



# PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111



Since 1918

## Board of Directors

ROBERT E. ALVARADO  
Division 1

JOE ESTES  
Division 2

MARCO HENRIQUEZ  
Division 3

KATHY MAC LARE  
Division 4

VINCENT DINO  
Division 5

ALESHIRE & WYNDE  
Attorneys



September 21, 2017

*Agenda for Regular Meeting  
of the Board of Directors of the Palmdale Water District  
to be held at the District's office at 2029 East Avenue Q, Palmdale  
and remotely at the Monterey Marriott Hotel, 350 Calle Principal, Monterey*

*Wednesday, September 27, 2017*

*7:00 p.m.*

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c) )

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c) )

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.

- 5) Presentations:
  - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of minutes of regular meeting held September 13, 2017.
  - 6.2) Payment of bills for September 27, 2017.
  - 6.3) Approval of Resolution No. 17-23 being a Resolution of the Board of Directors of the Palmdale Water District Amending the Conflict of Interest and Disclosure Code for the Palmdale Water District. (General Manager LaMoreaux)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Status report on Cash Flow Statement and Current Cash Balances as of July, 2017. (Financial Advisor Egan/Finance Committee)
  - 7.2) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for July, 2017. (Finance Manager Williams/Finance Committee)
  - 7.3) Status report on committed contracts issued and water revenue bond projects. (Finance Manager Williams/Finance Committee)
  - 7.4) Discussion and possible action on policy for use of the Palmdale Water District’s drone. (President Alvarado/Information Technology Manager Stanton/General Counsel Dunn)
  - 7.5) Consideration and possible action on Outreach activities for 2017. (Public Affairs Director Shay)
    - a) Update on 100<sup>th</sup> year anniversary events.
    - b) Outreach plans for 2017.
    - c) Upcoming events.
    - d) Outreach recommendations from Directors.
  - 7.6) Consideration and possible action on Resolution No. 17-24 being a Resolution of the Board of Directors of the Palmdale Water District Recognizing September 15 - October 15 as National Hispanic Heritage Month. (President Alvarado)
  - 7.7) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2017 Budget:
    - a) American Water Works Association (AWWA) Annual Fall Conference “Water in the Wild West” to be held October 23 – 26, 2017 in Reno, Nevada.
    - b) ArcGIS for Server: Site Configuration and Administration Course to be held December 11 – 13, 2017 in Broomfield, Colorado.

- 8) Information Items:
  - 8.1) Reports of Directors:
    - a) President's Report.
    - b) Meetings/General Report.
    - c) Standing Committee/Assignment Reports (Chair):
      - 1) Finance Committee
      - 2) Palmdale Recycled Water Authority
  - 8.2) Report of General Manager.
    - a) September, 2017 written report of activities through August, 2017.
  - 8.3) Report of General Counsel.
- 9) Public comments on closed session agenda matters.
- 10) Break prior to closed session.
- 11) Closed session under:
  - 11.1) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases*.
  - 11.2) Conference with Legal Counsel – Existing Litigation: A closed session will be held, pursuant to Government Code §54956.9 (d)(1), to confer with legal counsel regarding pending litigation to which the District is a party. The title of such litigation is as follows: *Central Delta Water Agency vs. Department of Water Resources; Sacramento Superior Court Case No. 34-2010-80000561*.
- 12) Public report of any action taken in closed session.
- 13) Board members' requests for future agenda items.
- 14) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

DDL/dd

**PALMDALE  
WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** September 20, 2017

**September 23, 2017**

**TO:** BOARD OF DIRECTORS

**Regular Board Meeting**

**FROM:** Mr. Dennis D. LaMoreaux, General Manager

**RE:** ***AGENDA ITEM NO. 6.3 – APPROVAL OF RESOLUTION NO. 17-23 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AMENDING THE CONFLICT OF INTEREST AND DISCLOSURE CODE FOR THE PALMDALE WATER DISTRICT. (GENERAL MANAGER LaMOREAUX)***

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**Recommendation:**

Staff recommends approving Resolution No. 17-23 Amending the Conflict of Interest and Disclosure Code for the Palmdale Water District.

**Alternative Option:**

There is no alternative option due to position title revisions.

**Background:**

The Political Reform Act requires every local government agency to review its conflict of interest code biennially to determine if any changes are needed. Exhibit B of the District's conflict of interest code must be amended to reflect the title change of Public Affairs & Sustainability Director to Public Affairs Director. No other changes are required.

**Strategic Plan Initiative:**

This work is part of Strategic Initiative 5 – Regional Leadership.

**Budget:**

Approval of Resolution No. 17-23 will have no financial impact.

**Supporting Documents:**

- Resolution No. 17-23 Amending the Conflict of Interest and Disclosure Code for the Palmdale Water District.

**RESOLUTION NO. 17-23**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE PALMDALE WATER DISTRICT  
AMENDING THE CONFLICT OF INTEREST AND  
DISCLOSURE CODE FOR THE PALMDALE WATER DISTRICT**

WHEREAS, the Political Reform Act (“Act”), Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, under the Act, the District must periodically review its internal organization to determine: (i) whether any position that has been added to the District constitutes a designated position under the District’s Conflict of Interest and Disclosure Code (“Code”); or (2) whether the duties of any existing position that is currently not a designated position have changed such that the position now constitutes a designated position under the District’s Code; and

WHEREAS, the District’s Code was last approved by the County of Los Angeles Board of Supervisors effective December 21, 2016; and

WHEREAS, Exhibit B of the District’s Code must be modified to revise the title of Public Affairs & Sustainability Director to Public Affairs Director as reflected on the Palmdale Water District Organization Chart attached hereto as “Exhibit 1” and as shown on the revised Code attached hereto as “Exhibit 2” both incorporated herein by reference; and

WHEREAS, to meet the requirements of the Act, the District must amend its Conflict of Interest and Disclosure Code to reflect this change.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Palmdale Water District does hereby amend Exhibit B of its Conflict of Interest and Disclosure Code, setting forth the designated positions within the District and their disclosure obligations, as set forth on the attached “Exhibit 2.”

BE IT FURTHER RESOLVED, that individuals holding newly-designated positions shall file Statements of Economic – Assuming Office Statements with the District General Manager or his designee, as required under the District’s Code. All other individuals holding designated positions shall file Statements of Economic Interests as required by law and the District’s Code. Within five days of receipt of the Statements filed by the Directors and by the General Manager, the District shall make and retain copies and forward the originals of these statements to the Los Angeles County Board of Supervisors. Statements for all other designated individuals will be retained by the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Palmdale Water District held on September 27, 2017.

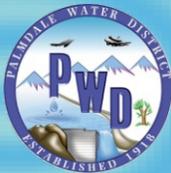
\_\_\_\_\_  
Robert Alvarado, President

ATTEST:

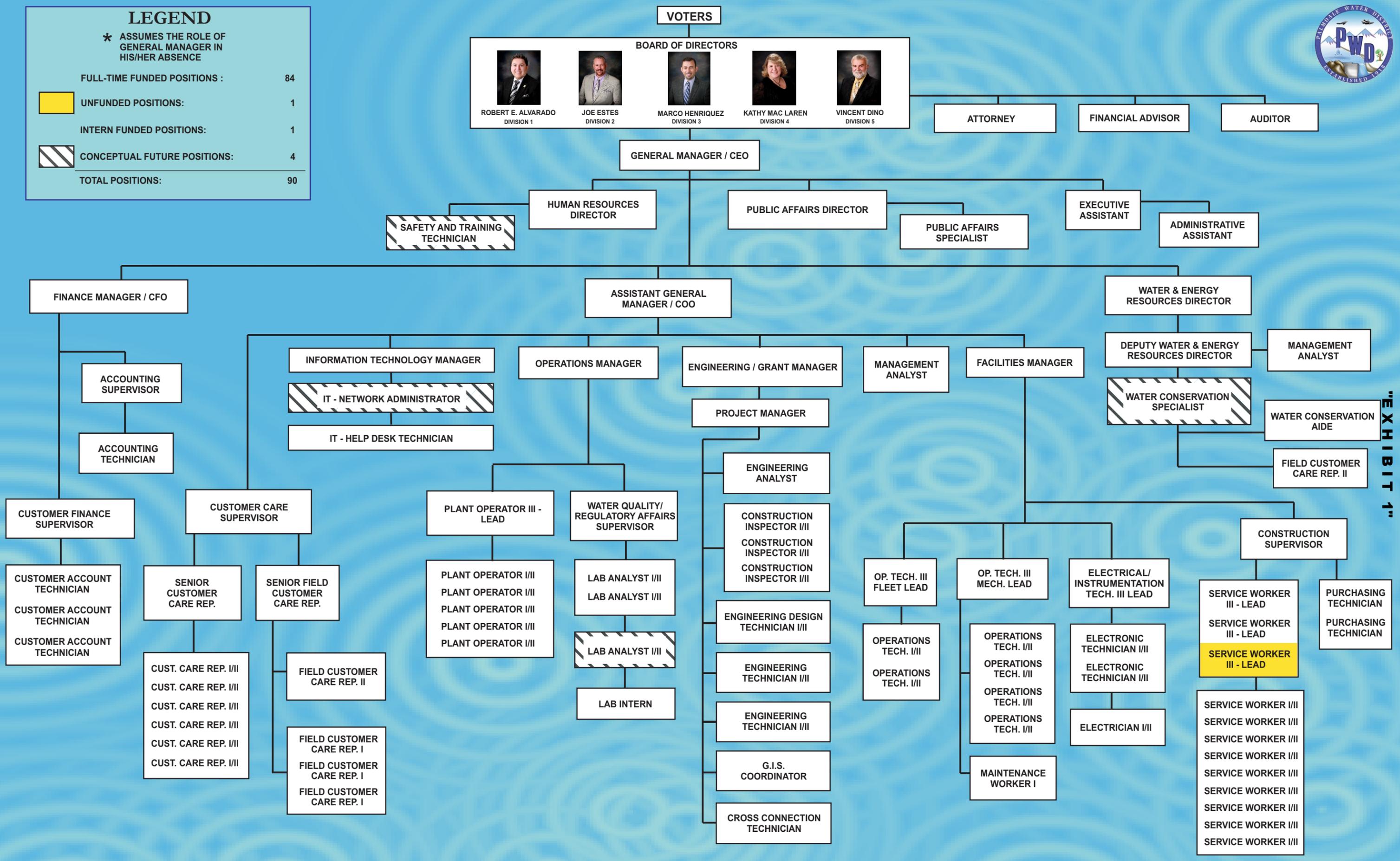
\_\_\_\_\_  
Joe Estes, Secretary

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Aleshire & Wynder, LLP, General Counsel



LEGEND	
* ASSUMES THE ROLE OF GENERAL MANAGER IN HIS/HER ABSENCE	
FULL-TIME FUNDED POSITIONS :	84
UNFUNDED POSITIONS:	1
INTERN FUNDED POSITIONS:	1
CONCEPTUAL FUTURE POSITIONS:	4
<b>TOTAL POSITIONS:</b>	<b>90</b>



"EXHIBIT 1"

# PALMDALE WATER DISTRICT ORGANIZATIONAL STRUCTURE

APPROVED APRIL 12, 2017

Conflict of Interest Code  
of the

**PALMDALE WATER DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors, General Manager/CEO, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

PALMDALE WATER DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose, in accordance with this Code, all interest in real property within the District, except personal residences or property used primarily for personal recreational purposes. Real property shall be deemed to be within the jurisdiction of the District if the property or any part of it is located within or not more than two miles outside the boundaries of the District or within two miles of any land owned or used by the District.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose in accordance with this Code, all income (including receipt of gifts, loans and travel payments) from, investments in, and business positions with in businesses that produce products or provide services of a type utilized by the District, including the following areas:

- Office equipment and supplies
- Banks and savings and loans institutions
- Securities dealers and underwriters
- Real property
- Public utilities
- Financial audit services
- Insurance services
- Computer equipment, services, and supplies
- Printing, reproduction, or photographic equipment, services and supplies
- Periodicals, books, newspapers
- Chemicals
- Motor vehicles and specialty vehicles, parts and supplies
- Construction and maintenance equipment, services and supplies and building materials
- Petroleum products
- Transportation and lodging services
- Safety equipment and supplies
- Security services
- Food services and supplies
- Communication services

PALMDALE WATER DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 2 (Cont'd)

Water quality testing equipment, supplies and services

Cathodic protection equipment, services and supplies

Engineering services

Employment / temporary help agencies

Educational equipment, services and supplies

Medical supplies, services and informational materials

Landscape services and supplies

Typographical services

4-color separations

General and specialty equipment rentals

Consulting Services: legal, energy and power, engineering, soils testing, water treatment, advertising, communications, design, art work, audio/visual, movie productions, planning, water pricing and demand, economists, desalting, environmental, appraisers, real estate sales, and investment services.

CATEGORY 3

~~Consultants performing the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.~~

~~In addition, consultants who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the District, or which could affect financial interests, and those consultants who, under contract, exercise primary responsibility for the management of public investments, shall be required to file Statements of Economic Interests disclosing reportable interests as determined by the General Manager of the District. (See footnote in Exhibit "B" for clarification\*)~~

"EXHIBIT 2"

PROPOSED CODE

PALMDALE WATER DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board of Directors	1, 2
General Manager/CEO	2
Assistant General Manager/COO	2
Water and Energy Resources Director	2
Operations Manager	2
Facilities Manager	2
Finance Manager/CFO	2
Engineering/Grant Manager	2
Human Resources Director	2
Information Technology Manager	2
<b>Public Affairs Director</b> (was) Public Affairs & Sustainability Director	2 <b>Title Change</b>
Consultants/New Positions	3*

PALMDALE WATER DISTRICT

EXHIBIT "B"

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager/CEO or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager/CEO or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

**PALMDALE  
WATER DISTRICT  
BOARD MEMORANDUM**

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**DATE:** September 20, 2017 **September 27, 2017**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Bob Egan, Financial Advisor  
**RE:** ***AGENDA ITEM NO. 7.1 – STATUS REPORT ON CASH FLOW STATEMENT  
AND CURRENT CASH BALANCES AS OF JULY, 2017.***

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Attached is the Investment Funds Report and current cash balance as of July 31, 2017. The reports will be reviewed in detail at the Board meeting.

**PALMDALE WATER DISTRICT  
INVESTMENT FUNDS REPORT  
July 31, 2017**

						<u>July 2017</u>	<u>June 2017</u>
<b>CASH</b>							
1-00-0103-100	Citizens - Checking					113,920.40	520,241.72
1-00-0103-200	Citizens - Refund					-	(4,812.44)
1-00-0103-300	Citizens - Merchant					2,590.41	126,656.35
<b>Bank Total</b>						<b>116,510.81</b>	<b>642,085.63</b>
1-00-0110-000	PETTY CASH					300.00	300.00
1-00-0115-000	CASH ON HAND					5,400.00	5,400.00
<b>TOTAL CASH</b>						<b>122,210.81</b>	<b>647,785.63</b>
<b>INVESTMENTS</b>							
1-00-0135-000	Local Agency Investment Fund					<b>11,894.87</b>	<b>11,867.14</b>
1-00-0120-000	UBS Money Market Account General (SS 11469)						
	UBS RMA Government Portfolio					2,176,485.39	2,047,393.21
	UBS Bank USA Dep acct					250,000.00	250,000.00
	Accrued interest					13,518.26	11,746.62
						<b>2,440,003.65</b>	<b>2,309,139.83</b>
<b>US Government Securities</b>							
	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>PAR</b>	<b>Market Value</b>	<b>Market Value</b>
	912796LB3	US Treasury Note	12/07/2017	0.000	1,000,000	996,310.00	995,330.00
	912828C24	US Treasury Note	02/28/2019	1.490	1,000,000	1,002,660.00	1,002,070.00
						<b>2,000,000</b>	<b>1,997,400.00</b>
<b>Certificates of Deposit</b>							
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>		
	1	Capitol One Bank	08/14/2017	1.200	240,000	240,019.20	240,060.00
	2	Triumph Bank	09/26/2017	0.800	200,000	200,012.00	200,004.00
	3	MB Finl Bank	10/26/2017	0.850	200,000	199,856.00	199,828.00
	4	Bank United Miami	11/21/2017	1.200	240,000	240,009.60	240,062.40
	5	Compass Bank	12/11/2017	1.300	200,000	200,058.00	200,122.00
	6	Goldman Sachs Bank NY	01/29/2018	1.350	240,000	240,079.20	240,208.80
	7	Stearns Bank	05/03/2018	1.050	240,000	239,452.80	239,536.80
	8	Sallie Mae Bank	09/04/2018	1.800	200,000	200,208.00	200,376.00
	9	Medallion Bank	09/07/2018	1.750	200,000	200,626.00	200,824.00
	10	Midland States Bank	02/28/2019	1.400	240,000	239,436.00	239,498.40
	11	Key Bank	03/29/2019	1.500	240,000	239,740.80	239,798.40
						<b>2,440,000</b>	<b>2,439,497.60</b>
<b>Acct. Total</b>						<b>6,878,471.25</b>	<b>6,746,858.63</b>
1-00-1110-000	UBS Money Market Account Capital (SS 11475)						
	UBS Bank USA Dep acct					250,000.00	250,000.00
	UBS RMA Government Portfolio					788,099.01	463,742.18
<b>Acct. Total</b>						<b>1,038,099.01</b>	<b>713,742.18</b>
1-00-0125-000	UBS Access Account General (SS 11432)						
	UBS Bank USA Dep acct					60,625.85	60,100.41
	UBS RMA Government Portfolio					-	-
	Accrued interest					28,317.97	21,657.46
						<b>88,943.82</b>	<b>81,757.87</b>
<b>US Government Securities</b>							
	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>PAR</b>	<b>Market Value</b>	<b>Market Value</b>
	912828XF2	US Treasury Note	06/15/2018	1.125	1,000,000	999,060.00	998,400.00
	912828KD1	US Treasury Note	02/15/2019	2.610	1,500,000	1,532,580.00	1,533,405.00
	912828P53	US Treasury Note	02/15/2019	0.750	1,000,000	991,450.00	990,350.00
						<b>3,500,000</b>	<b>3,523,090.00</b>
<b>Certificates of Deposit</b>							
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>		
		BMW Bank	11/15/2018	1.960	240,000	241,536.00	241,797.60
		La Salle Bank	03/01/2019	1.350	240,000	239,244.00	239,299.20
		American Express	04/29/2019	1.440	240,000	240,408.00	240,472.80
		Synchrony Bank	04/14/2020	1.850	240,000	241,308.00	241,584.00
		JP Morgan Chase Bank	11/18/2020	1.600	240,000	235,264.80	235,480.80
		Bank of Baroda NY	11/23/2020	1.600	77,000	75,516.98	75,587.82
		Comenity Cap Bank	01/19/2021	1.900	163,000	165,334.16	165,608.00
						<b>1,440,000</b>	<b>1,438,611.94</b>
<b>Acct. Total</b>						<b>5,050,645.76</b>	<b>5,043,743.09</b>
<b>Total Managed Accounts</b>						<b>12,979,110.89</b>	<b>12,516,211.04</b>
1-00-1121-000	UBS Rate Stabilization Fund (SS 24016) - District Restricted						
	UBS Bank USA Dep acct					4,031.82	1,674.98
	UBS RMA Government Portfolio					-	-
	Accrued interest					495.11	1,688.54
						<b>4,526.93</b>	<b>3,363.52</b>
<b>Certificates of Deposit</b>							
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>		
		Webbank UT US	12/19/2018	1.400	240,000	239,618.40	240,028.80
		Ally Bank UT US	12/24/2018	1.500	240,000	239,937.60	240,381.60
						<b>480,000</b>	<b>479,556.00</b>
<b>Acct. Total</b>						<b>484,082.93</b>	<b>483,773.92</b>
<b>GRAND TOTAL CASH AND INVESTMENTS</b>						<b>13,585,404.63</b>	<b>13,647,770.59</b>
<b>Increase (Decrease) in Funds</b>						<b>(62,365.96)</b>	
1-00-1130-000	2013A Bonds - Project Funds (BNY Mellon)						
	Construction Funds					91,867.30	114,209.39

**PALMDALE WATER DISTRICT**  
**2017 Cash Flow Report** (Based on Nov. 22, 2016 Approved Budget)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Budget 2018 Carryover Information		
<b>Total Cash Beginning Balance (BUDGET)</b>	12,888,144	12,591,298	12,125,487	9,811,099	10,852,433	11,101,609	10,602,468	10,269,501	10,564,441	8,273,846	8,294,757	8,535,850				
<b>Total Cash Beginning Balance</b>	12,883,393	13,217,019	13,413,293	11,445,512	13,404,252	14,487,145	13,647,771	13,585,405	13,648,651	10,727,932	10,929,754	10,633,070				
<b>Budgeted Water Receipts</b>	1,607,158	1,463,315	1,532,426	1,684,307	1,746,031	1,895,010	2,343,532	2,248,451	2,409,722	2,187,005	1,948,605	1,734,438	22,800,000			
Water Receipts	2,124,125	1,731,155	1,636,067	1,539,982	1,904,555	1,985,256	1,994,344	2,248,451	2,409,722	2,187,005	1,948,605	1,734,438	23,443,705			
DWR Refund (Operational Related)		2,189		1,894									4,083			
Other													-			
<b>Total Operating Revenue (BUDGET)</b>													-			
<b>Total Operating Revenue (ACTUAL)</b>	2,124,125	1,733,344	1,636,067	1,541,876	1,904,555	1,985,256	1,994,344	2,248,451	2,409,722	2,187,005	1,948,605	1,734,438	23,447,788			
<b>Total Operating Expenses excl GAC (BUDGET)</b>	(1,433,015)	(1,410,412)	(1,843,115)	(1,795,526)	(1,815,868)	(1,666,439)	(2,049,698)	(1,869,774)	(2,078,927)	(1,678,858)	(1,660,776)	(1,794,941)	(21,097,350)			
GAC (BUDGET)	-	(121,780)	-	(220,000)	-	-	(65,000)	-	(190,000)	-	-	(190,000)	(786,780)			
<b>Operating Expenses excl GAC (ACTUAL)</b>	(1,426,614)	(1,496,496)	(1,366,407)	(1,531,765)	(1,701,914)	(1,619,574)	(1,859,068)	(1,869,774)	(2,078,927)	(1,678,858)	(1,660,776)	(1,794,941)	(20,085,114)			
GAC	(169,477)	-	(169,477)	-	(91,712)	(91,462)	-	(169,477)	(67,128)	-	(190,000)	-	(948,734)			
Prepaid Insurance (paid)/refunded	-	-	(67,198)	-	-	-	-	(33,363)	(200,000)	-	-	-	(300,561)			
<b>Total Operating Expense (ACTUAL)</b>	(1,596,091)	(1,496,496)	(1,603,082)	(1,531,765)	(1,793,627)	(1,711,036)	(1,859,068)	(2,072,614)	(2,346,055)	(1,678,858)	(1,850,776)	(1,794,941)	(21,334,409)			
<b>Non-Operating Revenue Expenses:</b>																
Assessments, net (BUDGET)	671,050	260,305	14,650	2,077,790	758,290	11,325	77,225	130,500	-	-	132,500	2,518,797	6,652,432			
Actual/Projected Assessments, net	669,618	373,532	15,376	1,968,372	759,015	10,679	125,853	155,688	-	-	132,500	2,518,797	6,729,431			
RDA Pass-through (Successor Agency)					396,503.97							200,000.00	596,504			
Interest	11,110	10,049	11,724	11,285	12,800	12,536	13,087	12,786	5,000	5,000	5,000	5,000	115,378			
Market Adjustment	28	(6,681)	(13,784)	(2,145)	(4,920)	(12,785)	209	209					(39,869)			
Grant Re-imbursment							37,500			178,000			215,500			
Capital Improvement Fees - Infrastructure	4,035	54,662		41,701	11,528		46,224	35,977				62,500	256,627			
Capital Improvement Fees - Water Supply		133,286		178,810	24,683		277,954	192,074					806,806			
DWR Refund (Capital Related)				76,319	37,319	46,158			50,000			50,000	259,796			
Other	4,421	11,311	29										15,762			
<b>Total Non-Operating Revenues (BUDGET)</b>													-			
<b>Total Non-Operating Revenues (ACTUAL)</b>	689,212	576,159	13,346	2,274,343	1,236,930	56,587	500,827	396,734	55,000	183,000	137,500	2,836,297	8,955,934			
<b>Non-Operating Expenses:</b>																
Budgeted Capital Expenditures	(238,494)	(214,207)	(166,000)	(246,000)	(560,041)	(315,000)	(195,000)	(120,000)	(145,000)	(328,000)	(90,000)	-	(2,617,742)			
Budgeted Capital Expenditures (Committed During Year)					(78,440)	(115,485)	(110,000)	(110,000)	(137,490)	(10,000)	(10,000)		(571,415)			
Actual/Projected Capital Expenditures	(175,106)	(452,506)	(212,536)	(161,081)	(95,373)	(165,982)	(9,380)	(345,000)	(260,409)	(150,000)	(192,690)	(75,000)	(2,295,062)	(600,000)		
WRB Capital Expenditures	-	-	-	-	-	-	-	-	(300,000)	-	-	(300,000)	(600,000)	(553,589)		
Const. of Monitoring Wells/Test Basin (Water Supply)	-	-	-	-	-	-	-	-	(100,000)	(100,000)	(100,000)	(127,490)	(427,490)			
Grade Control Structure (Water Supply)	-	-	-	-	-	-	-	-	(75,000)	(75,000)	(75,000)	(6,750)	(231,750)			
SWP Capitalized	(681,198)	(157,881)	(181,818)	(157,881)	(157,881)	(157,881)	(681,194)	(157,881)	(188,154)	(157,881)	(157,880)	(157,879)	(2,995,409)			
Butte County Water Transfer						(750,399)						(751,304)	(1,501,704)			
Bond Payments - Interest			(1,060,942)						(1,052,364)				(2,113,307)			
Principal			(553,437)						(1,057,016)				(1,610,453)			
Capital leases - Go West (2012 Lease - Paid in Full May)	(17,296)	-	-	-	(5,267)								(22,563)			
Capital leases - Holman Capital (2017 Lease)						(89,477)							(89,477)			
Capital leases - Enterprise FM Trust (Vehicles)	(2,392)	(2,660)	(1,692)	(2,339)	(2,339)	(2,339)	(3,773)	(2,339)	(2,339)	(2,339)	(2,339)	(2,339)	(29,229)			
Capital leases - Wells Fargo (Printers)	(7,628)	(3,687)	(3,687)	(4,412)	(4,104)	(4,104)	(4,123)	(4,104)	(4,104)	(4,104)	(4,104)	(4,104)	(52,265)			
<b>Total Non-Operating Expenses (ACTUAL)</b>	(883,619)	(616,734)	(2,014,112)	(325,713)	(264,964)	(1,170,182)	(698,469)	(509,324)	(3,039,386)	(489,324)	(532,013)	(1,424,867)	(11,968,709)			
<b>Total Cash Ending Balance (BUDGET)</b>	12,591,298	12,125,487	9,811,099	10,852,433	11,101,609	10,602,468	10,269,501	10,564,441	8,273,846	8,294,757	8,535,850	10,205,110				
<b>Total Cash Ending Balance (ACTUAL)</b>	13,217,019	13,413,293	11,445,512	13,404,252	14,487,145	13,647,771	13,585,405	13,648,651	10,727,932	10,929,754	10,633,070	11,983,997				
													Budget	10,205,110	Carryover	(1,153,589)
													Difference	1,778,887	Adj. Difference	625,298
<b>2016 Cash Ending Balance (ACTUAL)</b>	12,534,672	12,719,333	10,275,232	12,340,454	13,316,414	12,675,338	12,028,366	12,724,061	10,784,100	11,041,695	11,034,719	12,888,144				

Indicates actual expenditures/revenues:   
 Indicates anticipated expenditures/revenues:

**PALMDALE  
WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** September 20, 2017 **September 27, 2017**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Michael Williams, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** *AGENDA ITEM 7.2 – STATUS REPORT ON FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR JULY, 2017*

**Discussion:**

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending July 31, 2017. Also included are Year-To-Year Comparisons and Month-To-Month Comparisons for both revenue and expense. Finally, I have provided individual departmental budget reports for the month of July, 2017.

This is the seventh month of the District's Budget Year 2017. The target percentage is 58%. Revenues ideally are at or above, and expenditures ideally are below.

**Balance Sheet:**

- Page 1 is our balance sheet on July 31, 2017.
- The significant change is the increase in Assessments Receivable by booking the 2017/2018 assessment rates.

**Profit/Loss Statement:**

- Page 3 is our profit/loss statement on July 31, 2017.
- Operating revenue is at 56% of budget.
- Cash operating expense is at 57% of budget.
- Departmental budgets are at or under budget except for Operations which we have discussed in previous meetings.
- Revenues have exceeded expenses for the month by \$240K, and year-to-date revenues are exceeding expenses by \$448K.
- Non-Operating revenues continue to outpace budget figures with more capital improvement fees collected. As of July 31, 2017, \$522K above budget.
- Page 6 is showing the distribution of expense between labor and operations. Labor costs are currently at 51% of total expenses with salaries making up 35% of that.

**Year-To-Year Comparison P&L:**

- Page 7 is our comparison of July, 2016 to July, 2017.
- Total operating revenue is up \$600, or .03%.
- Operating expenditures are up \$553K, or 36%.

BOARD OF DIRECTORS  
PALMDALE WATER DISTRICT

VIA: Mr. Dennis LaMoreaux, General Manager

-2-

September 20, 2017

- Page 7-1 is our comparison of July, 2015 to July, 2017.
- Total operating revenue was up \$338K, or 17%.
- Total operating expenses were up \$295K, or 16%.
- Page 8 and 8-1 is a graphic presentation of the water consumption comparison for 2016 and 2015, respectively.
  - Units billed in acre feet for 2016 comparison were up by 67, or 3.5%.
  - Total revenue per unit sold was down \$0.09, or 3%.
  - Total revenue per connection was up \$8.31, or 11%.
  - Units billed per connection is up 1.03, or 3.3%.
  
  - Units billed in acre feet for 2015 comparison were up by 416, or 26%.
  - Total revenue per unit sold was down \$0.22, or 7.5%.
  - Total revenue per connection was up \$20.13, or 31%.
  - Units billed per connection is up 6.67, or 26%.

**Revenue Analysis Year-To-Date:**

- Page 9 is our comparison of revenue, year-to-date.
- Operating revenue through July, 2017 is up \$563K, or 5%.
- Retail water revenue from all areas are up by \$1.02MM from last year. That's shown by the combined green highlighted area.
- Retail water sales, including the drought surcharge but excluding meter fees, is up \$179K.
- Total revenue is up \$554K due to increased water sales and capital improvement fees.
- Operating revenue is at 56% of budget; last year was at 56% of budget.

**Expense Analysis Year-To-Date:**

- Page 11 is our comparison of expense, year-to-date.
- Cash Operating Expenses through July, 2017 are down \$177K, or 1.5%, compared to 2016.
- Total Expenses are up \$714K, or 4%.

**Departments:**

- Pages 14 through 24 are detailed individual departmental budgets for your review.

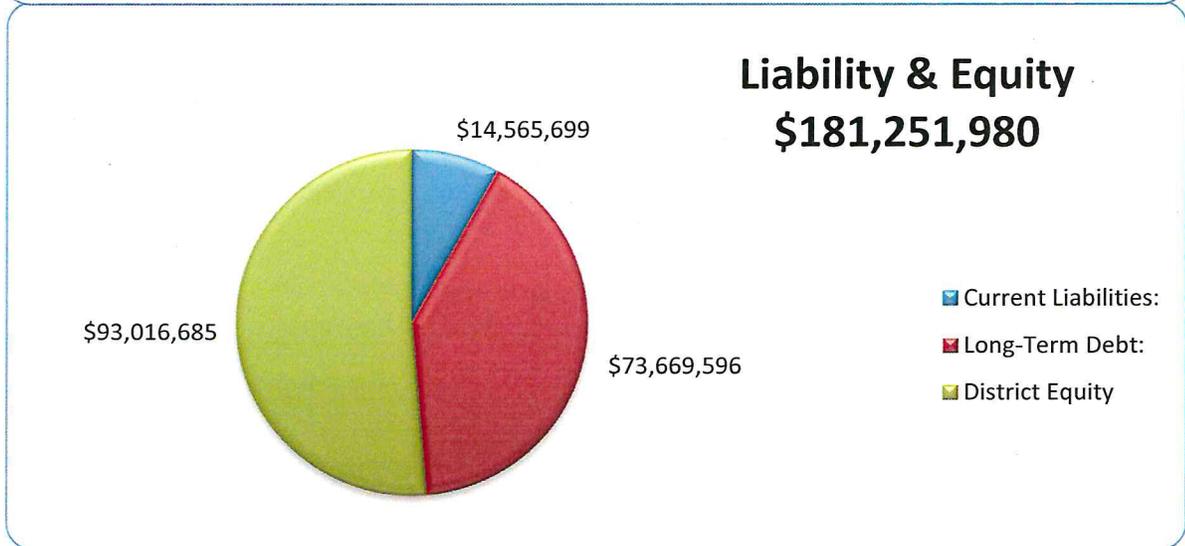
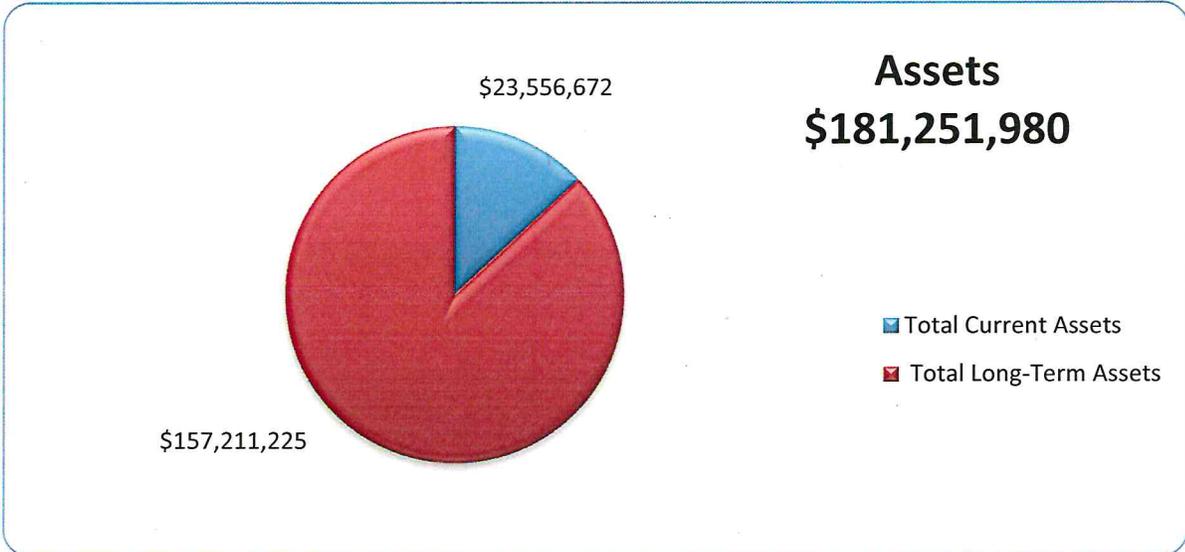
**Non-Cash Definitions:**

- **Depreciation:** This is the spreading of the total expense of a capital asset over the expected life of that asset.
- **OPEB Accrual Expense:** Other Post Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.
- **Bad Debt:** The uncollectible accounts receivable that has been written off.
- **Service Cost Construction:** The value of material, parts & supplies from inventory used to construct, repair and maintain our asset infrastructure.
- **Capitalized Construction:** The value of our labor force used to construct our asset infrastructure.

**Palmdale Water District**  
**Balance Sheet Report**  
**For the Seven Months Ending 7/31/2017**

	<b>July 2017</b>	<b>June 2017</b>
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and Cash Equivalents	\$ 122,211	\$ 647,786
Investments	12,979,111	12,516,211
2013A Bonds - Project Funds	91,867	114,209
	<b>\$ 13,193,189</b>	<b>\$ 13,278,206</b>
<b>Receivables:</b>		
Accounts Receivables - Water Sales	\$ 2,220,059	\$ 1,835,205
Accounts Receivables - Miscellaneous	42,192	44,213
Allowance for Uncollected Accounts	(153,668)	(153,668)
	<b>\$ 2,108,583</b>	<b>\$ 1,725,749</b>
Assessments Receivables	\$ 7,392,195	\$ 970,712
Meters, Materials and Supplies	784,603	769,716
Prepaid Expenses	78,101	103,189
<b>Total Current Assets</b>	<b>\$ 23,556,672</b>	<b>\$ 16,847,573</b>
<b>Long-Term Assets:</b>		
Property, Plant, and Equipment, net	\$ 108,060,379	\$ 108,395,561
Participation Rights in State Water Project, net	46,375,359	45,910,903
Investment in PRWA	320,680	320,680
2013A Bonds - Insurance & Surety Bond	209,230	209,897
CalPERS Contributions	2,245,577	2,245,577
	<b>\$ 157,211,225</b>	<b>\$ 157,082,617</b>
<b>Restricted Cash:</b>		
Rate Stabilization Fund	484,083	483,748
<b>Total Long-Term Assets &amp; Restricted Cash</b>	<b>\$ 157,695,308</b>	<b>\$ 157,566,365</b>
<b>Total Assets</b>	<b>\$ 181,251,980</b>	<b>\$ 174,413,938</b>
<b>LIABILITIES AND DISTRICT EQUITY</b>		
<b>Current Liabilities:</b>		
Current Interest Installment of Long-term Debt	\$ 701,576	\$ 526,182
Current Principal Installment of Long-term Debt	1,072,831	1,072,831
Accounts Payable and Accrued Expenses	6,557,959	6,207,839
Deferred Assessments	6,233,333	-
<b>Total Current Liabilities</b>	<b>\$ 14,565,699</b>	<b>\$ 7,806,852</b>
<b>Long-Term Debt:</b>		
Pension-Related Debt	\$ 9,143,384	\$ 9,143,384
OPEB Liability	14,258,384	14,093,997
2013A Water Revenue Bonds	42,421,703	42,423,954
2012 - Certificates of Participation	7,040,835	7,034,037
2017 - Capital Lease Payable	805,290	805,290
<b>Total Long-Term Liabilities</b>	<b>\$ 73,669,596</b>	<b>\$ 73,500,662</b>
<b>Total Liabilities</b>	<b>\$ 88,235,296</b>	<b>\$ 81,307,514</b>
<b>District Equity</b>		
Revenue from Operations	\$ (2,046,826)	\$ (1,957,086)
Retained Earnings	95,063,510	95,063,510
<b>Total Liabilities and District Equity</b>	<b>\$ 181,251,980</b>	<b>\$ 174,413,938</b>

# BALANCE SHEET AS OF JULY 31, 2017



**Palmdale Water District**  
**Consolidated Profit and Loss Statement**  
**For the Seven Months Ending 7/31/2017**

	Thru June	July	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
<b>Operating Revenue:</b>						
Wholesale Water	\$ 52,973	\$ 41,163	\$ 94,135		\$ 160,000	58.83%
Water Sales	3,042,613	1,025,578	4,068,190		8,002,000	50.84%
Meter Fees	6,355,789	1,063,469	7,419,257		12,475,500	59.47%
Water Quality Fees	333,995	103,303	437,298		862,500	50.70%
Elevation Fees	138,291	47,399	185,690		340,000	54.61%
Other (Page 3-1)	408,839	41,493	450,332		960,000	46.91%
Drought Surcharge	66,226	-	66,226		-	
<b>Total Operating Revenue</b>	<b>\$ 10,398,725</b>	<b>\$ 2,322,404</b>	<b>\$ 12,721,129</b>	<b>\$ -</b>	<b>\$ 22,800,000</b>	<b>55.79%</b>
<b>Cash Operating Expenses:</b>						
Directors	\$ 55,278	\$ 7,687	\$ 62,965		\$ 115,500	54.52%
Administration-Services*	912,175	153,891	1,066,066	(18,000)	1,925,000	55.38%
Administration-District	694,252	86,850	781,102		1,509,500	51.75%
Engineering**	724,896	142,186	867,082	68,750	1,520,250	57.04%
Facilities**	3,092,586	562,691	3,655,277	(68,750)	6,557,250	55.74%
Operations	1,447,219	249,690	1,696,909		2,546,250	66.64%
Finance	611,558	106,991	718,549		1,246,500	57.65%
Water Conservation*	108,385	19,951	128,336	2,000	230,000	55.80%
Human Resources*	160,338	24,708	185,046	16,000	313,100	59.10%
Information Technology	336,426	52,296	388,722		804,750	48.30%
Customer Care	601,838	105,699	707,537		1,278,000	55.36%
Source of Supply-Purchased Water	932,265	359,850	1,292,114		2,190,000	59.00%
Plant Expenditures	160,987	40,232	201,218		574,292	35.04%
GAC Filter Media Replacement	352,349	169,477	521,826		862,500	60.50%
<b>Total Cash Operating Expenses</b>	<b>\$ 10,190,551</b>	<b>\$ 2,082,198</b>	<b>\$ 12,272,749</b>	<b>\$ -</b>	<b>\$ 21,672,892</b>	<b>56.63%</b>
<b>Net Cash Operating Profit/(Loss)</b>	<b>\$ 208,174</b>	<b>\$ 240,206</b>	<b>\$ 448,380</b>	<b>\$ -</b>	<b>\$ 1,127,108</b>	<b>39.78%</b>
<b>Non-Cash Operating Expenses:</b>						
Depreciation	\$ 3,349,901	\$ 462,754	\$ 3,812,655		\$ 6,000,000	63.54%
OPEB Accrual Expense	1,097,397	182,900	1,280,297		2,350,000	54.48%
Bad Debts	49,474	-	49,474		50,000	98.95%
Service Costs Construction	65,743	13,290	79,033		125,000	63.23%
Capitalized Construction	(309,329)	(40,409)	(349,738)		(750,000)	46.63%
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 4,253,185</b>	<b>\$ 618,535</b>	<b>\$ 4,871,720</b>	<b>\$ -</b>	<b>\$ 7,775,000</b>	<b>62.66%</b>
<b>Net Operating Profit/(Loss)</b>	<b>\$ (4,045,012)</b>	<b>\$ (378,329)</b>	<b>\$ (4,423,340)</b>	<b>\$ -</b>	<b>\$ (6,647,892)</b>	<b>66.54%</b>
<b>Non-Operating Revenues:</b>						
Assessments (Debt Service)	\$ 2,470,557	\$ 427,833	\$ 2,898,390		\$ 5,000,000	57.97%
Assessments (1%)	1,194,533	138,833	1,333,366		1,957,500	68.12%
DWR Fixed Charge Recovery	159,796	-	159,796		200,000	79.90%
Interest	29,218	13,296	42,514		60,000	70.86%
CIF - Infrastructure	111,926	46,224	158,150		73,000	216.64%
CIF - Water Supply	336,778	277,954	614,732		177,000	347.31%
Grants - State and Federal	-	37,500	37,500		178,000	21.07%
Other	71,465	134	71,599		60,000	119.33%
<b>Total Non-Operating Revenues</b>	<b>\$ 4,374,273</b>	<b>\$ 941,775</b>	<b>\$ 5,316,047</b>	<b>\$ -</b>	<b>\$ 7,705,500</b>	<b>68.99%</b>
<b>Non-Operating Expenses:</b>						
Interest on Long-Term Debt	\$ 1,088,147	\$ 180,607	\$ 1,268,754		\$ 2,228,000	56.95%
Amortization of SWP	1,300,413	216,738	1,517,151		2,238,000	67.79%
Change in Investments in PRWA	106,162	-	106,162		100,000	106.16%
Water Conservation Programs	41,165	6,300	47,465		135,500	35.03%
<b>Total Non-Operating Expenses</b>	<b>\$ 2,535,888</b>	<b>\$ 403,645</b>	<b>\$ 2,939,533</b>	<b>\$ -</b>	<b>\$ 4,701,500</b>	<b>62.52%</b>
<b>Net Earnings</b>	<b>\$ (2,206,627)</b>	<b>\$ 159,801</b>	<b>\$ (2,046,826)</b>	<b>\$ -</b>	<b>\$ (3,643,892)</b>	<b>56.17%</b>

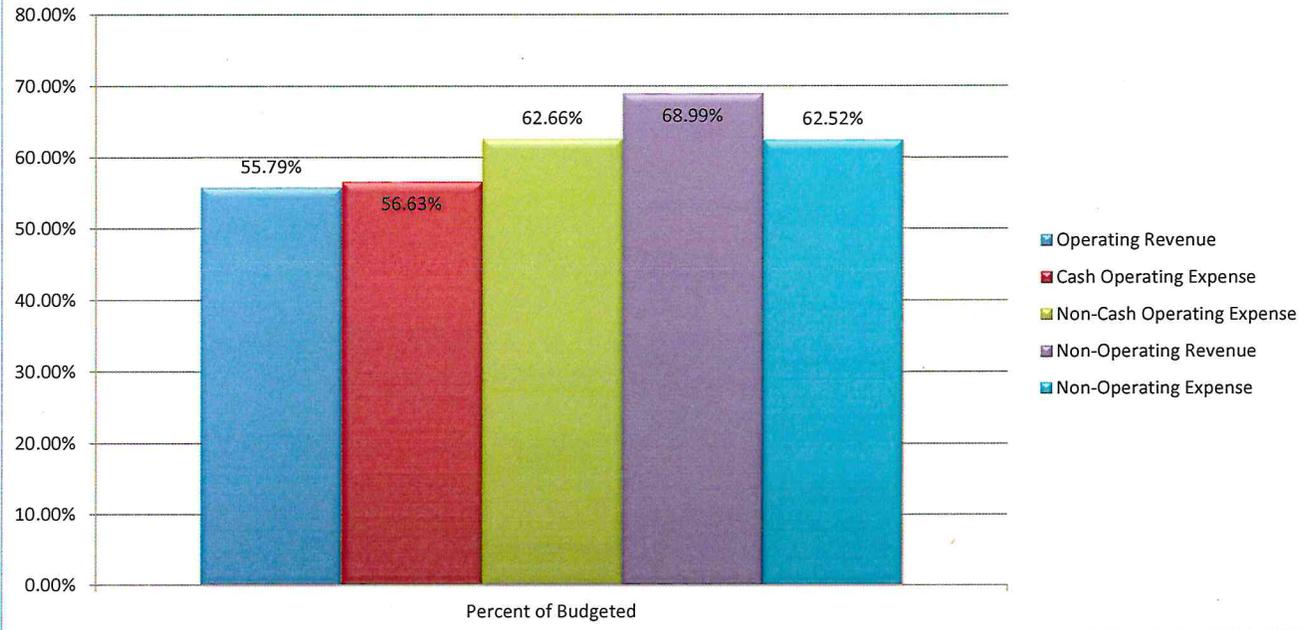
\* Budget adjustments by General Manager per Appendix A

\*\* Budget adjustments by Board action 04/12/17

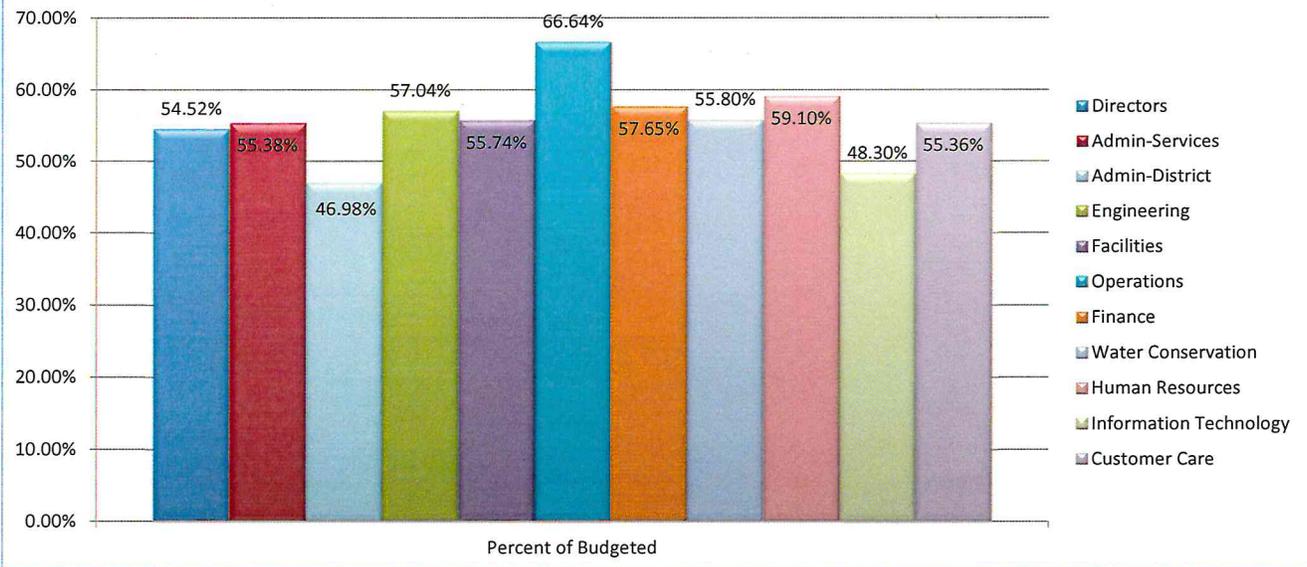
OTHER OPERATING REVENUE
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	Current	YTD
Account Setup Charge(\$25)	\$3,235.00	\$27,575.00
After Hours Service Call	\$320.00	\$880.00
Construction Meter Install(\$250)	\$250.00	\$3,000.00
Grind Down Angle Stop (\$230)	\$0.00	\$230.00
Customer Request Turn On/Off(\$15)	\$0.00	\$45.00
Door tag fee for Paperwork(\$20)	\$0.00	\$20.00
Lock Broken or Missing(\$15)	\$60.00	\$570.00
Non-Compliance Fee Backflow(\$50)	\$0.00	\$450.00
Pulled Meter Service Charge(\$60)	\$180.00	\$1,500.00
Rejected Payment Notification	\$460.00	\$2,040.00
Repair Angle Stop After Hours(\$600.00)	(\$600.00)	\$600.00
Repair Angle Stop(\$440.00)	\$880.00	\$3,080.00
Shut-Off Charge(\$30)	\$3,900.00	\$41,070.00
Shut-Off Notice Fee (\$5)	\$7,525.00	\$66,635.00
Standard Trip Charge(\$15)	\$240.00	\$1,200.00
Waste Water 1st Notice(\$50.00)	\$100.00	\$650.00
Waste Water 2nd Notice (\$250.00)	\$50.00	\$100.00
Late Fees	\$25,001.05	\$217,000.53
NSF Fee	\$700.00	\$3,600.00

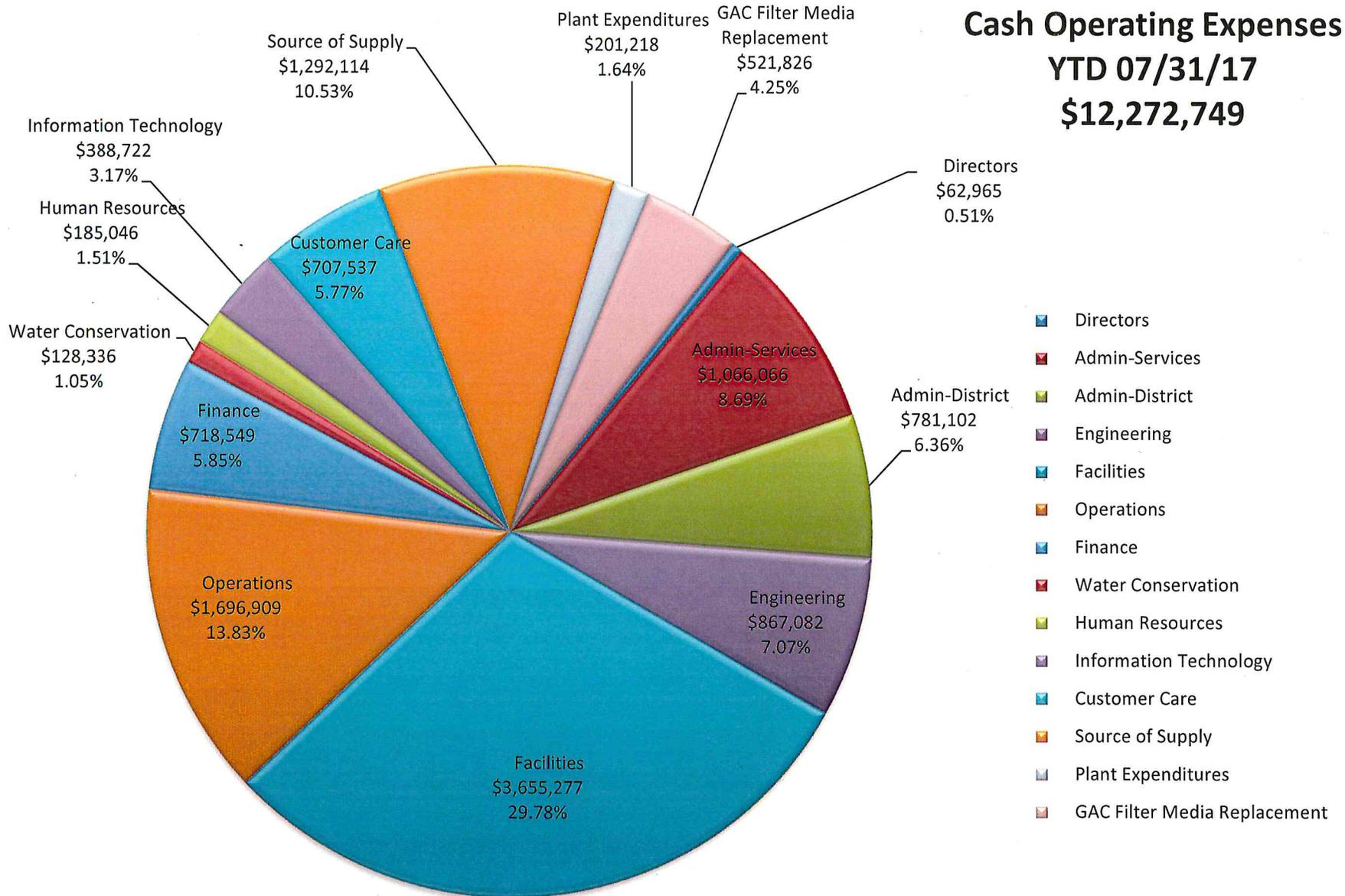
### P & L BUDGET vs. ACTUAL



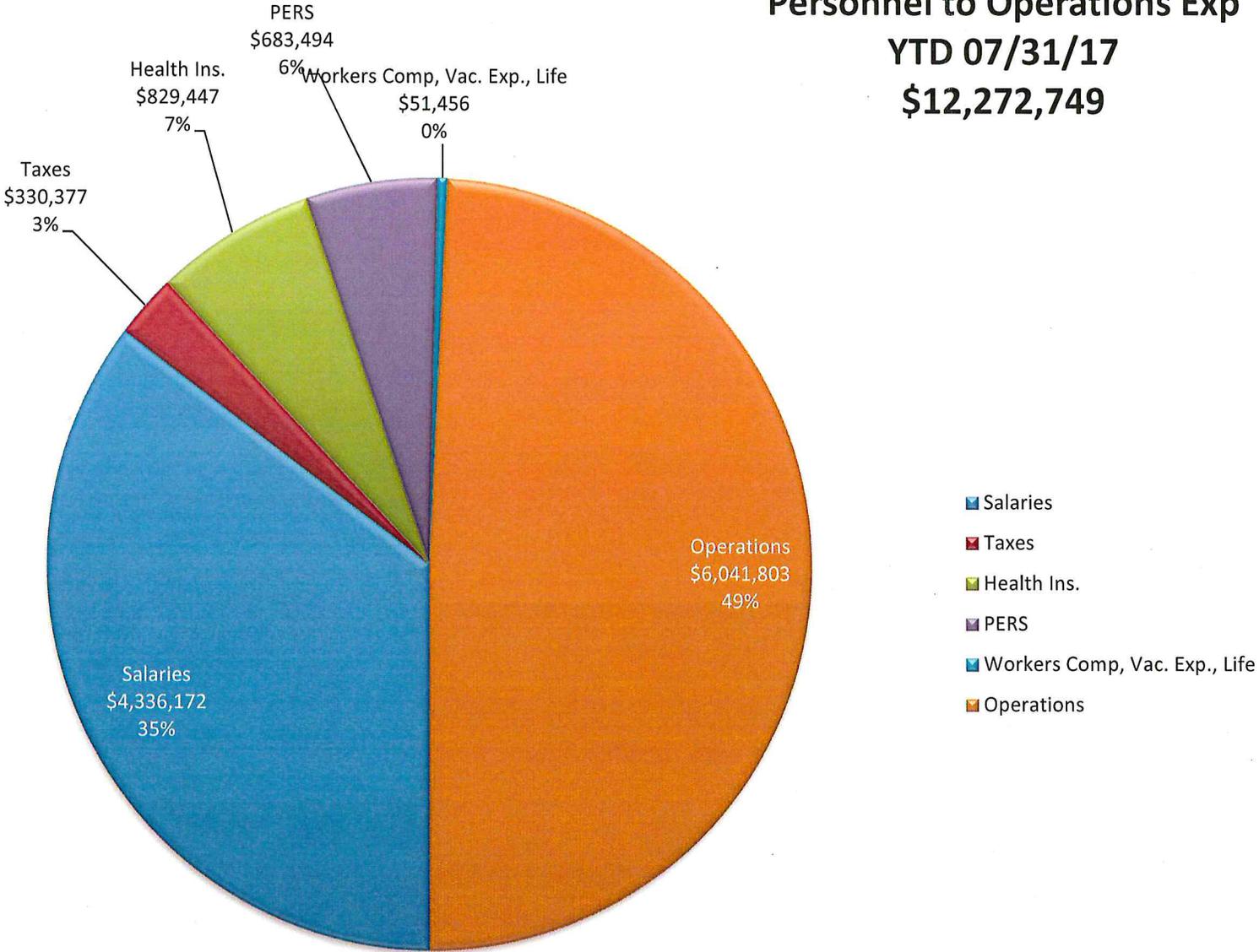
### DEPARTMENTAL - BUDGET vs. ACTUAL



## Cash Operating Expenses YTD 07/31/17 \$12,272,749



**Personnel to Operations Exp  
YTD 07/31/17  
\$12,272,749**



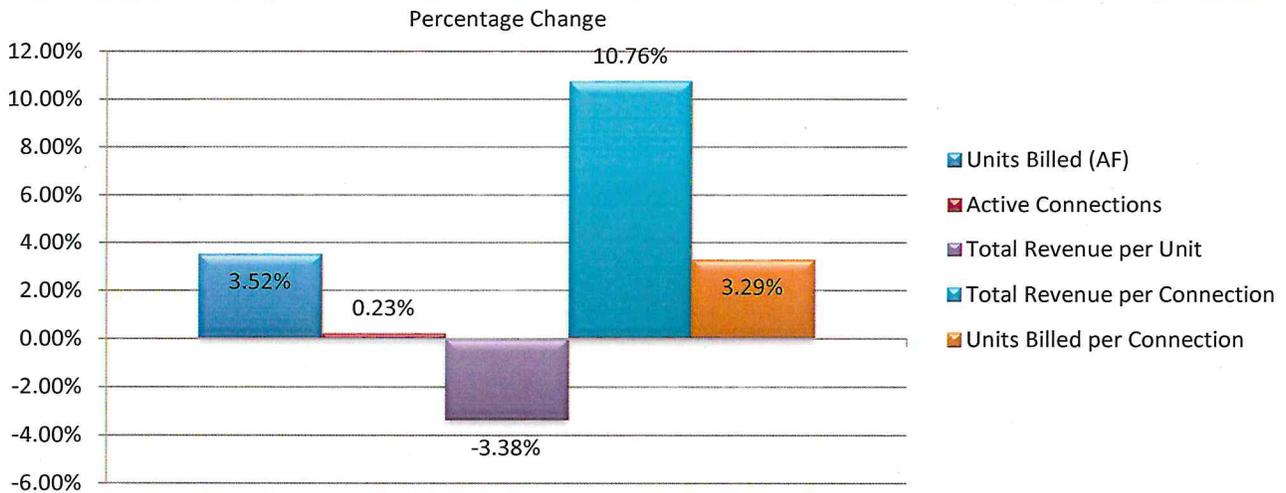
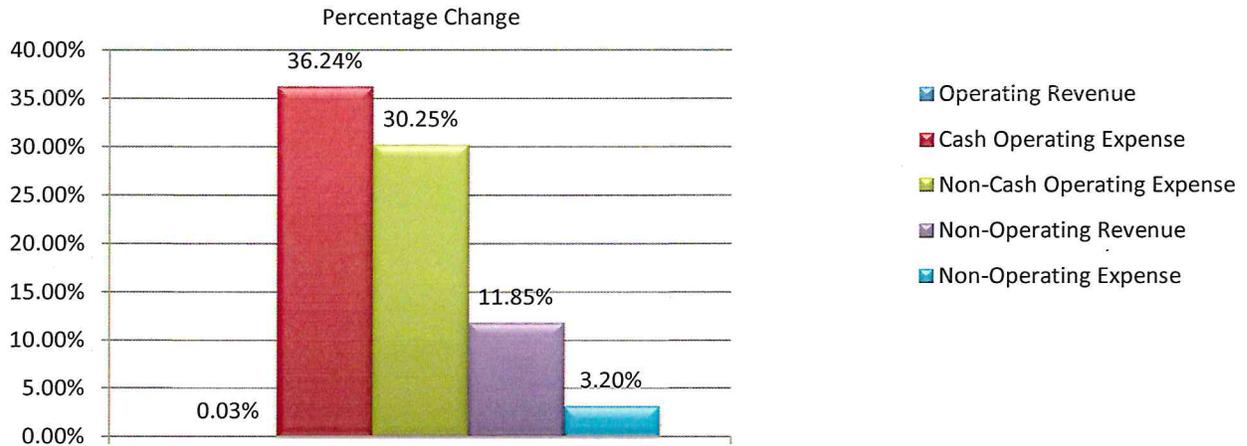
**Palmdale Water District**  
**Profit and Loss Statement**  
**Year-To-Year Comparison - July**

	2016	2017	Change	% Change	Consumption Comparison		
	July	July			2016	2017	
<b>Operating Revenue:</b>					Units Billed	831,559	860,860
Wholesale Water	\$ 1,953	\$ 41,163	\$ 39,210		Active	26,592	26,652
Water Sales	882,839	1,025,578	142,739	16.17%	Vacant	813	766
Meter Fees	1,016,145	1,063,469	47,324	4.66%			
Water Quality Fees	108,103	103,303	(4,799)	-4.44%	Rev/unit	\$ 2.79	\$ 2.70
Elevation Fees	45,709	47,399	1,690	3.70%	Rev/con	\$ 77.27	\$ 85.58
Other	63,435	41,493	(21,942)	-34.59%	Unit/con	31.27	32.30
Drought Surcharge	203,554	-	(203,554)	-100.00%			
<b>Total Operating Revenue</b>	<b>\$ 2,321,738</b>	<b>\$ 2,322,404</b>	<b>\$ 666</b>	<b>0.03%</b>			
<b>Cash Operating Expenses:</b>							
Directors	\$ 6,196	\$ 7,687	\$ 1,491	24.07%			
Administration-Services	166,240	153,891	(12,349)	-7.43%			
Administration-District	15,264	86,850	71,586	468.99%			
Engineering	107,998	142,186	34,188	31.66%			
Facilities	533,481	562,691	29,210	5.48%			
Operations	298,304	249,690	(48,614)	-16.30%			
Finance	108,476	106,991	(1,485)	-1.37%			
Water Conservation	17,841	19,951	2,110	11.83%			
Human Resources	23,632	24,708	1,076	4.55%			
Information Technology	75,992	52,296	(23,696)	-31.18%			
Customer Care	114,427	105,699	(8,729)	-7.63%			
Source of Supply-Purchased Water	11,776	359,850	348,074	2955.79%			
Plant Expenditures	48,656	40,232	(8,425)	-17.31%			
GAC Filter Media Replacement	-	169,477	169,477				
<b>Total Cash Operating Expenses</b>	<b>\$ 1,528,284</b>	<b>\$ 2,082,198</b>	<b>\$ 553,914</b>	<b>36.24%</b>			
<b>Non-Cash Operating Expenses:</b>							
Depreciation	\$ 456,107	\$ 462,754	\$ 6,648	1.46%			
OPEB Accrual Expense	-	182,900	182,900	#DIV/0!			
Bad Debts	14,334	-	(14,334)	-100.00%			
Service Costs Construction	34,572	13,290	(21,282)	-61.56%			
Capitalized Construction	(30,136)	(40,409)	(10,273)				
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 474,877</b>	<b>\$ 618,535</b>	<b>\$ 143,658</b>	<b>30.25%</b>			
<b>Net Operating Profit/(Loss)</b>	<b>\$ 318,577</b>	<b>\$ (378,329)</b>	<b>\$ (696,906)</b>	<b>-218.76%</b>			
<b>Non-Operating Revenues:</b>							
Assessments (Debt Service)	\$ 440,417	\$ 427,833	\$ (12,583)	-2.86%			
Assessments (1%)	142,917	138,833	(4,083)	-2.86%			
DWR Fixed Charge Recovery	(926)	-	926	-100.00%			
Interest	3,178	13,296	10,118	318.40%			
CIF - Infrastructure	234,459	46,224	(188,235)				
CIF - Water Supply	-	277,954	277,954				
Grants - State and Federal	-	37,500	37,500				
Other	21,977	134	(21,843)				
<b>Total Non-Operating Revenues</b>	<b>\$ 842,021</b>	<b>\$ 941,775</b>	<b>\$ 99,753</b>	<b>11.85%</b>			
<b>Non-Operating Expenses:</b>							
Interest on Long-Term Debt	\$ 184,638	\$ 180,607	\$ (4,030)	-2.18%			
Amortization of SWP	196,900	216,738	19,838	10.08%			
Change in Investments in PRWA	-	-	-				
Water Conservation Programs	9,590	6,300	(3,290)	-34.31%			
<b>Total Non-Operating Expenses</b>	<b>\$ 391,128</b>	<b>\$ 403,645</b>	<b>\$ 12,517</b>	<b>3.20%</b>			
<b>Net Earnings</b>	<b>\$ 769,471</b>	<b>\$ 159,801</b>	<b>\$ (609,670)</b>	<b>-79.23%</b>			

**Palmdale Water District**  
**Profit and Loss Statement**  
**Year-To-Year Comparison-2 Years - July**

	2015	2017	Change	% Change	Consumption Comparison		
	July	July			2015	2017	
<b>Operating Revenue:</b>					Units Billed	679,783	860,860
Wholesale Water	\$ -	\$ 41,163	\$ 41,163		Active	26,518	26,652
Water Sales	628,351	1,025,578	397,226	63.22%	Vacant	859	766
Meter Fees	972,174	1,063,469	91,295	9.39%	Rev/unit	\$ 2.92	\$ 2.70
Water Quality Fees	94,615	103,303	8,689	9.18%	Rev/con	\$ 65.45	\$ 85.58
Elevation Fees	40,529	47,399	6,870	16.95%	Unit/con	25.63	32.30
Other	102,185	41,493	(60,692)	-59.39%			
Drought Surcharge	146,366	-	(146,366)				
<b>Total Operating Revenue</b>	<b>\$ 1,984,220</b>	<b>\$ 2,322,404</b>	<b>\$ 338,184</b>	<b>17.04%</b>			
<b>Cash Operating Expenses:</b>							
Directors	\$ 10,260	\$ 7,687	\$ (2,572)	-25.07%			
Administration-Services	149,756	153,891	90,985	60.76%			
Administration-District	-	86,850					
Engineering	172,447	142,186	(30,261)	-17.55%			
Facilities	638,102	562,691	(75,411)	-11.82%			
Operations	277,077	249,690	(27,387)	-9.88%			
Finance	153,138	106,991	(46,147)	-30.13%			
Water Conservation	32,140	19,951	(12,189)	-37.93%			
Human Resources	39,445	24,708	(14,737)	-37.36%			
Information Technology	147,018	52,296	(94,722)	-64.43%			
Customer Care	166,857	105,699	(61,158)	-36.65%			
Source of Supply-Purchased Water	11,509	359,850	348,341	3026.68%			
Plant Expenditures	(10,742)	40,232	50,974	-474.51%			
GAC Filter Media Replacement	-	169,477	169,477				
<b>Total Cash Operating Expenses</b>	<b>\$ 1,787,005</b>	<b>\$ 2,082,198</b>	<b>\$ 295,192</b>	<b>16.52%</b>			
<b>Non-Cash Operating Expenses:</b>							
Depreciation	\$ 535,911	\$ 462,754	\$ (73,157)	-13.65%			
OPEB Accrual Expense	183,580	182,900	(681)	-0.37%			
Bad Debts	3,166	-	(3,166)				
Service Costs Construction	1,489	13,290	11,801	792.67%			
Capitalized Construction	(52,698)	(40,409)	12,289	-23.32%			
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 671,448</b>	<b>\$ 618,535</b>	<b>\$ (52,913)</b>	<b>-7.88%</b>			
<b>Net Operating Profit/(Loss)</b>	<b>\$ (474,233)</b>	<b>\$ (378,329)</b>	<b>\$ 95,904</b>	<b>-20.22%</b>			
<b>Non-Operating Revenues:</b>							
Assessments (Debt Service)	\$ 443,333	\$ 427,833	\$ (15,500)	-3.50%			
Assessments (1%)	140,000	138,833	(1,167)	-0.83%			
DWR Fixed Charge Recovery	-	-	-	#DIV/0!			
Interest	(739)	13,296	14,036	-1898.14%			
CIF - Infrastructure	-	46,224	46,224				
CIF - Water Supply	-	277,954					
Grants - State and Federal	-	37,500					
Other	32	134	102				
<b>Total Non-Operating Revenues</b>	<b>\$ 582,626</b>	<b>\$ 941,775</b>	<b>\$ 43,695</b>	<b>7.50%</b>			
<b>Non-Operating Expenses:</b>							
Interest on Long-Term Debt	\$ 189,248	\$ 180,607	\$ (8,641)	-4.57%			
Amortization of SWP	172,877	216,738	43,861	25.37%			
Change in Investments in PRWA	-	-	-	#DIV/0!			
Water Conservation Programs	27,117	6,300	(20,817)	-76.77%			
<b>Total Non-Operating Expenses</b>	<b>\$ 389,242</b>	<b>\$ 403,645</b>	<b>\$ 14,403</b>	<b>3.70%</b>			
<b>Net Earnings</b>	<b>\$ (280,849)</b>	<b>\$ 159,801</b>	<b>\$ 125,196</b>	<b>-44.58%</b>			

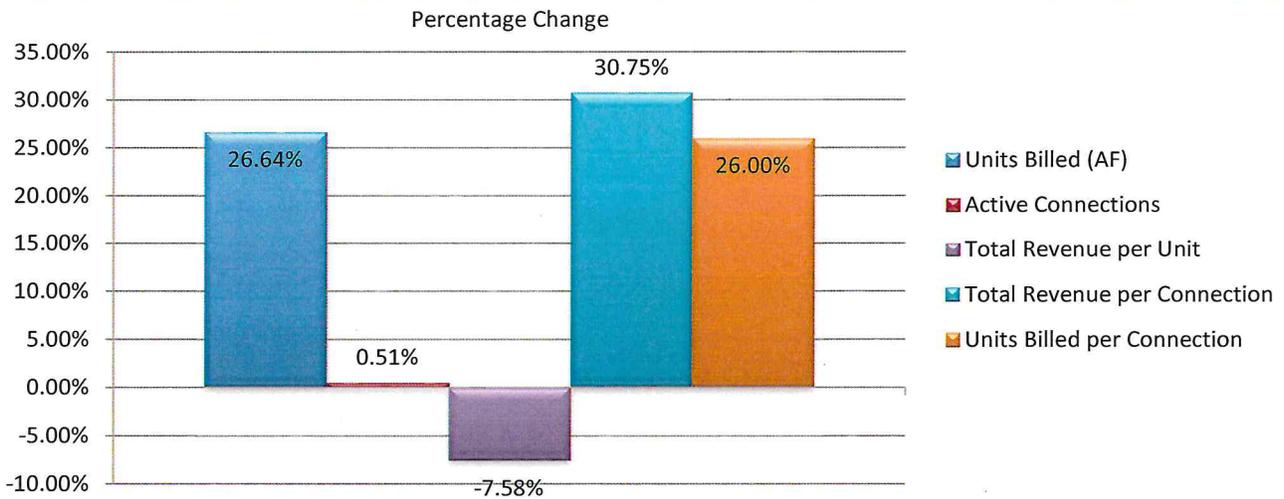
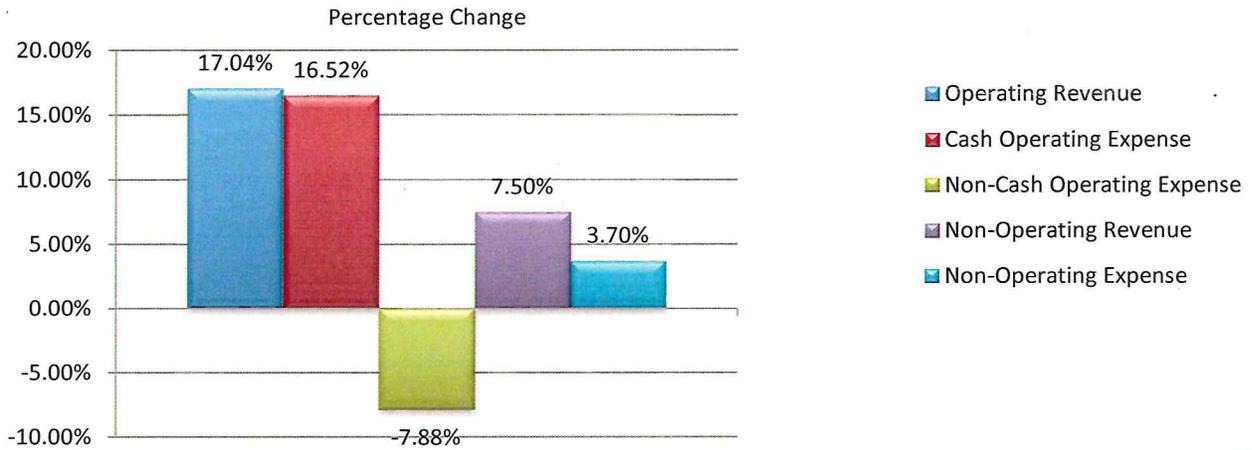
# YEAR-TO-YEAR COMPARISON July 2016 -To - July 2017



	2016	2017	Change	
Units Billed (AF)	1,909	1,976	67	3.52%
Active Connections	26,592	26,652	60	0.23%
Non-Active	813	766	-47	-5.78%
Total Revenue per Unit	\$2.79	\$2.70	-\$0.09	-3.38%
Total Revenue per Connection	\$77.27	\$85.58	\$8.31	10.76%
Units Billed per Connection	31.27	32.30	1.03	3.29%

# YEAR-TO-YEAR COMPARISON

## July 2015 -To - July 2017



	2015	2017	Change	
Units Billed (AF)	1,561	1,976	416	26.64%
Active Connections	26,518	26,652	134	0.51%
Non-Active	859	766	-93	-10.83%
Total Revenue per Unit	\$2.92	\$2.70	-\$0.22	-7.58%
Total Revenue per Connection	\$65.45	\$85.58	\$20.13	30.75%
Units Billed per Connection	25.63	32.30	6.67	26.00%

**Palmdale Water District**  
**Revenue Analysis**  
**For the Seven Months Ending 7/31/2017**

2017

2016 to 2017 Comparison

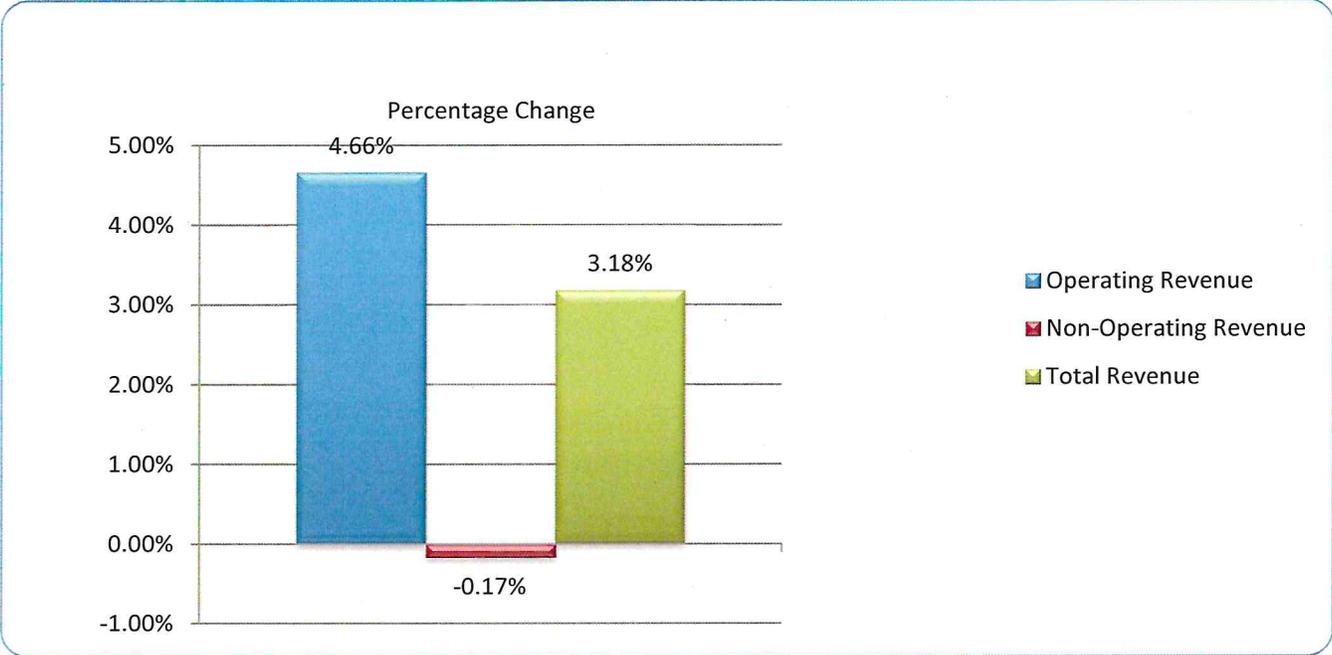
	2017				2016 to 2017 Comparison			
	Thru June	July	Year-to-Date	Adjusted Budget	% of Budget	July	Year-to-Date	% Change
<b>Operating Revenue:</b>								
Wholesale Water	\$ 52,973	\$ 41,163	\$ 94,135	\$ 160,000	58.83%	\$ 39,210	\$ 36,027	62.00%
Water Sales	3,042,613	1,025,578	4,068,190	8,002,000	50.84%	142,739	699,003	20.75%
Meter Fees	6,355,789	1,063,469	7,419,257	12,475,500	59.47%	47,324	320,164	4.51%
Water Quality Fees	333,995	103,303	437,298	862,500	50.70%	(4,799)	(10,540)	-2.35%
Elevation Fees	138,291	47,399	185,690	340,000	54.61%	1,690	8,976	5.08%
Other	408,839	41,493	450,332	960,000	46.91%	(21,942)	27,475	6.50%
Drought Surcharge	66,226	-	66,226	-		(203,554)	(517,639)	-88.66%
<b>Total Water Sales</b>	<b>\$ 10,398,725</b>	<b>\$ 2,322,404</b>	<b>\$ 12,721,129</b>	<b>\$ 22,800,000</b>	<b>55.79%</b>	<b>\$ 666</b>	<b>\$ 563,467</b>	<b>4.66%</b>
<b>Non-Operating Revenues:</b>								
Assessments (Debt Service)	\$ 2,470,557	\$ 427,833	\$ 2,898,390	\$ 5,000,000	57.97%	\$ (12,583)	\$ (222,277)	-7.12%
Assessments (1%)	1,194,533	138,833	1,333,366	1,957,500	68.12%	(4,083)	12,849	0.97%
DWR Fixed Charge Recovery	159,796	-	159,796	200,000	79.90%	926	24,957	
Interest	29,218	13,296	42,514	60,000	70.86%	10,118	(18,598)	-30.43%
CIF - Infrastructure	111,926	46,224	158,150	73,000	216.64%	(188,235)	(76,309)	
CIF - Water Supply	336,778	277,954	614,732	177,000	347.31%	277,954	614,732	
Grants - State and Federal	-	37,500	37,500	178,000	21.07%	37,500	(269,415)	
Other	71,465	134	71,599	60,000	119.33%	(21,843)	(74,972)	-51.15%
<b>Total Non-Operating Revenues</b>	<b>\$ 4,374,273</b>	<b>\$ 941,775</b>	<b>\$ 5,316,047</b>	<b>\$ 7,705,500</b>	<b>68.99%</b>	<b>\$ 99,753</b>	<b>\$ (9,034)</b>	<b>-0.17%</b>
<b>Total Revenue</b>	<b>\$ 14,772,997</b>	<b>\$ 3,264,179</b>	<b>\$ 18,037,176</b>	<b>\$ 30,505,500</b>	<b>59.13%</b>	<b>\$ 100,420</b>	<b>\$ 554,433</b>	<b>3.18%</b>

2016

	2016				% of Budget
	Thru June	July	Year-to-Date	Adjusted Budget	
<b>Operating Revenue:</b>					
Wholesale Water	\$ 56,156	\$ 1,953	\$ 58,108	\$ 160,000	36.32%
Water Sales	2,486,348	882,839	3,369,187	7,242,000	46.52%
Meter Fees	6,082,948	1,016,145	7,099,093	12,079,000	58.77%
Water Quality Fees	339,735	108,103	447,838	934,500	47.92%
Elevation Fees	131,004	45,709	176,713	400,000	44.18%
Other	359,422	63,435	422,857	860,000	49.17%
Drought Surcharge	380,311	203,554	583,865	-	
<b>Total Water Sales</b>	<b>\$ 9,779,769</b>	<b>\$ 2,319,785</b>	<b>\$ 12,099,554</b>	<b>\$ 21,515,500</b>	<b>56.24%</b>
<b>Non-Operating Revenues:</b>					
Assessments (Debt Service)	\$ 2,680,250	\$ 440,417	\$ 3,120,667	\$ 4,670,000	66.82%
Assessments (1%)	1,177,601	142,917	1,320,518	2,025,000	65.21%
DWR Fixed Charge Recovery	135,765	(926)	134,839	200,000	67.42%
Interest	57,934	3,178	61,112	35,000	174.61%
CIF - Infrastructure	-	234,459	234,459	50,000	468.92%
CIF - Water Supply	-	-	-	-	
Grants - State and Federal	306,915	-	306,915	485,000	63.28%
Other	124,595	21,977	146,571	120,000	122.14%
<b>Total Non-Operating Revenues</b>	<b>\$ 4,483,059</b>	<b>\$ 842,021</b>	<b>\$ 5,325,081</b>	<b>\$ 7,585,000</b>	<b>70.21%</b>
<b>Total Revenue</b>	<b>\$ 14,262,828</b>	<b>\$ 3,161,807</b>	<b>\$ 17,424,635</b>	<b>\$ 29,100,500</b>	<b>59.88%</b>

# REVENUE COMPARISON YEAR-TO-DATE

July 2016-To- July 2017



**Palmdale Water District  
Operating Expense Analysis  
For the Seven Months Ending 7/31/2017**

2017  
2016 to 2017 Comparison

	2017					2016 to 2017 Comparison		
	Thru June	July	Year-to-Date	Adjusted Budget	% of Budget	July	Year-to-Date	% Change
<b>Cash Operating Expenses:</b>								
Directors	\$ 55,278	\$ 7,687	\$ 62,965	\$ 115,500	54.52%	\$ 1,491	\$ (26,363)	-29.51%
Administration-Services	912,175	153,891	1,066,066	1,943,000	54.87%	(12,349)	116,572	12.28%
Administration-District	694,252	86,850	781,102	1,509,500	51.75%	71,586	(19,992)	-2.50%
Engineering	724,896	142,186	867,082	1,451,500	59.74%	34,188	149,798	20.88%
Facilities	3,092,586	562,691	3,655,277	6,626,000	55.17%	29,210	(233,306)	-6.00%
Operations	1,447,219	249,690	1,696,909	2,546,250	66.64%	(48,614)	120,987	7.68%
Finance	611,558	106,991	718,549	1,246,500	57.65%	(1,485)	(3,852)	-0.53%
Water Conservation	108,385	19,951	128,336	228,000	56.29%	2,110	(11,331)	-8.11%
Human Resources	160,338	24,708	185,046	297,100	62.28%	1,076	(42,212)	-18.57%
Information Technology	336,426	52,296	388,722	804,750	48.30%	(23,696)	(50,169)	-11.43%
Customer Care	601,838	105,699	707,537	1,278,000	55.36%	(8,729)	(126,370)	-15.15%
Source of Supply-Purchased Water	932,265	359,850	1,292,114	2,190,000	59.00%	348,074	381,557	41.90%
Plant Expenditures	160,987	40,232	201,218	574,292	35.04%	(8,425)	(78,947)	-28.18%
GAC Filter Media Replacement	352,349	169,477	521,826	862,500	60.50%	169,477	761	0.15%
<b>Total Cash Operating Expenses</b>	<b>\$ 10,190,551</b>	<b>\$ 2,082,198</b>	<b>\$ 12,272,749</b>	<b>\$ 21,672,892</b>	<b>56.63%</b>	<b>\$ 553,914</b>	<b>\$ 177,135</b>	<b>1.44%</b>
<b>Non-Cash Operating Expenses:</b>								
Depreciation	\$ 3,349,901	\$ 462,754	\$ 3,812,655	\$ 6,000,000	63.54%	\$ 6,648	\$ 488,005	14.68%
OPEB Accrual Expense	1,097,397	182,900	1,280,297	2,350,000	54.48%	182,900	(90,725)	-6.62%
Bad Debts	49,474	-	49,474	50,000	98.95%	(14,334)	(19,874)	-28.66%
Service Costs Construction	65,743	13,290	79,033	125,000	63.23%	(21,282)	(2,334)	-2.87%
Capitalized Construction	(309,329)	(40,409)	(349,738)	(750,000)	46.63%	(10,273)	28,322	-7.49%
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 4,253,185</b>	<b>\$ 618,535</b>	<b>\$ 4,871,720</b>	<b>\$ 7,775,000</b>	<b>62.66%</b>	<b>\$ 143,658</b>	<b>\$ 403,395</b>	<b>8.28%</b>
<b>Non-Operating Expenses:</b>								
Interest on Long-Term Debt	\$ 1,088,147	\$ 180,607	\$ 1,268,754	\$ 2,228,000	56.95%	\$ (4,030)	\$ (32,484)	-2.50%
Amortization of SWP	1,300,413	216,738	1,517,151	2,238,000	67.79%	19,838	138,871	10.08%
Change in Investments in PRWA	106,162	-	106,162	100,000	106.16%	-	846	0.80%
Water Conservation Programs	41,165	6,300	47,465	135,500	35.03%	(3,290)	26,632	127.84%
<b>Total Non-Operating Expenses</b>	<b>\$ 2,535,888</b>	<b>\$ 403,645</b>	<b>\$ 2,939,533</b>	<b>\$ 4,701,500</b>	<b>62.52%</b>	<b>\$ 12,517</b>	<b>\$ 133,865</b>	<b>4.77%</b>
<b>Total Expenses</b>	<b>\$ 16,979,624</b>	<b>\$ 3,104,378</b>	<b>\$ 20,084,002</b>	<b>\$ 34,149,392</b>	<b>58.81%</b>	<b>\$ 710,090</b>	<b>\$ 714,395</b>	<b>3.69%</b>

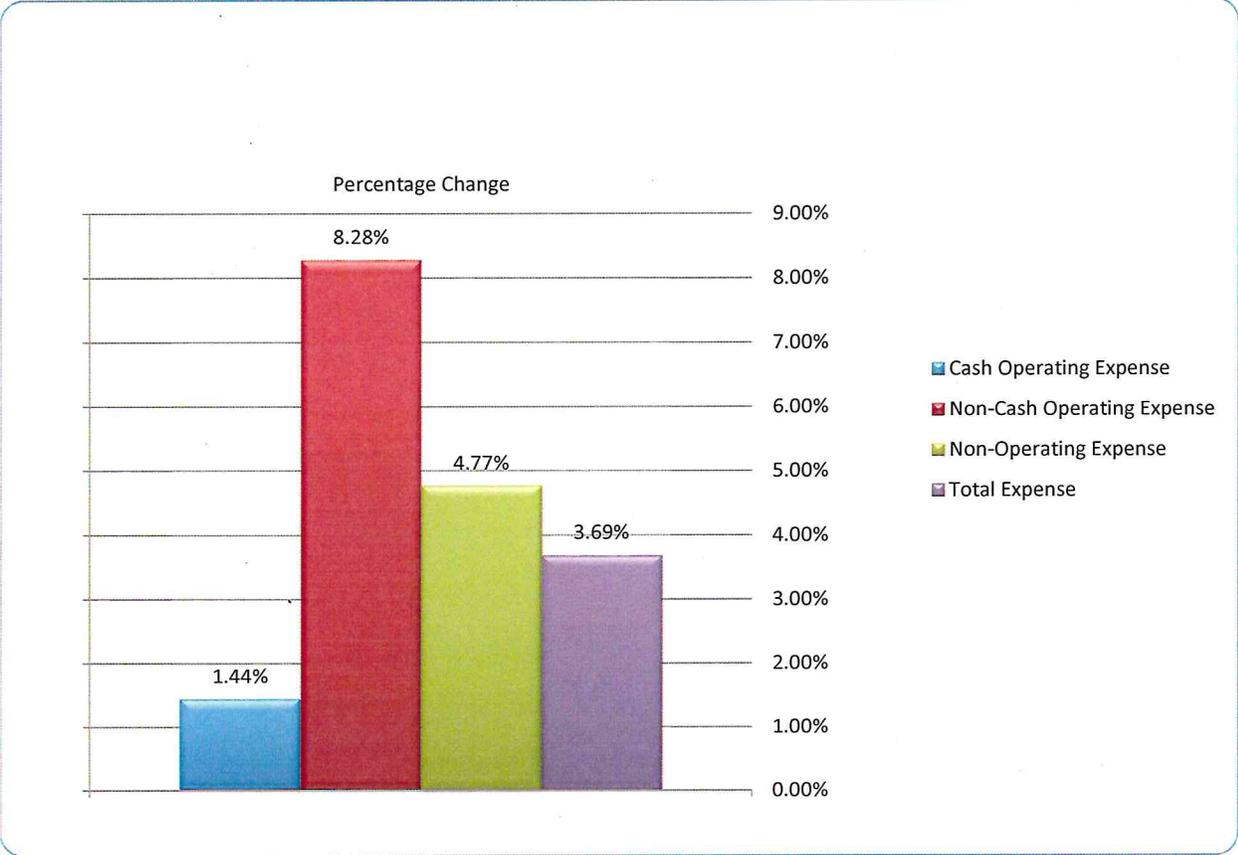
**Palmdale Water District  
Operating Expense Analysis  
For the Seven Months Ending 7/31/2017**

2016 to 2017 Comparison

	2016				
	Thru June	July	Year-to-Date	Adjusted Budget	% of Budget
<b>Cash Operating Expenses:</b>					
Directors	\$ 83,131	\$ 6,196	\$ 89,328	\$ 145,750	61.29%
Administration-Services	783,253	166,240	949,494	1,588,750	59.76%
Administration-District	785,830	15,264	801,094	1,612,750	49.67%
Engineering	609,286	107,998	717,284	1,279,250	56.07%
Facilities	3,355,102	533,481	3,888,583	6,513,750	59.70%
Operations	1,277,619	298,304	1,575,923	2,449,250	64.34%
Finance	613,924	108,476	722,400	1,168,250	61.84%
Water Conservation	121,826	17,841	139,667	239,250	58.38%
Human Resources	203,626	23,632	227,258	420,350	54.06%
Information Technology	362,899	75,992	438,891	867,750	50.58%
Customer Care	719,479	114,427	833,906	1,386,750	60.13%
Source of Supply-Purchased Water	898,781	11,776	910,557	1,725,000	52.79%
Plant Expenditures	231,509	48,656	280,165	-	
GAC Filter Media Replacement	521,064	-	521,064	934,500	55.76%
<b>Total Cash Operating Expenses</b>	<b>\$ 10,567,330</b>	<b>\$ 1,528,284</b>	<b>\$ 12,095,614</b>	<b>\$ 20,331,350</b>	<b>59.49%</b>
<b>Non-Cash Operating Expenses:</b>					
Depreciation	\$ 2,868,543	\$ 456,107	\$ 3,324,650	\$ 7,200,000	46.18%
OPEB Accrual Expense	1,371,021	-	1,371,021	2,250,000	60.93%
Bad Debts	55,014	14,334	69,347	50,000	138.69%
Service Costs Construction	46,795	34,572	81,367	125,000	65.09%
Capitalized Construction	(347,924)	(30,136)	(378,060)	(1,000,000)	37.81%
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 3,993,449</b>	<b>\$ 474,877</b>	<b>\$ 4,468,326</b>	<b>\$ 8,625,000</b>	<b>51.81%</b>
<b>Non-Operating Expenses:</b>					
Interest on Long-Term Debt	\$ 1,116,601	\$ 184,638	\$ 1,301,239	\$ 2,228,000	58.40%
Amortization of SWP	1,181,379	196,900	1,378,280	2,238,000	61.59%
Change in Investments in PRWA	105,316	-	105,316	-	
Water Conservation Programs	11,243	9,590	20,833	126,500	16.47%
<b>Total Non-Operating Expenses</b>	<b>\$ 2,414,540</b>	<b>\$ 391,128</b>	<b>\$ 2,805,668</b>	<b>\$ 4,592,500</b>	<b>61.09%</b>
<b>Total Expenses</b>	<b>\$ 16,975,319</b>	<b>\$ 2,394,288</b>	<b>\$ 19,369,607</b>	<b>\$ 33,548,850</b>	<b>57.74%</b>

# EXPENSE COMPARISON YEAR-TO-DATE

## July 2016-To-July 2017



**Palmdale Water District**  
**2017 Directors Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	\$ -	\$ -	\$ -	\$ -	
Employee Benefits					
1-01-4005-000 Payroll Taxes	2,662	5,500		2,838	48.40%
Subtotal (Benefits)	2,662	5,500	-	2,838	48.40%
 Total Personnel Expenses	 \$ 2,662	 \$ 5,500	 \$ -	 \$ 2,838	 48.40%
 OPERATING EXPENSES:					
1-01-xxxx-007 Director Share - Alvarado, Robert	\$ 11,022	\$ 22,000		\$ 10,978	50.10%
1-01-xxxx-008 Director Share - Mac Laren, Kathy	11,777	22,000		10,223	53.53%
1-01-xxxx-009 Director Share - Estes, Joe	15,023	22,000		6,977	68.28%
1-01-xxxx-010 Director Share - Dino, Vincent	11,705	22,000		10,295	53.20%
1-01-xxxx-011 Director Share - Henriquez, Marco	10,776	22,000		11,224	48.98%
Subtotal Operating Expenses	60,303	110,000	-	11,224	54.82%
 Total O & M Expenses	 \$ 62,965	 \$ 115,500	 \$ -	 \$ 14,062	 54.52%

**Palmdale Water District**  
**2017 Administration District Wide Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-5070-001 On-Call	\$ 41,207	\$ 90,000		\$ 48,793	45.79%
Subtotal (Salaries)	\$ 41,207	\$ 90,000	\$ -	\$ 48,793	45.79%
Employee Benefits					
1-02-5070-002 PERS-Unfunded Liability	\$ 258,893	\$ 472,000		213,107	54.85%
1-02-5070-003 Workers Compensation	115,056	185,000		69,944	62.19%
1-02-5070-004 Vacation Benefit Expense	(67,278)	35,000		102,278	-192.22%
1-02-5070-005 Life Insurance	3,679	7,500		3,821	49.05%
Subtotal (Benefits)	\$ 310,349	\$ 699,500	\$ -	\$ 389,151	44.37%
Total Personnel Expenses	\$ 351,556	\$ 789,500	\$ -	\$ 437,944	44.53%
OPERATING EXPENSES:					
1-02-5070-006 Other Operating	\$ 22,910	\$ 20,000		(2,910)	114.55%
1-02-5070-007 Consultants	41,874	70,000		28,126	59.82%
1-02-5070-008 Insurance	175,430	305,000		129,570	57.52%
1-02-5070-009 Groundwater Adjudication	54,623	50,000		(4,623)	109.25%
1-02-5070-010 Legal Services	52,300	150,000		97,700	34.87%
1-02-5070-011 Memberships/Subscriptions	80,919	125,000		44,081	64.74%
1-02-5070-099 100th Anniversary	1,488.87				
Subtotal Operating Expenses	\$ 429,546	\$ 720,000	\$ -	\$ 291,943	59.66%
Total Departmental Expenses	\$ 781,102	\$ 1,509,500	\$ -	\$ 729,887	51.75%

**Palmdale Water District**  
**2017 Administration Services Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-4000-000 Salaries*	\$ 640,543	\$ 1,220,500	\$ (16,000)	\$ 563,957	53.18%
1-02-4000-100 Overtime	5,263	8,500		3,237	61.92%
Subtotal (Salaries)	<u>\$ 645,806</u>	<u>\$ 1,229,000</u>	<u>\$ (16,000)</u>	<u>\$ 567,194</u>	<u>53.24%</u>
Employee Benefits					
1-02-4005-000 Payroll Taxes	\$ 48,352	\$ 87,000		38,648	55.58%
1-02-4010-000 Health Insurance	90,807	171,000		80,193	53.10%
1-02-4015-000 PERS	67,663	145,000		77,337	46.66%
Subtotal (Benefits)	<u>\$ 206,822</u>	<u>\$ 403,000</u>	<u>\$ -</u>	<u>\$ 196,178</u>	<u>51.32%</u>
Total Personnel Expenses	<u><u>\$ 852,628</u></u>	<u><u>\$ 1,632,000</u></u>	<u><u>\$ (16,000)</u></u>	<u><u>\$ 763,372</u></u>	<u><u>52.76%</u></u>
OPERATING EXPENSES:					
1-02-4050-000 Staff Travel	\$ 11,482	\$ 14,000	\$ -	\$ 2,518	82.01%
1-02-4050-100 General Manager Travel	4,158	5,000		842	83.15%
1-02-4060-000 Staff Conferences & Seminars	1,363	6,000		4,637	22.72%
1-02-4060-100 General Manager Conferences & Seminars	1,827	4,000		2,174	45.66%
1-02-4130-000 Bank Charges	89,245	140,000		50,755	63.75%
1-02-4150-000 Accounting Services	19,905	27,500		7,595	72.38%
1-02-4175-000 Permits	11,196	17,500		6,304	63.98%
1-02-4180-000 Postage	9,697	25,000		15,303	38.79%
1-02-4190-100 Public Relations - Publications	20,479	30,000		9,521	68.26%
1-02-4190-700 Public Relations - General*	26,122	20,000	(2,000)	(8,122)	145.12%
1-02-4200-000 Advertising	1,787	4,000		2,213	44.68%
1-02-4205-000 Office Supplies	16,178	18,000		1,822	89.88%
Subtotal Operating Expenses	<u>\$ 213,438</u>	<u>\$ 311,000</u>	<u>\$ (2,000)</u>	<u>\$ 95,562</u>	<u>69.07%</u>
Total Departmental Expenses	<u><u>\$ 1,066,066</u></u>	<u><u>\$ 1,943,000</u></u>	<u><u>\$ (18,000)</u></u>	<u><u>\$ 858,934</u></u>	<u><u>55.38%</u></u>

\* Budget adjustments by General Manager per Appendix A

**Palmdale Water District**  
**2017 Engineering Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-03-4000-000 Salaries**	\$ 599,700	\$ 983,500	\$ 45,000	\$ 428,800	58.31%
1-03-4000-100 Overtime	5,282	6,500		1,218	81.26%
Subtotal (Salaries)	<u>\$ 604,982</u>	<u>\$ 990,000</u>	<u>\$ 45,000</u>	<u>\$ 430,018</u>	<u>61.11%</u>
Employee Benefits					
1-03-4005-000 Payroll Taxes**	45,492	73,000	4,750	32,258	58.51%
1-03-4010-000 Health Insurance**	110,813	164,000	16,000	69,187	61.56%
1-03-4015-000 PERS**	61,435	104,500	3,000	46,065	57.15%
Subtotal (Benefits)	<u>\$ 217,740</u>	<u>\$ 341,500</u>	<u>\$ 23,750</u>	<u>\$ 147,510</u>	<u>59.61%</u>
Total Personnel Expenses	<u><u>\$ 822,722</u></u>	<u><u>\$ 1,331,500</u></u>	<u><u>\$ 68,750</u></u>	<u><u>\$ 577,528</u></u>	<u><u>58.76%</u></u>
OPERATING EXPENSES:					
1-03-4050-000 Staff Travel	\$ 2,844	\$ 2,500		\$ (344)	113.76%
1-03-4060-000 Staff Conferences & Seminars	3,895	2,500		(1,395)	155.80%
1-03-4155-000 Contracted Services	7,544	41,500		33,956	18.18%
1-03-4165-000 Memberships/Subscriptions	1,633	2,500		867	65.32%
1-03-4250-000 General Materials & Supplies	629	11,000		10,371	5.72%
1-03-8100-100 Computer Software - Maint. & Support	27,814	60,000		32,186	46.36%
Subtotal Operating Expenses	<u>\$ 44,360</u>	<u>\$ 120,000</u>	<u>\$ -</u>	<u>\$ 75,640</u>	<u>36.97%</u>
Total Departmental Expenses	<u><u>\$ 867,082</u></u>	<u><u>\$ 1,451,500</u></u>	<u><u>\$ 68,750</u></u>	<u><u>\$ 653,168</u></u>	<u><u>57.04%</u></u>

\*\* Budget adjustments by Board action 04/12/17

**Palmdale Water District**  
**2017 Facilities Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
<b>Personnel Budget:</b>					
1-04-4000-000 Salaries**	\$ 1,207,954	\$ 2,096,000	\$ (52,500)	\$ 835,546	59.11%
1-04-4000-100 Overtime	67,568	100,000		32,432	67.57%
Subtotal (Salaries)	\$ 1,275,522	\$ 2,196,000	\$ (52,500)	\$ 867,978	59.51%
<b>Employee Benefits</b>					
1-04-4005-000 Payroll Taxes**	98,614	172,000	(4,750)	68,636	58.96%
1-04-4010-000 Health Insurance**	303,066	453,500	(8,500)	141,934	68.10%
1-04-4015-000 PERS**	116,335	258,000	(3,000)	138,665	45.62%
Subtotal (Benefits)	\$ 518,015	\$ 883,500	\$ (16,250)	\$ 349,235	59.73%
<b>Total Personnel Expenses</b>	<b>\$ 1,793,537</b>	<b>\$ 3,079,500</b>	<b>\$ (68,750)</b>	<b>\$ 1,217,213</b>	<b>59.57%</b>
<b>OPERATING EXPENSES:</b>					
1-04-4050-000 Staff Travel	\$ 1,426	\$ 3,000		\$ 1,574	47.52%
1-04-4060-000 Staff Conferences & Seminars	-	3,000		3,000	0.00%
1-04-4155-000 Contracted Services	436,427	491,500		55,073	88.79%
1-04-4175-000 Permits-Dams	-	25,000		25,000	0.00%
1-04-4215-100 Natural Gas - Wells & Boosters	109,326	225,000		115,674	48.59%
1-04-4215-200 Natural Gas - Buildings	4,106	9,000		4,894	45.62%
1-04-4220-100 Electricity - Wells & Boosters	608,653	1,320,000		711,347	46.11%
1-04-4220-200 Electricity - Buildings	40,520	88,000		47,480	46.04%
1-04-4225-000 Maint. & Repair - Vehicles	14,822	35,000		20,178	42.35%
1-04-4230-100 Maint. & Rep. Office Building	13,434	25,000		11,566	53.74%
1-04-4235-110 Maint. & Rep. Equipment	6,581	6,500		(81)	101.25%
1-04-4235-400 Maint. & Rep. Operations - Wells	39,530	100,000		60,470	39.53%
1-04-4235-405 Maint. & Rep. Operations - Boosters	18,011	80,000		61,989	22.51%
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	11,097	10,000		(1,097)	110.97%
1-04-4235-415 Maint. & Rep. Operations - Facilities	12,086	15,000		2,914	80.57%
1-04-4235-420 Maint. & Rep. Operations - Water Lines	189,717	250,000		60,283	75.89%
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	1,544	15,000		13,456	10.29%
1-04-4235-430 Maint. & Rep. Operations - Palmdale Dam	4,070	7,500		3,430	54.26%
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	3,007	10,000		6,993	30.07%
1-04-4235-440 Maint. & Rep. Operations - Large Meters	21,750	20,000		(1,750)	108.75%
1-04-4235-445 Maint. & Rep. Operations - Telemetry	1,375	5,000		3,625	27.50%
1-04-4235-450 Maint. & Rep. Operations - Hypo Generators	1,247	10,000		8,753	12.47%
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	29,607	45,000		15,393	65.79%
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	176	5,000		4,824	3.51%
1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges	66,504	250,000		183,496	26.60%
1-04-4270-300 Telecommunication - Other	3,139	4,000		861	78.49%
1-04-4300-100 Testing - Regulatory Compliance	843	20,000		19,158	4.21%
1-04-4300-200 Testing - Large Meters	6,202	12,500		6,298	49.62%
1-04-4300-300 Testing - Edison Testing	-	30,000		30,000	0.00%
1-04-5070-009 Groundwater Adjudication-Pumping Assessment	22,771	50,000		27,229	45.54%
1-04-6000-000 Waste Disposal	7,989	20,000		12,011	39.95%
1-04-6100-100 Fuel and Lube - Vehicle	52,453	105,000		52,547	49.95%
1-04-6100-200 Fuel and Lube - Machinery	11,095	40,000		28,906	27.74%
1-04-6200-000 Uniforms	12,370	28,000		15,630	44.18%
1-04-6300-100 Supplies - General	33,173	47,500		14,327	69.84%
1-04-6300-200 Supplies - Hypo Generators	3,077	7,500		4,423	41.03%
1-04-6300-300 Supplies - Electrical	-	3,000		3,000	0.00%
1-04-6300-400 Supplies - Telemetry	2,883	5,000		2,117	57.67%
1-04-6300-800 Supplies - Construction Materials	17,751	40,000		22,249	44.38%
1-04-6400-000 Tools	16,098	25,000		8,902	64.39%
1-04-7000-100 Leases -Equipment	17,970	15,000		(2,970)	119.80%
1-04-7000-100 Leases -Vehicles	18,912.55	38,000		19,087	49.77%
Subtotal Operating Expenses	\$ 1,861,740	\$ 3,544,000	\$ -	\$ 1,682,260	52.53%
<b>Total Departmental Expenses</b>	<b>\$ 3,655,277</b>	<b>\$ 6,623,500</b>	<b>\$ (68,750)</b>	<b>\$ 2,899,473</b>	<b>55.77%</b>

\*\* Budget adjustments by Board action 04/12/17

**Palmdale Water District**  
**2017 Operation Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
<b>Personnel Budget:</b>					
1-05-4000-000 Salaries	\$ 568,235	\$ 920,000		\$ 351,765	61.76%
1-05-4000-100 Overtime	45,303	56,000		10,697	80.90%
Subtotal (Salaries)	\$ 613,538	\$ 976,000	\$ -	\$ 362,462	62.86%
<b>Employee Benefits</b>					
1-05-4005-000 Payroll Taxes	47,203	67,000		19,797	70.45%
1-05-4010-000 Health Insurance	103,144	144,250		41,106	71.50%
1-05-4015-000 PERS	58,477	111,000		52,523	52.68%
Subtotal (Benefits)	\$ 208,824	\$ 322,250	\$ -	\$ 113,426	64.80%
Total Personnel Expenses	\$ 822,362	\$ 1,298,250	\$ -	\$ 475,888	63.34%
<b>OPERATING EXPENSES:</b>					
1-05-4050-000 Staff Travel	\$ 1,483	\$ 2,500		\$ 1,017	59.32%
1-05-4060-000 Staff Conferences & Seminars	1,210	2,500		1,290	48.40%
1-05-4155-000 Contracted Services	68,925	88,000		19,075	78.32%
1-05-4175-000 Permits	60,629	40,000		(20,629)	151.57%
1-05-4215-200 Natural Gas - WTP	837	3,000		2,163	27.90%
1-05-4220-200 Electricity - WTP	167,106	125,000		(42,106)	133.68%
1-05-4230-110 Maint. & Rep. - Office Equipment	-	500		500	0.00%
1-05-4235-110 Maint. & Rep. Operations - Equipment	3,446	20,000		16,554	17.23%
1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs	-	6,000		6,000	0.00%
1-05-4235-415 Maint. & Rep. Operations - Facilities	70,154	65,000		(5,154)	107.93%
1-05-4235-450 Maint. & Rep. Operations - Hypo Generator	12,513	65,000		52,487	19.25%
1-05-4235-500 Maint. & Rep. Operations - Wind Turbine	(1,405)	30,000		31,405	-4.68%
1-05-4236-000 Palmdale Lake Management	12,463	40,000		27,537	31.16%
1-05-6000-000 Waste Disposal	2,044	20,000		17,956	10.22%
1-05-6200-000 Uniforms	7,468	16,000		8,532	46.67%
1-05-6300-100 Supplies - General	7,185	15,000		7,815	47.90%
1-05-6300-600 Supplies - Lab	43,096	50,000		6,904	86.19%
1-05-6300-700 Outside Lab Work	32,025	60,000		27,975	53.38%
1-05-6400-000 Tools	4,108	6,500		2,392	63.20%
1-05-6500-000 Chemicals	362,914	560,000		197,086	64.81%
1-05-7000-100 Leases -Equipment	-	3,000		3,000	0.00%
3-05-4300-100 Filter Media Testing/Inspection	18,348	30,000		11,652	61.16%
Subtotal Operating Expenses	\$ 874,547	\$ 1,248,000	\$ -	\$ 373,453	70.08%
Total Departmental Expenses	\$ 1,696,909	\$ 2,546,250	\$ -	\$ 849,341	66.64%

**Palmdale Water District**  
**2017 Finance Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-06-4000-000 Salaries	\$ 399,844	\$ 683,500		\$ 283,656	58.50%
1-06-4000-100 Overtime	837	4,000		3,163	20.92%
Subtotal (Salaries)	\$ 400,680	\$ 687,500	\$ -	\$ 286,820	58.28%
Employee Benefits					
1-06-4005-000 Payroll Taxes	29,968	53,000		23,032	56.54%
1-06-4010-000 Health Insurance	54,711	88,500		33,789	61.82%
1-06-4015-000 PERS	43,183	87,000		43,817	49.64%
Subtotal (Benefits)	\$ 127,863	\$ 228,500	\$ -	\$ 100,637	55.96%
Total Personnel Expenses	\$ 528,543	\$ 916,000	\$ -	\$ 387,457	57.70%
OPERATING EXPENSES:					
1-06-4155-000 Contracted Services	\$ 5,150	\$ 6,000		\$ 850	85.83%
1-06-4155-100 Contracted Services - Infosend	154,277	280,000		125,723	55.10%
1-06-4165-000 Memberships/Subscriptions	220	500		280	44.00%
1-06-4230-110 Maintenance & Repair - Office Equipment	-	500		500	0.00%
1-06-4250-000 General Material & Supplies	-	3,000		3,000	0.00%
1-06-4260-000 Business Forms	668	4,000		3,332	16.70%
1-06-4270-100 Telecommunication - Office	16,452	18,000		1,548	91.40%
1-06-4270-200 Telecommunication - Cellular Stipend	11,370	15,500		4,130	73.35%
1-06-7000-100 Leases - Equipment	1,868	3,000		1,132	62.27%
Subtotal Operating Expenses	\$ 190,005	\$ 330,500	\$ -	\$ 140,495	57.49%
Total Departmental Expenses	\$ 718,549	\$ 1,246,500	\$ -	\$ 527,951	57.65%

**Palmdale Water District**  
**2017 Water Conservation Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-07-4000-000 Salaries	\$ 83,236	\$ 144,000		\$ 60,764	57.80%
1-07-4000-100 Overtime	540	1,000		460	54.02%
Subtotal (Salaries)	<u>\$ 83,776</u>	<u>\$ 145,000</u>		<u>\$ 61,224</u>	<u>57.78%</u>
Employee Benefits					
1-07-4005-000 Payroll Taxes	6,722	11,000		4,278	61.11%
1-07-4010-000 Health Insurance	21,256	36,500		15,244	58.24%
1-07-4015-000 PERS	9,664	18,500		8,836	52.24%
Subtotal (Benefits)	<u>\$ 37,642</u>	<u>\$ 66,000</u>	<u>\$ -</u>	<u>\$ 28,358</u>	<u>57.03%</u>
Total Personnel Expenses	<u><u>\$ 121,419</u></u>	<u><u>\$ 211,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 89,121</u></u>	<u><u>57.54%</u></u>
OPERATING EXPENSES:					
1-07-4050-000 Staff Travel	\$ 278	\$ 1,000		\$ 722	
1-07-4060-000 Staff Confrences & Seminar	75	1,500		1,425	
1-07-4190-300 Public Relations - Landscape Workshop/Training	124	1,000		876	12.43%
1-07-4190-400 Public Relations - Contests	-	1,000		1,000	0.00%
1-07-4190-500 Public Relations - Education Programs*	5,374	2,500	4,000	1,126	214.95%
1-07-4190-900 Public Relations - Other*	546	5,000	(2,000)	2,454	10.92%
1-07-6300-100 Supplies - Misc.	520	5,000		4,480	10.40%
Subtotal Operating Expenses	<u>\$ 6,917</u>	<u>\$ 17,000</u>	<u>\$ 2,000</u>	<u>\$ 12,083</u>	<u>40.69%</u>
Total Departmental Expenses	<u><u>\$ 128,336</u></u>	<u><u>\$ 228,000</u></u>	<u><u>\$ 2,000</u></u>	<u><u>\$ 101,205</u></u>	<u><u>56.29%</u></u>

\* Budget adjustments by General Manager per Appendix A

**Palmdale Water District  
2017 Human Resources Budget  
For the Seven Months Ending Monday, July 31, 2017**

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	\$ 72,464	\$ 122,000		\$ 49,536	59.40%
1-08-4000-200 Salaries - Intern Program*	4,964	-	16,000	11,036	31.03%
Subtotal (Salaries)	<u>\$ 77,428</u>	<u>\$ 122,000</u>	<u>\$ 16,000</u>	<u>\$ 60,572</u>	<u>63.47%</u>
Employee Benefits					
1-08-4005-000 Payroll Taxes	5,958	9,500		3,542	62.72%
1-08-4010-000 Health Insurance	13,320	19,500		6,180	68.31%
1-08-4015-000 PERS	4,438	8,000		3,562	55.48%
Subtotal (Benefits)	<u>\$ 23,716</u>	<u>\$ 37,000</u>	<u>\$ -</u>	<u>\$ 13,284</u>	<u>64.10%</u>
Total Personnel Expenses	<u><u>\$ 101,145</u></u>	<u><u>\$ 159,000</u></u>	<u><u>\$ 16,000</u></u>	<u><u>\$ 73,855</u></u>	<u><u>57.80%</u></u>
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	\$ 68	\$ 1,500		\$ 1,432	4.54%
1-08-4060-000 Staff Conferences & Seminars	749	1,500		751	49.93%
1-08-4070-000 Employee Expense	24,981	50,000		25,019	49.96%
1-08-4090-000 Temporary Staffing	15,072	-		(15,072)	
1-08-4095-000 Employee Recruitment	3,377	3,000		(377)	112.56%
1-08-4100-000 Employee Retention	291	5,000		4,709	5.81%
1-08-4105-000 Employee Relations	2,704	3,500		796	77.24%
1-08-4120-100 Training-Safety	7,147	35,000		27,853	20.42%
1-08-4120-200 Training-Speciality	3,811	15,000		11,189	25.41%
1-08-4121-000 Safety Program	40	1,000		960	4.00%
1-08-4165-000 Membership/Subscriptions	1,077	1,600		523	67.32%
1-08-4165-100 HR/Safety Publications	-	1,000		1,000	0.00%
1-08-6300-500 Supplies - Safety	24,585	20,000		(4,585)	122.92%
Subtotal Operating Expenses	<u>\$ 83,901</u>	<u>\$ 138,100</u>	<u>\$ -</u>	<u>\$ 54,199</u>	<u>60.75%</u>
Total Departmental Expenses	<u><u>\$ 185,046</u></u>	<u><u>\$ 297,100</u></u>	<u><u>\$ 16,000</u></u>	<u><u>\$ 128,054</u></u>	<u><u>59.10%</u></u>

\* Budget adjustments by General Manager per Appendix A

**Palmdale Water District**  
**2017 Information Technology Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-09-4000-000 Salaries	\$ 105,013	\$ 176,000		\$ 70,987	59.67%
1-09-4000-100 Overtime	533	2,500		1,967	21.34%
Subtotal (Salaries)	\$ 105,546	\$ 178,500		\$ 72,954	59.13%
Employee Benefits					
1-09-4005-000 Payroll Taxes	8,024	18,250		10,226	43.97%
1-09-4010-000 Health Insurance	16,917	38,500		21,583	43.94%
1-09-4015-000 PERS	10,626	22,750		12,124	46.71%
Subtotal (Benefits)	\$ 35,567	\$ 79,500	\$ -	\$ 43,933	44.74%
Total Personnel Expenses	\$ 141,113	\$ 258,000	\$ -	\$ 114,920	54.70%
OPERATING EXPENSES:					
1-09-4050-000 Staff Travel	\$ 610	\$ 3,000		\$ 2,390	20.35%
1-09-4060-000 Staff Conferences & Seminars	6,433	3,500		(2,933)	183.80%
1-09-4155-000 Contracted Services*	51,148	101,500	(15,000)	35,352	59.13%
1-09-4165-000 Memberships/Subscriptions	459	2,000		1,541	22.95%
1-09-4270-000 Telecommunications	50,210	87,250		37,040	57.55%
1-09-8000-100 Computer Equipment - Computers	19,371	45,000		25,629	43.05%
1-09-8000-200 Computer Equipment - Laptops	8,900	45,000		36,100	19.78%
1-09-8000-300 Computer Equipment - Monitors	859	2,000		1,141	42.93%
1-09-8000-400 Computer Equipment - Printers	-	5,000		5,000	0.00%
1-09-8000-500 Computer Equipment - Toner Cartridges	159	3,000		2,841	5.31%
1-09-8000-550 Computer Equipment - Telephony	840	2,500		1,660	33.59%
1-09-8000-600 Computer Equipment - Other	13,571	40,000		26,429	33.93%
1-09-8100-100 Computer Software - Maint. and Support*	26,070	60,000	15,000	48,930	34.76%
1-09-8100-140 Computer Software - Starnik	55,374	72,000		16,626	76.91%
1-09-8100-150 Computer Software - Dynamics GP Support	10,180	60,000		49,820	16.97%
1-09-8100-200 Computer Software - Software and Upgrades	3,424	15,000		11,576	22.83%
Subtotal Operating Expenses	\$ 247,609	\$ 546,750	\$ -	\$ 299,141	45.29%
Total Departmental Expenses	\$ 388,722	\$ 804,750	\$ -	\$ 414,061	48.30%

\* Budget adjustments by General Manager per Appendix A

**Palmdale Water District**  
**2017 Customer Care Budget**  
For the Seven Months Ending Monday, July 31, 2017

	YTD ACTUAL 2017	ORIGINAL BUDGET 2017	ADJUSTMENTS 2017	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-10-4000-000 Salaries	\$ 485,498	\$ 886,000		\$ 400,502	54.80%
1-10-4000-100 Overtime	2,185	10,000		7,815	21.85%
Subtotal (Salaries)	<u>\$ 487,684</u>	<u>\$ 896,000</u>	\$ -	<u>\$ 408,316</u>	<u>54.43%</u>
Employee Benefits					
1-10-4005-000 Payroll Taxes	37,381	65,500		28,119	57.07%
1-10-4010-000 Health Insurance	115,413	166,000		50,587	69.53%
1-10-4015-000 PERS	52,780	113,500		60,720	46.50%
Subtotal (Benefits)	<u>\$ 205,574</u>	<u>\$ 345,000</u>	\$ -	<u>\$ 139,426</u>	<u>59.59%</u>
Total Personnel Expenses	<u><u>\$ 693,258</u></u>	<u><u>\$ 1,241,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 547,742</u></u>	<u><u>55.86%</u></u>
OPERATING EXPENSES:					
1-10-4050-000 Staff Travel	\$ -	\$ 1,000		\$ 1,000	0.00%
1-10-4060-000 Staff Conferences & Seminars	-	2,000		2,000	0.00%
1-10-4155-000 Contracted Services	11,193	22,000		10,807	50.88%
1-10-4230-110 Maintenance & Repair-Office Equipment	-	500		500	0.00%
1-10-4250-000 General Material & Supplies	3,085	7,500		4,415	41.14%
1-10-4260-000 Business Forms	-	4,000		4,000	0.00%
Subtotal Operating Expenses	<u>\$ 14,279</u>	<u>\$ 37,000</u>	\$ -	<u>\$ 22,721</u>	<u>38.59%</u>
Total Departmental Expenses	<u><u>\$ 707,537</u></u>	<u><u>\$ 1,278,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 570,463</u></u>	<u><u>55.36%</u></u>

2017 Capital Projects - Contractual Commitments and Needs

New and Replacement Capital Projects

Budget Year	Work Order	Project Title	Project Type	Estimated Expense	Contractor	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total	
2017	14-603	Upper Amargosa Recharge Project	Water Supply		City of Palmdale	\$ 1,250,000	12/04/2013	\$ 129,215	\$ 1,120,785	129,215												300,000	300,000	600,000
2017	16-408	Water Meter Replacement Projects (Spec 1602) - Purchase	Replacement Cap.		Inland Water Works	439,419	10/10/2016	431,459	7,960		113,859	231,921	80,893		4,786									431,459
2017	12-609	Ave. Q-1, Q-2, Q-3 Water Main Replacement (Spec 1211)	Replacement Cap.		Bob O Const.	57,500	10/12/2016	57,500	-	42,750	9,975		1,900	2,875										14,750
2017	16-408	Water Meter Replacement Projects (Spec 1602) - Installation	Replacement Cap.		Bob O Const.	144,443	10/12/2016	132,826	11,617				40,472	37,251		48,461	6,641							132,826
2017	15-615	Well No. 15 Rehabilitation - Water Quality	Replacement Cap.		Layne	114,826	10/26/2016	114,826	-			114,826												114,826
2017	16-609	Board Room Video Upgrades	Replacement Cap.		CWI/Backyard Images	60,000	10/26/2016	57,016	2,984	28,508	28,508							2,984						31,492
2017	16-415	El Camino Underground Booster - 40hp	Replacement Cap.		Roadrunner Pump	16,196	11/01/2016	13,834	2,362	10,531	3,303													3,303
2017	16-610	Well No. 18 Rehabilitation	Replacement Cap.		Roadrunner Pump	17,418	11/02/2016	14,687	-		12,342		2,344											14,687
2017	17-364	75 hp - Underground Booster Station	Replacement Cap.		Roadrunner Pump	5,665	01/25/2017	5,665	-			5,665												5,665
2017	15-612	El Camino Watermain Replacement - Paving	Replacement Cap.		ANM	36,700	01/31/2017	36,700	-			36,700												36,700
2017	16-612	Well No. 8A Rehabilitation - Emergency	Replacement Cap.		Best Drilling & Pump, Inc.	141,180	01/23/2017	133,537	7,643			14,820	44,265	74,452	1,389	4,608								139,535
2017	17-269	Washwater Return Pump Replacement	Replacement Cap.		Rockwell/Electric Motors	20,802	02/15/2017	15,599	5,203				15,599											15,599
2017	17-269	Washwater Return Pump Replacement	Replacement Cap.		Surface Pumps	20,140		20,139	1				20,139											20,139
2017	17-286	3600' Back-up Booster Pump	Replacement Cap.		Roadrunner Pump			1,871	(1,871)			1,871												1,871
2017	17-260	Wind Turbine Interconnection Repairs	Replacement Cap.		Hot-Line	13,107	02/01/2017	12,591	516			43,148	16,095	8,601	13,720	(68,973)								12,591
2017	17-605	Wind Turbine Generator Rebuild/Repairs (Reclassified from 17-260)	Replacement Cap.		Worldwind Services, Inc.	68,973	02/01/2017	68,973	-							68,973								68,973
2017	17-601	Well 10 Emergency Rehabilitation	Replacement Cap.		Roadrunner Pump	39,469	03/23/2017	-	39,469									39,469						39,469
2017	16-411	Clearwell 2950' Discharge Piping and Valve	Replacement Cap.		Southwest Valve & Equip.	36,961	03/01/2017	61,320	(24,359)						33,907	27,413								61,320
2017	16-607	2800' Booster No. 1 and 3 Repair	Replacement Cap.		Best Drilling & Pump, Inc.	114,295		-	114,295									50,855	63,440					114,295
2017	17-603	WTP Control Room Upgrades	Replacement Cap.		Kuhnhofer	30,458	03/27/2017	19,708	10,750					6,898	12,810									19,708
2017	12-400	PRGRRP - Construction of Monitoring Wells / Test Basin	Water Supply		Environmental Const.	427,490	04/26/2017	-	427,490										100,000	100,000	100,000	127,490		427,490
2017	15-611	Camaras and Avenue S-14 Water Main Replacement (Spec 1502)	Replacement Cap.	\$ 110,000				-	-										10,000	50,000	50,000			110,000
2017	15-613	Avenue V-5 Water Main Replacement (Spec 1504)	Replacement Cap.	45,000				-	-											25,000	20,000			45,000
2017	16-608	Ave. Q-1, Q-2, Q-3, Q-4, and Q-5 @ 5th St. E. Water Main Repl. (Spec 1603)	Replacement Cap.	25,000				-	-										25,000					25,000
2017		Water Meter Replacement Program for 2017	Replacement Cap.	700,000				-	-										200,000	200,000	200,000	100,000		700,000
2017		Parking Lot Resurfacing	Replacement Cap.	110,000				-	-												110,000			110,000
2017		Well No. 6A Rehabilitation	Replacement Cap.	75,000				-	-												45,000	30,000		75,000
2017		Well No. 29 Rehabilitation	Replacement Cap.	60,000				-	-												30,000	30,000		60,000
2017		Well No. 35 Rehabilitation	Replacement Cap.	60,000				-	-										30,000	30,000				60,000
2017	16-611	CL2 Monitoring @ Well Sites	Regulatory	110,000				-	-										25,000	25,000	35,000	25,000		110,000
2017	15-614	Drainage Improvements @ WTP	New Capital	80,000				-	-										80,000					80,000
2017	16-605	Additional Brine Tank @ WTP	New Capital	90,000				-	-										45,000	45,000				90,000
2017	17-600	Entry Buildings @ Filter and GAC Pipe Gallery Entrance	Safety	28,500				-	-															-
2018	12-611	Avenue P-8 Water Main Replacement	Replacement Cap.	145,000				-	-															-
2018	16-602	Avenue P and 25th Water Main Replacement (Spec 1601)	Replacement Cap.	48,000				-	-															-
2018	17-602	13th Street East and Avenue R Water Main Replacement (Spec 1703)	Replacement Cap.	48,000				-	-															-
2018		Ave. P-12, Division, 2nd, 3rd, Stanridge Water Main Repl.	Replacement Cap.	750,000				-	-															-
2018		Sierra Hwy. Tie-In and Abandonment	Replacement Cap.	15,000				-	-															-
2018		Ave. Q-14 and 17th Street East Water Main Replacement	Replacement Cap.	45,000				-	-															-
2018		Ave. Q-10 and 12th Street East Water Main Replacement	Replacement Cap.	15,000				-	-															-
2018		Protective Coatings on WTP Structures	Replacement Cap.	100,000				-	-															-
2018		WTP Infrastructure and Process/Equipment Repairs	Replacement Cap.	75,000				-	-															-
2018		Electric Car Charging Station	New Capital	7,000				-	-															-
2018-2020		Replacement of Structural Support Beams - WTP Sed. Basins	Replacement Cap.	300,000				-	-															-
								-	-															-
								-	-															-
								-	-															-
2017		Ancillary costs related to all project over and above the main contractor			Various Vendors			-	-		7,119	1,325	6,645	5,702	6,602	9,994	2,738							40,126
		Sub-Totals:		\$ 3,041,500		\$ 3,055,041		\$ 1,327,465	\$ 1,724,844	211,004	175,106	450,276	208,214	149,021	67,301	103,287	9,380	53,839	617,909	850,000	575,000	552,490		3,811,823

## Palmdale Water District 2017 Capital Projects - Contractual Commitments and Needs

### Consulting and Engineering Support

Budget Year	Work Order	Project Title	Project Type	Estimated Expense	Consultant	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total
2017	12-400	PRGRRP - CEQA, Permitting, Pre-Design, and Pilot	Water Supply		Kennedy/Jenks	\$ 1,627,000	05/12/2016	\$ 1,450,379	\$ 176,621	1,293,991									50,000	50,000	76,621		333,009
2017	16-412	Well CT Study	Regulatory		Carollo	9,700	09/14/2016	8,245	1,455	8,245								1,455					1,455
2017	14-603	Upper Amargosa Recharge Project	Water Supply		City of Palmdale	\$ 1,250,000	12/04/2013	\$ 129,215	\$ 1,120,785	129,215							7,346						7,346
2017	04-501	Littlerock Sediment Removal Project (EIR/EIS/Permitting)	Water Supply		Aspen	869,023	09/14/2016	782,736	86,287	671,136		10,988	39,137	41,337		20,137	15,089	50,000	36,287				212,976
		Paid by General Fund			Aspen											12,192		100,000					112,192
2017	04-501	Littlerock Sediment Removal (Cost Recovery Agreement)	Permitting		Forest Service	100,000	04/26/2017	-	100,000														-
2017	15-403	Water Mangement Information System Database	Record Management		DCSE	12,060	10/26/2016	12,060	-					12,060				25,000	25,000	25,000	41,069		128,129
2017	14-404	Water System Master Plan - CEQA	Facilities Planning		ESA	174,715	11/09/2016	67,627	107,088			2,230	4,323		10,571	50,504		25,000	10,000	7,500			110,127
2017	17-405	WTP Process Evaluation (As-Needed)	Regulatory		Carollo	35,000	01/11/2017	17,500	17,500						17,500				75,000	75,000	75,000	6,750	249,250
2017	04-501	Littlerock Sediment Removal Project - Design Grade Control Structure	Water Supply	\$ 350,000		-		-	-										10,000	10,000	15,000	15,000	50,000
2017		Sanitary Survey Update	Regulatory	50,000		-		-	-														-
2018		System Valuation Study	Financial Planning	30,000		-		-	-														-
2018		Electrical Engineering (As-Needed)	Facilities Design	10,000		-		-	-														-
2018		Energy Storage - Feasibility and Pilot Study	Savings/Efficiency	50,000		-		-	-														-
		Sub-Totals:		\$ 490,000		\$ 4,077,498		\$ 2,467,762	\$ 1,609,736	2,102,587	-	53,107	43,460	72,943	98,218	109,638	22,435	101,455	306,287	167,500	207,690	21,750	1,204,484

### New and Replacement Equipment

Year	Order	Project Title	Project Type	Estimated Expense	Vendor/Supplier	Contract Amount	Approval	Approved to	Contract Balance	Dec. 2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total
2017	16-413	CIS Software Replacement (Holman Capital Financed)	Replacement Equip.		TruePoint	\$ 475,000	09/14/2016	\$ 366,100	\$ 108,900	50,000	78,284	48,593	42,405	39,858	44,220	94,177	18,563	77,462					443,563
2017	17-402	Security Improvements @ WTP (Holman Capital Financed) Spec. No. 1702	Safety		Siemens	225,674	02/08/2017	200,308	25,366					75,801		68,457	56,050	31,416					231,724
2017	N/A	Increased Data Storage to Support CMS and Growth (Holman Capital Financed)	New Equipment			98,000	01/26/2017	-	98,000													98,000	98,000
2017	N/A	IVR (Holman Capital Financed)	Replacement Equip.		PALITTO	16,000	01/26/2017	7,797	8,203			7,797						8,203					16,000
2017	N/A	Payment Kiosk for Customer Care Lobby (Holman Capital Financed)	Replacement Equip.		ADCOMP	21,000	01/26/2017	20,425	575			20,425											20,425
2017	N/A	LIMS - Laboratory Information Management System (Holman Capital Financed)	Replacement Equip.		Promium	40,600	02/08/2017	20,425	20,175					11,406	9,775		9,775	5,865					36,821
2018		Water Meter Calibration Bench	New Equipment	\$ 10,000		-		-	-														-
2017		Power Broom Attachment	New Equipment	9,000		-		-	-														-
2018		Online Forms	New Equipment	25,000		-		-	-														-
2018		Customer Texting / Mass Communication - Everbridge	New Equipment	30,000		-		-	-														-
2018		Conference Bridge - Shoretel	New Equipment	25,000		-		-	-														-
2018		Data Center UPS - Whole Room UPS	New Equipment	25,000		-		-	-														-
		Sub-Totals:		\$ 124,000		\$ 876,274		\$ 615,056	\$ 261,218	50,000	78,284	76,815	42,405	127,066	53,995	162,634	84,388	122,946	-	-	-	98,000	846,533

### Water Quality Fee Funded Projects

Year	Order	Project Title	Project Type	Estimated Expense	Vendor/Supplier	Contract Amount	Approval	Approved to	Contract Balance	Dec. 2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total
2017	17-401	GAC Replacements @ WTP	Water Quality	\$ 570,000	Calgon Carbon	\$ 549,477	07/09/2014	\$ 169,477	\$ 380,000				169,477				169,477		169,477				508,431
2017	17-402	GAC Replacement @ Underground Booster Station	Water Quality	65,000	Evoqua	250,000	03/10/2017	182,872	67,128						91,409	91,462		63,036					245,907
2017	17-403	Filter Media Testing/Inspection	Water Quality	30,000	ERS	18,348	02/10/2017	18,348	-					18,348									18,348
2017	17-404	Replacement Lab Equipment - GCMS/Autosampler	Regulatory		Agilent	125,042	01/11/2017	125,042	-			121,780		3,262									125,042
		Sub-Totals:		\$ 665,000		\$ 942,867		\$ 495,739	\$ 447,128			121,780	169,477	21,610	91,409	91,462	169,477	63,036	-	169,477	-	-	897,728

- = Projects that originated from 2013 WRB Funds
- = Project payments made by the 2013 WRB Funds
- = General O&M Project that will be re-classed in the near future to capital expenditure.
- = Project is now deemed complete with no further expense.

Summary (W/O GAC)	Totals	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total
<b>Total Approved Contracts to Date</b>	\$ 8,008,813													
<b>Total Payments on Approved Contracts to Date</b>	4,410,283													
<b>Total Contract Balance to Date</b>	3,595,798													
<b>Non-Operating Capital Expenditures (Committed)</b>	3,576,306	253,390	529,321	254,941	288,147	149,368	328,617	93,767	155,294	574,196	632,500	367,690	509,240	3,576,306
<b>Non-Operating Capital Expenditures (Paid)</b>		175,106	452,506	212,536	161,081	95,373	165,982							
<b>Non-Operating Capital Expenditures (Projected)</b>	1,440,000	-	-	-	-	-	-	-	-	350,000	385,000	415,000	65,000	1,440,000
<b>Funding Through Series 2013A WRB (Remaining)</b>	250,000	-	(50,877)	(39,137)	(60,883)	(70,147)	(46,943)	(15,089)	(50,000)	(27,500)				1,215,000
<b>Funding Through Holman Capital (Remaining)</b>	261,218	(78,284)	(76,815)	(42,405)	(127,066)	(53,995)	(162,634)	(84,388)	(122,946)					(360,577)
<b>Funding Available Through Water Supply Fees</b>	629,380	-	(133,286)	-	(178,810)	(24,683)	-	(277,954)	(192,074)					(748,533)

# Water Revenue Bond - Series 2013A

Updated: September 19, 2017

Project	Work Order	Description	Allocated Based on Bond	Contractual Commitment	Payout to Date	Grant Funds/Operating Budget	Uncommitted Bond \$
Spec. 1204	603-12	Ave. Q - Q-3, Division and Sumac	\$ 725,000	\$ 765,085	\$ 765,085	\$ -	\$ (40,085)
Spec. 1201	606-11	20th, Puerta, Sweetbriar, and 22nd St. E.	\$ 1,450,000	\$ 1,487,261	\$ 1,487,261	\$ -	\$ (37,261)
Spec. 1205	605-12	Frontier, 31st St. E., etc. between Ave. Q and Q-4	\$ 1,200,000	\$ 1,291,539	\$ 1,291,539	\$ -	\$ (91,539)
Spec. 1207	607-12	10th St. E. between Ave. P and Palmdale Blvd.	\$ 1,400,000	\$ 1,327,806	\$ 1,327,806	\$ -	\$ 72,194
LRDSR	501-04	Littlerock Sediment Removal (EIR/EIS/Permits)	\$ 975,000	\$ 869,023	\$ 805,365	\$ -	\$ 105,977
LCGRRP	400-12	Littlerock Recharge and Recovery (Feasibility)	\$ 1,500,000	\$ 769,891	\$ 769,891	\$ -	\$ 730,109
UAR	TBD	Upper Amargosa Recharge (Project Capacity)	\$ 1,250,000	\$ 1,250,000	\$ 136,561	\$ 1,153,589	\$ -
Spec. 0905	601-09	15th St. E. between Ave. P and Ave. Q (Material)	\$ -	\$ 362,984	\$ 362,984	\$ -	\$ (362,984)
PRGRRP	400-12	Palmdale Regional Recharge and Recovery (Permits)	\$ -	\$ 1,530,000	\$ 1,506,855	\$ -	\$ (1,530,000)
<b>Totals:</b>			<b>\$ 8,500,000</b>	<b>\$ 9,653,589</b>	<b>\$ 8,453,349</b>	<b>\$ 1,153,589</b>	<b>\$ (1,153,589)</b>

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
2	Issuance Costs	Jul 8, 2013	N/A	WRB	\$ 24,815.84
3	BV Construction - Progress Payment #1	Jul 9, 2013	1	Spec. 1204	\$ 98,552.53
4	JT Eng. - Design Progress Payment	Jul 17, 2013	5187	Spec. 1207	\$ 9,108.00
5	BV Construction - Progress Payment #2	Aug 5, 2013	2	Spec. 1204	\$ 145,175.44
6	BV Construction - Progress Payment #3-4	Sep 4, 2013	3 and 4	Spec. 1204	\$ 167,790.43
7	Aspen - EIR/EIS Progress Payment	Sep 30, 2013	1116.002-01	LRDSR	\$ 18,499.60
8	BV Construction - Progress Payment #5	Sep 30, 2013	5	Spec. 1204	\$ 46,862.08
9	BV Construction - Progress Payment #6	Oct 24, 2013	6	Spec. 1204	\$ 51,052.05
10	Aspen - EIR/EIS Progress Payment	Oct 24, 2013	1116.002-02	LRDSR	\$ 8,410.32
11	BV Construction - Progress Payment #7	Nov 7, 2013	7	Spec. 1204	\$ 87,960.50
12	BV Construction - Progress Payment #8	Dec 4, 2013	8	Spec. 1204	\$ 70,650.08
13	Aspen - EIR/EIS Progress Payment	Dec 4, 2013	1116.002-03	LRDSR	\$ 11,054.97
14	Kennedy/Jenks - Progress Payment	Jan 2, 2014	78236	LCGRRP	\$ 24,066.25
14	BV Construction - Progress Payment #1	Jan 2, 2014	1	Spec. 1201	\$ 29,925.00
14	BV Construction - Progress Payment #9	Jan 2, 2014	9	Spec. 1204	\$ 58,787.84
14	Aspen - EIR/EIS Progress Payment	Jan 2, 2014	1116.002-04	LRDSR	\$ 36,178.95
14	JT Eng. - Design Progress Payment	Jan 2, 2014	5200	Spec. 1207	\$ 9,518.00
15	BV Construction - Progress Payment #2 & #3	Jan 21, 2014	2 & 3	Spec. 1201	\$ 114,095.00
16	Aspen - EIR/EIS Progress Payment	Feb 24, 2014	1116.002-05	LRDSR	\$ 4,917.47
16	BV Construction - Progress Payment #4 & #5	Feb 24, 2014	4 & 5	Spec. 1201	\$ 131,743.15
17	BV Construction - Retention Payment	Mar 3, 2014	10	Spec. 1204	\$ 38,254.26
17	Kennedy/Jenks - Progress Payment	Mar 3, 2014	79010 & 80391	LCGRRP	\$ 113,652.66
18	BV Construction - Progress Payment #6	Mar 31, 2014	6	Spec. 1201	\$ 126,834.50
18	Aspen - EIR/EIS Progress Payment	Mar 31, 2014	1116.002-06 and 07	LRDSR	\$ 17,080.04
19	Kennedy/Jenks - Progress Payment	Apr 16, 2014	78236	LCGRRP	\$ 28,228.60
19	BV Construction - Progress Payment #7	Apr 16, 2014	7	Spec. 1201	\$ 252,741.80
20	BV Construction - Progress Payment #8	May 15, 2014	8	Spec. 1201	\$ 69,825.00
20	Aspen - EIR/EIS Progress Payment	May 15, 2014	1116.002-08	LRDSR	\$ 33,388.96
20	Kennedy/Jenks - Progress Payment	May 15, 2014	82422 & 80900	LCGRRP	\$ 135,858.74
21	BV Construction - Progress Payment #9	Jun 4, 2014	9	Spec. 1201	\$ 67,260.00
21	Aspen - EIR/EIS Progress Payment	Jun 4, 2014	1116.002-09	LRDSR	\$ 31,845.93
22	BV Construction - Progress Payment #10	Jun 30, 2014	10	Spec. 1201	\$ 139,498.00
23	Kennedy/Jenks - Progress Payment	Jun 30, 2014	83735	LCGRRP	\$ 30,172.21
23	Aspen - EIR/EIS Progress Payment	Jun 30, 2014	1116.002-10	LRDSR	\$ 10,672.32
24	BV Construction - Progress Payment #11	Jul 21, 2014	11	Spec. 1201	\$ 141,217.50
24	Kennedy/Jenks - Progress Payment	Jul 21, 2014	84147	LCGRRP	\$ 26,431.83
24	Aspen - EIR/EIS Progress Payment	Jul 21, 2014	1116.002-11	LRDSR	\$ 6,274.20
25	BV Construction - Progress Payment #12	Aug 19, 2014	12	Spec. 1201	\$ 84,386.60
25	Aspen - EIR/EIS Progress Payment	Aug 19, 2014	1116.002-12	LRDSR	\$ 11,115.51
26	BV Construction - Progress Payment #13	Sept 10, 2014	13	Spec. 1201	\$ 47,654.85
26	Aspen - EIR/EIS Progress Payment	Sept 10, 2014	1116.002-13	LRDSR	\$ 37,715.30
27	BV Construction - Progress Payment #14	Sept 29, 2014	14	Spec. 1201	\$ 122,741.90
27	PWD - Reimbursement	Sept 29, 2014	N/A	Spec. 0905	\$ 260,611.31
28	Cedro Construction - Progress Payment #1	Oct 14, 2014	1	Spec. 1207	\$ 310,752.41
28	City of Palmdale - Recharge Project	Oct 14, 2014	PWD-2014	UAR	\$ 38,402.47
29	Aspen - EIR/EIS Progress Payment	Oct 23, 2014	1116.002-14	LRDSR	\$ 56,223.72
29	Kennedy/Jenks - Progress Payment	Oct 23, 2014	87036	LCGRRP	\$ 80,732.32
30	BV Construction - Progress Payment #15	Nov 12, 2014	15	Spec. 1201	\$ 84,974.65
30	Aspen - Bio and Cultural Report	Nov 12, 2014	3277.001-01	Spec. 1205	\$ 10,608.08
30	Cedro Construction - Progress Payment #2	Nov 12, 2014	2	Spec. 1207	\$ 195,802.84
31	ANM Construction - Paving	Nov 17, 2014	011115-1	Spec. 0905	\$ 102,373.00

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
32	Aspen - Bio and Cultural Report	Nov 26, 2014	3277.001-02	Spec. 1205	\$ 1,147.81
32	Aspen - EIR/EIS Progress Payment	Nov 26, 2014	1116.002-15	LRDSR	\$ 76,161.79
33	Kennedy/Jenks - Progress Payment	Dec 29, 2014	88741	LCGRRP	\$ 71,831.14
33	BV Construction - Progress Payment #16 (Retention)	Dec 29, 2014	16 - Retention	Spec. 1201	\$ 74,363.05
33	Aspen - EIR/EIS Progress Payment	Dec 29, 2014	1116.002-16	LRDSR	\$ 6,136.99
34	Cedro Construction - Progress Payment #3	Jan 7, 2015	3	Spec. 1207	\$ 294,189.21
35	BV Construction - Progress Payment #1	Jan 26, 2015	1	Spec. 1205	\$ 152,445.08
35	Aspen - EIR/EIS Progress Payment	Jan 26, 2015	1116.002-17	LRDSR	\$ 13,105.63
36	Kennedy/Jenks - Progress Payment	Feb 2, 2015	89538	LCGRRP	\$ 78,066.17
37	BV Construction - Progress Payments #2 and #3	Feb 19, 2015	2 and 3	Spec. 1205	\$ 195,962.20
37	Aspen - EIR/EIS Progress Payment	Feb 19, 2015	1116.002-18	LRDSR	\$ 8,814.60
38	BV Construction - Progress Payment #4	Mar 9, 2015	4	Spec. 1205	\$ 123,500.00
38	Cedro Construction - Progress Payment #4	Mar 9, 2015	4	Spec. 1207	\$ 70,371.25
39	BV Construction - Progress Payment #5	Mar 31, 2015	5	Spec. 1205	\$ 144,210.00
39	Aspen - EIR/EIS Progress Payment	Mar 31, 2015	1116.002-19	LRDSR	\$ 12,057.52
39	Kennedy/Jenks - Progress Payment	Mar 31, 2015	90983	LCGRRP	\$ 134,407.47
40	Cedro Construction - Progress Payment #5	Apr 13, 2015	5	Spec. 1207	\$ 116,680.99
41	BV Construction - Progress Payment #6	Apr 27, 2015	6	Spec. 1205	\$ 125,003.43
41	Aspen - EIR/EIS Progress Payment	Apr 27, 2015	1116.002-20	LRDSR	\$ 7,540.62
42	Cedro Construction - Progress Payment #6	May 19, 2015	6	Spec. 1207	\$ 103,592.13
43	BV Construction - Progress Payment #7	Jun 8, 2015	7	Spec. 1205	\$ 72,296.90
43	Aspen - Native American Monitoring	Jun 8, 2015	3277.001-03	Spec. 1205	\$ 7,702.52
43	Aspen - EIR/EIS Progress Payment	Jun 8, 2015	1116.002-21	LRDSR	\$ 44,109.14
44	Aspen - EIR/EIS Progress Payment	Jun 23, 2015	1116.002-22	LRDSR	\$ 34,285.59
44	Cedro Construction - Progress Payment #7	Jun 23, 2015	7	Spec. 1207	\$ 60,299.73
45	BV Construction - Progress Payment #8	Jul 15, 2015	8	Spec. 1205	\$ 111,492.00
45	Kennedy/Jenks - Progress Payment	Jul 15, 2015	93555	LCGRRP	\$ 46,443.99
45	Kennedy/Jenks - Progress Payment	Jul 15, 2015	93556	PRGRRP	\$ 251,714.21
46	Aspen - EIR/EIS Progress Payment	Jul 21, 2015	1116.002-23	LRDSR	\$ 16,484.80
46	Aspen - Native American Monitoring	Jul 21, 2015	3277.001-04	Spec. 1205	\$ 4,152.75
46	City of Palmdale - Recharge Project	Jul 21, 2015	PWD-2015	UAR	\$ 54,977.18
47	BV Construction - Progress Payment #9	Aug 11, 2015	9	Spec. 1205	\$ 107,542.76
47	Kennedy/Jenks - Progress Payment	Aug 11, 2015	94435	PRGRRP	\$ 238,422.35
48	Aspen - EIR/EIS Progress Payment	Sept 14, 2015	1116.002-24	LRDSR	\$ 9,024.21
48	Cedro Construction - Final Payment/Retention	Sept 14, 2015	Final Retention	Spec. 1207	\$ 157,491.76
49	Aspen - EIR/EIS Progress Payment	Sept 28, 2015	1116.002-25	LRDSR	\$ 1,034.50
49	Kennedy/Jenks - Progress Payment	Sept 28, 2015	95632	PRGRRP	\$ 190,705.91
50	Aspen - Native American Monitoring	Oct. 12, 2015	3277.001-05	Spec. 1205	\$ 5,581.50
50	BV Construction - Progress Payment #10	Oct. 12, 2015	10	Spec. 1205	\$ 92,241.20
51	Aspen - Native American Monitoring	Nov. 4, 2015	3277.001-06	Spec. 1205	\$ 4,707.50
51	Kennedy/Jenks - Progress Payment	Nov. 4, 2015	96460	PRGRRP	\$ 129,704.49
52	Aspen - Native American Monitoring	Dec. 28, 2015	96461	Spec. 1205	\$ 3,013.50
52	Kennedy/Jenks - Progress Payment	Dec. 28, 2015	97775	PRGRRP	\$ 159,241.36
53	Kennedy/Jenks - Progress Payment	Jan. 21, 2016	98545	PRGRRP	\$ 67,612.54
53	Aspen - EIR/EIS Progress Payment	Jan. 21, 2016	1116.002-25 & 27	LRDSR	\$ 3,751.40
54	BV Construction - Progress Payment #11	Feb. 3, 2016	11	Spec. 1205	\$ 67,200.17
55	BV Construction - Retention Payment	Feb. 23, 2016	Retention	Spec. 1205	\$ 62,731.78
55	Kennedy/Jenks - Progress Payment	Feb. 23, 2016	99318	PRGRRP	\$ 58,537.45
56	Aspen - EIR/EIS Progress Payment	Mar. 28, 2016	1116.003-01	LRDSR	\$ 33,898.64
56	Kennedy/Jenks - Progress Payment	Mar. 28, 2016	99918	PRGRRP	\$ 57,193.72
57	Kennedy/Jenks - Progress Payment	Apr. 19, 2016	100572	PRGRRP	\$ 7,364.72
58	Aspen - EIR/EIS Progress Payment	May 23, 2016	1116.003-02	LRDSR	\$ 5,535.88
58	Kennedy/Jenks - Progress Payment	May 23, 2016	101354	PRGRRP	\$ 26,258.21
59	Aspen - EIR/EIS Progress Payment	Jun 20, 2016	1116.003-03	LRDSR	\$ 37,001.22
59	Kennedy/Jenks - Progress Payment	Jun 20, 2016	102083	PRGRRP	\$ 5,389.60
60	Aspen - EIR/EIS Progress Payment	Jul 21, 2016	1116.003-05 & 05	LRDSR	\$ 43,122.23
60	Kennedy/Jenks - Progress Payment	Jul 21, 2016	103204	PRGRRP	\$ 21,078.38
61	City of Palmdale - Recharge Project	Jul 27, 2016	PWD-2016	UAR	\$ 35,834.85
62	Aspen - EIR/EIS Progress Payment	Sept 6, 2016	1116.003-06	LRDSR	\$ 3,097.87
62	Kennedy/Jenks - Progress Payment	Sept 6, 2016	104354	PRGRRP	\$ 32,202.76
63	Kennedy/Jenks - Progress Payment	Sept 19, 2016	104792	PRGRRP	\$ 25,142.44
64	Aspen - EIR/EIS Progress Payment	Oct. 31, 2016	1116.003-07	LRDSR	\$ 4,298.50
64	Kennedy/Jenks - Progress Payment	Oct. 31, 2016	105451	PRGRRP	\$ 6,899.35
65	Aspen - EIR/EIS Progress Payment	Nov. 15, 2016	1116.003-08 1116.004-01	LRDSR	\$ 8,375.36
65	Kennedy/Jenks - Progress Payment	Nov. 15, 2016	106216	PRGRRP	\$ 13,942.29
66	Aspen - EIR/EIS Progress Payment	Jan. 2, 2017	1116.004-02 & 03	LRDSR	\$ 19,872.98
66	Kennedy/Jenks - Progress Payment	Jan. 2, 2017	107221	PRGRRP	\$ 2,581.18
67	Aspen - EIR/EIS Progress Payment	Feb. 6, 2017	1116.004-04	LRDSR	\$ 10,988.25

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
68	Kennedy/Jenks - Progress Payment	Feb. 14, 2017	109065	PRGRRP	\$ 39,889.11
69	Aspen - EIR/EIS Progress Payment	Mar. 2, 2017	1116.004-05	LRDSR	\$ 39,137.36
70	Aspen - EIR/EIS Progress Payment	Apr. 5, 2017	1116.004-06	LRDSR	\$ 20,798.62
70	Kennedy/Jenks - Progress Payment	Apr. 5, 2017	110286	PRGRRP	\$ 19,546.10
71	Aspen - EIR/EIS Progress Payment	Apr. 24, 2017	1116.004-07	LRDSR	\$ 20,538.81
72	Kennedy/Jenks - Progress Payment	May 25, 2017	111972	PRGRRP	\$ 70,146.59
73	Kennedy/Jenks - Progress Payment	June 12, 2017	112500	PRGRRP	\$ 12,790.00
74	Aspen EIR/EIS - Progress Payment	June 21, 2017	1116.004-09	LRDSR	\$ 20,137.00
74	Kennedy/Jenks - Progress Payment	June 21, 2017	110996	PRGRRP	\$ 14,016.00
75	Aspen EIR/EIS - Progress Payment	July 25, 2017	1116.004-10	LRDSR	\$ 15,088.81
75	City of Palmdale - Recharge Project	July 25, 2017	PWD-1663	UAR	\$ 7,346.24
76	Kennedy/Jenks - Progress Payment	August 29, 2017	114884	PRGRRP	\$ 46,386.56
76	Aspen EIR/EIS - Progress Payment	August 29, 2017	1116.004-11	LRDSR	\$ 7,589.57
77	Kennedy/Jenks - Progress Payment	September 18, 2017	115312	PRGRRP	\$ 10,090.00

**P A L M D A L E   W A T E R   D I S T R I C T**  
**B O A R D   M E M O R A N D U M**

**DATE:** September 20, 2017 **September 27, 2017**  
**TO:** BOARD OF DIRECTORS **Regular Board Meeting**  
**FROM:** Jim Stanton, Information Technology Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.4- DISCUSSION AND POSSIBLE ACTION ON POLICY FOR USE OF THE PALMDALE WATER DISTRICT'S DRONE. (PRESIDENT ALVARADO/INFORMATION TECHNOLOGY MANAGER STANTON/GENERAL COUNSEL DUNN)***

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**Recommendation:**

Staff recommends discussion of the proposed PWD drone operation policy.

**Background:**

Palmdale Water District proposes using a commercial drone, or Unmanned Aerial System (UAS) to enhance the District's ability to conduct Graphical Information System (GIS) mapping of District facilities, aerial inspections of District facilities, aerial videography and photography of District events and projects.

The proposed draft policy outlines the responsibilities of all individuals involved in PWD drone operations.

Safety is paramount to any District drone operation. The UAS shall not be operated in a manner that presents risk of injury to persons or property on the surface or in the air. UAS flights will be deployed only after a thorough risk assessment has been conducted.

**Strategic Plan Initiative:**

This work is part of the District Strategic Plan, Initiative 3 - System Efficiency.

**Budget:**

This item is funded in the 2017 budget.

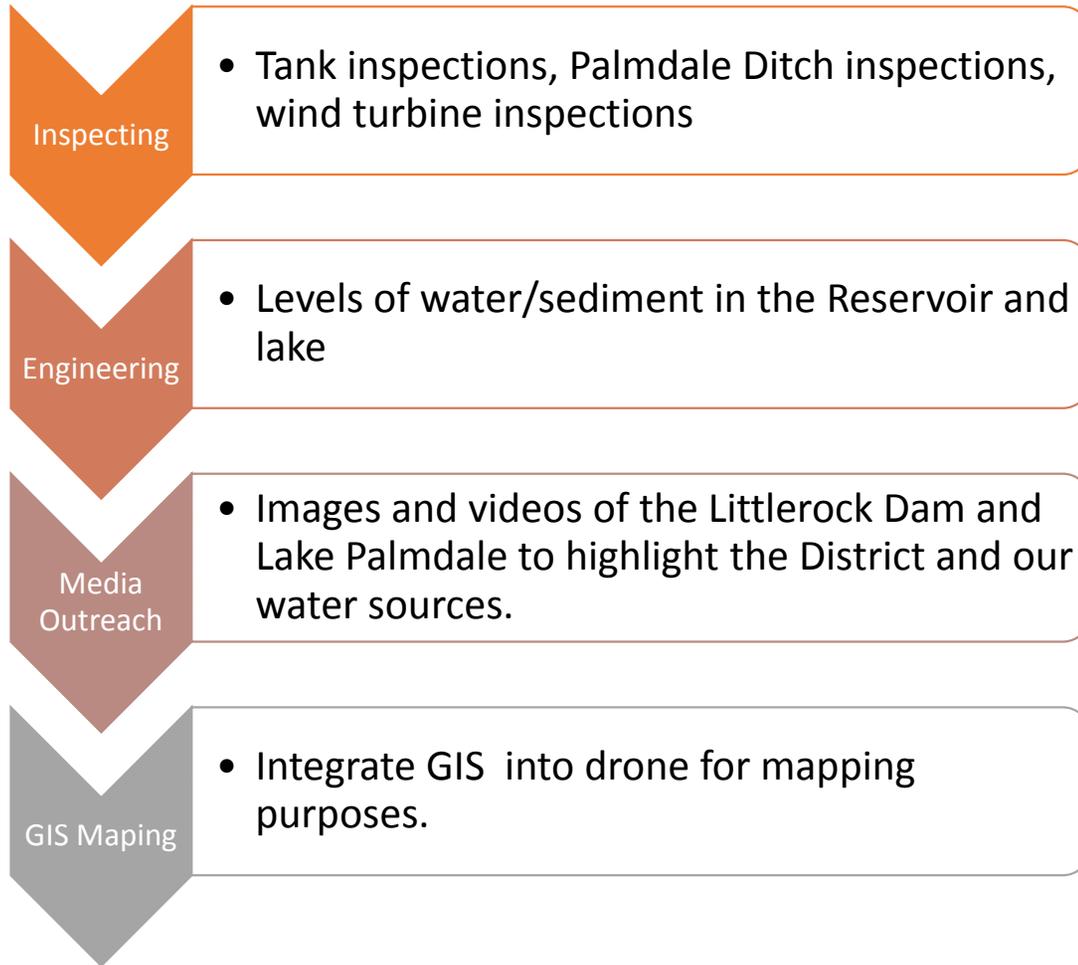
**Supporting Documents:**

- Powerpoint presentation on drone
- Draft policy



DJI Phantom Pro

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What will the drone be used for?







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Drones operated must weigh less than 55 lbs.

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Commercial UAS operation must take place within visual line of sight (VLOS) of the operator.

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Operations must take place during daylight hours, or within the hours of civil twilight (immediately before sunrise and after sunset).

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Flight is not permitted directly over non-participating people.

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Drones weighing between 0.55 lbs. and 55 lbs. must be registered with the FAA.

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Drone operators must be certified under the new UAS Operator certification, akin to a driver's license written test.

Drones have  
regulations

New  
Regulations  
(Part 107)

Drone2Map for ArcGIS

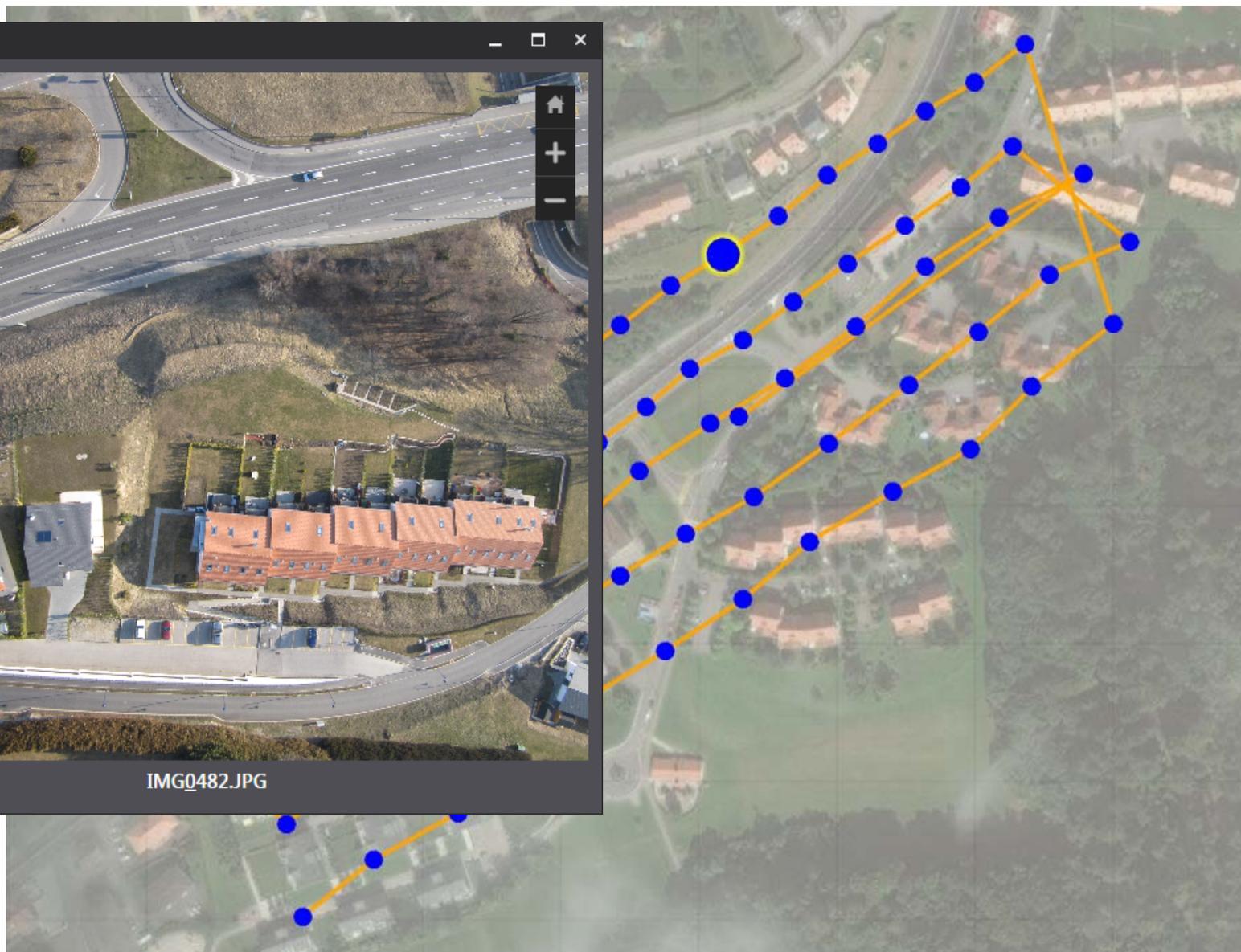
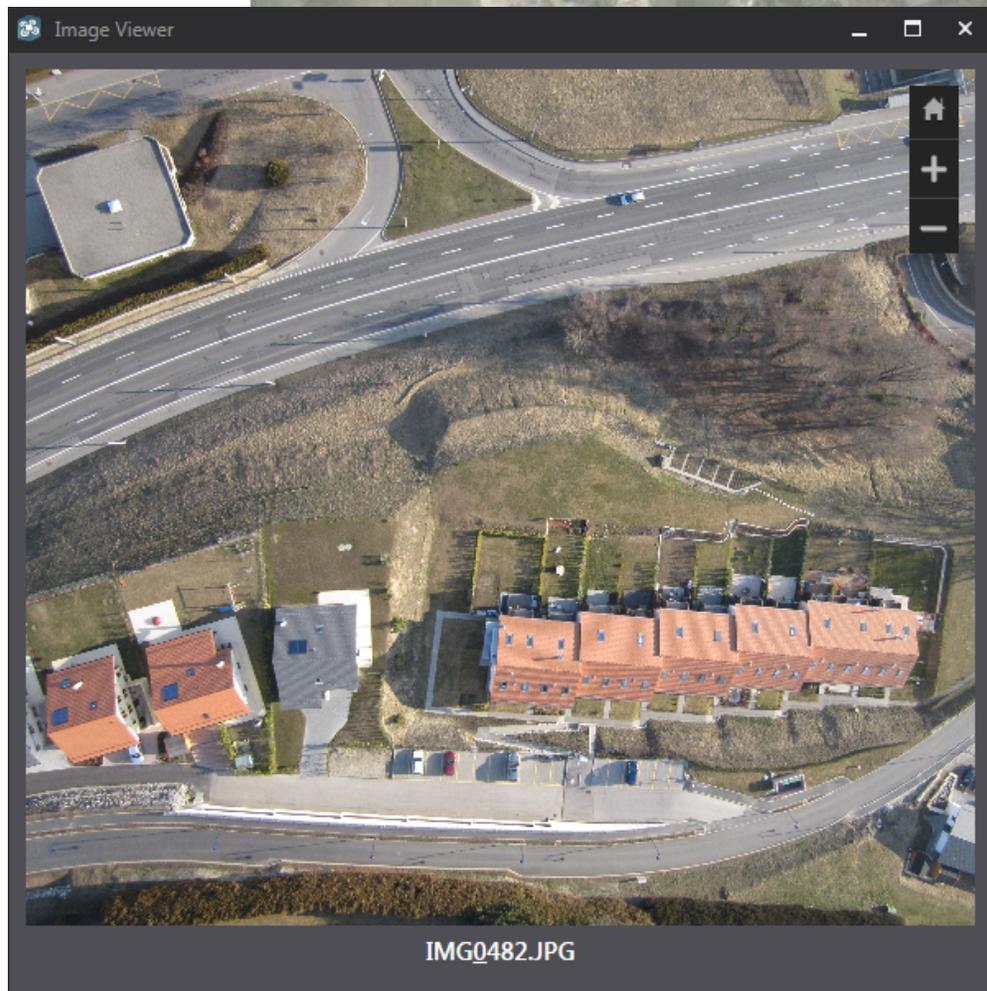
[Buy now](#)

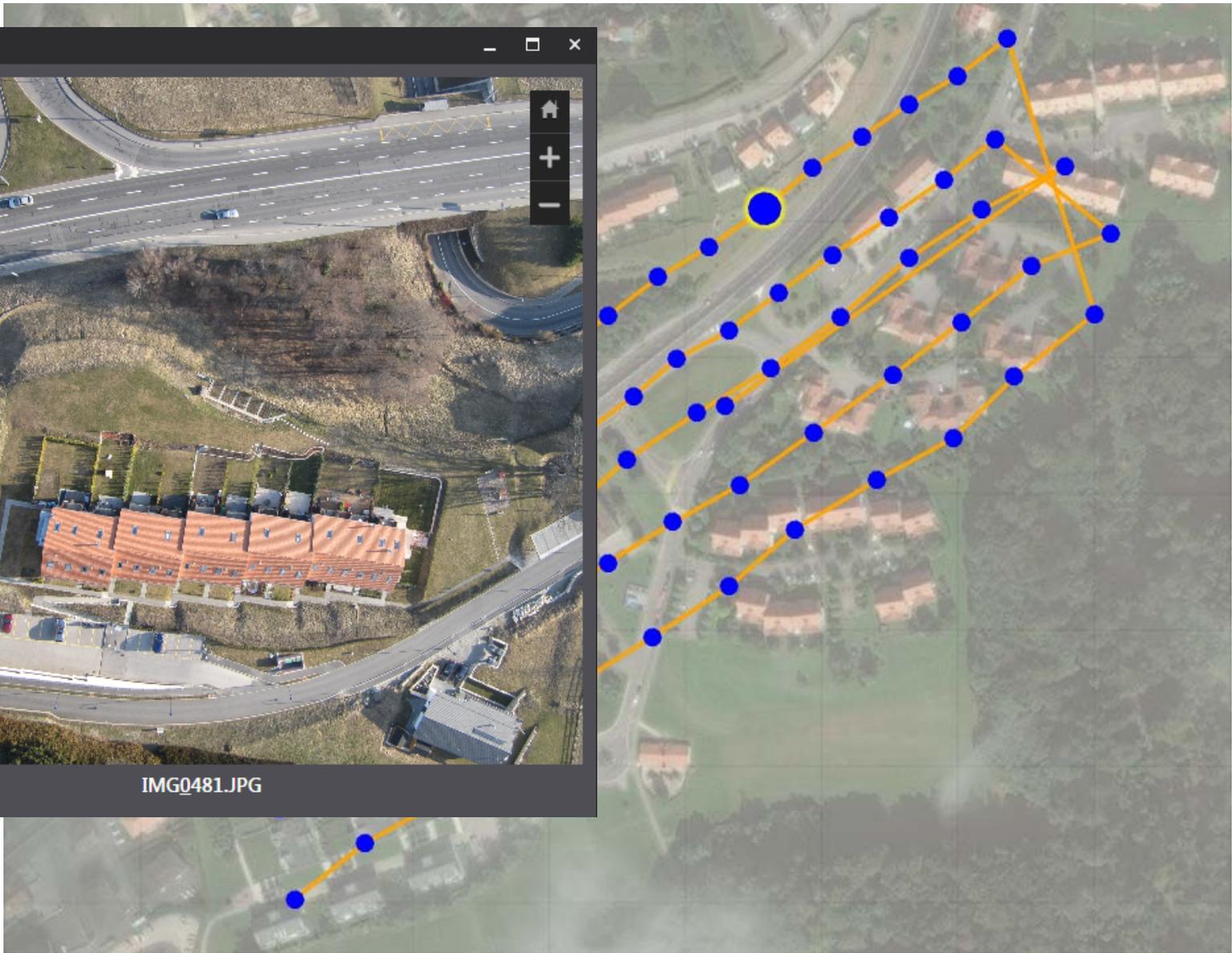
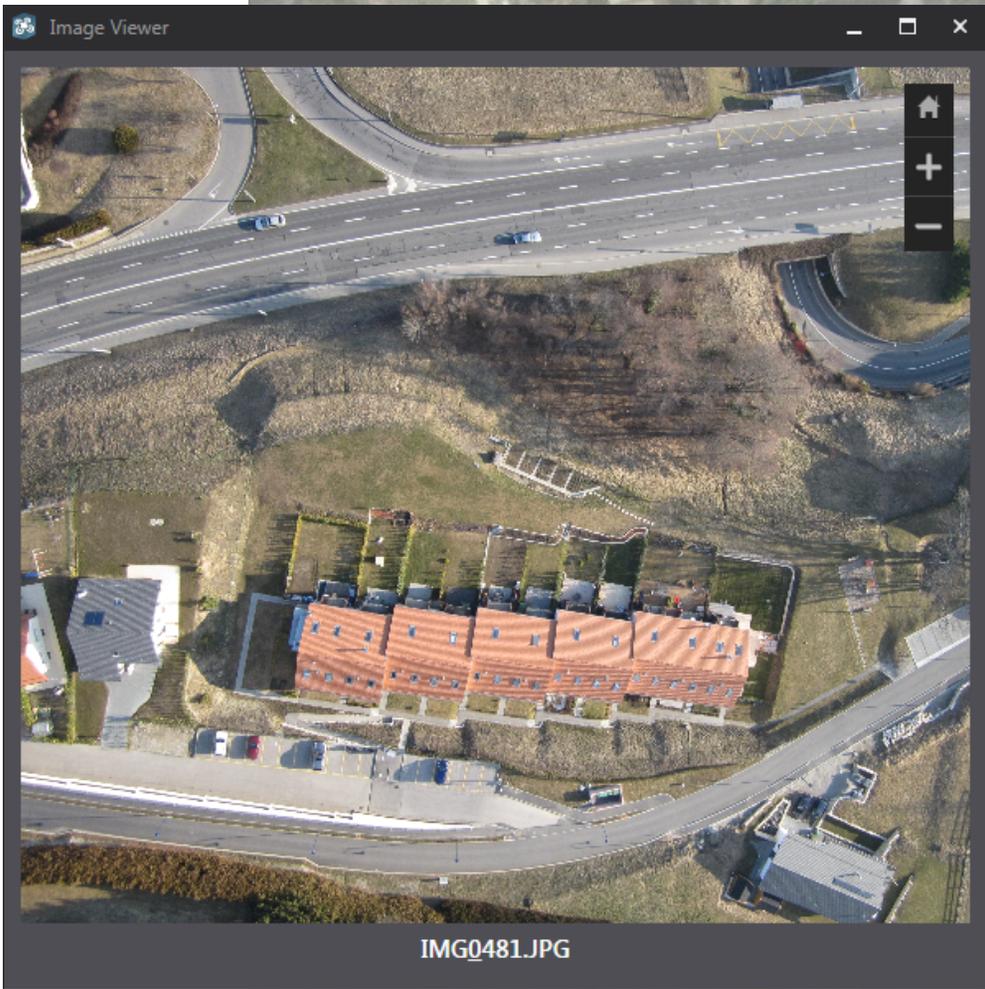
# Drone2Map for ArcGIS

What Will Your Drone Do For  
You?

Turn Your Drone Into an  
Enterprise GIS Productivity  
Tool











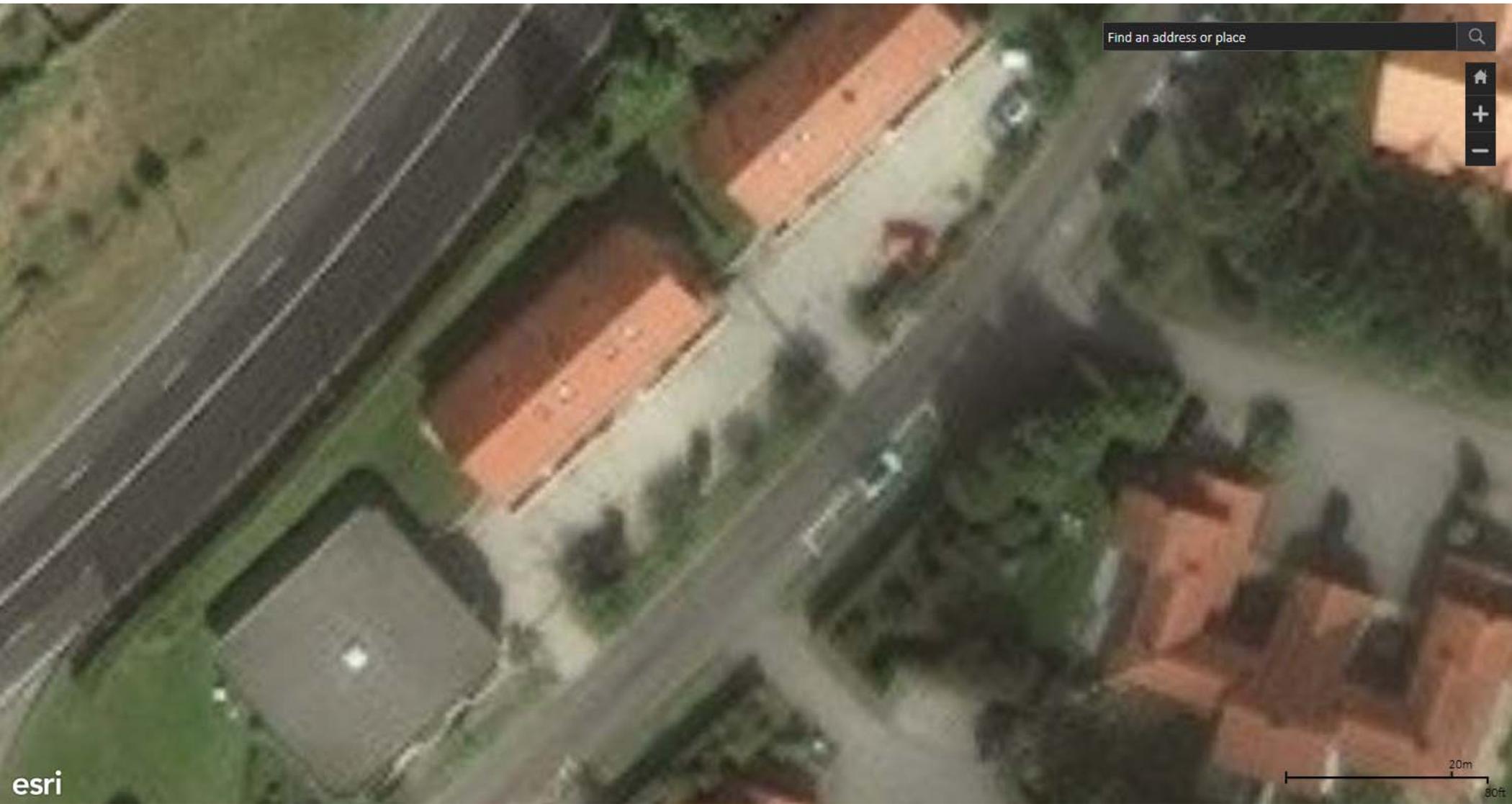


Find an address or place



esri





Find an address or place

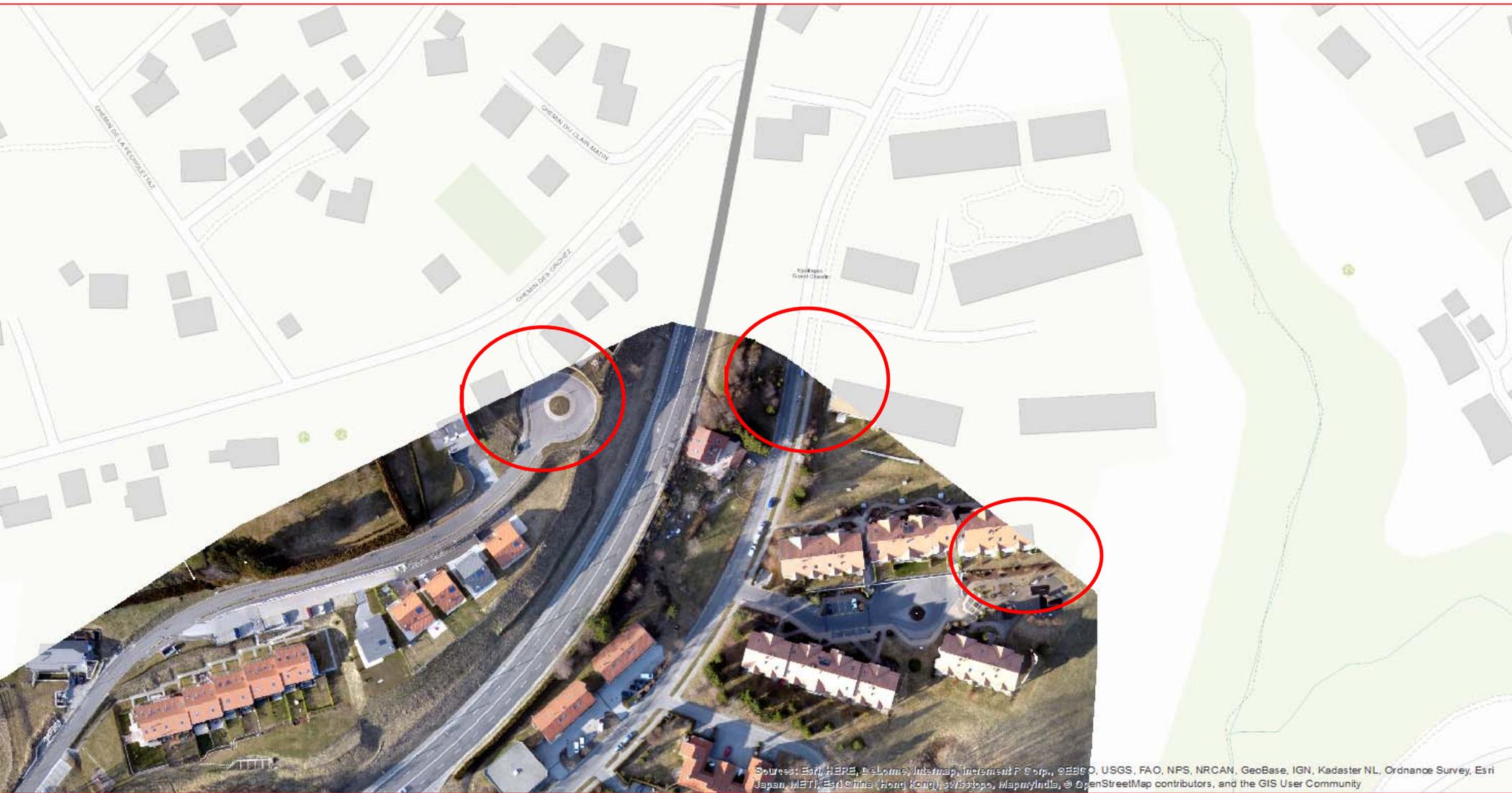


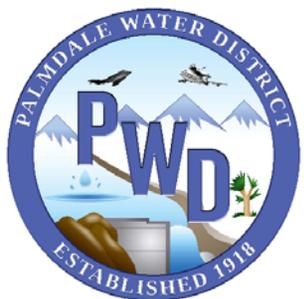
20m

80ft

esri







## PWD Drone Team Members:

- Jim Stanton
- Bennett Yates
- Laura Gallegos
- Richard Heinonen
- Chris Vidal



**PALMDALE WATER DISTRICT  
Unmanned Aerial System (“UAS” or “Drone”) Operation Policy**

**I. DEFINITIONS**

Definitions related to this policy include:

- A. **Certificate of Authorization (“COA”).** A certificate given by the FAA granting permission to fly a UAS within specific boundaries and perimeters. Training flights cannot take place without a valid T&E (Training & Evaluation) COA and missions cannot take place without a valid emergency COA.
- B. **Federal Aviation Administration (“FAA”).** The branch of the U.S. Department of Transportation responsible for regulation of access to the national navigable airspace.
- C. **Pilot-in-Command (“PIC”).** The person responsible for operation and safety during a UAS flight.
- D. **Unmanned Aerial System (“UAS” or “Drone”).** An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording or any other means.
- E. **Unmanned Aerial Vehicle Observer (“UAVO”).** The person assigned to assist the PIC in the safe operation of the UAS.

**II. PURPOSE AND SCOPE OF THIS POLICY**

It is the policy of the Palmdale Water District (“District”) to utilize UAS to enhance the District’s ability to conduct GIS mapping of District facilities, aerial District facility inspections, aerial videography, and photography of District events and projects. Navigable airspace is within the exclusive regulatory jurisdiction of the FAA. The purpose of this policy is to establish guidelines and responsibilities associated with the deployment and use of UAS owned by the District and for the storage, retrieval and dissemination of images and data captured by the UAS. This policy applies to the use of UAS by District departments and District contractors. Only duly trained and authorized District personnel may deploy a District-owned UAS in the performance of their official duties.

Any images or other forms of data recorded by use of a UAS is subject to the California Public Records Act and any other applicable Federal, State, and local laws. Any use of a UAS shall be in accordance with FAA regulations, and other applicable federal, state and local laws.

**III. GENERAL GUIDELINES RELATED TO USE OF UAS**

Only authorized operators who have completed the required training shall be permitted to operate the UAS.

Use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only where there is no protectable privacy interest or when in compliance with a search warrant or court order. In all other instances, legal counsel should be consulted.

UAS operations should be conducted during daylight hours. Nighttime operations will require an approved FAA waiver and a UAS should not be flown over populated areas without FAA prior approval or waiver.

**IV. PROHIBITED USES OF A UAS**

The UAS video surveillance equipment shall not be used to conduct any of the following activities:

- A. To harass, intimidate or discriminate against any individual or group.
- B. To conduct personal business of any type.
- C. For recreational use.
- D. To conduct random surveillance activities.
- E. To target a person based solely on individual characteristics, such as, without limitation, race, ethnicity, national origin, religion, disability, gender or sexual orientation.
- F. Unless a waiver has been obtained from the FAA, no UAS may be operated within five miles of an airport.

**V. PRIVACY CONSIDERATIONS**

Personnel operating UAS shall only collect information using UAS, or use UAS collected information, to the extent that such collection or use is consistent with and relevant to an authorized purpose. Under no circumstances may recordings from UAS be used for personal purposes. The District is prohibited from using the UAS data to collect information on individuals or private property, except for purposes as strictly defined above as a public safety or public interest purposes.

For all authorized UAS use, the District's Information Technology Department will retain all UAS collected data for a period not to exceed one year, as defined by 28 Code of Federal Regulation (CFR) Part 23. Exemptions to the data retention limit may be granted by the District General Manager in special circumstances.

District-sponsored special event attendees must be notified of the use of UAS devices to capture images at the event by posting written notice at the event, on any media used to advertise the event, or on the District's website

**VI. SAFETY CONSIDERATIONS**

The UAS shall not be operated in a manner that presents risk of injury to persons or property on the surface or in the air. UAS flights will be deployed only after a thorough risk assessment has been conducted. The risk assessment takes into account, but is not limited to, review of weather conditions vis-à-vis the performance capability of the UAS, the maintenance record of the UAS, and identification of generally anticipated failure modes (lost link, power plant failures, loss of control, etc.) and the consequences of such failure.

No UAS may be deployed or operated unless valid insurance against claims for injuries to persons or damages to property that may arise from or in connection with the operation of the UAS by District agents, representatives, employees or subcontractors.

**VII. PROGRAM COORDINATOR APPOINTMENT AND RESPONSIBILITIES**

The District General Manager shall appoint a Program Coordinator who will be responsible for the management of the UAS program as well as updating the District's webmaster with regards to placing specific information collected by the UAS on the District's website. Subject to the District General Manager's approval, the Program Coordinator responsibilities include:

- A. Maintain and update the FAA Certificate of Waiver and COA and ensure all COAs issued to District personnel are current.
- B. Make sure the District maintains proper insurance UAS coverage.
- C. Ensure all authorized operators and required observers have completed all required FAA and department-approved training in the operation, applicable laws, policies and procedures regarding use of the UAS.
- D. Ensure all authorized personnel complete additional training, as needed, at periodic intervals to ensure the continued effective use and operation, and proper calibration and performance of the equipment, and to incorporate changes, updates, or other revisions in policy and equipment.
- E. Develop a uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents. Deployment of a UAS shall require written authorization of the District General Manager or an authorized designee.
- F. Implement a system for public notification of UAS deployment.
- G. Develop an operational protocol governing the deployment and operation of a UAS including but not limited to, safety oversight, use of visual observers, establishment of lost link procedures and securing communication with air traffic control facilities.
- H. Develop a protocol for fully documenting all missions.
- I. Develop a UAS inspection, maintenance and record-keeping protocol to ensure continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- J. Develop protocols to ensure that all data intended to be used as evidence is accessed, maintained, stored and retrieved in a manner that ensures its integrity as evidence, including strict adherence to chain of custody requirements. Electronic trails, including encryption, authenticity certificates and date and time stamping, shall be used as appropriate to preserve individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.
- K. Develop protocols that ensure retention and purge periods are maintained in accordance with the District's record retention schedules.
- L. Facilitate law enforcement access to images and data captured by the UAS as needed.
- M. Recommend program enhancements, particularly regarding safety and information security.

- N. Ensure that established protocols are followed by monitoring and providing periodic reports on the program to the District General Manager.
- O. Oversee the procurement and maintenance of UAS equipment.
- P. Conduct audits of flight logs semiannually, or more frequently as needed.
- Q. Establish emergency reporting and response protocols.

**VIII. PILOT-IN-COMMAND (“PIC”) QUALIFICATIONS AND RESPONSIBILITIES**

To be considered a PIC, applicants must be in good standing with the District and must meet all other requirements specified by the District General Manager. Pilots may be temporarily or permanently removed from flight status at any time and for any reason, upon written notification approved and executed by the District General Manager.

In order to fly a mission (other than flights required for initial training or currency) pilots must have completed three (3) currency events within the previous 90 days. Currency events must include landings, takeoff and simulator flights.

A PIC’s primary duty is the safe and effective operation of the District’s UAS in accordance with the manufacturer’s approved flight manual, FAA regulations and certificate of authorization conditions, and District Policies and Procedures, and must remain knowledgeable of same. Only one PIC may be deployed at any given time.

The PIC may refuse any flight request based on current meteorological conditions, physiological conditions, or any other reason that the PIC believes will impact the safety of the flight. Should the PIC refuse a flight for any reason, they shall inform the requesting manager or supervisor, or higher authority, as soon as possible of such refusal and the reason for the refusal.

While UAS is in flight, the PIC is authorized and responsible for making all decisions regarding use of the UAS including, but not limited to, direction of flight, duration of flight time, capabilities of the aircraft, maximum load allowance, use of affixed certified equipment, allowance or advisability of affixing additional equipment, the determination of allowance of personal or agency equipment, and configurations. The PIC is responsible for the safety of the aircraft, personnel, and equipment during the flight operations. Exercising responsibility for the safe conduct of all flights, includes without limitation:

- A. Flight planning and preparation, including preflight inspections of aircraft and equipment.
- B. Weather briefing.
- C. Flight operations, including course, air speed, altitude, and duration.
- D. Landing zone selection.
- E. Go / No-go and landing judgments with regard to weather minimums, terrain, air traffic, or other criteria.
- F. Timely reporting of new or previously unknown hazards to safe flight.
- G. Post-flight inspection in accordance with manufacturers' recommendations, to include assuring batteries are recharged in order to ensure the aircraft is ready for the next mission. Any discrepancies shall be promptly reported to the Program Coordinator. The UAS will be removed from service until defects are remediated.
- H. Making appropriate entries in the aircraft logbooks.

**IX. OBSERVER OR UAVO QUALIFICATIONS AND RESPONSIBILITIES**

To be considered as a UAVO, applicants must be in good standing with the District and must meet all other requirements specified by the General Manager. Observers do not have to meet the requirements of Pilots but must have a basic understanding of UAS operations and of pertinent District Policies and Procedures. The UAVO may be temporarily or permanently removed from flight status at any time and for any reason, upon written notification approved and executed by the District General Manager.

A UAVO's primary duty is to assist the PIC in the safe and effective operation of the District's UAS during flight missions by providing the PIC with information necessary for the PIC to operate the UAS safely and to keep the PIC advised of any changes in flight conditions. The UAVO may not operate the UAS unless specifically trained and authorized to do so or unless an emergency situation arises that renders the PIC incapable of continuing the mission.

**X. DATA AND FLIGHT LOGS RETENTION**

Each authorized UAS operator must maintain a flight log. Operators must log the date, flight time and locations of all UAS deployments, and must note, case number, incident type, automated flight or manual flight, and whether photo images or video were captured during the flight. Flight logs must be submitted to the Program Coordinator at the conclusion of each flight mission.

Data collected by the UAS must be retained in accordance with existing District record retention policy and must be secured as follows:

- A. All Data collected shall be securely downloaded at the completion of each mission. The UAS-certified operators will record information for each file that shall include the date, time, location, and case reference numbers or other mission identifiers and identify the UAS personnel involved in the mission.
- B. Staff shall not edit, alter, erase, duplicate, copy, share, or otherwise distribute in any manner UAS data without prior written authorization and approval of the General Manager or his or her designee.
- C. Files should be securely stored in accordance with agency policy and state records retention laws.

**XI. ACCIDENT REPORTING**

All accidents must be reported promptly to the Program Coordinator or the District General Manager for appropriate action.



**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** September 21, 2017 **September 27, 2017**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Tim Moore, Facilities Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.6 – CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 17-24 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT RECOGNIZING SEPTEMBER 15 – OCTOBER 15 AS NATIONAL HISPANIC HERITAGE MONTH. (PRESIDENT ALVARADO)***

---

At the request of President Alvarado, Resolution No. 17-24 is presented for consideration.

**Supporting Documents:**

- Resolution No. 17-24 being a Resolution of the Board of Directors of the Palmdale Water District Recognizing September 15 – October 15 as National Hispanic Heritage Month

**RESOLUTION NO. 17-24**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE PALMDALE WATER DISTRICT  
RECOGNIZING SEPTEMBER 15 – OCTOBER 15 AS  
NATIONAL HISPANIC HERITAGE MONTH**

WHEREAS, the celebration of National Hispanic Heritage Month began in 1968 when Congress authorized and requested President Lyndon B. Johnson to issue a proclamation designating the week of September 15 as National Hispanic Heritage Week.

WHEREAS, the celebration includes recognizing the contributions of Hispanic Americans and the anniversaries of independence for Mexico, El Salvador, Guatemala, Honduras, Costa Rica and Nicaragua.

WHEREAS, Palmdale Water District is pleased to celebrate Hispanic Americans whose contributions to our country, state, city and District are invaluable and truly appreciated.

WHEREAS, Palmdale Water District recognizes its Board of Directors members and staff who are of Hispanic ethnicity.

WHEREAS, Palmdale Water District appreciates its customers who are of Hispanic ethnicity and share in their celebration this month.

NOW, THEREFORE, BE IT RESOLVED, that Palmdale Water District supports and recognizes National Hispanic Heritage Month, which is celebrated each year from September 15-October 15.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Palmdale Water District held on September 27, 2017.

---

Robert Alvarado, President

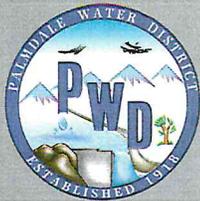
ATTEST:

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Joe Estes, Secretary

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Aleshire & Wynder, LLP, General Counsel



**AGENDA ITEM NO. 7.7**  
**Hotel and Travel**  
**Accommodations**

**Event Name/Date:**

AWWA Annual Fall Conference Water in the Wild West, October 23-26, 2017, Reno, Nevada

**CONTACT INFORMATION**

First Name

Last Name

Date

**ACCOMMODATION INFORMATION**

*Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.*

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

Yes  No

Do you need transportation from the airport to the hotel?

Yes  No

Flight Number

Time

**ADDITIONAL INFORMATION/REQUESTS**

Staff Representative

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Don't forget to register for AFC17!

## Annual Fall Conference (AFC) 2017



# AFC17

ANNUAL FALL CONFERENCE 2017

**WATER IN THE WILD WEST**  
- Innovation and Resiliency

OCTOBER 23 - 26, 2017 • RENO, NV  
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The Annual Fall Conference is just around the corner! Make sure to register soon. You can [register online](#) or you may [download](#) the registration form. [Bulk registration](#) is also available.

The [Conference Schedule](#) is available on the AFC webpage as well as the [Preliminary Technical Program](#) and [Committee Schedule](#).

### Technical Tours

Technical tour locations are now on the [Conference Schedule](#)!

October 24, at 8 a.m. - Truckee Meadows Water Chalk Bluff Treatment Plant Tour

October 25, at 8 a.m. - Truckee Meadows Water Reclamation Facility Tour

**Register Now**

### Accommodations

Make sure you book your room at the [Atlantis Resort](#)! The discount rate ends soon.

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# AFC17

ANNUAL FALL CONFERENCE 2017

**WATER IN THE WILD WEST**  
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## Keynote Speakers for this year's Annual Fall Conference

### Opening Session Speaker - David Gutierrez, P.E., G.E. - *GEI Consultants*



David Gutierrez, P.E., G.E. is a California-registered Civil and Geotechnical Engineer in GEI's Sacramento, California office. During his 37-year career, David has established himself as an expert in water management and dam safety, and has created and led some of the most complex water management programs within the State of California for its Department of Water Resources. David has worked with cities, counties, public works agencies, water and flood control agencies, attorneys, the California Legislature, United States Congress, State of California's Governor's Office, federal agencies, and other entities on a variety of water resources-related projects. David was formerly the Chief of Division of Safety of Dams and Program Manager for the Groundwater Sustainability Program within the Department of Water Resources.

### Keynote Luncheon Speaker - Paul R. Brown, AICP, M.ASCE - *Paul Redvers Brown Inc.*



Paul Brown has nearly 40 years experience in strategic and facilities planning, project development, project finance, and program management for public utilities and environmental facilities. His clients include the states of California and Colorado; the Metropolitan Water District of Southern California (MWD); the Santa Clara Valley Water District; the Orange County (CA) Sanitation District; the Orange County Water District; the West Basin Municipal Water District; and the cities of Los Angeles, San Diego, San Francisco, San José, and Seattle.

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Contact Us

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[RETURN TO CONFERENCE HOM](#)

### Sunday, October 22

1:30 pm - 5:30 pm      Governing Board Meeting

### Monday, October 23

7:00 am - 4:30 pm      Registration  
 8:00 am - 9:45 am      Section Leaders Meeting  
 10:00 am - 5:00 pm      Committee Meetings  
 5:30 pm - 7:00 pm      Membership Welcome Reception

### Tuesday, October 24

7:00 am - 4:30 pm      Registration  
 7:30 am - 8:30 am      1st Time Attendee Orientation  
 8:00 am                  Truckee Meadows Water Chalk Bluff Treatment Plant  
 Tour  
 8:30 am - 10:00 am      Opening Session  
 10:00 am - 10:15 am      Break  
 10:15 am - 11:15 am      Awards Ceremony  
 11:15 am - 11:30 am      Break  
 11:30 am - 1:30 pm      Keynote Luncheon  
**1:30 pm - 3:00 pm      Technical Sessions**  
 3:00 pm - 4:00 pm      Break  
 3:00 pm - 4:00 pm      Exhibit Hall Grand Opening  
 3:00 pm - 7:00 pm      Exhibit Hall Hours  
 3:30 pm                  Prize Drawings in Exhibit Hall  
**4:00 pm - 5:30 pm      Technical Sessions**  
 4:00 pm - 5:00 pm      Women's Networking Session  
 5:30 pm - 7:00 pm      Exhibit Hall Meet & Greet (Prize Drawing TBD)  
 7:00 pm                  Chairs Reception by Invitation

### Wednesday, October

25

7:00 am - 4:30 pm      Registration  
**7:30 am - 8:30 am      Technical Sessions**  
 8:00 am                  Truckee Meadows Water Reclamation Facility Tour

8:30 am - 10:00 am	Break
8:30 am - 10:00 am	Exhibit Hall Breakfast
8:30 am - 4:00 pm	Exhibit Hall Hours
9:15 am	Prize Drawing in Exhibit Hall
<b>10:00 am - 12:00 pm</b>	<b>Technical Sessions</b>
10:00 am - 12:00 pm	Tech Talks in Exhibit Hall
12:00 pm - 1:00 pm	Exhibitor Hosted Lunch in Exhibit Hall
12:30 pm	Price Drawing in Exhibit Hall
<b>1:30 pm - 3:00 pm</b>	<b>Technical Sessions</b>
3:00 pm - 4:00 pm	Break & Prize Drawing in Exhibit Hall
4:00 pm	Exhibit Hall Concludes
<b>4:00 pm - 5:00 pm</b>	<b>Technical Sessions</b>
6:00 pm	Reno FUN Raiser, Water for People Fundraiser Event Click <a href="#">here</a> to register.

Thursday, October 26

7:00 am - 10:00 am	Registration
8:00 am - 9:30 am	Technical Sessions
9:30 am - 10:00 am	Break
10:00 am - 12:00 pm	Technical Sessions
12:00 pm	Technical Sessions conclude

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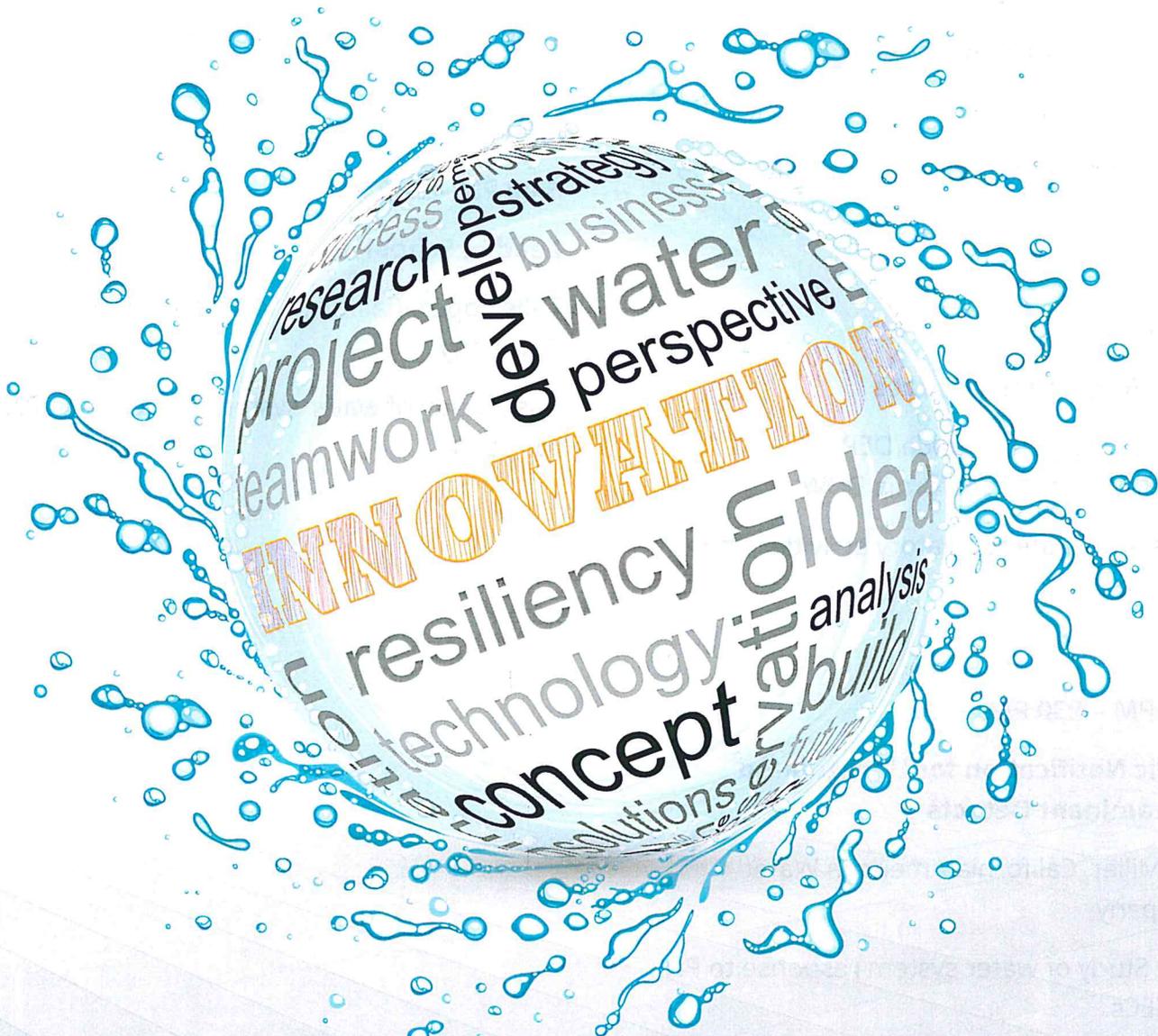
Contact Us  
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[info@ca-nv-awwa.org](mailto:info@ca-nv-awwa.org)

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# WATER IN THE WILD WEST

## – Innovation and Resiliency

### PRELIMINARY TECHNICAL PROGRAM



CALIFORNIA - NEVADA SECTION, AWWA  
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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### **Session 1**

**1:30 PM - 2:00 PM**

#### **Federal Regulations Update**

Rick Zimmer, Eurofins

Update on federal regulatory activities and priorities

**2:00 PM - 3:00 PM**

#### **State Regulations Update**

My-Linh Nguyen, Nevada DEP  
Darrin Pohlemus California DDW

Update on state regulatory activities and priorities

**4:00 PM - 4:30 PM**

#### **Public Notification for Unregulated Contaminant Detects**

Tim Miller, California American Water Company

Case Study of water system response to PN for CECs

**4:30 PM - 5:00 PM**

#### **Nevada Premise Plumbing Water Quality**

Ross Cooper, Nevada DEP

Case Study of water quality management for premise plumbing in NV

**5:00 PM - 5:30 PM**

#### **Lead in School**

Talle Lopez, California Water Services Company

Case Study of water system response to PN for CECs



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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### Session 2

**1:30 PM - 2:00 PM**

#### **Retrofit Backflow Installations - I didn't have it Before, Why Now?**

Doa Meade, LVVWD

Participants in this session will learn about the challenges and issues water purveyors encounter when a backflow retrofit is required at a consumer's premise.

**2:00 PM - 2:30 PM**

#### **Retro-fit Issues and Challenges for a Dual Plumbed System**

Paul Schwartz, USC

Participants in this session will learn about the installation challenges for compliance and retro-fits administrative authorities face during the startup of a dual plumbed system for a consumer.

**2:30 PM - 3:00 PM**

#### **Protecting the Public Water System from Auxiliary Water Supplies**

Kenneth Payne, SFPUC

Participants in this session will learn about how a water agency/purveyor has protected the public water system from auxiliary water

supplies through a robust cross-connection control program.

**4:00 PM - 4:30 PM**

#### **Backflow Tester/Specialist Certification Updates**

Steve Garner/Gina Enriquez, CA-NV AWWA

Participants in this session will learn about the updates relating to certification for Backflow Testers and Cross Connection Control Specialists.

**4:30 PM - 5:00 PM**

#### **Device Has Failed, Now What?**

Henry Chang, USC

Participants in this session will learn about how to evaluate the situation when a backflow device has failed. Each device will be covered in detail as to potential issues that may be encountered.

**5:00 PM - 5:30 PM**

#### **ABC's of Troubleshooting**

Ben Bennett, Backflow Prevention Specialists, Inc

Participants in this session will learn about the ABC's of troubleshooting backflow devices in the field from the perspective of an experienced tester.



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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### **Session 3A**

**1:30 PM - 2:00 PM**

#### **Careful what you ask for... Justifying Tiered Rates in California**

Mark Hildebrand, Stantec Consulting, Inc.

How a water utility can develop simple and transparent cost-of-service based conservation rates, including key challenges and specific approaches that could be used at utilities across the country.

**2:00 PM - 2:30 PM**

#### **Utility 2.0: How Boynton Beach is Transforming Management and Operations with Full-Scale Data Integration and Visualization**

Mark Panny, Carollo Engineers

How business intelligence software can assist capital, financial, and operational management in an easy dashboard format.

**2:30 PM - 3:00 PM**

#### **Designing Water Rates for Sustainable Living in the City of Los Angeles**

George Chen, LADWP

Participants in this session will learn about how the City of Los Angeles redesigned their water rates to despite severe constraints of water sales being drastically reduced by the 20% reduction mandate the need to upgrade the aging water system infrastructure and maintaining the financial stability of the utility.

### **Session 3B**

**4:00 PM - 5:30 PM**

#### **Developing a Unique Mentorship Program at AWWA**

Theresa Slifko, MWD

A great mentor can be extremely beneficial for your career and personal development; however, this relationship can take many different forms. Join us in this workshop as Theresa Slifko shares her experience with different mentor program styles at several organizations. Building on her experience, participants will discuss and explore how to establish a unique mentor program most effective for women in AWWA.



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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### **Session 4**

**1:30 PM - 2:00 PM**

#### **Custom Engineered Microfiltration System –Upgrade of West Basin’s Carson Regional Water Recycling Plant**

Nathan Boyle, Hazen and Sawyer

Participants in this session will learn about custom engineered microfiltration design, reviewing some of the challenges with process and mechanical design and procurement approach.

**2:00 PM - 2:30 PM**

#### **Sea Water Desalination Project will Treat Water from the Red Sea to Supply a New City**

Richard Stratton, HDR

Participants in this session will learn about design and procurement of desalination treatment plant along the Red Sea. Design details for the challenging Red Sea water quality conditions and the procurement process will be discussed.

**2:30 PM - 3:00 PM**

#### **Is My Purified Water Too Pure for Groundwater Replenishment?**

Erin Mackey, Brown and Caldwell

**4:00 PM - 4:30 PM**

#### **Membrane Distillation as a Tool for Water Reuse**

Sage Hiibel, University of Nevada, Reno

Participants in this session will learn about the optimization of membrane processes for water reuse.

**4:30 PM - 5:00 PM**

#### **City of Sparks' Reclamation Facility - One Plant, Many Uses**

Michael Drinkwater, City of Sparks

Participants in this session will learn about the City of Spark's Reclamation Facility and its many users.

**5:00 PM - 5:30 PM**

#### **Summit Public Utility District and Soda Springs Resort's Partnership to Maximize Reuse and Fun**

Tom Skjestad, Donner Summit Public Utility District

Amy Ohran Soda Springs Resort

Participants in this session will learn about the Summit Public Utility District and Soda Springs Resort's partnership to maximize Reuse and fun.



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**Tuesday, October 24, 2017**

### **Session 5**

**2:00 PM - 2:30 PM**

#### **Streamlining Water Conservation Program Implementation in a Post- Drought World**

Andy Florendo, Solano County Water Agency  
Kat Wuelfing EKI Environment & Water, Inc.

The presentation is about a study conducted by the Solano County Water Agency to identify ways to better target and streamline their single-family residential water conservation programs, given the changing water conservation landscape a post-drought conditions.

**2:30 PM - 3:00 PM**

#### **Messaging The Alphabet Soup of Water**

Darcy Burke M.B.A., Watermark Associates

How to translate technical speak into consumer friendly messages. Participants will receive specific strategies and tactics to convert technical jargon, water speak and engineering alphabet soup into clear, effective messaging without being lost in translation.

**4:00 PM - 4:30 PM**

#### **An emerging cure for the plague of strategic planning**

Steven E. Wallis, PhD, Meaningful Evidence, LLC

Participants in this workshop will learn why strategic plans fail to reach their goals while learning new techniques for Strategic Knowledge Mapping (SKM) that will enable participants to reach goals, build trust, improve transparency, and increase flexibility in the face of political and natural climate change.



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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### **Session 6**

**2:00 PM - 3:00 PM**

#### **Using Artificial Intelligence to Evaluate Infrastructure Resiliency and Improve Response and Recovery in Natural Disasters**

Ahmad Wani, One Concern

Participants in this session will learn State of the Art Artificial Intelligence and Machine Learning techniques, how Artificial Intelligence can be used across stakeholders to create a common operating platform to achieve critical situational awareness during natural disaster events, and the capability of Artificial Intelligence to create simulations containing highly accurate predictions of structural damage to water provider infrastructure and building stock from natural disasters for training and resource allocation.

**4:00 PM - 4:30 PM**

#### **Real-World Emergency Bypass Hose Deployment - Winter 2017 Storm Response by Contra Costa Water District**

Pete Schoemann, CCWD

CCWD's experience from real-world emergency deployment of 1,200 feet of

super aqueduct hose in response to loss of service to over 100 customers from a landslide related to the winter 2017 storms.

**4:30 PM - 5:30 PM**

#### **Drones in the Water Industry -- How the SFPUC Uses Drones and Their Effects on System Security and Maintenance**

Mary Ellen Carroll, San Francisco Public Utilities Commission

Participants in this session will learn about how the SFPUC uses drones for water system and watershed inspections, incident investigation, and condition assessment for water system assets and facilities.



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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### **Session 7**

**1:30 PM - 2:30 PM**

#### **Water Storage Tank 101**

Shailer Nicholas, Utility Services

This presentation will review basic issues of potable water storage tanks. In addition to basic design issues and review of applicable AWWA standards the necessary components of an effective water storage tank inspection will be covered. Inspection issues

**2:30 PM - 3:00 PM**

#### **Fly Over Inspections with Drones**

Adolfo Segura, Otay Water District

Discuss the pros and cons of a recent drone inspection on their rural pipelines and tanks.

**4:00 PM - 4:30 PM**

#### **Shake It Out! Get the 411 on the Updated Seismic Design in AWWA D110**

Tom Bloomer, DN Tanks

Discuss the recent seismic updates on concrete tanks in the D110.



## WATER IN THE WILD WEST – Innovation and Resiliency

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## Preliminary Technical Program

**Tuesday, October 24, 2017**

### Session 8

**1:30 PM - 2:00 PM**

#### **Full-Scale Treatment Performance and Cost Data For Removing Perfluorinated Compounds from Groundwater**

Pierre Kwan, HDR

The design and operational experience for treating a new type of contaminant.

**2:00 PM - 2:30 PM**

#### **The Master Plan is Over – Now What?**

Laura Barraza, EMWD

The presentation will summarize the District's actions after completing its WFMP, share its insights on the various issues that must be addressed as projects move from conceptual planning to implementation.

**2:30 PM - 3:00 PM**

#### **How to Squeeze More Capacity Out of an Existing Water Plant to Keep Up with Demands**

Richard Stratton, HDR  
Aaron Sullivan PCWA

Participants will learn how to cost effectively extract added capacity from existing water treatment plants by improving hydraulics,

adding treatment equipment to existing basins, and rerating of existing processes.

**4:00 PM - 4:30 PM**

#### **Construction Phase - Large Diameter Pipeline Seismic Retrofit Mitigates Landslide Hazard**

Darren Baune, Carollo Engineers

Participants will learn about the design and construction of a project to seismically retrofit a 60-inch, 66-inch and 72-inch pipeline for 9.4 feet of seismic and creep displacement at a Landslide toe.

**4:30 PM - 5:00 PM**

#### **A New Quality Program for the Water Industry**

Michael Thomas, P.E., Metropolitan Water District of Southern California

To understand the difference between "QA/QC" and to start thinking about quality programs in terms of process control, accountability, and improvement.

**5:00 PM - 5:30 PM**

#### **Innovative recycled water creates drought-proof irrigation supply**

Ron Papa, PE, Carollo Engineers

This presentation summarizes the design of a recycled water distribution and 60 million gallon storage reservoir for the City of Ukiah, California.



## WATER IN THE WILD WEST – Innovation and Resiliency

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## Preliminary Technical Program

**Wednesday, October 25, 2017**

### **Session 11**

**7:30 AM - 8:00 AM**

**TBD**

**8:00 AM - 8:30 AM**

#### **Improved Clarification and Sludge Treatment by Upgraded Polymer Feed**

Yong Kim, UGSI Solutions, Inc.

With broad technical review and experimental data, this presentation provides engineers and operators with practical knowledge on the efficient way of polymer mixing and handling to maximize the polymer value in clarification and sludge treatment. Three-month trial at water plant showed that upgraded polymer feed resulted in significant process improvements.

**10:00 AM - 10:30 AM**

#### **Updates on Chrome-IX Pilot Results**

Nick Brogren, Tonka Water

Participants will learn about the pilot results of an innovative Chrome(VI)

removal technology (Chrome-IX™) and what it means for the future of Chrome (VI) removal projects in California.

**10:30 AM - 11:00 AM**

#### **Low Cost Chromium Removal Using the WRT Selective Metals Reduction (SMR) Process - Case Study Pilot Testing Results**

James Arnold, P.E., WRT LLC

Participants will learn of a commercially available hexavalent chromium removal technology recently developed by WRT. The WRT SMR process through on-site pilot testing has shown very efficient removal of chromium from drinking water well sources with overall low cost of treatment. The process generates relatively small amounts of water treatment residuals.

**11:00 AM - 11:30 AM**

#### **Exploring the Boundaries of the Cr (VI) RCF Removal Process**

Tarrah Henrie, Corona Environmental Consulting

Participants will learn about ongoing bench- and pilot-scale testing of RCF



## WATER IN THE WILD WEST – Innovation and Resiliency

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with stannous chloride. The presentation will also highlight the resulting cost implications of full-scale implementation of RCF with stannous as a Cr (VI) treatment technology.

#### 11:30 AM - 12:00 PM

##### **Data From Online Chromium-6 Analyzer Helps Drive Effective Chromium Treatment and Blending Schemes**

Tom Williams, Aqua Metrology Systems, Ltd.

To consistently deliver water with less than 10 ppb chromium-6, a utility must be able to accurately and reliably measure influent and effluent contaminant levels. Laboratory analysis is unable to provide data in real-time. A new online analyzer produces accurate and reliable results in 30 minutes down to 1 ppb.

#### 1:30 PM - 2:00 PM

##### **Balancing DBP Formation by Using Multiple Oxidants**

Peter Von Bucher, Carollo Engineering  
Attendees will learn about the challenges and benefits of managing DBP formation through the use of

multiple oxidants, including chlorine dioxide, ozone, and chlorine.

#### 2:00 PM - 2:30 PM

##### **Treatment Alternatives Considered for Treating Lake Tahoe Water within a Tight Footprint**

Tim Williams, Kennedy/Jenks Consultants  
Deborah Russell Kennedy/Jenks Consultants

The Tahoe City Public Utility District evaluated multiple treatment alternatives during the design of the new 1.5 MGD West Lake Tahoe Regional Water Treatment Plant. This evaluation included review of multiple sites for location of the plant as well as evaluation of treatment processes for the Lake Tahoe water, which is considered high quality water with low turbidity, but low temperatures.

#### 2:30 PM - 3:00 PM

##### **Real Time Corrosion Rate Testing to Discern Lead and Copper Pipe Corrosion Reduction**



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Bob Ryder, Kennedy/Jenks  
Consultants

Lee Schegg Rural Community  
Assistance Corporation

Periodic exceedance of Lead and Copper Rule action limits have occurred at the Big Valley Rancheria on Clear Lake, California. The EPA funded a corrosion study to determine the best method to lessen the corrosivity of a well water supply that has a pH of 6.6, an iron concentration of 8 mg/L and a silica concentration of 90 mg/L and a use of about 50,000 gpd. The water is treated for iron, taste and odor, and hardness reduction by a combination of greensand, GAC and zeolite softening pressure contactors, followed by a phosphate addition for corrosion control.

### 4:00 PM - 4:30 PM

#### **A New Approach to Biological Remediation for Drinking Water**

Cathy Swanson, Evoqua Water  
Technologies

Peter Hall MIH Water Treatment

Bench scale testing of CO<sub>2</sub> stripping by aeration to elevate pH to 8.2 was evaluated by a portable linear

polarization corrosion rate analyzer using copper and lead plug coupons. A reduction in the rate of copper and lead corrosion was measured at weekly intervals over a month of testing. This was an economical corrosion test methodology for a small water system as compared to a continuous pilot plant set up and a coupon weight loss and concentration testing. It will result in much lower lead and copper leaching and compliance with the Lead and Copper Rule for the residents and the Konocti Vista Casino Facilities.

### 4:30 PM - 5:00 PM

#### **How I Learned to Stop Worrying and Get Rid of Regulations**

Patrick Cory Boyd, City of San Diego

Participants in this section will learn that there are safer alternatives to the typically used chemicals in the treatment process and that there are always different methods to make your plant safer for the employees as well as the public.



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#### **Session 12A**

**8:00 AM - 8:30 AM**

##### **Applications and Benefits of an Electronic Water Quality Data Management System - A Utility's Perspective and Experiences**

Kate Martin, Golden State Water Company  
Bryan Rinde Golden State Water Company

Participants in this session will learn about a utility's experiences in applying an electronic water quality data management system to manage water quality compliance and system operations. Participants will also learn about the challenges and benefits of implementing an electronic water quality data management system.

**10:00 AM - 11:00 AM**

##### **Corrosion Protection Systems for Ductile Iron Pipe**

John Johnson, McWane Ductile

This 1-Hour Session is a comprehensive Training Overview on maximizing the service life of ductile

iron pipe in corrosive environments for municipal water and sewer applications. This course will review the typical causes of internal and external corrosion in underground applications as well as AWWA approved preventive solutions. Attendees will also learn the state of the art corrosion protection options available depending upon the severity of the environment encountered as well as recommended installation techniques.

#### **Session 12B**

**11:00 AM - 11:30 AM**

##### **Legiolert: An Enzymatic Method for The Detection of *L. pneumophila* in Water and Cooling Towers**

Gil Dichter, IDEXX Laboratories

Participants will learn that reported cases of Legionnaires' disease have significantly increased. Testing for Legionella is on the EPA CCL4 list and Present Legionella methods are 7-10 days, with confirmation required. A new test, Legiolert, has reduced the time to 7 days with no confirmation required. Introduction to Legionella,



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test methods and studies will be presented.

**11:30 AM - 12:00 PM**

### **Factors Influencing Chlorate Formation at Sweetwater Authority**

Laura Homsey, Sweetwater Authority

Participants will learn how water quality laboratory staff at Sweetwater Authority executed a study to examine chlorate formation from sodium hypochlorite feed stock degradation as a function of age of stock, stock concentration, and temperature. In addition, the factors influencing the formation of chlorate from chlorine dioxide disinfection and hypochlorite feed stock degradation will be compared and contrasted.

### **Session 12C**

**1:30 PM - 2:00 PM**

### **Characterizing Source Water Organics and Pretreatment Efficacy to Mitigate Ultrafiltration Membrane Fouling**

Amanda Scott, GE Analytical Instruments

Dondra Biller GE Analytical Instruments

By analyzing organic size fractions from water samples with high, medium, and low fouling sources, more intelligent treatment decisions can be made through connecting water quality and membrane performance. The results of this study can be used to improve pilot testing and optimize pretreatment design to ensure efficient membrane operation.

### **Session 12D**

**2:00 PM - 2:30 PM**

### **California's SB 1425 Water-Energy Nexus Registry**

Chelsea Hasenauer, The Climate Registry

Participants in this session will learn about California's SB 1425 Water-Energy Nexus Registry.

**2:30 PM - 3:00 PM**

### **Implementation of Progressive Energy Efficiency Projects with Local Electrical Utility and**



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### **California Energy Commission Grant Funding**

Michael Maestas, Cucamonga Valley  
Water District

Participants will learn about the approach taken by a water utility to increase energy efficiency and SCADA capability utilizing energy efficiency grants and services offered through the California Energy Commission and SoCal Edison.

**4:00 PM - 5:00 PM**

### **Improving Water System Sustainability through Energy Management**

Robert B. Sowby, Hansen, Allen & Luce

Participants in this session will learn tools, methods, and best practices for optimizing a water system for energy efficiency while maintaining water quality and level of service.



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### **Session 13**

**7:30 AM - 8:30 AM**

#### **New Electronic Billing Meter Standards- Shocking Utilities & Customers!**

Kenneth Molli, Veolia North America

The impacts that new electronic meters will have on utility water loss management operations and their customers.

**10:00 AM - 11:00 AM**

#### **Water Loss Control - Criticality of Large Master/Production/Wholesale Meter Testing & Calibration**

Michael Simpson, M.E. Simpson Co., Inc.

The accuracy of your Large Master/Production/Wholesale Water Meter is the critical key in your Water Loss Control, Non-Revenue Water program's success. Attendees will learn the criticality of testing programs and the most effective, efficient, proper testing and

calibration techniques used to validate large water meter accuracy.

**11:00 AM - 11:30 AM**

#### **City of Sacramento - Meter Testing & Meter Replacement Program**

Jon Conover, City of Sacramento

Participants in this session will learn about City of Sacramento's Meter Replacement Program and upgraded Re-circulating / Gravimetric Test Benches (test meters 5/8" – 16").

**11:30 AM - 12:00 PM**

#### **Finding the Holes: South Tahoe PUD Water Loss Pilot Study**

Stephen Caswell, South Tahoe Public Utility District

Participants in this session will learn how a partially metered water utility has started to tackle the issue of water loss with limited data and resources.

**1:30 PM - 2:30 PM**

#### **Advancing Fixed Networks**

Kevin Barnes, Itron

Participants will learn that technology continues to advance and AMI



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systems are opening up for much further system expansion.

#### 2:30 PM - 3:00 PM

##### **Managing Construction Meters - A Case Study**

Dan Baker, Helix Water District  
Paul LaFalce, Helix Water District

Participants will learn the framework for updating or developing their own construction meter management program.

#### 4:00 PM - 4:30 PM

##### **So You Can Get a Read but What's Next? One agencies tale of AMI from feasibility study to the first billing and it's not what you expected.**

Linda Yager, Placer County Water Agency

Best practices when considering, planning, installing, and billing from an AMI system. Take away clear lessons learned from an agency that installed cellular endpoints in the most challenging part of their service area.

#### 4:30 PM - 5:00 PM

##### **Benicia – a Historic California City Experience Implementing AMI**

Christian Di Renzo, City of Benicia

Participants in this session will learn how to select a smart water meter manufacturer and project management team as well as the issues that are likely to arise as a city migrates to AMI. Options for securing financing will also be discussed.



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### Session 14

**11:00 AM - 12:00 PM**

#### **Chemical Feed Systems and Solving My Chemical Feed Problems.**

Rich Hopkins, Hopkins Technical Products, Inc.

Participants in this session will learn how to identify problems associated with chemical dosing equipment. Including: Mathematical calculations, installation and design criteria, pump sizing for optimal dosing, applications and methods of controlling the outputs of speed and stroke.

**1:30 PM - 3:00 PM**

#### **Operator Roundtable**

Colter Anderson, Zone 7 Water Agency  
Dan Armendariz, California Water Service  
Steve Twitchell

Attendees will learn about treatment techniques and processes, troubleshooting operations and equipment, CMMS, the selection of materials and supplies the topics are open to the attendees.

**4:00 PM - 4:30 PM**

#### **Jar Testing for Plant Operations**

Larry Lyford, Helix Water District

Participants in this session will learn how Helix Water staff prepare and perform Jar Tests from the math for stock solutions to advanced shear testing.

**4:30 PM - 5:00 PM**

#### **Zeta Potential, What It Is and How to Use It for Plant Optimization**

Larry Lyford, Helix Water District

Participants in this session will learn the basics of Zeta Potential and how it is used and measured to achieve optimum particle charge for enhanced filter performance.



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#### **Session 15A**

**7:30 AM - 8:00 AM**

##### **AMI Leak Notifications: A Lesson in Customer Service**

Greg Bundesen, Sacramento  
Suburban Water District

Participants in this session will learn about how in an attempt to comply with its 32% water use reduction standard, the Sacramento Suburban Water District used its AMI system to create a Leak Notification Program to inform customers about possible leaks.

**8:00 AM - 8:30 AM**

##### **An IOU's Approach to Customer Service, Water Rates & Water Use Efficiency During a Historic Drought**

Robert Day, San Jose Water Company  
Sharon Whaley San Jose Water Company

Participants in this session will learn how a drought can significantly impact both your customers and your water company's operations. Allocations, drought surcharges and increased

customer demands for quality service will be discussed.

**10:00 AM - 10:30 AM**

##### **Taking the Temperature on Drought Response Effectiveness**

Kat Wuelfing, EKI Environment & Water, Inc.  
Andree Johnson Bay Area Water Supply and Conservation Agency

Participants in this session will learn about the relative effectiveness of drought response actions taken by BAWSCA and its diverse 26 urban retail member agencies. This talk will include a discussion of how to prioritize, prepare for, and coordinate efforts to respond to future droughts at both a regional and agency-level.

**10:30 AM - 11:00 AM**

##### **Streamlining Water Conservation Program Implementation in a Post-Drought World**

Andy Florendo, Solano County Water Agency  
Kat Wuelfing EKI Environment & Water, Inc.

Participants in this session will learn about a study conducted by the



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Solano County Water Agency to identify ways to better target and streamline their single-family residential water conservation programs, given the changing water conservation landscape a post-drought conditions.

**11:00 AM - 11:30 AM**

### **Metropolitan's Efforts to Encourage Local Resources Development**

Ray Mokhtari, Metropolitan Water District of Southern California  
James Bodnar Metropolitan Water District of Southern California

Participants in this session will learn about the Metropolitan Water District of Southern California's financial incentive programs, non-incentive programs, and policy principles to encourage local resources development. Currently, Metropolitan provides financial incentives up to \$340/AF to local agencies for the development of recycled water, groundwater recovery, and seawater desalination projects.

## **Session 15B**

**1:30 PM - 2:00 PM**

### **Lessons Learned from Design, Construction and Testing of Test Slant Well to Obtain Source Water Supply for Desalination in Marina, CA**

Brian Villalobos, Geoscience

Participants in this session will learn about lessons from the design, construction and testing of a test slant well used to obtain source water for the Monterey Peninsula Water Supply Project (MPWSP) desalination project.

**2:00: PM - 2:30 PM**

### **Achieving Ocean Plan Compliance with Challenging Discharge Blends: Desalination Brine, Wastewater Effluent, and Potable Reuse Brine**

Brie Webber, Trussell Technologies

Participants in this session will learn how to assess compliance with water quality objectives set forth in the California Ocean Plan for proposed projects with challenging discharge blends. Specifically, this presentation will cover analysis methods and results for a proposed brine discharge



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composed of desalination brine,  
wastewater effluent and potable  
reuse brine.

**2:30 PM - 3:00 PM**

#### **Assessment of Greenhouse Gas Release from Subsurface Desalination Intakes for the Monterey Peninsula Water Supply Project**

Anya Kaufmann, Trussell Technologies

Participants in this session will learn a method for estimating carbon dioxide releases from subsurface and open ocean intakes to a desalination plant. The estimated carbon dioxide release from a study of the Monterey Peninsula Water Supply Project will be presented.



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### **Session 16A**

**1:30 PM - 2:30 PM**

#### **How California Is Responding To Climate Change**

Invited Panel, Metropolitan Water  
District of Southern California

What current California state agencies  
are doing in response to climate  
change, and how they plan to address  
in the future.

### **Session 16B**

**2:30 PM - 3:00 PM**

#### **Scholarships, Competitions and Other Student Recognition Opportunities**

Bruce Macler, US EPA

Participants will learn what the  
Section offers to students to enhance  
their fame and fortune.



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#### **Session 17A**

**7:30 AM - 8:30 AM**

##### **Pump Water at Your Financial Risk**

Steven Hoch, MORRIS, POLICH &  
PURDY, LLC

Pumping water from a polluted source can create liability for the pumper, including those that treat the water for usage. Under Comprehensive Environmental Response, Compensation & Liability Act (aka Superfund) you can be liable as a polluter. We will discuss these issues and discuss changes that are needed.

**10:00 AM - 10:30 AM**

##### **Cost Recovery Options for Emerging Contaminants- Shifting Treatment Costs from Ratepayers to Polluters**

Bill Kelly, SL Environmental Law  
Group, PC

Under the theory of “products liability” manufacturers of chemicals responsible for contamination are held accountable for the associated treatment costs. By including a legal review of cost recovery options as part

of their systematic approach to evaluate remediation efforts water utilities may be able to lessen their financial burden.

**10:30 AM - 11:30 AM**

##### **The THREE Critical Pieces of the Hazardous Waste Puzzle**

Adam Burton, Belshire Environmental

Participants will learn the three critical pieces of the RCRA hazardous waste regulations that are essential for those who generate, store, ship, dispose or otherwise manage hazardous waste at their facilities.

#### **Session 17B**

**1:30 PM - 5:00 PM**

##### **CalWARN and NvWARN -- The Next Steps**

Ray Riordan, CalWARN

In this CalWARN and NvWARN meeting, participants will learn the latest ways these two organizations are working to make utilities more prepared and more resilient to natural and man-made disasters.



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### **Session 18**

**7:30 AM - 8:30 AM**

#### **Mitigating a Legacy Ozone Control System**

Henry Palechek, Helix Water

**10:00 AM - 11:00 AM**

#### **The changing SCADA landscape - Architecting systems for the future**

Kent Melville, Inductive Automation

The SCADA landscape is changing, with old technologies consolidating and new technologies emerging. This session will cover four topics: leveraging database in SCADA systems, using a wide architecture for multi-site deployments, software integration to other business systems and streamlined data access by using IoT and MQTT technologies.

**11:00 AM - 12:00 PM**

#### **Now is the Time to Act! Panel Discussion**

Kent Melville, Inductive Automation,  
San Jose Water Co, San Jose Water Co,

TJC & Assoc., Sierra Controls  
Yitzhak Gilon San Jose Water Company  
Ulises Arzate Ramirez

This session will provide a panel of experts prepared to discuss design and maintenance of control systems.

**1:30 PM - 2:30 PM**

#### **Planning for the Replacement of Your Obsolete PLC System**

Micheal Erwin, TJC and Associates, Inc.

This presentation will be looking at when and why upgrades to your PLCs are necessary. Hardware and software evolution and the costs to maintain these systems may determine when it would be advantageous for an upgrade. We will be discussing different alternatives and how to avoid pitfalls, which programs will need to be re-written and which will need to be converted.



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**2:30 PM - 3:00 PM**

#### **Big Data Extraction, It Shouldn't Be a Pain**

Jeff Martin, Carollo

Our public utilities are faced with mounting pressure from operations to executive management to capture more and more data from the plant floor, lab information systems, GIS, etc. and make it accessible to and presentable in a user-friendly format to the utility staff.

using such device and distill lessons learned from these efforts related to choosing the correct technology to accomplish our goal of protecting the customers and distribution system from unacceptable water quality.

**4:00 PM - 5:00 PM**

#### **Prevention of Discolored Water Events in the Distribution System by Installation of Online Turbidimeters Groundwater Pumping Facilities.**

Yitzhak Gilon, San Jose Water Company

Ulises Arzate Ramirez San Jose Water Company

This presentation will describe the method SJWC used to test candidate devices, the criteria employed for evaluation of each device and final results of the evaluation. Discussion will be included to demonstrate the relative and cumulative benefit of



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### **Session 19**

**7:30 AM - 8:30 AM**

#### **Want to Improve Your Main Replacement Scheduling? Use Risk and Life-Cycle Cost!**

Peter Martin, Innovyze

A risk-based analytical economic model for optimal scheduling of pipe replacement based on a life-cycle cost analysis considering acceptable level of failure risk and total cost of ownership. It integrates GIS, network modeling, asset integrity modeling, and financial analysis. Example applications from two large California agencies are presented and discussed.

**10:00 AM - 11:00 AM**

#### **Capital Investments without Capital**

Ryan Gunstream, Honeywell Energy Services

Participants in this session will learn how to leverage financing options to complete capital improvements.

**11:00 AM - 12:00 PM**

#### **Water Well Asset Management Programs: A New Sustainable Approach to Maintaining Well and Equipment Performance**

Keith Jones

This presentation will review the components of an effective water well condition assessment, list the pros and cons of the most common well rehabilitation technologies and discuss the components of an effective well asset management program.

**1:30 PM - 2:00 PM**

#### **Camrosa Water District, CA A Comprehensive Valve and Fire Hydrant Assessment & Leak Detection Program**

Roy Martinez, Wachs Water Services  
Eric Garcia Camrosa Water District

Participants will learn how to initiate and evaluate an Asset Management program that reduces the consequences of failure and improves system reliability.



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### 2:00 PM - 2:30 PM

#### **City of Corona, CA, Valve & Fire Hydrant Assessment and Repair Program**

Roy Martinez, Wachs Water Services  
Gene Silvas City of Corona, CA

Participants will learn how to initiate and evaluate an Asset Management program that reduces the consequences of failure and improves system reliability.

### 2:30 PM - 3:00 PM

#### **Utility 2.0: How Boynton Beach is Transforming Management and Operations with Full-Scale Data Integration and Visualization**

Mark Panny, Carollo Engineers, Inc

How business intelligence software can assist capital, financial, and operational management in an easy dashboard format.



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### **Tech Talks in the Exhibit Hall**

**10:00 AM - 12:00 PM**

#### **Advanced Leak Detection Technology**

Corey Keefer, Echologics

The overview of this presentation is to educate how the use of advanced technology to detect leaks presents an excellent opportunity not only conserve water but also improve customer service, as automated leak detection results in quicker response times. This relates to water by showing technologies that help reduce water loss while eliminating property damage and service interruptions before a catastrophic main break occurs. These features will help make informed data-driven decisions about how to best manage their water infrastructure

#### **Automatic Flushing and Monitoring Technology**

Virgil Diaz, Mueller Company

Advancements in process management control systems and water quality analyzers, coupled with

affordable communication methods, have made it possible for water distribution and water quality teams to have immediate access to data that can be used to better predict system performance and enhance the dynamics of their hydraulic models.

#### **Electric Motors Eliminating the Effects of Shaft Currents on Motor Bearings**

Matt Schwach and Jim Hudspeth, Reed Electric and Field Service

Reed Electric and Field service would like to discuss three different types of technology (Helwig Carbon Brushes, Aegis shaft grounding ring, Cool Blue inductive absorbers) that are used to eliminate the effects of shaft currents on motor bearings. We will describe what produces shaft currents. How the currents can damage bearings and reduce the installed life of motors. We will use a small motor and a digital multimeter to show shaft currents and how the different types of technology reduces or gives an alternate path for shaft currents.



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### **Water Service Pipe Materials: Common Products and Engineering Considerations**

Stew Harvey, GSM

This presentation will cover the three main service line pipe materials being installed today; Copper, HDPE and PEX-A. All three materials have their believers who wouldn't specify anything else, but all products have engineering and installation/operational issues which should be considered. This contact session will solicit insight from attendees and address the benefits and challenges for each of the materials



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**Thursday, October 26, 2017**

### **Session 20**

**8:00 AM - 8:30 AM**

#### **Development of an ASR Program in the City of Woodland, CA: Perspectives on Planning, Funding and Implementation**

Kenneth Loy, West Yost Associates

Participants in this session will learn more about how ASR can assist in meeting their water supply and sustainability goals; factors to consider when determining whether ASR is feasible; funding approaches; and implementation activities, including permitting, well construction, and integration with existing water sources and delivery infrastructure.

**8:30 AM - 9:00 AM**

#### **Managing and Operating Aquifer Storage and Recovery (ASR) Wells- An Arizona Case Study- Lesson Learned**

Gary M. Gin, R.G., Leonard Rice Engineers

Participants in this session will learn that ASR Wells are manageable, not as labor-intensive, and reliable systems.

**9:00 AM - 9:30 AM**

#### **Constraints and Considerations for the Injection of High Purity Water into Alluvial Aquifers**

Kent O'Brien, PG, CEG, Hazen and Sawyer

Participants in this session will learn how recharging depleted aquifers using treated wastewater can be an important tool for managing water supply. Participants will learn testing methods to determine the suitability of a source water for injection and the importance of controlling the chemical stability of injected water to avoid well casing corrosion and aquifer plugging.

**10:00 AM - 11:00 AM**

#### **Nevada Well Drilling Regulations**

Jake Echeverria, Nevada Division of Water Resources

Participants in this session will learn about the Nevada well drilling regulations, as well as, demonstration



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of the Nevada Division of Water Resources website, as it relates to well drilling.

### 11:00 AM - 11:30 AM

#### **Water Quality Issues from Wells Screened over Multiple Aquifers**

Larry Ernst, Wood Rodgers, Inc.

Participants in this session will learn about water quality issues from wells screened over multiple aquifers.

### 11:30 AM - 12:00 PM

#### **Well Construction and Operation in the Era of California's Sustainable Groundwater Management Act**

Robert J. Collar, Golden State Water Company

Participants in this session will learn how California's Sustainable Groundwater Management Act may influence construction and operation of water-supply wells. While the act is in the early stages of implementation, provisions within the water code may influence how wells are constructed and operated.



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**Thursday, October 26, 2017**

### Session 21A

**8:00 AM - 8:30 AM**

#### **Selenium Removal in Groundwater and Industrial Discharge Wastewater**

Lisa Farmen, Crystal Clear  
Technologies

Participants in this session will learn selenium removal from groundwater and industrial discharge waters with a complex matrix (high TDS) wastewater, such as refineries or power plants, can reach low ppb levels in water containing sulfates with no or minimal pre-treatment in a short contact time.

**8:30 AM - 9:00 AM**

#### **Single Pass Resin for PFC Removal**

Cathy Swanson, Evoqua Water  
Technologies

Kirk Medina, Stratmoor Hills Water &  
Sanitation Districts

Evoqua joins forces with Stratmoor  
Hills Water & Sanitation Districts to tell  
the story of a new economical way to

treat Perfluoroalkyl Substances (also known as PFAS or PFCs) with single pass perchlorate selective resin. Lab results, pilot testing, and full scale treatment have been performed with Dow PSR2 Plus.

**9:00 AM - 9:30 AM**

#### **Full-Scale Treatment Performance and Cost Data for Removing Perfluorinated Compounds from Groundwater**

Pierre Kwan, HDR

Participants in this session will learn the design and operational experience for treating a new type of contaminant.

### Session 21B

**10:00 AM - 10:30 AM**

#### **Foothill Water Treatment Plant Filter Improvements**

Jaime Halter, City of Redding

Upgrading existing infrastructure to exceed today's standards and regulations.



## WATER IN THE WILD WEST – Innovation and Resiliency

CALIFORNIA - NEVADA SECTION, AWWA  
ANNUAL FALL CONFERENCE 2017

OCTOBER 23 - 26, 2017 • RENO, NV  
ATLANTIS RESORT & RENO CONVENTION CENTER

American Water Works Association  
California-Nevada Section

## Preliminary Technical Program

**10:30 AM - 11:00 AM**

### **The History of Turbidity Measurement and Calibration**

Kevin Menning, Hach

Participants will learn about the different types of turbidimeter technologies and proper calibration and verification procedures.

**11:00 AM - 11:30 AM**

### **TTHM reduction strategies**

Stuart Cole, City of Vallejo

What one water system did to reduce the formation of and minimize the impacts of THM's in their water.



## WATER IN THE WILD WEST – Innovation and Resiliency

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American Water Works Association  
California-Nevada Section

## Preliminary Technical Program

**Thursday, October 26, 2017**

### **Session 22**

**8:30 AM - 9:30 AM**

#### **Stormwater Treatment with Clean Green Sustainable Technology**

Lisa Farmen, Clean Water Technology, LLC

Meeting stormwater discharge standards for low ppb removal levels of TSS, O&G, metals and bacteria can be readily and economically achieved using fully certified clean green sustainable technology. The Pacific NW set the standards nationally for stormwater discharge compliance and now this technology can readily be commercialized.

**10:00 AM - 11:00 AM**

#### **A Multifaceted Approach to Complying with California's General NPDES permit for Drinking Water Discharges**

Casey Claborn, San Jose Water Company

Participants in this session will learn how San Jose Water Company

developed both administrative tools and technical improvements to ensure compliance with California's General NPDES permit for Drinking Water Discharges

**11:00 AM - 12:00 PM**

#### **Complying with the Statewide NPDES Permit for Drinking Water Discharges - Lessons Learned in 2016**

Neil McQueen, McQueen Environmental Consulting

Participants will learn about the challenges experienced and lessons learned in 2016 by a utility doing its best to comply with the Statewide NPDES Permit for Drinking Water System Discharges.



## WATER IN THE WILD WEST – Innovation and Resiliency

CALIFORNIA - NEVADA SECTION, AWWA  
ANNUAL FALL CONFERENCE 2017

OCTOBER 23 - 26, 2017 • RENO, NV  
ATLANTIS RESORT & RENO CONVENTION CENTER

American Water Works Association  
California-Nevada Section

## Preliminary Technical Program

**Thursday, October 26, 2017**

### **Session 23**

**8:00 AM - 8:30 AM**

#### **24" Diameter Sliplining: Lessons Learned**

Todd Eising, Utilities Section Manager,  
City of Folsom

The participants will hear from the City, design, and construction management team regarding the design and construction lessons learned related to sliplining and rehabilitation of an existing raw water 30", 42" and 48" diameter mortar lined and coated welded steel pipe.

**8:30 AM - 9:00 AM**

#### **How to Realize a Cost-Effective Repair Solution using Carbon Fiber Reinforced Polymers on Pressure Pipes**

Scott F. Arnold, PE, Fyfe Co. LLC

Participants in this session will learn about the design and installation requirements for the use of carbon reinforced polymers as a stand-alone or composite structural repair for

pressure pipes. This includes a breakdown of current design standards, construction techniques, and quality control procedures. An emphasis will be placed on identifying the specific project parameters that make an advanced composite solution the most cost-effective choice.

**9:00 AM - 9:30 AM**

#### **How AI and Big Data Will Solve America's \$1 Trillion Water Problem**

Takashi Kato, HiBot USA, Inc.

Water main replacement is a \$1 trillion problem, with no effective method to prioritize replacement decisions. HiBot changes that. Its proprietary solution integrates decades of research with sophisticated big data and artificial intelligence software to accurately assess pipeline conditions, identify patterns, predict problems and offer pipe replacement recommendations.

**10:30 AM - 11:00 AM**



## WATER IN THE WILD WEST – Innovation and Resiliency

CALIFORNIA - NEVADA SECTION, AW/WA  
ANNUAL FALL CONFERENCE 2017

OCTOBER 23 - 26, 2017 • RENO, NV  
ATLANTIS RESORT & RENO CONVENTION CENTER

American Water Works Association  
California-Nevada Section

## Preliminary Technical Program

### **Lake Tahoe Steel Water Main Replacement via Pipe Bursting**

Mike LeFrancois, Incline Village  
General Improvement District

Participants will learn about water main distribution included pipe bursting (splitting) existing 6- and 8-inch steel water mains and replacing with new 8-inch Fusible C900 PVC pipe

### **11:00 AM - 11:30 AM**

### **CIPP of Cast Iron Mains in Los Angeles**

Alvin Bautista, Los Angeles  
Department of Water and Power

Participants will learn about LADWPs pilot project where they used CIPP to renewal cast iron distribution mains.

### **11:30 AM - 12:00 PM**

### **Existing Regulations Related to Pipe Bursting Asbestos Cement Pipe**

Edward Amble, PE, LEED AP, AM  
Trenchless, Vice President

Learn about existing regulations that govern and risks associated with asbestos cement pipe handling. Gain a better understanding of long term performance and condition assessment of asbestos cement pipe. Learn about how to rehabilitate asbestos cement pipe through pipe bursting.



American Water Works Association  
**California-Nevada** Section  
**Attendee Registration Form**

**Annual Fall Conference 2017**  
**October 23 - 26 · Reno, NV**

ATLANTIS RESORT & RENO CONVENTION CENTER

I am a speaker at this conference. Date \_\_\_\_\_ Time \_\_\_\_\_

Attendee Name \_\_\_\_\_

Title \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Attendee Email \_\_\_\_\_ AWWA Member # \_\_\_\_\_

Type of Membership (check one)  Individual  Organization  Operator/Admin.  Utility

Complimentary Spouse/Guest (If attending) \*Household members only. Does not include Water Industry Personnel \_\_\_\_\_

Member Registration	Early On or Before 8/25/17	PRE On or Before 10/13/17	Onsite After 10/13/17	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes All Technical sessions, Keynote Lunch & Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$445	\$495	\$545	
<input type="checkbox"/> Tuesday One-Day: Includes Keynote Lunch & Exhibit Hall Entrance	\$225	\$275	\$315	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$225	\$275	\$315	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$225 NO MEALS	\$275 NO MEALS	\$315 NO MEALS	\$ _____
<input type="checkbox"/> Thursday One-Day Includes Technical Sessions	\$149	\$149	\$149	\$ _____
<input type="checkbox"/> STUDENT - Must be full time Student/AWWA Student Member	FREE	FREE	FREE	\$ _____
<input type="checkbox"/> RETIREE REGISTRATION - Must be: 1) Retired from all gainful employment. 2) A member of AWWA for at least 15 years. 3) At least 60 years of age.	FREE NO MEALS	FREE NO MEALS	FREE NO MEALS	\$ FREE

Lunches	
If not included with registration fee	
<input type="checkbox"/> Keynote Lunch	\$50
<input type="checkbox"/> Exhibitor Hosted Lunch	\$50
Subtotal \$ _____	

SPECIAL EVENTS	
<input type="checkbox"/> Tues. Technical Tour	\$55.00
<input type="checkbox"/> Wed. Technical Tour	\$55.00
<input type="checkbox"/> Water for People Event	\$50.00
Subtotal \$ _____	

Non Member Registration	Early On or Before 8/25/17	PRE On or Before 10/13/17	Onsite After 10/13/17	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes all technical sessions, Keynote Lunch & Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$495	\$545	\$595	\$ _____
<input type="checkbox"/> Tuesday One-Day: Includes Keynote Lunch & Exhibit Hall Entrance	\$275	\$325	\$375	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$275	\$325	\$375	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$275 NO MEALS	\$325 NO MEALS	\$375 NO MEALS	\$ _____
<input type="checkbox"/> Thursday One-Day Includes Technical Sessions	\$149	\$149	\$149	\$ _____

CONTACT HOURS	
<input type="checkbox"/> FREE (I am an individual, operator or administrative AWWA member)	
<input type="checkbox"/> \$20.00 (My utility/organization is an AWWA member or I am not an AWWA member)	

PAYMENT METHOD	
Check # _____	Payable to CA-NV AWWA (U.S. funds)
PO# _____	Must be accompanied by a physical copy of the PO
Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> AMEX	
Card No.: _____	
Exp. Date: _____	
Name on Card: _____	
Authorized Signature: _____	
Billing Zip Code: _____	Must be Zip Code in which your credit card statement is mailed
For copy of receipt, please write email address: _____	

PAYMENT INFORMATION	
Registration Total: _____	Special Events Total: _____
Meal Total: _____	Contact Hours: _____
Total Amount Due: _____	

Refund requests must be submitted in writing to the Section office by September 1, 2017. A \$50 administrative fee will be deducted from all refunds. **No Refunds Granted after October 2, 2017.** By submitting this form, you are consenting to having your photo taken at the event which may be used for future Section promotions. To opt-out email [info@ca-nv-awwa.org](mailto:info@ca-nv-awwa.org).

CA-NV AWWA: 10435 Ashford Street, 2nd Floor  
 Rancho Cucamonga, CA 91730  
 Phone: (909) 481-7200  
 Fax: (909) 291-2107  
[www.ca-nv-awwa.org](http://www.ca-nv-awwa.org)

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 or submit by fax to (909) 291-2107 or by email to [schickarmann@ca-nv-awwa.org](mailto:schickarmann@ca-nv-awwa.org)

## Discover what Reno has to offer!

We are so excited to return to the Silver State. Reno has grown and expanded since the Section was last there. Below are some videos to help you plan your trip Reno, NV. When you're ready, click on the Hotel link to book your room. But don't wait too long, the deadline for room reservations is September 2017.

### Hotel Information

Book your room [here](#).



Join us at the [Atlantis Resort](#) in Reno, NV.



### Experience Reno

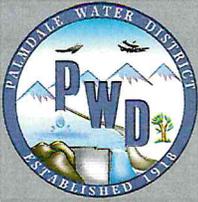
Meet Reno Tahoe



### Activities

Reno Tahoe Summer Vibes





# Hotel and Travel Accommodations

## Event Name/Date:

ArcGIS for Server: Site Configuration & Admin. Course, Dec. 11-13, 2017, Broomfield, Colorado

---

## CONTACT INFORMATION

First Name

Last Name

Date

## ACCOMMODATION INFORMATION

*Rooms and rates are subject to availability. Complete and submit this form as soon as possible to guarantee a room at the host hotel. In the event that the host hotel is booked, every effort will be made to secure a room at the closest hotel within comparable rates to the event discounted rate.*

---

Arrival Date

Departure Date

No. of guests

Room Type

Do you require a smoking room?

Yes  No

---

Do you need transportation from the airport to the hotel?

Yes  No

Flight Number

Time

## ADDITIONAL INFORMATION/REQUESTS

Staff Representative

Instructor-Led

# ArcGIS for Server: Site Configuration and Administration

🕒 3 Days (24 Hours)

🛒 Wish List

Attend for **\$1,695**[Register](#)

This course applies to ArcGIS 10.2, 10.3, and 10.4. Esri will provide **ArcGIS 10.3** for use during class.

## Get Up and Running Quickly

Learn how to plan, configure, deploy, and manage an ArcGIS for Server system, that enables GIS content sharing across your enterprise. You will explore the ArcGIS for Server architecture and practice applying recommended workflows to configure ArcGIS Server sites and manage GIS services, applications, and users. Techniques and best practices to ensure system performance and security are emphasized.

### Who is this course for?



System Administrators



Web Administrators

## Goals



Integrate your ArcGIS Server with a web server.



Plan, create, and update a cache for map and image services.



Tune and monitor services to ensure high performance.



Implement security for your site and services.

 [Download Table of Contents](#)

## Upcoming Classes

 [Get Assistance](#)

Date & Time	Location	
-------------	----------	--

## Course Registration

# ArcGIS for Server: Site Configuration and Administration

Class ID E 50144708

Date & Time 	Location	Status	
December 11 - 13, 2017 8:30 AM - 5:00 PM	Broomfield, CO	Seats Available	<a href="#">Change Selection</a>

Total: **\$1,695.00** (per seat)

Sign in to register

[Sign In](#)

## Tips to help you register

- 1 Sign in or create an Esri ID.
- 2 If you are registering for someone else, you will need their first and last name, email address, and phone number.
- 3 Your organization's address, billing address, and intended payment method. You will not be billed until the class is confirmed.

# **ArcGIS® for Server: Site Configuration and Administration**

Student Edition

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Course version 3.0. Version release date January 2015.

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## Course introduction

- Introduction
- Course goals
- Additional resources
- Installing the course data
- Icons used in this workbook
- Understanding the ArcGIS Platform

## 1 Planning an ArcGIS Server site

- Lesson introduction
- Web GIS
- ArcGIS Server and web services
- Accessing GIS services
- GIS services and apps
- Web GIS implementation
- On-your-own-infrastructure implementation
- Cloud implementation
- Hybrid implementation
- Choose a platform
- ArcGIS Server editions
- Lesson review

## 2 Implementing an ArcGIS Server site

- Lesson introduction
- Workflow: Administering ArcGIS Server
- ArcGIS Server installation
- System requirements
- Exercise system
- Exercise 2A: Install ArcGIS Server
  - Start exercise system VMs
  - Install ArcGIS Server
  - Explore the ArcGIS Server installation
- ArcGIS Server site architecture
- Administrative tools
- Exercise 2B: Create an ArcGIS Server site
  - Create the site
  - Explore the ArcGIS Server Manager
  - Explore the ArcGIS Server Administrator Directory
- Lesson review

## 3 Controlling access to ArcGIS Server

- Lesson introduction
- ArcGIS Server role types
- Granting privileges
- Defining roles
- Users/roles from ArcGIS Server's built-in store
- Users/roles from an existing enterprise system
- Existing user store with built-in role store
- Disable primary site administrator account
- Exercise 3: Control access to your ArcGIS Server site
  - Configure ArcGIS Server's security store
  - Test user credentials
  - Disable the primary site administrator account
- Lesson review

## 4 Integrating a web server

- Lesson introduction
- The ArcGIS Web Adaptor
- Configuring the Web Adaptor
- Exercise system
- Exercise 4: Install and configure the Web Adaptor
  - Install the Web Adaptor
  - Configure the Web Adaptor
  - Test the Web Adaptor
  - Install and configure an administrative Web Adaptor
- Production system
- Lesson review

## 5 Managing service resources

- Lesson introduction
- What is a resource?
- Copy resources or register them?
- Copying resources to the ArcGIS Server site
- Copying data to a managed geodatabase
- Registering resources with ArcGIS Server
- Make resources accessible
- Grant the ArcGIS Server account access
- Exercise 5A: Managing service resources
  - Set up a multiuser geodatabase
  - Configure data accessibility
  - Configure geodatabase privileges
- Register a location in the data store
- Step 3: Register a location with a separate server path in the data store

- Choose a data registration method
- Synchronizing publisher and server data
- Updating services
- Exercise 5B: Configuring the data store
  - Register data stores
  - Disable copy to server option
- Production system
- Lesson review

## 6 Configuring service capabilities

- Lesson introduction
- Service capabilities
- Choose the appropriate capability
- Exercise 6: Configure feature editing
  - Plan your service
  - Prepare the data
  - Publish and configure a service
  - Deploy and test a web editing application
- Lesson review

## 7 Tuning services and troubleshooting errors

- Lesson introduction
- Altering service properties
- Tuning services
- Viewing ArcGIS Server logs
- Exercise 7: Explore ArcGIS Server statistics and logs
  - Explore service statistics
  - Explore ArcGIS Server logs
- Lesson review

## 8 Creating and updating caches

- Lesson introduction
- What is a cache?
- Building a map cache
- Allocating resources to caching
- Tools for managing caches
- Workflow: Updating caches
- Exercise 8: Update a cache
  - Tune the CachingTools service
  - Publish a basemap service
  - Use a script to build a cache
  - Schedule cache updates
- Lesson review

## 9 Securing services

Lesson introduction

Authentication and authorization

ArcGIS Server authentication

Tokens

Exercise 9A: Securing services

- Restrict access to a service

- Configure ownership-based access control

- (Optional) Configure private feature access

Web server authentication

Choose an authentication method

Exercise 9B: Configure web-tier authentication

- Configure a site authentication tier

- Configure browser access settings

- Test web-tier authentication

Lesson review

## 10 Securing the ArcGIS Server site

Lesson introduction

Securing server files

Firewalls

HTTPS communication

How will you secure your site?

Exercise 10: Securing an ArcGIS Server site

- Secure site directories

- Enable HTTPS communication

- Disable HTTP communication

Lesson review

## 11 Site backup and recovery

Lesson introduction

Backup and recovery

Exercise 11: Exercise

- Prepare a backup location

- Back up the site

- Modify the site

- Restore the site

- Restore site configuration

Lesson review

## 12 Building multinode sites

- Lesson introduction
- Scaling ArcGIS Server
- High availability
- Add a machine to the site
- ArcGIS Server licensing
- Clusters
- Exercise system
- Exercise 12: Add a machine to the site
  - Start the GIS server
  - Prepare the site for a multinode configuration
  - Add a GIS server to the site
- Production system
- Lesson review

## 13 Implementing ArcGIS Server

- Lesson introduction
- Workflow: Administering ArcGIS Server
- Create a to-do list
- Lesson review

## Appendixes

- Appendix A: Esri data license agreement
- Appendix B: Answers to lesson review questions
  - Lesson 1: Planning an ArcGIS Server site
  - Lesson 2: Implementing an ArcGIS Server site
  - Lesson 3: Controlling access to ArcGIS Server
  - Lesson 4: Integrating a web server
  - Lesson 5: Managing service resources
  - Lesson 6: Configuring service capabilities
  - Lesson 7: Tuning services and troubleshooting errors
  - Lesson 8: Creating and updating caches
  - Lesson 9: Securing services
  - Lesson 10: Securing the ArcGIS Server site
  - Lesson 11: Site backup and recovery
  - Lesson 12: Building multinode sites
  - Lesson 13: Implementing ArcGIS Server

**MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 27, 2017:**

*A meeting of the Facilities Committee of the Palmdale Water District was held Monday, March 27, 2017, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Dino called the meeting to order at 2:04 p.m.*

**1) Roll Call.**

**Attendance:**

Facilities Committee:  
Vincent Dino, Chair  
Joe Estes, Committee  
Member

**Others Present:**

Matt Knudson, Assistant General Manager  
Mike Williams, Finance Manager  
Tim Moore, Facilities Manager  
Tara Peuse, Customer Care Supervisor  
Curtis Cobb, Plant Operator III  
Kathy Mac Laren, PWD Director  
Dawn Deans, Executive Assistant  
0 members of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

**3) Public Comments.**

There were no public comments.

**4) Action Items:**

**4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held June 13, 2016.**

It was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Facilities Committee meeting held June 13, 2016, as written.

**4.2) Consideration and Possible Action on Purchase of Forklift. (\$19,000.00 – Non-Budgeted – Facilities Manager Moore)**

Finance Manager Moore provided an overview of the forklift proposed for purchase, and after a brief discussion of rental and repair costs, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the purchase of a used forklift in the not-to-exceed amount of \$19,000.00.

**4.3) Consideration and Possible Action on Remodel of Front Lobby.  
(\$10,000.00 – Budgeted – Customer Care Supervisor Peuse)**

Customer Care Supervisor Peuse provided an overview of the front lobby remodel, and after a brief discussion of the proposed upgrades, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the remodel of the front lobby in the not-to-exceed amount of \$10,000.00.

**4.4) Consideration and Possible Action on Award of Contract for the Remodeling and Necessary Upgrades to the Relocated Leslie O. Carter Water Treatment Plant Control Room Under Work Order No. 17-603. (\$19,708.00 – Budgeted – Project Manager Thompson)**

Assistant General Manager Knudson provided an overview of the remodeling of the Leslie O. Carter Water Treatment Plant Control Room, and after a brief discussion of the relocation of the control room, proposed upgrades, proposed use of the lobby area, and the bids received, it was moved by Committee Member Estes, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to award a contract for the remodeling and necessary upgrades to the relocated Leslie O. Carter Water Treatment Plant Control Room under Work Order No. 17-603 to Kuhnhofer Builders, Inc. in the not-to-exceed amount of \$19,708.00.

**5) Information Items.**

**5.1) Other.**

There were no additional information items.

**6) Board Members' Requests for Future Agenda Items.**

Committee Member Estes inquired about charging stations after which Assistant General Manager Knudson stated that staff continues to monitor grant opportunities for charging stations.

There were no requests for future agenda items.

7) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned at 2:22 p.m.



Chair

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** September 19, 2017 **September 27, 2017**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** *AGENDA ITEM NO. 8.2.a – September, 2017 General Manager Report*

---

The following is the September report to the Board of activities through August, 2017. It is organized to follow the District's six strategic initiatives adopted in 2016 & 2017 and is intended to provide a general update on the month's activities. A summary of the initiatives is as follows:



***Water Resource Reliability***

2015 Urban Water Management Plan, drought response  
Palmdale Regional Groundwater Recharge & Recovery Project  
Littlerock Reservoir Sediment Removal Project  
Recycled water allocation and use



***Organizational Excellence***

Maintain formal management/supervisor training and development program  
Maintain competitive compensation and benefits package  
Employee wellness program; Succession planning  
Board/staff events to develop innovative ideas and awards



***Systems Efficiency***

Water system Master Plan update and related EIR  
Reinvestment in aging infrastructure  
Investment, implementation, and training plan for new technology  
Computerized maintenance management software (CMMS)



***Financial Health and Stability***

Pursue Federal and State funding opportunities  
Sustainable and balanced rate structure  
Maintain adequate reserve levels  
Maintain high level bond rating



### ***Regional Leadership***

**Create a regional best practices Antelope Valley partnership**  
**Enhance community partnerships and expand school programs in water education**  
**Emphasize the importance and long history of the District as a community asset**  
**Continue to evaluate District internship needs**



### ***Customer Care and Advocacy***

**Customer Care accessibility through automation**  
**Evaluate, develop, and market additional payment options**  
**Improve customer account management tools**  
**Enhance customer experience through assessment of infrastructure, processes, and policies to maximize the customer care experience**

This report also includes charts that show the effects of the District's efforts in several areas. They are organized within each strategic initiative and include status of upcoming State Water Resources Control Board's (SWRCB) long-term conservation orders, 20 x 2020 status, the District's total per capita water use trends, 2017 water production and customer use graph, mainline leaks, and the water loss trends for both 12 and 24 month running averages.



### ***Water Resource Reliability***

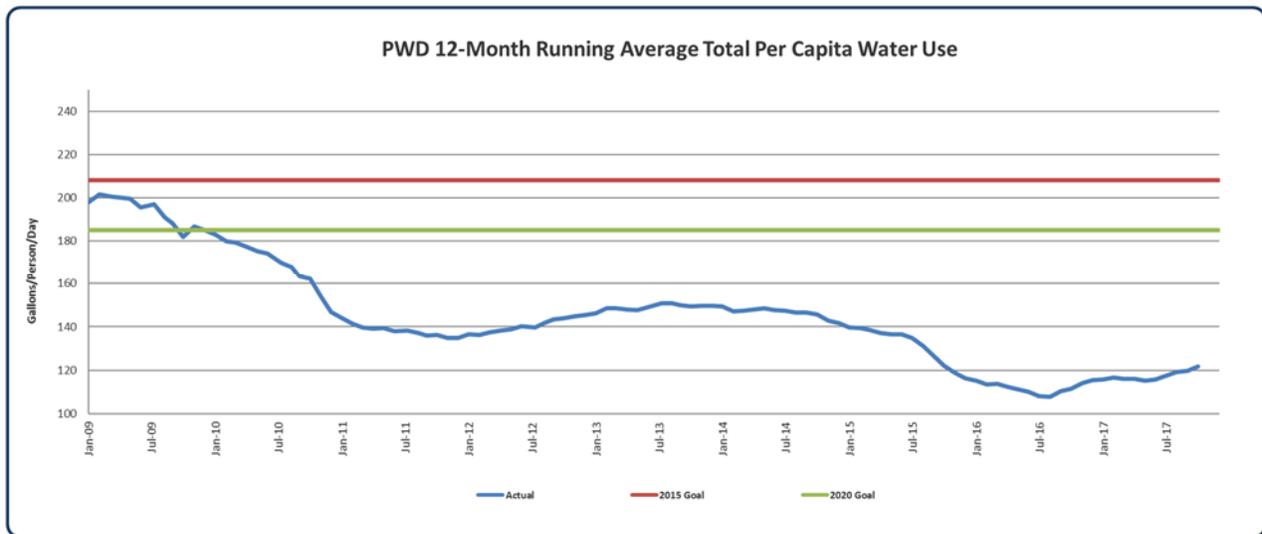
This initiative includes conservation efforts, water supply projects, and water planning.

Recent highlights are as follows:

#### State Water Resources Control Board (SWRCB) Activities

- The SWRCB is anticipated to replace the 20 x 2020 per capita reduction goals passed by the legislature in 2009 with new long-term water budgeting requirements. These are explained in the "Making Water Conservation a California Way of Life" plan. The bills that would establish this are now two-year bills. ACWA's position remains opposed unless amended. More discussion is expected on these early next year.

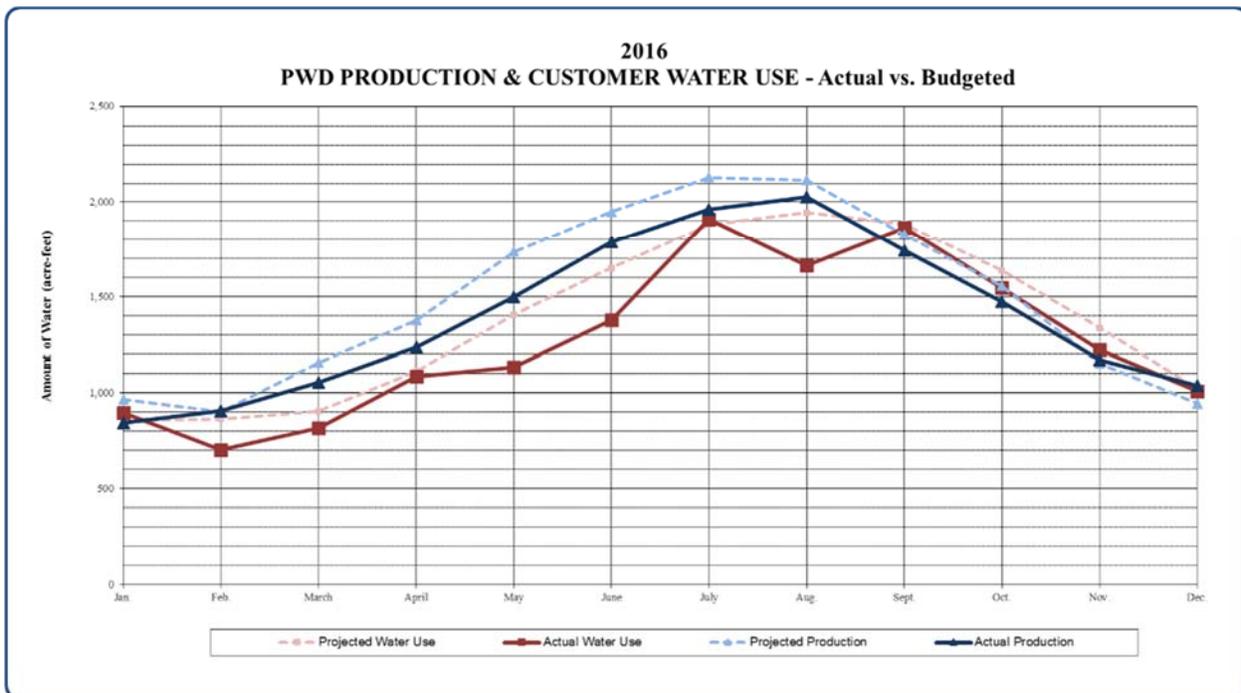
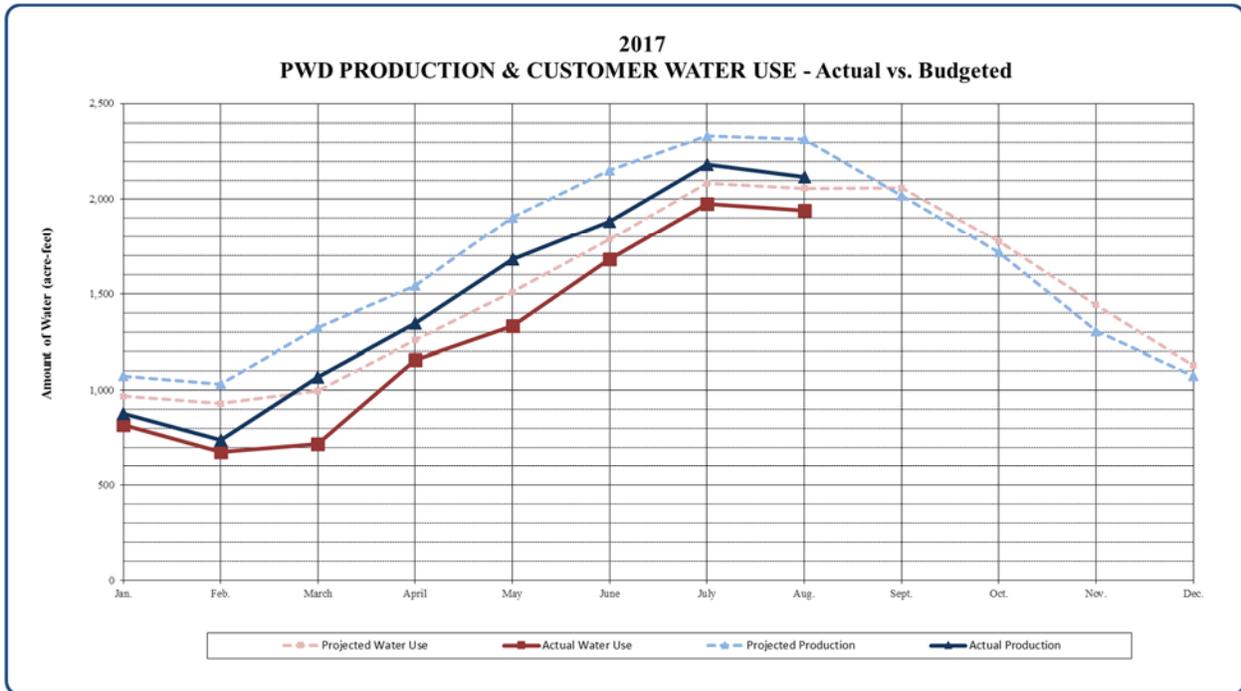
The District's compliance with the 20 x 2020 law is evident from the chart titled "PWD 12-Month Running Average Total Per Capita Water Use.":



The District’s customers have cut their water use by **47.2%** from the baseline number of 231 and met the 2020 Goal in early 2010. The current Total-GPCD is 122.

Water Supply Information

- The staff has planned water resources for 2017 based on the current State Water Project allocation of 85%. This year’s water production relies heavily on the SWP and reduced groundwater pumping. This strategy has resulted in increased groundwater levels at District well sites.
- The local water supply is also much better than in recent years. Littlerock Dam spilled for the first time in years. The District began transferring water to Palmdale Lake in April, 2017 for the first time since 2015. After lowering the water level several feet, Littlerock Reservoir was shutoff in May to take advantage of this year’s SWP supply. Littlerock’s use will be re-evaluated later this year.
- Water and Energy Resources staff prepared a plan for 2017 that incorporates available water with the anticipated water usage. The following graph shows actual amounts through August and monthly projections for both production and consumption, based on the prior five years of actual monthly information, for the entire year. It is anticipated that this year’s consumption and production pattern will continue to move back into a more-normal pattern. The 2016 chart is added in this report for comparison.



### Other Items

- The Littlerock Reservoir Sediment Removal Project Environmental Impact Report/Environmental Impact Statement (EIR/EIS) is fully approved. The USFS signed the Record of Decision for NEPA in June. Work is now underway with the various regulatory agencies to obtain permits.

The future steps for implementing this Project start with finalizing the grade control structure design. A contract amendment for Aspen to design the grade control structure was approved by the Board in May. Once the design is complete and permits are obtained, construction estimates will be made, financing options evaluated and implemented, the grade control structure contract can be bid, and construction tentatively scheduled to begin in late summer of 2018.

- The public review of the Draft California Environmental Quality Act (CEQA) EIR for the Palmdale Regional Groundwater Recharge and Recovery Project is complete. The Final EIR was certified by the Board on July 13, 2016, and the Notice of Determination was filed on July 14, 2016. The comments from the SWRCB Recycled Water Division on the Title 22 Engineering Report were addressed and returned for further review. Construction of monitoring wells and a pilot recharge basin was awarded and the contractor is nearly ready to begin the work.
- California Water Fix: There have been recent regulatory approvals moving this project forward. The State Water Contractors and the Department of Water Resources are continuing discussions about the Project's financing and operations. These discussions will result in a clearer picture of the effect on individual contractors. Staff is directly involved in these discussions and will be able to update the Board in the future.

The Board may be aware of an analysis by Metropolitan Water District that was recently featured in the newspaper. It looks at potential effects of the Project on its customers. It is useful in a general sense to look at the Project's impact, but the conclusions cannot be directly translated to our customers.



### ***Organizational Excellence***

This initiative includes efforts to restructure staff duties and activities to more efficiently provide service to our customers. Recent highlights are as follows:

- The electronic time keeping software is now being used by staff.

- The 2016/2017 Strategic Plan Update is posted in the board room posters and brochure are now complete. A Spanish translation has been printed and is also posted in the Board room. The recently adopted principles for conducting meetings are also posted in the Board room in both English and Spanish.
- An interpreter is provided upon request for public comments at regular Board meetings as an interim policy being in May, 2016. The Board adopted this policy at the March 8, 2017 meeting.
- The District is working with other members of the Public Water Agencies Group to hire and share the services of an Emergency Preparedness Coordinator. The MOU was approved by the Board and the action of other agencies is complete. An initial meeting is scheduled in early October to discuss the recruitment process.
- 2018 Strategic Plan Update: Staff and directors are meeting to discuss updates to the current Plan. The Mathis Group is also prepared to meet with directors to develop ideas. A Mathis Group - facilitated workshop will be scheduled later this fall for the Board to discuss the ideas and formulate the 2018 Strategic Plan Update.
- A new logo for the District is being developed by staff and a consultant as part of the 100-year anniversary. Final versions of the new logo are planned for the Board's consideration at the October 11, 2017 Board meeting.

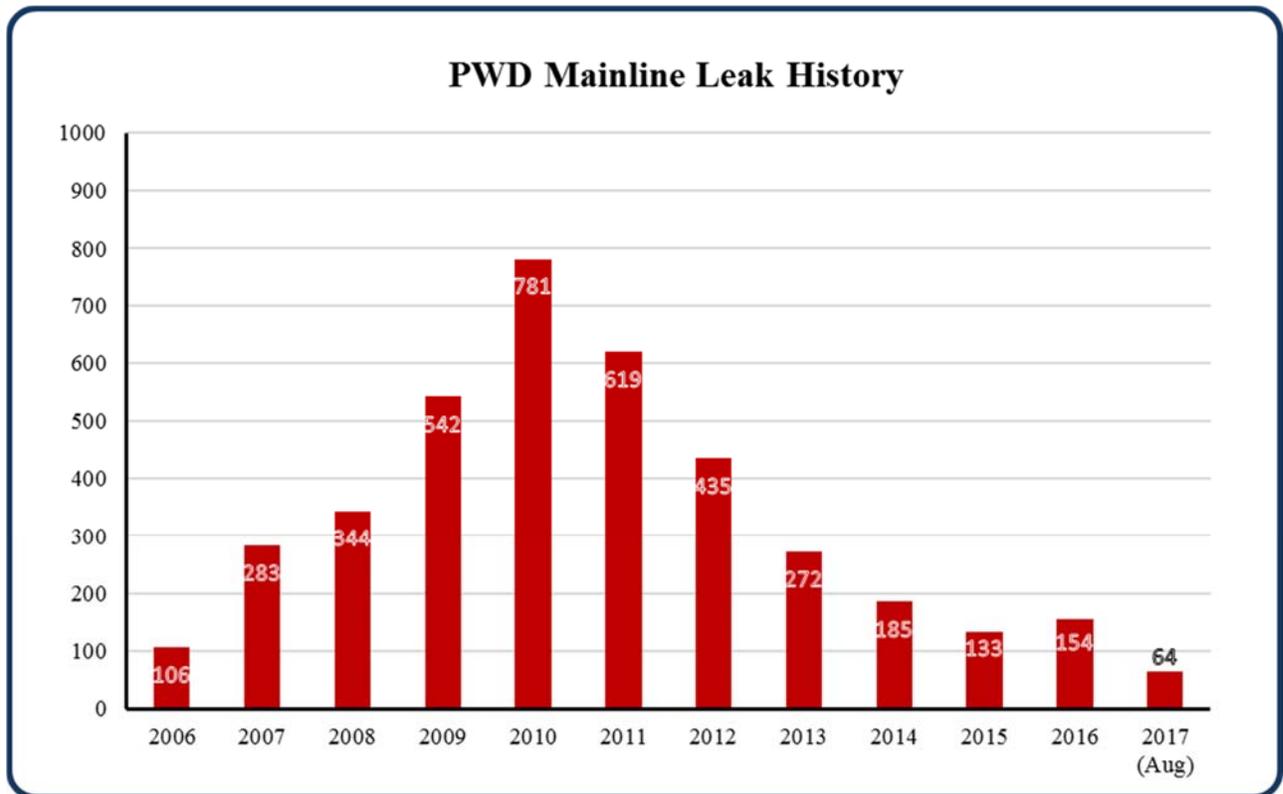


### ***Systems Efficiency***

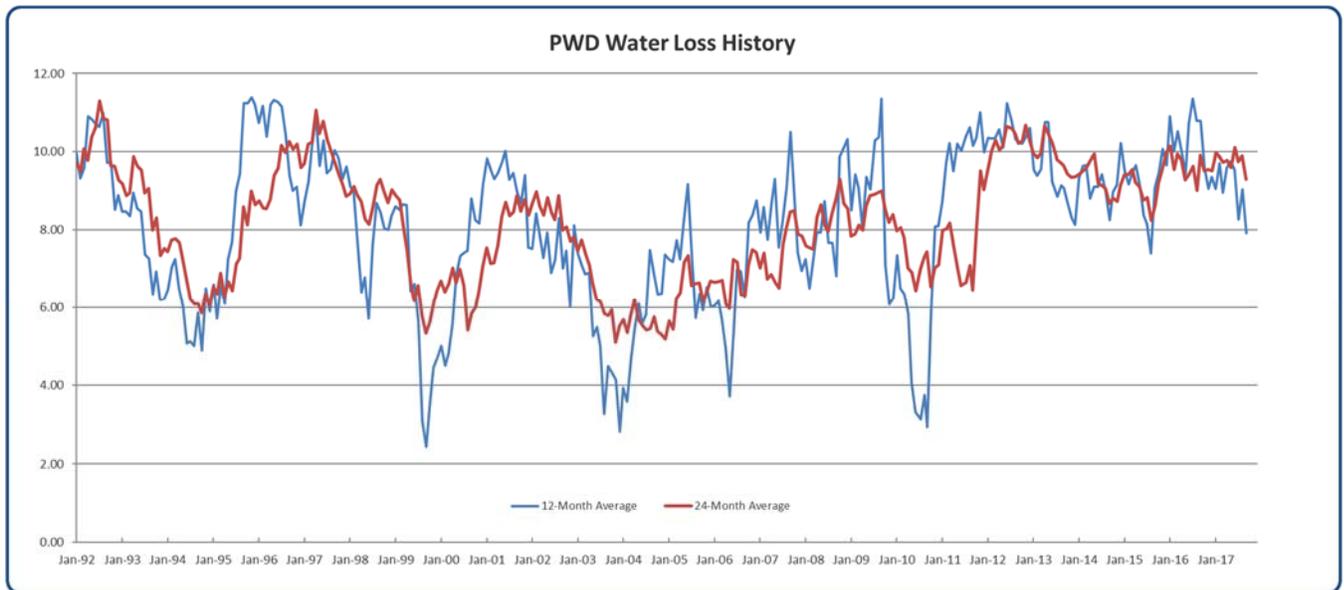
This initiative largely focuses on the state of the District's infrastructure. Recent highlights are as follows:

- Installation of security upgrades for the Leslie O. Carter Water Treatment Plant is operational and final items are being completed.
- New water main replacement projects will be completed within the funds available in the 2017 Budget to continue the District's efforts to maintain the water system. The effects of the District's past efforts in replacing failing water mains can be seen in the reduced number of mainline leaks. This is illustrated in the chart titled "Mainline Leak History." The total for 2016 was slightly above, 154 vs. 133, the numbers for 2015. The 2016 service line leaks remained fairly constant at 89. While this is a vast improvement from

2010's number of 781 mainline leaks, replacement work must continue. The mainline leaks through August, 2017 are 64 and service lines 59.



- The budgeted meter replacement project of approximately 3,300 meters is complete.
- Facilities staff is adding to its maintenance activities to incorporate pressure reducing valves and other facilities as their efforts can continue to be more preventative due to a lower number of emergency repairs. A detailed presentation was given to the Board on September 13, 2017 explaining the importance of these activities.
- District staff is preparing for the next water main replacement on Camares Drive south of Barrel Springs Road.
- The positive effect of both water main and water meter replacement programs is shown on the chart titled “PWD Water Loss History.”



### ***Financial Health and Stability***

- Engineering staff has successfully applied for planning grant funding for the Palmdale Regional Groundwater Recharge and Recovery Project and for the Phase II pipeline for the Palmdale Recycled Water Authority. Application packages for further funding have been determined to be complete by the State. A comment letter was also submitted to raise the priority of both projects in the State's funding plan for 2017/2018.

The State is reviewing a draft resolution related to the PRWA Phase II funding application for compliance with their repayment requirements. Once approved, the City of Palmdale will provide a similar resolution.

- Water rate changes of 4.25% for 2017, 2018, and 2019 were approved at a Board meeting held November 9, 2016. The resolution is also unique in that it included criteria that, if met, would allow for lesser changes.
- Staff is working with the approved Holman Capital on a technology lease agreement to fund \$830,000 in projects. The low interest rate of 2.78% and ability to fund additional repair and replacement projects make this a prudent action.
- Engineering/Grant Manager Riley has worked with the Bureau of Reclamation for the acceptance of a Feasibility Report for the Palmdale Regional Groundwater Recharge and Recovery Project and having it eligible for funding. Mr. Riley and I visited the Bureau in Denver to discuss future funding opportunities. The Bureau staff was very receptive to

- the project. Our project is one of 30 from across the country that is eligible to compete for a portion of \$10M in this year's Federal budget due to the approved Feasibility Report. This competition was recently announced with an application deadline of August 17, 2017. The Board approved a contract with Kennedy/Jenks to help prepare the application and it was submitted on time. We are now waiting to see the Bureau's response.
- Work began on the 2018 Budget. A timeline for developing and adopting the Budget was presented to the Finance Committee. The first draft will be presented to the Finance Committee at the September 25, 2017 meeting.
  - Cash-for-Grass Program: The District received for a \$75,000 Grant from the Bureau of Reclamation to assist in funding the Cash for Grass Program. A status report on this year's will be given in October. Staff will also propose changes to the Program for the Board's consideration. If approved, the changes would be effective on January 1, 2018 along with the 2018 Budget.



### ***Regional Leadership***

This initiative includes efforts to involve the community, be involved in regional activities, and be a resource for other agencies in the area. Recent highlights are as follows:

- Activities of the Palmdale Recycled Water Authority (PRWA) and Antelope Valley State Water Contractors Association have continued.
- The District staff continues to be active in the Antelope Valley Watermaster Board (AVWB) and related meetings.
- District staff is active in the local chambers and is on the board of the Palmdale Chamber and GAVEA.
- Staff developed a plan and budget for a year-long celebration of the District's 100<sup>th</sup> Anniversary in July, 2018 that was approved by the Board on July 12, 2017. The activities will be announced at this meeting. The first events of an Open House on August 5<sup>th</sup> and the AV Fair parade and office decorating contest were successful. The first public tour of Littlerock Dam and the Leslie O. Carter Water Treatment Plant is scheduled for Thursday, September 21, 2017.

Historic displays are in the District lobby and at the Palmdale City Library. These are changed monthly to reflect a new decade as we move closer to the 100<sup>th</sup> Anniversary on July 22, 2018.

- Staff will work with the Ad-Hoc Committee on a method to better communicate with and involve our customers in the District's activities.



### ***Customer Care and Advocacy***

This initiative includes efforts to better serve our customers. Recent highlights are as follows:

- The new lobby kiosk is continuing to give customers another choice for making a payment at the District office at a reduced cost from the initial kiosk. Financial staff is also testing the new IVR for use.
- The ability to make payments at 7-Eleven and Family Dollar Store is also continuing to grow.
- A plan to update and improve the front entrance and lobby was approved by the Facilities Committee in March and work is continuing. A rough kiosk is now installed in the lobby and is being adjusted for service. It will host service ticketing for customers, a directory of the office, and a display associated with the 100<sup>th</sup> Year celebration.
- Customer Care and Finance staff are now using TruePoint software in parallel with Starnik. The initial two weeks went relatively smoothly and with solid support from TruePoint.

Staff is continuing to recognize and correct transition issues that arise to minimize any effect on customers.