b>	 <b>\$89,349.19</b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Statement of Revenues, Expenses and Change in Net Position**  
**For the Three Months Ending 9/30/2017**

	September	YTD
<b>Revenues:</b>		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		61,100.00
Contributions - Others (AVRWGMG)		
Grant Re-imburement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	3.81	9.40
<b>Total Revenue</b>		<b>\$91,109.40</b>
 <b>Expenditures:</b>		
<b>General Government</b>		
Bank Fees		
Insurance	181.90	545.71
Memberships		
Outreach	199.95	893.85
Purchased Water		
Miscellaneous		
		1,439.56
 <b>Public Resource</b>		
Contract Services - Administration	607.15	2,139.58
Contract Services - USGS & CASGEM		15,275.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - Other		
		17,414.58
<b>Total Expenditures</b>		<b>\$18,854.14</b>
<b>Change in Net Position</b>		<b>\$72,255.26</b>
<b>Net Position - Beginning of Year</b>		<b>16,486.78</b>
<b>Net Position - End of Year</b>		<b>\$88,742.04</b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Budget vs Actual FY2017-18**  
**For the Three Months Ending 9/30/2017**

	<u>September</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<b>General Revenues:</b>				
Contributions - Member Agency		\$30,000	\$30,000	
Miscellaneous Refund				
Interest Earnings	4	9	25	(16)
<b>Total General Revenue</b>	<b><u>\$4</u></b>	<b><u>\$30,009</u></b>	<b><u>\$30,025</u></b>	<b><u>\$16</u></b>
<b>General Expenditures:</b>				
<b>General Government</b>				
Bank Fees				
Insurance	182	546	2,350	1,804
Memberships			2,650	2,650
Outreach	200	894	5,000	4,106
Purchased Water				
Miscellaneous			500	500
Contract Services - Administration	607	2,140	15,000	12,860
Contract Services - Other			2,000	2,000
<b>Total General Expenditures</b>	<b><u>\$989</u></b>	<b><u>\$3,579</u></b>	<b><u>\$27,500</u></b>	<b><u>\$23,921</u></b>
<b>Program Revenues:</b>				
Contributions - Member Programs (USGS & CASGEM)		\$61,100	\$61,100	
Contributions - Others (AVRWMP)				
Grant Re-imbusement - IRWMP 2013 Update				
Water Sales - Pilot In-Lieu Banking				
<b>Total Program Revenue</b>		<b><u>\$61,100</u></b>	<b><u>\$61,100</u></b>	
<b>Program Expenditures:</b>				
Contract Services - USGS & CASGEM		\$15,275	\$75,900	\$60,625
Contract Services - AVIRWMP				
Contract Services - IRWMP 2013 Update				
<b>Total Program Expenditures</b>		<b><u>\$15,275</u></b>	<b><u>\$75,900</u></b>	<b><u>\$60,625</u></b>