

**AVSWCA**

Antelope Valley State Water Contractors Association

www.avswca.org**COMMISSIONERS**

ROBERT PARRIS, *Chair*
BARBARA HOGAN, *Vice Chair*
LEO THIBAULT, *Treasurer-Auditor*
KATHY MAC LAREN, *Secretary*
KEITH DYAS, *Commissioner*
ROBERT ALVARADO, *Commissioner*

OFFICERS

MATTHEW R. KNUDSON, *General Manager*
PETER THOMPSON II, *Asst. General Manager*
TOM BARNES, *Resources Manager*
DENNIS HOFFMEYER, *Controller*
DANIELLE HENRY, *Administrative Assistant*

July 31, 2017

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District's office
at 2029 East Avenue Q, Palmdale
Thursday, August 3, 2017
7:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held June 15, 2017.
- 6) Payment of bills.

- 7) Consideration and possible action on acceptance and filing of audit for year ended June 30, 2016. (Controller Hoffmeyer)
- 8) Discussion and possible action on 2018 SMART Landscaping Expo. (Chair Parris)
- 9) Discussion and possible action on budget for continuation of 2017/2018 USGS/CASGEM Program Agreement. (General Manager Knudson)
- 10) Status update on AVSWCA Strategic Water Plan Ad Hoc Committee meetings. (Chair Parris/General Manager Knudson)
 - a) Member Agency joint projects.
 - b) Regional exchange of water.
- 11) Report of General Manager.
 - a) Update on Antelope Valley Watermaster meetings.
- 12) Report of Controller.
 - a) Update on Revenue, Expenses and Change in Net Position.
- 13) Reports of Commissioners.
- 14) Report of Attorney.
- 15) Commission members' requests for future agenda items.
- 16) Consideration and possible action on scheduling the next Association meeting (September 14, 2017).
- 17) Adjournment.

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the Twelve Months Ending 6/30/2017

	YTD
ASSETS	
Cash - General Fund	\$12,495.98
Restricted - AVRWMG	5,065.54
Restricted - USGS	0.00
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	545.71
Total Assets	\$18,107.23
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$897.47
Total Liabilities	897.47
 FUND BALANCE	
Unassigned	17,209.76
Total Fund Balance	17,209.76
 Total Liabilities and Fund Balance	 \$18,107.23

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenses and Change in Net Position
For the Twelve Months Ending 6/30/2017

	June	YTD
Revenues:		
Contributions - Member Agency		\$64,000.00
Contributions - Member Programs (USGS & CASGEM)		31,000.00
Contributions - Others (AVRWGMG)		
Grant Re-imbursement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		5.00
Interest Earnings	1.03	11.66
Total Revenue		\$95,016.66
 Expenditures:		
General Government		
Bank Fees		
Insurance	181.92	2,183.10
Memberships		2,510.00
Outreach	199.95	30,257.79
Purchased Water		
Miscellaneous		
		34,950.89
 Public Resource		
Contract Services - Administration	897.47	16,323.51
Contract Services - USGS & CASGEM		4,933.33
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - Other		2,000.00
		23,256.84
Total Expenditures		\$58,207.73
Change in Net Position		\$36,808.93
Net Position - Beginning of Year		(19,599.17)
Net Position - End of Year		\$17,209.76

ANTELOPE VALLEY STATE WATER CONTRACTORS
Budget vs Actual FY2016-17
For the Twelve Months Ending 6/30/2017

	<u>June</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
General Revenues:				
Contributions - Member Agency		\$64,000	\$64,000	
Miscellaneous Refund		5		5
Interest Earnings	1	12	25	(13)
Total General Revenue	<u>\$1</u>	<u>\$64,017</u>	<u>\$64,025</u>	<u>\$8</u>
General Expenditures:				
General Government				
Bank Fees				
Insurance	182	2,183	2,350	167
Memberships		2,510	2,550	40
Outreach	200	30,258	42,000	11,742
Purchased Water			500	500
Miscellaneous				
Contract Services - Administration	897	16,324	12,000	(4,324)
Contract Services - Other		2,000	2,000	
Total General Expenditures	<u>\$1,279</u>	<u>\$53,274</u>	<u>\$61,400</u>	<u>\$8,126</u>
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		\$31,000	\$31,000	
Contributions - Others (AVRWMP)				
Grant Re-imbusement - IRWMP 2013 Update			46,790	(46,790)
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		<u>\$31,000</u>	<u>\$77,790</u>	<u>\$46,790</u>
Program Expenditures:				
Contract Services - USGS & CASGEM		\$4,933	\$59,200	\$54,267
Contract Services - AVIRWMP				
Contract Services - IRWMP 2013 Update				
Total Program Expenditures		<u>\$4,933</u>	<u>\$59,200</u>	<u>\$54,267</u>

COMMISSION INFORMATION

RESOLUTION NO. 17-16

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
APPROVING ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
BUDGET FOR FISCAL YEAR 2017/2018

WHEREAS, the Palmdale Water District, along with the Antelope Valley - East Kern Water Agency and the Littlerock Creek Irrigation District, is a member agency of the Antelope Valley State Water Contractors Association formed by a Joint Powers Agreement dated May 26, 1999; and

WHEREAS, said Joint Powers Agreement provides for the formulation and adoption of a budget for the Antelope Valley State Water Contractors Association and approval by members of said budget; and

WHEREAS, the Antelope Valley State Water Contractors Association unanimously adopted a budget for fiscal year 2017/18 at their regular meeting held June 15, 2017 which budget included an allocation among the member agencies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Palmdale Water District hereby approves the 2017/18 budget and allocation of budgeted funds adopted by the Antelope Valley State Water Contractors Association.

I certify that this is a true copy of Resolution No. 17-16 as passed by the Board of Directors of the Palmdale Water District at its meeting held June 28, 2017 in Palmdale, California.

Date: June 28, 2017



Robert Alvarado, President,
Board of Directors

ATTEST:



Joe Estes, Secretary, Board of Directors

APPROVED AS TO FORM:



BY: _____
Aleshire & Wynder, LLP, General Counsel