

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, MARCH 9, 2017.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, March 9, 2017, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 7:03 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Alvarado led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Keith Dyas, Commissioner
Robert Alvarado, Commissioner
Marco Henriquez, Alt. Cmsnr.

Others Present:

Matt Knudson, AVSWCA General Mngr.
Tom Barnes, Controller
Dwayne Chisam, AVEK General Mngr.
James Chaisson, LCID General Mngr.
Dennis Hoffmeyer, Accounting Supervisor
Danielle Henry, Administrative Assistant
0 members of the public

EXCUSED ABSENCE --

Kathy Mac Laren, Secretary

3) Public Comments for Non-Agenda Items.

There were no public comments.

4) Consideration and Possible Action on Minutes of Regular Meeting Held February 9, 2017.

It was moved by Commissioner Alvarado, seconded by Commissioner Hogan, and carried by a 4-0-2 vote, with Chair Parris and Alt. Commissioner Henriquez abstaining, to approve the minutes of the regular meeting held February 9, 2017, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received as presented from PWD in the amount of \$2,089.79 for staff services, from AVEK in the amount of \$788.70 for staff services, from AV Web Designs in the amount of \$199.95 for the recurring monthly AVSavesWater.com website charge for March, 2017 as well as \$999.90 for June and July of 2016, and from the Antelope Valley Fair Association in the amount of \$24,000.00 for costs associated with the 2016 SMART Landscaping Expo. The motion was seconded by Commissioner Dyas and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve ratification of the payment made to the United States Geological Survey (USGS) in the amount of \$44,400.00 for the quarterly billings for cooperative water resources investigations per the Joint Funding Agreement between the Association and USGS. The motion was seconded by Alt. Commissioner Henriquez and unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Presentations on Antelope Valley-East Kern Water Agency and Palmdale Water District Groundwater Banking Projects. (General Manager Knudson/Controller Barnes)

General Manager Knudson provided a detailed overview of Palmdale Water District's proposed Palmdale Regional Groundwater Recharge and Recovery Project (PRGRRP) including a brief history of PWD, the goals of the Project, the existing and future water demand and supply, and the proposed PRGRRP infrastructure components followed by a brief discussion of the current property owners of the proposed project site and of Los Angeles County Sanitation District.

Controller Barnes then provided a detailed overview of Antelope Valley-East Kern Water Agency's water banking projects including the state water supply, the current and future water banking projects and facilities, and the past, present and future water reliability followed by a brief discussion of water bank capacities and recharge rates.

Chair Parris then suggested that the three member agencies focus on potential partnerships for future joint projects that would benefit the entire Antelope Valley, and

after a brief discussion of each member agency's infrastructure and resources, of the existing interconnections, of regional grant opportunities, and of the joint Amargosa Creek Recharge Project, it was determined that staff work together to combine a visual overlay of each member agency's infrastructure as a starting point to plan for potential future interconnections and banking projects.

7) Discussion and Possible Action on 2017 Association Goals. (General Manager Knudson)

Chair Hogan stated that LCID's Board reviewed and are in favor of the proposed 2017 Association Goals after which the Commissioners concurred with the 2017 Association Goals as recommended by staff.

8) Discussion and Possible Action on Agreement Related to Regional Exchange of Water from the State Water Project. (General Manager Knudson/Controller Barnes)

Controller Barnes stated that staff continues to work with new contacts at the Department of Water Resources (DWR) on the proposed agreement for regional exchange of water from the State Water Project between the member agencies and progress is anticipated by the time of the next meeting.

Commissioner Thibault then stated that an emergency agenda item to approve transfer of the Association's bank accounts from Wells Fargo Bank to Citizens Business Bank with Commissioners Barbara Hogan, Leo Thibault, Keith Dyas, Robert Parris, Kathy Mac Laren and Robert Alvarado as the authorized signers for the accounts arose this evening due to the recent discovery of fraudulent checks written against one of the Association's bank accounts and requires action prior to the time of the next meeting and then moved to approve this transfer. After a brief discussion of Brown Act requirements and of adding a standing Adoption of Agenda item to all future agendas, Commissioner Thibault withdrew his motion for lack of a second.

Commissioner Thibault then moved to add "Agenda Item No. 8.1) Consideration and Possible Action on Transfer of the Association's Bank Accounts from Wells Fargo Bank to Citizens Business Bank" as an emergency agenda item. The motion was seconded by Alt. Commissioner Henriquez and unanimously carried by all members of the Board of Commissioners present at the meeting.

8.1) Consideration and Possible Action on Transfer of the Association's Bank Accounts from Wells Fargo Bank to Citizens Business Bank.

It was moved by Commissioner Thibault to approve transfer of the Association's bank accounts from Wells Fargo Bank to Citizens Business Bank with Commissioners Barbara Hogan, Leo Thibault, Keith Dyas, Robert Parris, Kathy Mac Laren and Robert Alvarado as the authorized signers for the account, and after a brief discussion of the difficulties of working with Wells Fargo and of the professionalism and exceptional customer service offered from Citizens Business Bank, the motion was seconded by Commissioner Dyas unanimously carried by all members of the Board of Commissioners present at the meeting.

9) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's finances and stated that the accounts from Wells Fargo have been closed and funds will officially be transferred to Citizens Business Bank and that staff is in the process of working with the Integrated Regional Water Management Plan (IRWMP) Advisory Group on an amendment to the Memorandum of Understanding (MOU) to replenish IRWMP funds.

b) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the Antelope Valley Watermaster Board met this week regarding Watermaster Engineer candidates; that they will meet again with the preferred candidate, Todd Groundwater, on March 28, 2017; and that a final decision to hire a Watermaster Engineer is anticipated at their March 30, 2017 meeting.

He then briefly reviewed the current Northern Sierra Precipitation Index Report.

10) Report of Controller.

Controller Barnes stated that he has nothing further to report.

11) Reports of Commissioners.

Commissioner Thibault reported that the National Geographic channel will be airing a documentary titled "Water & Power: A California Heist" on March 14, 2017 at 9 p.m.

Commissioner Hogan then stated that she will be out of the country for the next two meetings.

Commissioner Alvarado then extended an invitation to attend the Annual Emergency Preparedness Fair on March 18, 2017 at the Palmdale Church of Latter-Day Saints from 9 a.m. to 12 p.m.

There were no further reports.

12) Report of Attorney.

No attorney was present.

13) Commission Members' Requests for Future Agenda Items.

It was determined that "Adoption of Agenda" and "Status Update on Member Agency Joint Projects" be added as standing items on all future agendas.

General Manager Knudson then stated that "Presentation on the Amargosa Creek Recharge Project" will be added to April's meeting agenda.

There were no further requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting. (April 13, 2017)

It was determined that the next regular meeting of the Association will be held April 13, 2017 at 7:00 p.m. at PWD.

15) **Adjournment.**

There being no further business to come before the Commissioners, it was moved by Commissioner Alvarado, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to adjourn the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association at 8:16 p.m.



Chair