

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, APRIL 13, 2017.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, April 13, 2017, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 7:00 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Commissioner Thibault led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Robert Parris, Chair  
Kathy Mac Laren, Secretary  
Leo Thibault, Treasurer-Auditor  
Robert Alvarado, Commissioner  
Tim Clark, Alt. Commissioner  
Keith Dyas, Commissioner  
(Arrived at 7:30 p.m.)

**Others Present:**

Matt Knudson, AVSWCA General Mngr.  
Tom Barnes, Controller  
Dwayne Chisam, AVEK General Mngr.  
James Chaisson, LCID General Mngr.  
Danielle Henry, Administrative Assistant  
0 members of the public

**EXCUSED ABSENCE --**

Barbara Hogan, Vice Chair

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren, seconded by Commissioner Alvarado, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held March 9, 2017.**

It was moved by Commissioner Alvarado, seconded by Alt. Commissioner Clark, and carried by a 4-0-1 vote, with Commissioner Mac Laren abstaining, to approve the minutes of the regular meeting held March 9, 2017, as written.

**6) Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received as presented from PWD in the amount of \$1,232.17 for staff services, from AVEK in the amount of \$854.43 for staff services and from AV Web Designs in the amount of \$199.95 for the recurring monthly AVSavesWater.com website charge for April, 2017. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

**7) Presentation on the Upper Amargosa Creek Recharge Project. (General Manager Knudson/Controller Barnes)**

Controller Barnes provided a detailed overview of the Upper Amargosa Creek Flood Control, Recharge, and Habitat Restoration Project including the purpose and location, the partners and their participation, the cost breakdown and partner contributions, the status of the plan design, the current construction to date, and the Project completion timeline followed by a brief discussion of Proposition 1E grant funding, the previous delays of the Project, the Department of Water Resources requirements, and the design and capacities of the recharge basins.

The Commissioners then thanked Controller Barnes for the presentation.

**8) Status Update on Member Agency Joint Projects. (General Manager Knudson/Controller Barnes)**

General Manager Knudson stated that staff from PWD, AVEK, and LCID met on March 30, 2017 to discuss each agency's infrastructure; that a representative from Los Angeles County Waterworks participated via teleconference; that staff is now working on collecting shape files of each agency's infrastructure; and that the next step is to combine all the shape files onto a single map to analyze for future improvements that will be beneficial to all of the member agencies.

**9) Discussion and Possible Action on Agreement Related to Regional Exchange of Water from the State Water Project. (General Manager Knudson/Controller Barnes)**

Controller Barnes stated that Oroville Dam has been the focus of the Department of Water Resources (DWR) but that staff continues to work with the new contacts at DWR on the proposed agreement for regional exchange of water from the State Water Project between the member agencies and that he is anticipating timelines to be provided at the next Association meeting.

**10) Report of General Manager.**

**a) Update on Revenue, Expenditures and Change in Net Position.**

General Manager Knudson provided a brief update of the Association's finances and stated that finances are on track.

**b) Update on Antelope Valley Watermaster Meetings.**

General Manager Knudson stated that the Antelope Valley Watermaster Board met on March 30, 2017 and selected a Watermaster Engineer; that a contract will be presented to Todd Groundwater at the next meeting scheduled for April 26, 2017 at 10 a.m. at AVEK; and that the 2017 Budget, Administrative Assessments fees, and discussion on legal counsel will also be on the agenda for the next meeting.

He then reviewed a letter of support that he prepared on behalf of the Association for the Antelope Valley-East Kern Water Agency's Enterprise Water Bank Project after which it was the consensus of the Commissioners to support the submittal of the letter.

**11) Report of Controller.**

Controller Barnes stated that he has nothing further to report.

**12) Reports of Commissioners.**

Commissioner Alvarado reported that PWD received an official letter from the Los Angeles County Board of Supervisors moving future elections of the PWD Board to

even numbered years; that PWD was profiled in a recent California Special Districts Association (CSDA) magazine for hosting its first Town Hall Forum highlighting its success and PWD's involvement in the community; that he and Alt. Commissioner Henriquez recently attended the Water Education for Latino Leaders (WELL) Conference; and that the PWD Board approved a Resolution last night to elect Board Members by division rather than at-large effective November, 2018.

Commissioner Dyas arrived to the meeting at 7:30 p.m.

There were no further reports.

**13) Report of Attorney.**

No attorney was present.

**14) Commission Members' Requests for Future Agenda Items.**

General Manager Knudson stated that "Status Update on Member Agency Joint Projects" and "Discussion and Possible Action on Agreement Related to Regional Exchange of Water from the State Water Project" will remain on future agendas.

Chair Parris then requested staff from each member agency to meet and discuss how to accomplish regional involvement in water banking opportunities, and after discussions of the adjudication and building trust, of the Association being the best entity to lead the way for regional projects, of a conceptual plan including each member agency's infrastructure and water resources, and of each member agency's Board choosing a Commissioner to participate on an Ad Hoc Committee, it was determined that "Consideration and Possible Action on the formation of an Ad Hoc Committee for the Antelope Valley Water Plan" be added to the next agenda.

Commissioner Alvarado then requested that "Discussion and Possible Action on the Annual SMART Landscaping Expo" be added as a standing item on future agendas, and after a brief discussion of participating in the Spring Expo in lieu of hosting another SMART Landscaping Expo, Chair Parris requested that Controller Barnes invite a representative from the Antelope Valley Fair Association to the next Association meeting to provide information on their Spring Expo.

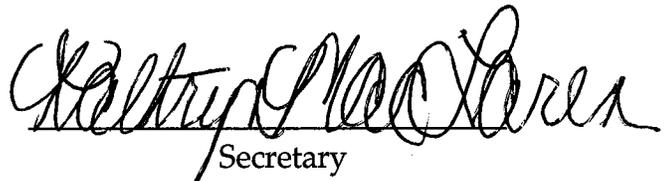
There were no further requests for future agenda items.

**15) Consideration and Possible Action on Scheduling the Next Association Meeting. (May 11, 2017)**

After a brief discussion of the Commissioners attending the ACWA Spring Conference, it was determined that the next regular meeting of the Association will be held May 18, 2017 at 7:00 p.m. at PWD.

**16) Adjournment.**

There being no further business to come before the Commissioners, it was moved by Commissioner Mac Laren, seconded by Commissioner Alvarado, and unanimously carried by all members of the Board of Commissioners present at the meeting to adjourn the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association at 8:03 p.m.

  
Secretary