DEPOSIT REFUND REQUEST FORM

for Single Family Residences

Customer Name: _____

Service Address: _____

Account Number: _____

The refund of a deposit is subject to the customer making a request in writing and the customer meeting all the requirements of Palmdale Water District's Rules and Regulations Section 10.03. B. “Refund of Deposit (Single Family Residences Only)”.

One (1) year after a deposit is made with the District (i.e., initial account setup, non-payment, return check) Customer must submit written request to receive a refund of the deposit.

1.) As per section 10.03.B.2.a. – “Customer does not have more than one (1) 48-hour Disconnection Notice (doortag) on the account within the one (1) year period immediately prior to the refund request”

2.) As per section 10.03.B.2.b – “Customer has not incurred any additional disconnect charges on the account.”

3.) As per section 10.03.B.2.c – “Customer has not had any additional checks returned from bank (e.g. insufficient funds), rejected electronic funds transfer or any credit card charge backs".

I, _____ have read the rules and regulations above and understand that I
print name
must comply with them in order to receive my deposit refund. I hereby request the District to review my account to see if it qualifies for a deposit refund. If refund request is denied the District will contact me. If approved, I request the refund of my deposit to be returned as follows:

☐ Please apply my deposit refund to my account.

☐ Please issue me a check for my deposit refund.
(Please note that check refunds can take 3-4 weeks to process).

Mailing Address for Refund Check if different than above address:

_____

_____

Signed,

_____ _____

Account Holder Signature Date

Return by U.S. Mail, Fax (661) 456-1086, or scan and email to "front_office@palmdalewater.org"

For District Use Only

Account Reviewed: Approved _____ (Initials) Denied** _____ (Initials) ** Customer Contacted